

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	January 15, 2019	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:	Engineering & Public Works Department				
Submitted By:	Roadway Production Division				
Submitted For:	Roadway Production Division				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) the Second Amendment to the Intersection Improvements Annual Contract (Contract) R2017-0778 with Network Engineering Services, Inc. d/b/a Bolton Perez & Associates, Inc. (BPA), to update language in sections 7.1, 9, 12, and 20; and
- B) a task order to the Contract with BPA in the amount of \$150,228.06 for professional services for the Hypoluxo Road and Jog Road intersection improvements (Project).



SUMMARY: Approving the Second Amendment will update the language of the termination section, criminal history records check section, commercial non-discrimination section, and scrutinized companies section. This solicitation for annual design professionals was advertised on November 13, 2016 and November 20, 2016, according to the SBE Ordinance in place at the time, with Final Selection taking place on February 16, 2017. The prime consultant is a certified MWBE utilizing two (2) subconsultants that are SBE/MWBE. This consultant agreed to provide 16% SBE participation and 0% MWBE participation. This Annual Intersection Improvements Contract is scheduled for renewal by June 19, 2019, and will have the new EBO Ordinance added at that time. Approval of this task order will provide the professional engineering services necessary for the preparation of design plans and construction bid documents for the Project. The Project will provide an additional westbound and eastbound through lane on the west side of the intersection in addition to milling and resurfacing. The Small Business Enterprise (SBE) goal for all contracts is 15%. BPA committed to 16% SBE participation for the Contract. They propose 21.65% SBE participation for this task order, and their overall SBE participation for this Contract is 29.45% and 78.34% MWBE (H). BPA is a Miami based company with an office located in Palm Beach County (County). District 3 (LBH)

Background and Justification: On June 20, 2017, the Board of County Commissioners (BCC) approved Annual Contract R2017-0778 with BPA to provide professional services required for intersection improvements throughout the County. The first amendment, R2018-0634, was approved by the BCC on May 1, 2018 renewed the annual contract, added sales tax language, and adjusted the rates. (Continued on page 3).

After reviewing the attached task order and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:

- 1. Location Sketch
 - 2. Second Amendment (2)
 - 3. Task Order with Exhibits "A", "B", "C" and "D" and Certificates of Insurance (2)
 - 4. Project Work Schedule
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Recommended by:		1/9/2019
	County Engineer	Date
Approved By:		1/14/19
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	<u>\$210,334</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$210,334</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No
 Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund 3504 Dept 361 Unit 1870 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:

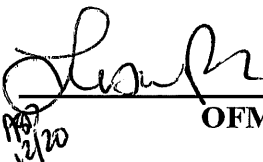
Road Impact Fee Zone 4 Fund
 Hypoluxo Rd/Jog Rd Intersection Imp.

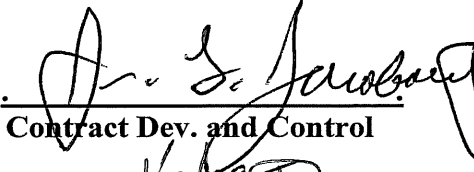
Basic Services	\$117,692.80
Reimbursable Services	\$ 32,535.26
Total Task Authorization	<u>\$150,228.06</u>
Staff Costs -	
Roadway Production	\$ 30,050.00
Right of Way	\$ 7,515.00
Engineering Services	\$ 7,515.00
Traffic	<u>\$ 15,025.00</u>
Fiscal Impact	<u>\$210,333.06</u>

C. Departmental Fiscal Review: Alicia Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 12/21/18
 OFMB 1/12/20 Jan 12/20

 1/13/19
 Contract Dev. and Control 1/2/19 JD

B. Approved as to Form and Legal Sufficiency:

M. J. Bean 1/9/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**Hypoluxo Road and Jog Road
Intersection Improvements**
Palm Beach County Project No. 2018103



LOCATION SKETCH