

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: December 18, 2018	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department
Submitted By: Community Services
Submitted For: Division of Senior Services

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) Standard Agreement No. IP018-9500 for Emergency Home Energy Assistance Program (EHEAP) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period October 1, 2018 to September 30, 2019, to provide services in accordance with the terms and conditions specified in this Agreement including all attachments, forms and exhibits, which constitute the Agreement document, in an amount not to exceed \$15,795, for administration costs and community outreach; and a spending authority in the amount of \$89,520, directly paid by AAA, for client services to provide home energy assistance to seniors; and

B) Budget Amendment of \$5,631 in the Division of Senior Services (DOSS) Administration Fund to align the budget to the actual grant award.

Summary: The Division of Senior Services (DOSS) is the designated Lead Agency for the AAA Service Area A and as such is qualified to provide EHEAP services and is funded with \$15,795 in Federal funds and \$129,428 in additional County funds, for the purpose of staff administration and EHEAP processing costs. DOSS is responsible for providing services north of Hypoluxo Road. The areas of service include the entire County, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. (Service Area B), is responsible for providing services in the areas south of Hypoluxo Road. Sufficient funding is included in the current budget to meet County obligations. (Division of Senior Services) Countywide, except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (HH)

Background and Justification: Funds are used to provide emergency home energy assistance to seniors in crisis.

- Attachments:**
- 1. Budget Amendment
 - 2. Standard Agreement No. IP018-9500 Budget Amendment

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Recommended By:	<u>James E. Gu</u>	<u>12/6/18</u>
	Department Director	Date

Approved By:	<u>Nancy L. Bolton</u>	<u>12/13/18</u>
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	145,223				
External Revenue	(15,795)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	129,428				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget: Yes X No _____

Does this item include the use of federal funds? Yes X No _____

Budget Account No.:

Fund 1006 Dept. 144 Unit 1483 Object Var. Program Code/Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is the Federal Government. Sufficient funding is included in the current budget to meet County obligations. No additional funds are required for this amendment.

Total Funding	1483
<u>Funds</u>	<u>EH</u>
Grant	15,795
Match (10%)	0
NSIP	0
Program Income	0
Addnl. County Funds	<u>129,428</u>
Total	145,223

C. **Departmental Fiscal Review:** 
Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB 11/24/18 9/11/27 Contract Development and Control 12/7/18 TW

B. Legal Sufficiency:

Shelene C. Glazd
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

19 - 0169

Attachment 1

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

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BGEX - 144 - 102418*200
BGRV - 144 - 102418*26

FUND (1006) - DOSS - Administration

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 10/24/2018	REMAINING BALANCE
REVENUE								
<u>EHEAP</u>								
144 1483	3168 Fed Grant Indirect - Human Services	20,328	20,328	5,631		25,959		
Total Revenue		9,614,451	9,614,451	5,631	0	9,620,082		
EXPENDITURE								
<u>EHEAP</u>								
144 1483	3401 Other Contractual Services	1	1	5,631		5,632	0	5,632
Total Expenditures		9,614,451	9,614,451	5,631	0	9,620,082	0	9,620,082

Signatures

Date

By Board of County Commissioners
At Meeting on December 18, 2018

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION James Green

Administration/Budget Department Approval

OFMB Department - Posted

James C. Green 11/20/18
[Signature] 11/20/18

Deputy Clerk to the
Board of County Commissioners