

BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 18, 2018

☒ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following executed Independent Contractor Agreements between Palm Beach County and **(A)** Caroline Ann Karolinko, US Synchronized Swimming Coach, Aqua Crest Pool, for the period of October 1, 2018, through September 30, 2019 and **(B)** East Coast Aquatic Club, LLC, USA Swimming Coach, Aqua Crest Pool, for the period of October 1, 2018, through September 30, 2019 and **(C)** LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, Aqua Crest Pool, for the period of October 1, 2018, through September 30, 2019 and **(D)** Patricia Ann Fisher, Water Exercise Instructor, Aqua Crest Pool, for the period of October 1, 2018, through September 30, 2019 and **(E)** Gordon Andrews, USA Swimming Coach, Lake Lytal Pool, for the period of October 1, 2018, through September 30, 2019 and **(F)** LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, Lake Lytal Pool, for the period of October 1, 2018, through September 30, 2019 and **(G)** Derek Jones, US Diving Coach, North County Aquatic Complex, for the period of October 1, 2018, through September 30, 2019 and **(H)** Kiril Zahariev, USA Swimming Coach, North County Aquatic Complex, for the period of October 1, 2018, through September 30, 2019 and **(I)** LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, North County Aquatic Complex, for the period of October 1, 2018, through September 30, 2019 and **(J)** Mary Lou Putnam, Water Exercise Instructor, North County Aquatic Complex, for the period of October 1, 2018, through September 30, 2019 and; **(K)** Stephen Van Coppenolle, Water Exercise Instructor, North County Aquatic Complex, for the period of October 1, 2018, through September 30, 2019.

Summary: These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168 and 2017-0822. The Department is now submitting these agreements in accordance with County PPM CW-O-051, which requires all delegated contracts/agreements/grants to be submitted by the initiating Department to the Board as a Receive and File agenda item. Districts 1, 2, and 4 (AH)

Background and Justification: A resolution providing authority to execute Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, and 2017-0822) was adopted by the Board to streamline the hiring process. The Board granted the Director/Assistant Director of Parks and Recreation authority to execute Independent Contractor Agreements and Amendments with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

The Agreements attached have been executed on behalf of the Board by the County Administrator/Director/ Assistant Director of the Parks and Recreation Department in accordance with the authority delegated by the Board, and are now being submitted to the Board to receive and file.

Attachments: Independent Contractor Agreements (11)

Recommended by: _____

Department Director

11-26-18
Date

Approved by: _____

Assistant County Administrator

12/12/18
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>710,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>(855,408)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>*(145,408)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>				

Is Item Included in Current Budget? Yes X No
Does this item include the use of federal funds? Yes No X

Budget Account No.: Fund 0001 Department 580 Unit Various
Object 3422 / Revenue Source 4724 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:



Item	Contractor	Revenue	Expense
A	Caroline Ann Karolinko	\$48,000	\$40,000
B	East Coast Aquatic Club, LLC	\$192,000	\$160,000
C	LB2 Enterprises, Inc., d/b/a Palm Beach Masters	\$42,000	\$35,000
D	Patricia Ann Fisher	\$11,688	\$9,000
E	Gordon Andrews	\$124,800	\$104,000
F	LB2 Enterprises, Inc., d/b/a Palm Beach Masters	\$42,000	\$35,000
G	Derek Jones	\$89,760	\$75,000
H	Kiril Zahariev	\$191,880	\$160,000
I	LB2 Enterprises, Inc., d/b/a Palm Beach Masters	\$74,400	\$62,000
J	Mary Lou Putnam	\$32,400	\$25,000
K	Stephen VanCoppennolle	\$6,480	\$5,000
	Totals	\$855,408	\$710,000

*Estimated net revenue for these agreements is \$145,408. Actual revenue and operating costs will be determined at the termination of these agreements.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

11/29/18
 11/28
 OFMB
 11/28
 Contract Development & Control
 12/10/18

B Legal Sufficiency:

B. Legal Sufficiency:

Anne Polyzant 12-11-18
Assistant County Attorney

C. Other Departmental Review:

Department Director

This summary is not to be used as a basis for payment