

Agenda Item #: 3E-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: January 15, 2019 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department

Submitted By: Community Services

Submitted For: **Division of Human and Veteran Services**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file a U.S. Department of Housing and Urban Development (HUD) FY 2017 Continuum of Care (CoC) Program Grant Agreement No. FL0710L4D051700, for the period of October 1, 2018, through September 30, 2019, in the amount of \$153,758 to provide funding for the coordination of activities related to ending homelessness; and

B) ratify the signature of the Mayor on the Phase 36 Emergency Food and Shelter Program (EFSP) Grant Application in the amount of \$300,000 for rental assistance for a grant period to be determined upon receipt of the funding.

Summary: The Palm Beach County CoC Planning Project grant provides funding for the coordination and evaluation of activities related to ending homelessness. These activities involve coordination of monthly CoC and Sub-Committee meetings, homeless service system performance evaluation, technical assistance and training, and annual monitoring of all CoC and emergency shelter grant funded projects to ensure performance outcomes and fiscal accountability. A 25% cash match of \$38,440 is required and is included in the FY 2019 budget. On October 17, 2017, the BCC authorized the County Administrator, or designee, to execute agreements for this purpose. The Emergency Food and Shelter National Board Program is a restricted federal grant that provides EFSP funds. The award is administered locally by the United Way of Palm Beach County, Inc. (United Way). On November 26, 2018, United Way released the Phase 36 EFSP Application. The Division of Human and Veteran Services (DHVS) has received EFSP funds for the past 24 years. The DHVS has applied for funds in the amount of \$300,000 to provide rental assistance to families in need. During the last EFSP funding cycle 394 households were served, a 6% increase from the previous funding cycle. **The EFSP funds are non-recurring funds and no County match is required.** The emergency signature process was utilized because there was not sufficient time to submit the application through the regular BCC agenda process. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. (Division of Human and Veteran Services) Countywide (HH)

Background and Justification: Since 2006, the DHVS has acted as the lead agency for the Palm Beach County CoC. As a result of the 2009 HEARTH Act, HUD implemented CoC planning projects to provide funds for the collaboration of the CoC, which in Palm Beach County is known as the Homeless and Housing Alliance. DHVS staff are trained by EFSP representatives and are required to follow the EFSP manual and specific program requirements of the EFSP National Board and the Federal Government. The DHVS has been awarded EFSP funds annually since 1995.

Attachments:

1. HUD FY 2017 CoC Program Grant Agreement No. FL0710L4D051700 with Walkthrough Memo
2. Phase 36 EFSP Grant Application with Walkthrough Memo

Recommended by: James E. Hur 1/4/19
Department Director Date

Approved by: Nancy L. Bolten 1/14/19
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	192,198				
External Revenue	(153,758)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	38,440				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No
Does this item include the use of federal funds? Yes X No

Budget Account No.:
Fund 1001 Dept. 142 Unit Var. Object Var. Program Code Var. Program Period

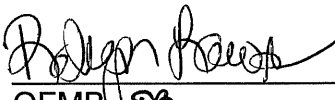
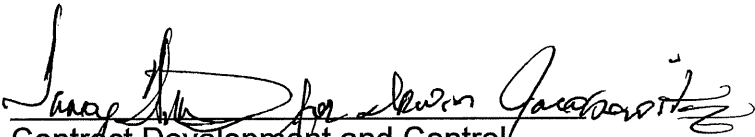
B. Recommended Sources of Funds/Summary of Fiscal Impact:
Funding source is HUD and County match for the U.S. Department of Housing and Urban Development (HUD) FY 2017 Continuum of Care (CoC) Program Grant Agreement No. FL0710L4D051700.

The DHVS has applied for \$300,000 of EFSP funds. Funding source for EFSP is the Emergency Food and Shelter National Board Program. Budget will be amended upon receipt of the grant award.

C. Departmental Fiscal Review: 
Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 1/11/19
OFMB ²³ 1/10
 1/11/19
Contract Development and Control

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.