

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 15, 2019

☒ Consent  
☐ Ordinance

☐ Regular  
☐ Public Hearing

Department: Palm Tran

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to:**

**A) Adopt** a Resolution of the Board of County Commissioners (BCC), of Palm Beach County, Florida, approving a Public Transportation Grant Agreement (PTGA) (FM no. 445194-1-84-01) with the State of Florida Department of Transportation (FDOT), in the amount of \$1,200,000 to provide operating assistance to offset the operating costs of providing the flex service in the non-urbanized (Lake Region) areas of Palm Beach County;

**B) Adopt** a Resolution of the Board of County Commissioners (BCC), of Palm Beach County, Florida, approving a Public Transportation Grant Agreement (PTGA) (FM no. 444671-1-94-01) with the State of Florida Department of Transportation (FDOT), in the amount of \$840,000 to provide capital assistance to offset costs of acquiring vehicles for the flex service in the non-urbanized (Lake Region) areas of Palm Beach County;

**C) Approve** a FY19 Budget Amendment of \$840,000 in Palm Tran's Grant Fund 1341 to recognize the grant awards;

**D) Approve** a FY19 Budget Amendment of \$1,200,000 in Palm Tran Operating Fund 1340 to recognize the grant awards.

**Summary:** On June 25, 2018, Palm Tran submitted to the Florida Department of Transportation (FDOT) a proposal under the Public Transit Service Development Program that provides funding for projects that will improve system efficiencies and operations. FDOT has approved two (2) projects for a total of \$2,040,000 in grant funds. PTGA 445194-1-84-01 (Go Glades Pilot) and PTGA 444671-1-94-01 (Go Glades Vehicles) have no match requirement. The agreements become effective upon execution. PTGA 444671-1-94-01 (Go Glades Vehicles) expires January 31, 2020 and PTGA 445194-1-84-01 (Go Glades Pilot) expires June 30, 2020, unless extended. **Countywide (DR)**

**Background and Justification:** FDOT requested proposals for Service Development projects that could be implemented as of October 2018; Palm Tran requested operating and capital assistance for the new bus service in the Lake Region, which FDOT fully funded.

The new bus service, Go Glades "Flex" pilot program, and vehicles will serve the Glades Region to augment services provided by Palm Tran. The service will have approximately 70 bus stops and will operate 7-days a week with same holidays as Palm Tran. By using smaller vehicles, the service will be able to make off-route deviations to pick-up/drop-off passengers unable to make it to the bus stop.

**Attachments:**

1. Resolutions
2. PTGAs 445194-1-84-01, 444671-1-94-01
3. Budget Amendments

Recommended By: \_\_\_\_\_

Executive Director

Date

Approved By: \_\_\_\_\_

Assistant County Administrator

Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	840,000				
Operating Costs	900,000	300,000			
External Revenues	(1,740,000)	(300,000)			
Program Income(County)					
In-Kind Match(County					
NET FISCAL IMPACT	0	0			
#ADDITIONAL FTE	0				
POSITIONS (CUMULATIVE					

<b>Is Item Included in Current Budget?</b>	Yes	<u><b>No</b></u>
<b>Does this item include the use of federal funds?</b>	Yes	<u><b>No</b></u>

**Budget Account No:**

**Budget Account No: Fund** 1340/1341 **Department** 542 **Unit** 5050 **Object** Various

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

C. Departmental Fiscal Review: Carol Richmond 12/26/18  
Carol Richmond, Interim Director Administrative Services

### III. REVIEW COMMENTS:


**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*Robert [Signature]* 12/31/18  
OFMB *Ann [Signature]* 12/28

*Ar. J. Jacob* 114/119  
Contract Dev. & Control  
1/4/16

### B. Legal Sufficiency

Subject to comments in 1-9-2019 e-mail to Clinton Forbes  
Regarding certain provisions of the grant agreement. At  
the time of legal review, a compliant certificate of insurance  
~~had not~~ been received.

 1/9/2019  
Assistant County Attorney

### C. Other Department Review

Department Director

**(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.**