

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date:	January 15, 2019
Department:	Environmental Resources Management
Advisory Board:	Groundwater and Natural Resources Protection Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: appointment of one (1) member to the Groundwater and Natural Resources Protection Board (GNRPB), Seat No. 3, to complete a three-year term beginning January 15, 2019 through May 5, 2020.


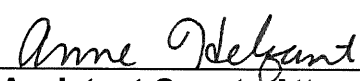
<u>Seat No.</u>	<u>Appoint</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated by</u>
3	Winifred P. Said	Member of an Environmental Organization	05/05/2020	Palm Beach County Chapter of the Florida Native Plant Society

Summary: The GNRPB is comprised of seven members as specified in Article 2.G.3.F.3 of the Unified Land Development Code (ULDC). The membership consists of one (1) professional engineer, one (1) attorney, one (1) hydrologist or hydrogeologist, one (1) citizen possessing expertise and experience in managing a business, one (1) biologist or chemist, one (1) concerned citizen, and one (1) member of an environmental organization. Ordinance 92-20 and Article 2.G.3.F.3 of the ULDC requires that Seat No. 3 be filled by a member of an environmental organization. The GNRPB has 7 seats, 6 seats currently filled and diversity count of Caucasian: 5 (85.7%), and African-American: 1 (14.3%). The gender ratio (female:male) is 2:4. The nominee is a Caucasian female. Staff will continue to address the need to increase diversity on our boards. Countywide (AH)

Background and Justification: The GNRPB has the powers and duties to hold hearings as necessary to enforce ULDC Article 14, Environmental Standards, and to issue any orders necessary to achieve compliance. Winifred P. Said meets the requirement to fill Seat No. 3. The appointment is to complete a three-year term expiring May 5, 2020.

Attachments:

- 1. Boards/Committees Application w/Resume
- 2. Nomination Letter from the Palm Beach County Chapter of the Florida Native Plant Society
- 3. Current Membership and Diversity/Gender Report
- 4. Attendance Record
- 5. Article 2.G.3.F.3 of the ULDC

Recommended by:		<u>12-19-18</u>
	Department Director	Date
Legal Sufficiency:		<u>12-22-18</u>
	Assistant County Attorney	Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Groundwater and Natural Resources Protection Board Advisory ☐ Not Advisory ☒
☐ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: 3 Years. From: 01/15/2019 To: 05/05/2020
Seat Requirement: Member of an Environmental Organization Seat #: 3
☐ *Reappointment or ☐ New Appointment
or ☒ to complete the term of Kristi Moyer Due to: ☒ resignation ☐ other
Completion of term to expire on: 05/05/2020

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Said Winifred Park
Last First Middle
Occupation/Affiliation: Palm Beach County Chapter Florida Native Plant Society
Owner ☐ Employee ☐ Officer ☒
Business Name: Palm Beach County Chapter of the Florida Native Plant Society
Business Address: 6800 Country Place Rd
City & State West Palm Beach, FL Zip Code: 33411
Residence Address: 308 Clark Lane
City & State Jupiter, FL Zip Code: 33477
Home Phone: (561) 575-5194 Business Phone: () Ext. _____
Cell Phone: (561) 632-7723 Fax: ()
Email Address: winsail@bellsouth.net

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 11/25/2018
☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Winifred Park Said Date: 11/27/2018

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Bonnie Finneran, Environmental Director
Environmental Resources Management
2300 N. Jog Road, 4th Floor
West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Winifred (Winnie) Park Said

308 Clark Lane ▪ Jupiter, FL 33477 ▪ (561) 632-7723 ▪ winsail@bellsouth.net

Professional Summary

Environmental Scientist (Ret.) with experience in field research, ecological analysis, plan formulation, natural systems characterization, and model implementation for natural area and water resource management and ecosystem restoration. Produces ecological publications and technical documentation. Experienced project manager and supervisor of technical staff. Proficient in essential computer skills including GIS. Certified in Environmental Policy and Management. Co-author: *Landscapes and Hydrology of the Predrainage Everglades*
Associate Editor: *Everglades: the Ecosystem and its Restoration*
Active on non-profit organization and Palm Beach County governing/advisory boards

Employment History

Consulting Ecologist *July 2011 to present*

Palm Beach County LDRAB Alternate #1 (Appointed, currently serving)

Non-Profit Organization Support (Elected)

President, Palm Beach County Chapter of the FNPS (currently serving)

Director at Large, Florida Native Plant Society (FNPS)

SFWMD Natural Systems Model Support

- Produced technical documentation
- Supported model performance analysis

South Florida Water Management District *1989 to July 2011*

Listed in chronological order beginning with most recent position

Lead Environmental Scientist / Supervisor, Hydrologic and Environmental Modeling

- Supervised model application unit
- Produced technical documentation
- Performed ecological analysis
- Project manager for natural system model implementation
- Participant in climate change studies

Senior Environmental Scientist, Water Resource Planning Department

- Assisted in development of Minimum Flows and Levels criteria for designated water resources
- Participant in Everglades restoration plan analysis for the C&SF Project Restudy and Comprehensive Everglades Restoration Plan (CERP)
- Co-authored book on pre-drainage Everglades landscapes and hydrology

Staff Environmental Scientist, Planning Department

Winifred (Winnie) Park Said

308 Clark Lane ▪ Jupiter, FL 33477 ▪ (561) 632-7723 ▪ winsail@bellsouth.net

- Contract manager for historical vegetation mapping project
- Conducted ecological analysis and produced technical documentation for Water Preservation Areas Suitability Study
- Participant in Everglades and Florida Bay Adaptive Environmental Assessment workshops

Employment History (cont.)

South Florida Water Management District (cont.)

Sr. Scientific Technician, Ecosystem Research Department

- Provided GIS support for researchers and modelers
- Supported applied technology research for Nutrient Threshold Studies
- Assistant editor for interagency scientific publication; *Everglades: The Ecosystem and Its Restoration*
- Supported ecosystem research for Everglades Nutrient Removal Project, WCA Impact and Monitoring Project, and Holeyland Study
- Provided coordination assistance for Everglades Symposium
- Published Environmental Sciences Division newsletter

Environmental Technician, Department of Research and Evaluation

- Provided field support and data analysis assistance for Everglades Cattail Expansion Study and Boney Marsh Vegetation Sampling Project

Florida Atlantic University *1987-1988*

Research Assistant, Department of Biological Sciences

- Assisted with natural systems inventory of Palm Beach County
- Cataloged herbarium specimens

Education

Certificate in Environmental Policy and Management, University of Florida College of Engineering, 2005

B.S. Biology (Botany emphasis), Florida Atlantic University, 1994

Advanced GIS training, Environmental Systems Research Institute, 1992-1996

Volunteer Activities

Palm Beach County Environmental Resources Department Natural Areas Steward
Editor, *The Dahoon* newsletter

Alternate Representative to Everglades Coalition for FNPS

ATTACHMENT 2



Bonnie Finneran, Division Director, Resources Protection
Department of Environmental Resources Management
2300 North Jog Road, 4th Floor
West Palm Beach, FL 33411
Submitted electronically to bfinneran@pbcgov.org

Dear Ms. Finneran,

The Board of Directors for the Palm Beach County Chapter of the Florida Native Plant Society is pleased to nominate Winifred P. Said for the vacant position on the Groundwater and Natural Resources Protection Board for Palm Beach County. We feel she is well qualified to serve on the GNRPB, and to fill the vacancy left by Kristi Moyer.

Sincerely,

C.J. McCartney
Vice President, PBCC FNPS



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
GROUNDWATER & NATURAL RESOURCES PROTECTION BOARD**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	William P. Snow bill.snow@aecom.com AECOM Technical Services, Inc. 2090 Palm Beach Lakes Blvd Ste 600 West Palm Beach FL 33409	Member	CA	M	561-684-3375	Professional Engineer	04/05/2008	04/04/2017	05/05/2020
NOMINATED BY : Florida Engineering Society - PBC Chapter									
2	W. Scott Mason wmason@foxrothschild.com Fox Rothschild, LLP 222 Lakeview Ave Ste 700 Esperante Building West Palm Beach FL 33401	Member	CA	M	561-804-4432	Attorney	03/12/2013	03/01/2016	02/28/2019
NOMINATED BY : PBC Bar Association									
3	Vacant	Member				Environmental Organization Representative			05/05/2020
NOMINATED BY : Arthur R. Marshall Foundation & FL Environmental Institute, Inc.									

ATTACHMENT 3

* indicates a member having an action pending



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
GROUNDWATER & NATURAL RESOURCES PROTECTION BOARD**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
4	Kirt W. Rusenko krusenko@myboca.us Gumbo Limbo Nature Center 1801 N Ocean Ave Boca Raton FL 33432	Member	CA	M	561-544-8613	Chemist	06/19/2012	08/16/2016	08/15/2019
NOMINATED BY :									
5	Beth Miller beth773@hotmail.com 12110 Colony Preserve Dr Boynton Beach FL 33436	Member	CA	F	561-703-5910	Resident of Palm Beach County	10/03/2017		03/01/2019
NOMINATED BY :									
6	David J. Levy DavidLevy@SERT.comcastbiz.net NFA Solutions Group, Inc. 4788 Holly Dr Palm Beach Gardens FL 33418	Member	CA	M	--	Hydrogeologist	10/03/2017		10/02/2020
NOMINATED BY : Treasure Coast Chapter of the FL Association of Environmental Prof									

* indicates a member having an action pending



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
GROUNDWATER & NATURAL RESOURCES PROTECTION BOARD**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
7	E. Ann McNeill president@mcoconstruction.net 1450 N Mangonia Dr West Palm Beach FL 33401	Member	AA	F	786-546-0184	Business Owner	03/13/2018		03/14/2021

NOMINATED BY :

ATTACHMENT 4

* indicates a member having an action pending



PALM BEACH COUNTY ADMINISTRATION
DIVERSITY / GENDER REPORT
APPOINTMENT MADE BY A SINGLE APPOINTING BODY
APPOINTED BY: AT-LARGE/PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

SEAT ID	ROLE TYPE	REQUIREMENT	MEMBER	RACE CODE	TERM	START DATE	END DATE
Board:	40	Groundwater & Natural Resources Protection Board					
1	ME	Professional Engineer	William P. Snow 2090 Palm Beach Lakes Blvd Ste 6 West Palm Beach FL 33409	CA	3	04/05/2008	05/05/2020
2	ME	Attorney	W. Scott Mason 222 Lakeview Ave Ste 700 Esperar West Palm Beach FL 33401	CA	3	03/12/2013	02/28/2019
4	ME	Chemist	Kirt W. Rusenko 1801 N Ocean Ave Boca Raton FL 33432	CA	3	06/19/2012	08/15/2019
5	ME	Resident of Palm Beach County	Beth Miller 12110 Colony Preserve Dr Boynton Beach FL 33436	CA	3	10/03/2017	03/01/2019
6	ME	Hydrogeologist	David J. Levy 4788 Holly Dr Palm Beach Gardens FL 33418	CA	3	10/03/2017	10/02/2020
7	ME	Business Owner	E. Ann McNeill 1450 N Mangonia Dr West Palm Beach FL 33401	AA	3	03/13/2018	03/14/2021

Race & Gender Breakdown for Board: Groundwater & Natural Resources Protection Board

Caucasian	5	Male	4
African-American	1	Female	2
Hispanic-American	0	Not provided	0
American Indian	0		
Asian American	0		
Unknown at this time	0		
Not provided	0		

GROUNDWATER AND NATURAL RESOURCES PROTECTION BOARD
Attendance List – January 2018 to November 2018

Attendance: January 2018 to November 2018					
Seat No.	Name	01/18/2018	05/17/2018	07/19/2018	11/15/2018
1	William Snow	C	C	C	C
2	W Scott Mason	C	C	C	C
3	Kristi L. Moyer	C	C	C	C
4	Kirt Rusenko	C	C	C	C
5	Beth Miller	C	C	C	C
6	David J. Levy	C	C	C	C
7	E. Ann McNeill	VACANT	C	C	C

A = Absent C = Canceled Meeting P = Present Q = No Quorum

NOTE: Palm Beach County Resolution R-2002-1606 states, in part, “Members of boards shall be automatically removed for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the board and such removal shall create a vacancy.”

ATTACHMENT 5

ARTICLE 2.G.3.F.3, UDLC

- a. **Secretary**
The Environmental Control Officer shall serve as Secretary of the ECHB.
- b. **Staff**
The PBCHD shall be the professional staff of the ECHB.
- 5. **General or Special Meetings**
General meetings of the ECHB shall be held no less frequently than every 45 days. The ECHB may set the date of future meetings during any meeting. Special meetings may be called by the Chair of the ECHB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each ECHB member for a special meeting.
- 6. **Term Limits**
Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]
- F. **Groundwater and Natural Resources Protection Board**
 - 1. **Establishment**
There is hereby established a Groundwater and Natural Resource Protection Board (GNRPB).
 - 2. **Powers and Duties**
The GNRPB shall have the following powers and duties:
 - a. to hold hearings as necessary to enforce Art. 14, Environmental Standards. ERM may refer alleged violations of Art. 14 Environmental Standards, and applicable Art. 4.B.10, Excavation Uses, Ord. 2003-020, Petroleum Storage Systems, Ord. 2003-021, Petroleum Contamination Clean-up criteria, Ord. 2004-050, Stormwater Pollution and Prevention, Natural Areas, Ord. 1994-014 and Ord. 1993-003, Water and Irrigation Conservation as amended to the GNRPB, if there has been a failure to correct a violation within the time specified by the Code Inspector, if the violation has been repeated, or is of such a nature that it cannot be corrected; [Ord. 2006-004] [Ord. 2010-022] [Ord. 2017-007]
 - b. to adopt rules of procedure for the conduct of hearings;
 - c. to issue subpoenas compelling the presence of persons at Board hearings. Subpoenas may be served by the PBC Sheriff's Department, or other authorized persons consistent with Florida Law;
 - d. to issue subpoenas compelling the provision of evidence at GNRPB hearings;
 - e. to take testimony under oath;
 - f. to issue orders having the force of law commanding whatever steps are necessary to achieve compliance with the violation of Art. 14, Environmental Standards;
 - g. to lien property; and
 - h. to assess administrative fines and costs pursuant to Art. 14, Environmental Standards.
 - 3. **Board Membership**
 - a. **Qualifications**
The GNRPB shall be composed of seven members appointed by the BCC upon a recommendation by the organization listed in Table 2.G.3.F, GNRPB Membership. The membership of the Board shall consist of a professional engineer registered by the State of Florida, an attorney licensed to practice in Florida, a hydrologist or a hydrogeologist, a citizen possessing expertise and experience in managing a business, a biologist or a chemist, concerned citizen and a member of an environmental organization. [Ord. 2011-001]

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Table 2.G.3.F - GNRPB Membership

Affiliation	Organizations
Professional Engineer	Palm Beach Chapter Florida Engineering Society
Attorney	Palm Beach County Bar Association
Hydrologist or Hydrogeologist	Florida Association of Professional Geologists Society
Citizen with Business management expertise	At Large
Biologist or Chemist	Florida Association of Environmental Professionals
Environmental Organization	Native Plant Society
Concerned Citizen	At Large
[Ord. 2011-001]	

b. Terms of Office

All members shall serve a term of three years. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]

4. Secretary and Staff

The Director of ERM shall serve as Secretary of the GNRPB. ERM shall be the professional staff of the GNRPB.

5. Meetings

a. General

General meetings of the GNRPB shall be held no more frequently than once every month. Special meetings may be called by the Chair of the GNRPB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each Board member prior to a special meeting.

G. Hearing Officers

1. Creation and Appointment

The County Administrator may, from a pool selected by the BCC, appoint one or more hearing officers to hear and consider such matters as may be required under any provision of this Code or under any provision of any other Palm Beach County Ordinance as may be determined to be appropriate by the BCC from time to time. Such hearing officers shall be selected pursuant to the procedures and minimum qualifications provided for in Art. 2.G.3.B, Code Enforcement Special Master, and shall serve at the pleasure of the BCC for such period as is determined by the Board. Code Enforcement Special Masters may serve ex officio as Hearing Officers as set forth in this Section. [Ord. 2010-022] [Ord. 2015-006]

2. Duties

A hearing officer shall have the following duties:

- to conduct hearings and issue administrative orders on such matters as may be requested by the BCC;
- to issue subpoenas to compel the attendance of witnesses and production of documents, and to administer oaths to witnesses appearing at the hearing; and
- to perform such other tasks and duties as the BCC may assign.

H. Historic Resources Review Board

1. Establishment

There is hereby established a Historic Resources Review Board (HRRB).

2. Powers and Duties

The HRRB shall have the following powers and duties under the provisions of this Code:

- develop, administer and update an accurate inventory of historic resources in unincorporated PBC and on PBC owned property in municipalities. The inventory shall be used to formulate a map of historic district boundaries and historically significant properties meriting protection to be incorporated into the land use element of the Plan.