

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: January 15, 2019     Consent     Regular  
 Ordinance     Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Receive and File:** on behalf of the Palm Beach County Sheriff's Office, a Third Amendment to the Memorandum of Agreement between the Palm Beach County Sheriff's Office and the Early Learning Coalition of Palm Beach County in the amount of \$129,856, for the period of January 1, 2019 through December 31, 2019; and **B) Approve** a budget amendment of \$3,170 in the Sheriff's Grant Fund.

**Summary:** The Board of County Commissioners(BOCC) accepted this award for \$81,609 on April 19, 2016 (R-2016-0523). The Board of County Commissioners (BOCC) received and filed an Amendment to the Memorandum of Agreement on January 10, 2017 which increased the award amount by \$124,814 and extended the award period from December 31, 2016 through December 31, 2017 (R-2017-0112) The Board of County Commissioners (BOCC) received and filed an Amendment to the Memorandum of Agreement on December 19, 2017 which increased the award amount by \$127,310 and extended the award period from December 31, 2017 through December 31, 2018 (R-2017-1938). The budget amendment will align the current grant budget with the actual grant award value and extend the award period from December 31, 2018 through December 31, 2019. There is **no match requirement** associated with this award. Countywide (LDC)

**Background and Justification:** The State of Florida, Department of Education, Office of Early Learning (OEL) provides funding for School Readiness and Voluntary Pre-Kindergarten Services at the Early Learning Coalition of Palm Beach County through Federal Child Care & Development Block Grant (CCDBG) Trust funds. There is no contract number associated with this award.

**Attachments:**

- 1. Budget Amendment
- 2. Third Amendment to the Memorandum of Agreement
- 3. R-2016-0523
- 4. R-2017-0112
- 5. R-2017-1938

RECOMMENDED BY: \_\_\_\_\_ DATE: 12-11-18  
DEPARTMENT DIRECTOR

APPROVED BY: \_\_\_\_\_ DATE: 12/21/18  
COUNTY ADMINISTRATOR

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Capital Expenditures	0				
Operating Costs	\$3,170				
External Revenues	(\$3,170)				
Program Income (County)					
In-Kind Match (County)					
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
 Does this item include the use of federal funds: Yes X No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2295 Object 3129  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The Memorandum of Agreement between the Early Learning Coalition (Coalition) and the Palm Beach County Sheriff's Office (PBSO) is funded through Federal Child Care & Development Block Grant (CCDBG) Trust funds pass-through from the State of Florida, Department of Education, Office of Early Learning (OEL). There is no match requirement associated with this award.

FY16 Early Learning Coalition of Palm Beach County	\$ 81,609
FY17 Early Learning Coalition of Palm Beach County Supplemental Award 1	\$124,814
FY18 Early Learning Coalition of Palm Beach County Supplemental Award 2	\$127,310
FY19 Early Learning Coalition of Palm Beach County Supplemental Award 3	\$129,856
<u>Total Program Budget</u>	<u>\$463,589</u>

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

<p><u><i>Lisa Pen</i></u> 12/13/18                  ASD                  12/13                  OFMB</p>	<p><u><i>Kevin Jacobowitz</i></u>                  Contract Administration                  12/14/18 TW</p>
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**B. Legal Sufficiency:**

*Jill Coffey* 12/17/18  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

**FUND 1152 - Sheriff's Grants Fund**

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>Revenues</b>								
<u>Early Learning Coalition of PBC</u>								
160-2295-3129	Federal Grant - Other Public Safety	158,514	158,514	3,170	0	161,684		
	<b><u>TOTAL REVENUES</u></b>	<b>8,002,075</b>	<b>\$11,037,794</b>	<b>\$3,170</b>	<b>\$0</b>	<b>11,040,964</b>		
<b>Expenditures</b>								
<u>Early Learning Coalition of PBC</u>								
160-2295-9498	Transfer to Sheriff's Fund 1902	158,514	158,514	3,170	0	161,684		
	<b><u>TOTAL EXPENDITURES</u></b>	<b>8,002,075</b>	<b>\$11,037,794</b>	<b>\$3,170</b>	<b>\$0</b>	<b>11,040,964</b>		

Palm Beach County Sheriff's Office	<b>Signatures</b>	<b>Date</b>	<b>By Board of County Commissioners At Meeting of January 15, 2019</b>
<b>INITIATING DEPARTMENT/DIVISION</b>	_____	_____	
<b>Administration/Budget Department Approval</b>	_____	_____	Deputy Clerk to the Board of County Commissioners
<b>OFMB Department - Posted</b>	_____	_____	

**THIRD AMENDMENT TO THE MEMORANDUM OF AGREEMENT**  
SHERIFF RIC L. BRADSHAW AND EARLY LEARNING COALITION OF PALM BEACH COUNTY

This Third Amendment to the Memorandum of Agreement is made by and between Early Learning Coalition of Palm Beach County (hereinafter referred to as "COALITION"), a 501(c)(3) non-profit organization located in Palm Beach County, and Ric L. Bradshaw, in his official capacity as Sheriff of the Palm Beach County, Florida (hereinafter referred to as "SHERIFF"). COALITION and SHERIFF shall hereinafter be referred to as the "Parties."

**WHEREAS**, the Parties entered into a Memorandum of Agreement effective March 17, 2016 for the period of January 1, 2017 through December 31, 2018 (the "Agreement"), by which the SHERIFF agreed to perform law enforcement services; and

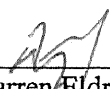
**WHEREAS**, the Parties wish set forth the consideration for the contract terms for an additional twelve (12) months, effective January 1, 2019.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. The term as set forth in Article 5 of the Agreement shall be extended and shall end on December 31, 2019.
2. Article 4.C of the Agreement is amended as to the cost as follows: The total cost of personnel and equipment shall be \$129,856. Monthly payments shall be \$10,821.00 with a final payment of \$10,825.00 made for the month of December 2019.
3. In all other respects and unless otherwise stated, the terms and conditions of the Agreement shall continue unchanged and in full force and effect.


**IN WITNESS THEREOF**, the Parties hereto have executed the Amendment to the Agreement as of the last date all signatures below are affixed.

**EARLY LEARNING COALITION OF  
PALM BEACH COUNTY, INC.**

By:  Date: 11/3/18  
Warren Eldridge, Chief Executive Official

DUNS #607527475

**SHERIFF OF PALM BEACH COUNTY**

By:  Date: 11/6/18  
Ric L. Bradshaw, Sheriff

DUNS #182809921

Agenda Item No.

**3CC-3**  
MB/MCB 7-0  
R-2017-0112

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: January 10, 2017	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Receive and File:** on behalf of the Palm Beach County Sheriff's Office, a First Amendment To the Memorandum of Agreement between the Palm Beach County Sheriff's Office and the Early Learning Coalition of Palm Beach County in the amount of \$124,814, for the period of January 1, 2017 through December 31, 2017; and **B) Approve** a budget amendment of \$124,814 in the Sheriff's Grants Fund.

**Summary:** The Board of County Commissioners (BOCC) accepted this award for \$81,609 on April 19, 2016 (R-2016-0523). This First Amendment to the Memorandum of Agreement will provide an additional \$124,814 in reimbursable funding to support personnel and equipment costs associated investigative services provided at the Coalition. There is **no match requirement** associated with this award. Countywide (LDC)


**Background and Justification:** The State of Florida, Department of Education, Office of Early Learning (OEL) provides funding for School Readiness and Voluntary Pre-Kindergarten Services at the Early Learning Coalition of Palm Beach County through Federal Child Care & Development Block Grant (CCDBG) Trust funds. There is no contract number associated with this award.

**Attachments:**

1. Budget Amendment
2. First Amendment to the Memorandum of Agreement
3. R-2016-0523

RECOMMENDED BY: \_\_\_\_\_  DATE: 12-20-16

DEPARTMENT DIRECTOR

APPROVED BY: \_\_\_\_\_  DATE: 12-29-16

COUNTY ADMINISTRATOR

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Capital Expenditures	0				
Operating Costs	\$124,814				
External Revenues	(\$124,814)				
Program Income (County)					
In-Kind Match (County)					
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2295 Object 3129

Reporting Category \_\_\_\_\_

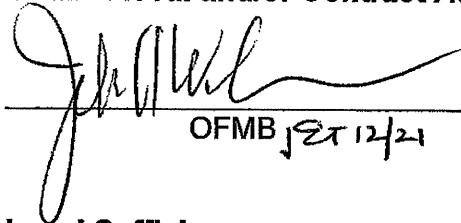
**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

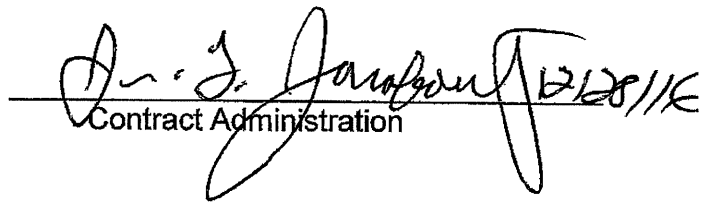
The Memorandum of Agreement between the Early Learning Coalition (Coalition) and the Palm Beach County Sheriff's Office (PBSO) is funded through Federal Child Care & Development Block Grant (CCDBG) Trust funds pass-through from the State of Florida, Department of Education, Office of Early Learning (OEL). There is no match requirement associated with this award.

FY16 Early Learning Coalition of Palm Beach County	\$ 81,609
FY16 Early Learning Coalition of Palm Beach County Supplemental Award 1	\$124,814
Total Program Budget	\$206,423

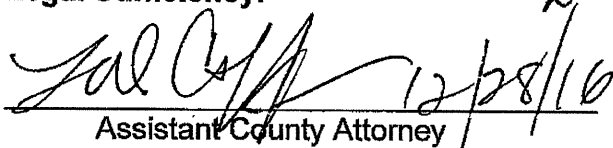
**III REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

  
 \_\_\_\_\_  
 OFMB 12/21 *AK*

  
 \_\_\_\_\_  
 Contract Administration 12/28/16

**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney 12/28/16

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Capital Expenditures	0				
Operating Costs	\$ 81,609				
External Revenues	(\$81,609)				
Program Income (County)					
In-Kind Match (County)					
<b>Net Fiscal Impact</b>	<b>0</b>				
<b># Additional FTE Positions (Cumulative)</b>	<b>0</b>				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2295 Object 3129

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The Memorandum of Agreement between the Early Learning Coalition (Coalition) and the Palm Beach County Sheriff's Office (PBSO) is funded through Federal Child Care & Development Block Grant (CCDBG) Trust funds pass-through from the State of Florida, Department of Education, Office of Early Learning (OEL). There is no match associated with this award. No additional positions are needed and no additional County funds are required.

FY16 Early Learning Coalition of Palm Beach County	<u>\$81,609</u>
Total Program Budget	\$81,609

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

*Sherry Bon*  
SP SC JS  
4/11 4/12 OFMB 20-115

*Jan. J. Jacoby* 4/14/16  
 Contract Administration  
 4/14/16

**B. Legal Sufficiency:**

*Leo Coffey* 4/15/16  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**



PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Agenda Item No. **3CC-7**  
**MBI PB 7-0**  
**R-2017-1938**

Meeting Date: December 19, 2017     Consent     Regular  
 Ordinance     Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Receive and File:** on behalf of the Palm Beach County Sheriff's Office, a Second Amendment to the Memorandum of Agreement between the Palm Beach County Sheriff's Office and the Early Learning Coalition of Palm Beach County in the amount of \$127,310, for the period of January 1, 2018 through December 31, 2018; and **B) Approve** a budget amendment of \$127,310 in the Sheriff's Grant Fund.

**Summary:** The Board of County Commissioners(BOCC) accepted this award for \$81,609 on April 19, 2016 (R-2016-0523). The Board of County Commissioners (BOCC) received and filed an Amendment to the Memorandum of Agreement on January 10, 2017 which increased the award amount by \$124,814 and extended the award period from December 31, 2016 through December 31, 2017 (R-2017-0112) This Second Amendment to the Memorandum of Agreement will provide an additional \$127,310 in reimbursable funding to support personnel and equipment costs associated with investigative services provided at the Coalition and likewise will extend the award period from December 31, 2017 through December 31, 2018. There is **no match requirement** associated with this award. Countywide (LDC)

**Background and Justification:** The State of Florida, Department of Education, Office of Early Learning (OEL) provides funding for School Readiness and Voluntary Pre-Kindergarten Services at the Early Learning Coalition of Palm Beach County through Federal Child Care & Development Block Grant (CCDBG) Trust funds. There is no contract number associated with this award.

**Attachments:**

1. Budget Amendment
2. Second Amendment to the Memorandum of Agreement
3. R-2016-0523
4. R-2017-0112

RECOMMENDED BY: \_\_\_\_\_ DATE: **11-29-2017**  
DEPARTMENT DIRECTOR

APPROVED BY: \_\_\_\_\_ DATE: **12-12-17**  
COUNTY ADMINISTRATOR

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Capital Expenditures	0				
Operating Costs	\$127,310				
External Revenues	(\$127,310)				
Program Income (County)					
In-Kind Match (County)					
<b>Net Fiscal Impact</b>	<b>0</b>				
<b># Additional FTE Positions (Cumulative)</b>	<b>0</b>				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
 Does this item include the use of federal funds: Yes X No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2295 Object 3129  
 Reporting Category \_\_\_\_\_

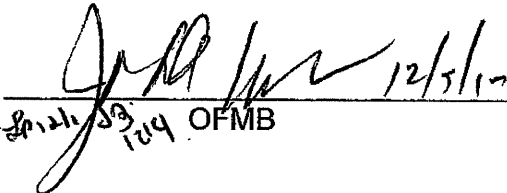
**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

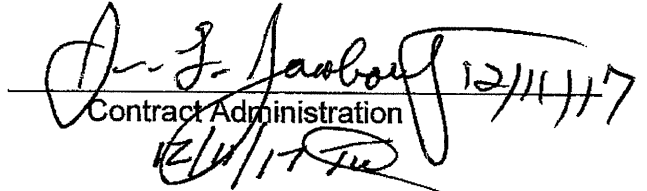
The Memorandum of Agreement between the Early Learning Coalition (Coalition) and the Palm Beach County Sheriff's Office (PBSO) is funded through Federal Child Care & Development Block Grant (CCDBG) Trust funds pass-through from the State of Florida, Department of Education, Office of Early Learning (OEL). There is no match requirement associated with this award.

FY16 Early Learning Coalition of Palm Beach County	\$ 81,609
FY16 Early Learning Coalition of Palm Beach County Supplemental Award 1	\$124,814
FY17 Early Learning Coalition of Palm Beach County Supplemental Award 2	\$127,310
<b>Total Program Budget</b>	<b>\$333,733</b>

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

  
 12/5/17  
 OFMB

  
 12/11/17  
 Contract Administration

**B. Legal Sufficiency:**

  
 12/12/17  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**