

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 18, 2018

☒ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) ratify** the signature of the Mayor on a Florida Recreation Development Assistance Program (FRDAP) grant application submitted to the State of Florida Department of Environmental Protection (FDEP) on October 18, 2018, requesting \$50,000 to fund the project elements associated with the development of Canyon District Park Phase One; **B) authorize** the County Administrator or designee to execute the grant Project Agreement, as well as time extensions, task assignments, certifications, standard forms, or amendments to the Agreement that do not change the terms and conditions of the Agreement if the grant is approved; and **C) authorize** the Director of the Parks and Recreation Department to serve as Liaison Agent with FDEP for this project.

Summary: This grant application requests \$50,000 from FRDAP for the development of Canyon District Park Phase One. Project elements include three new multipurpose fields, picnic facilities, exercise trail, restroom, and parking and associated infrastructure. The grant requests \$50,000 in funding, and will be matched with \$50,000 from Zone 3 Impact fees. If the grant is awarded, and once the project is completed, the Project Agreement requires a Notice of Limitation of Use to be recorded in public records limiting the project site to outdoor recreation in perpetuity. District 5 (AH)

Background and Justification: The Canyon District Park property is comprised of 52 acres and located south of Canyon Town Center in western Boynton Beach. The park, which is currently under design, will be developed in two phases. Phase 1 will include three multipurpose fields, a restroom/concession building, picnic facilities and related infrastructure. The County anticipates commencing construction of phase 1 in the spring of 2019, and the project will take approximately 9 months to complete. The recreational amenities for phase 2 have not been finalized pending School Board assistance but are scheduled for a late-2020 notice to proceed.

FRDAP grants are provided by FDEP, and the State's deadline for submitting this application did not allow for prior approval by the Board. In order to meet the grant application deadline, Mayor McKinlay signed the application on behalf of the Board, as authorized by Administrative Code 309.00. This code requires that the grant be presented to the Board for ratification at the next available Board meeting after signature by the Mayor.

Attachment: Grant Application

Recommended by: 
Department Director

11-26-18
Date

Approved by: 
Assistant County Administrator

12/5/18
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>* -0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

ADDITIONAL FTE
POSITIONS (Cumulative) 0

Is Item Included in Current Budget? Yes _____ No X
Does this item include the use of federal funds? Yes _____ No X

Budget Account No.: Fund _____ Department _____ Unit _____
Object _____ Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:



*There is no fiscal impact at this time. Should the grant be awarded, a budget amendment will be brought before the Board for approval and the respective funding sources would be as follows:

FRDAP Grant	3600-582-TBD	\$50,000
Zone 2 Park Impact Fees	3602-581-P793	\$50,000
Total Grant Project Cost		\$100,000

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal And/Or Contract Development and Control Comments:

 11/29/18
OFMB 11/28 11/29 11/28
 12/3/18
Contract Development & Control

B. Legal Sufficiency:

Anne Delgado 12-5-18
Assistant County Attorney

C. Other Departmental Review:

REVISED 09/2003
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)