Agenda Item #: 3E-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Department Submitted By: Community Services	
Submitted by: Community Services	
Submitted For: Community Action Advisory Board	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of one member to the Community Action Advisory Board, effective January 15, 2019:

Seat No.	Appointment	Seat Requirement	Term Ending	Nominated By
1	Christina Lambert	Public Sector	09/30/2019	Mayor Bernard
		Representative		Vice Mayor Kerner
				Comm. Valeche
				Comm. Weiss
				Comm. Weinroth

Summary: The total membership for the Community Action Advisory Board (CAAB) shall be no more than 15 at-large members, per Resolution No. R-2018-0372, comprised of one-third elected public officials or their representatives, one-third private sector members recommended by the CAAB and one-third low-income representatives selected by a democratic process in the target neighborhoods served. Members will fully participate in the planning, implementation, and evaluation of the Community Services Block Grant (CSBG) program to serve low-income communities. The Resolution requires that CAAB members solicit and recommend Public Sector member nominations for transmittal to the Board of County Commissioners (BCC). The BCC was notified by a memo dated November 26, 2018, seeking nominations for the above atlarge seat. Ms. Lambert meets all applicable guidelines and requirements outlined in the Resolution adopted by the BCC on May 6, 2014. Ms. Lambert is the West Palm Beach City Commissioner for District 5. Ms. Lambert will complete the term of Mr. Neering , who resigned from the CAAB. The diversity count for the 12 seats that are currently filled is African-American: 10 (83%), and Caucasian: 2 (17%). The gender ratio (female: male) is 9:3. Ms. Lambert is Hispanic-American. Staff conducted targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the Board. (Community Action Program) Countywide (HH)

Background and Justification: The BCC first created a Community Action Council Advisory Board in 1974. This was done to qualify Palm Beach County to receive Community Services Block Grant funds. The CSBG contract requires the establishment of a Community Action Advisory Board and the CAAB fully participates in the planning, implementation, and evaluation of the CSBG program to serve low-income communities.

Attachments:

- 1. Board/Committees Applications
- 2. Inventory of Seats List
- 3. Resolution No. R-2018-0372

Recommended By:	James & Ida	12/28/18
-	Department Director	Date
Approved By:	Helene Cittorijal	1-2-19
	Assistant County Attorney	Date

A. Other Department Review:

Department Director

Attachment 1

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PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

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The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a blography or résume to this form.
Section 1 (Department): (Please Print)
Board Name: Community Action Advisory Board Advisory () Not Advisory []
[] At Large Appointment or [] District Appointment /District #:
Term of Appointment: 28 Years. From: 1/15/19 To: 9/30/2024
Seat Requirement: " <u>Rublic Sector</u> Seat #: 1
[]*Reappointment or [/] New Appointment
or $[1]$ to complete the term of <u>CDYY Netrine</u> Due to: $[X]$ resignation $[]$ other Completion of term to expire on: <u>D9(30)/19</u>
*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:
Section II (Applicant): (Please Print) APPLICANT, UNLESS EXEMPTED, MUST BEA COUNTY RESIDENT
Name: Lambert Christina
Last First Middle Occupation/Affiliation: WPB City Commissioner
Owner [] Employee [] Officer []
Business Name: City of West Palm Brach
Business Address: 401 Clematic St
City & State West Palm beach Zip Code:33401
Residence Address: 5401 S. Olive Ave
City & State WPB FL 33405 Zip Code:
Home Phone: () Ext.
Cell Phone: $()561-420-9494$ Fax: ()
Email Address:
Mailing Address Preference: [] Business [] Residence
Have you ever been convicted of a felony: Yes No
If Yes, state the court, nature of offense, disposition of case and date:
Minority Identification Code: [] Male [] Native-American [] Male [] Native-American [] African-American [] Caucasian Page 1 of 2

Section II Continuea:

<u>CONTRACTUAL RELATIONSHIPS</u>: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	<u>10/01/00-09/30/2100</u>
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	(Attach Additional She O	et(s), il necessary) R	
NONE		NOT APPLICABLE/ (Governmental Entity)	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sinshine Amendment, Article XIII, and the training requirement can be found on the web at: <u>http://www.palmbeachcountyethics.com/training.htm</u>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below Tacknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 10/11 20/18 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment

& State of Florida/Cgde of Ethics: 10/8/18 $\Delta \Lambda k$ m Printed Name: *Applicant's Signature:

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at <u>ethics@palmbeachcountyethics.com</u> or (561) 355-1915.

Return this FORM to: {Insert Liaison Name Here}, {Insert Department/Division Here} (Insert Address Here)

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: Commissioner's Signature Maker Long Date: 11-27-18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

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Commissioner's Signature:	10 Date: 124 5/10

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Revised 02/01/2016

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Appointment to be made at BCC Meeting to	
Commissioner's Signature:	Date: M2718

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Revised 02/01/2016



Christina Lambert District 5 City Commissioner Term: 2018 – 2020 P.O. Box 3366 WPB, FL 33402 Phone: (561) 822-1390 Fax: (561) 822-1399 <u>Contact Commissioner</u>

Christina Lambert was sworn into office as West Palm Beach City Commissioner for District 5 on April 5, 2018. Christina is a longtime community activist who has dedicated most of her life to public service. A natural problem solver, Christina brings energy and innovative ideas to address local needs.

Christina is a Productivity Strategist where she works with local CEOs and business professionals on improving their corporate businesses practices, including implement better organizational policies, increasing efficiencies and streamlining internal procedures.

Christina is the former President and CEO of the Education Foundation of Palm Beach County. The foundation is the lead philanthropic organization for the PBC School District, the 11thlargest school district in the country. Overseeing an annual multi-million-dollar budget, Christina was responsible for day to day operations and the strategic long-term development of the foundation. During her time with the foundation, Christina oversaw an increase in private funding to support local schools and launch new programs that helped teachers and students.

Prior to the Education Foundation, Christina served as Executive Director of Leadership Palm Beach County, the county's premier leadership program. Christina brought together leaders from across Palm Beach County to look at local issues, including jobs and economic development, education, homelessness and public safety.

Christina's background in bridging government and the local community through public-private partnerships has helped her make a positive impact in the lives of the families and communities she has been a part of.

Christina has been a member of numerous community organizations such as Leadership Florida, Leadership PBC, Economic Council of Palm Beach, Business Development Board, Chamber of Commerce of the Palm Beaches, Forum Club, Economic Forum, SunFest, Nonprofits First, 211 Crisis Line of the Palm Beaches & Treasure Coast, Grassy Waters Conservancy and the West Palm 100.

Christina is frequent guest lecturer and speaker at local schools and universities, Chambers of Commerce and media outlets to discuss leadership initiatives and policies.

Christina attended public schools, graduated with a Bachelor of Science in Public Relations and Business with High Honors from the University of Florida and has a Master of Arts in Corporate Communication and Technology from Rollins College.

Christina, her husband Monte, and son Noah live in the south end of West Palm Beach.

COMMUNITY ACTION ADVISORY BOARD Attachment 2 **INVENTORY OF SEATS LIST**

Seat	NAME	SECTOR	App. Date	Exp. Date
1	Vacant	PUBLIC SECTOR REPRESENTATIVE		
2	Kevin L. Jones	PUBLIC SECTOR REPRESENTATIVE	12/06/2016	09/30/2020
3	Michael A. Coleman	PUBLIC SECTOR REPRESENTATIVE	12/06/2016	09/30/2020
4	Anne Lynch	PUBLIC SECTOR REPRESENTATIVE	04/10/2018	09/30/2019
5	Mary R. Wilkerson	PUBLIC SECTOR REPRESENTATIVE	02/05/2018	09/30/2020
6	Vacant	PRIVATE SECTOR REPRESENTATIVE		
7	Vacant	PRIVATE SECTOR REPRESENTATIVE		
8	Elvin Lanier	PRIVATE SECTOR REPRESENTATIVE	06/07/2016	09/30/2019
9	Paula Yastremski	PRIVATE SECTOR REPRESENTATIVE	06/21/2016	09/30/2019
10	Dr. Florenzia Davis	PRIVATE SECTOR REPRESENTATAIVE	06/07/2016	09/30/2019
11	Allie H. Biggs	REPRESENTATIVE OF THE LOW-INCOME	10/01/2018	09/30/2021
12	Valerie M. Mays	REPRESENTATIVE OF THE LOW-INCOME	10/01/2016	09/30/2019
13	Michelle C. Davis	REPRESENTATIVE OF THE LOW-INCOME	10/01/2018	09/30/2021
14	Retha Lowe	REPRESENTATIVE OF THE LOW-INCOME	10/01/2018	09/30/2021
15	Alma Atkins-Robinson	REPRESENTATIVE OF THE LOW-INCOME	10/01/2018	09/20/2021

* indicates a member having an action pending Revised: 12.14.18 by M.Jones

RESOLUTION NO. R-2018-0372

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING R-2014-0588, PROVIDING FOR QUARTERLY MEETINGS OF THE COMMUNITY ACTION ADVISORY BOARD, PROVIDING FOR AMENDED ATTENDANCE POLICY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Palm Beach County Board of County Commissioners established the Community Action Council Advisory Board (Board) in 1974 to qualify Palm Beach County to receive Community Service Block Grant Funds; and

WHEREAS, the Board's membership was reconstituted pursuant to Ordinance No. 04-042, and on September 15, 2009, Ordinance No. 04-042 was replaced by Resolution 2009-1549, which established the Community Action Advisory Board (CAAB) and reduced CAAB's membership from 23 to 15; and

WHEREAS, on May 6, 2014, Resolution 2009-1549 was repealed and replaced with Resolution 2014-0588, which clarified the process for nominating and selecting members to serve on the CAAB, and updated various standard provisions to comply with County advisory board policy; and

WHEREAS, Resolution 2014-0588 provides that the CAAB shall meet "a minimum of ten (10) times a year"; and

WHEREAS, other Counties within Florida have adopted a model of quarterly meetings for Community Action Program advisory boards such as CAAB, which has proven effective to allow greater focus on board members' responsibilities to participate in implementation of programs designed to serve the poor or low income citizens of the County, while still allowing an opportunity to make recommendations concerning program plans, priorities, and budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- 1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
- Section 12: Meetings, paragraph A., of R-2014-0588 is amended to read in its entirety: The Advisory Board shall meet a minimum of four
 (4) times per program year; however, members may be required to

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attend additional meetings.

 The second sentence of Section 14: Removal for Lack of Attendance, of R-2014-0588 is amended to read:

Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend one-half of the meetings scheduled during a program year.

3. This resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner <u>Burdick</u>

who moved its adoption. The motion was seconded by Commissioner

Bernard, and upon being put to a vote, the vote was as follows:

Commissioner Melissa McKinlay, Mayor	-	Aye
Commissioner Mack Bernard, Vice Mayo		Aye
Commissioner Hal R. Valeche	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Dave Kerner	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Mary Lou Berger	-	Aye

The Mayor thereupon declared the Resolution duly passed and adopted this

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<u>10th</u> day of <u>April</u>, 20<u>18</u>

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PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMLS STOME SHARON R. BOCK, CL ER

Deputy

APPROVED AS TO FORM AND LEGAL SUFFICIENC _ Cs unty Attorney