

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: January 15, 2019 [X] Consent [] Regular
[] Ordinance [] Public Hearing
Department: Parks and Recreation
Submitted By: Parks and Recreation Department
Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

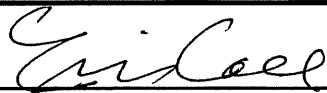
Motion and Title: Staff recommends motion to receive and file the following executed Independent Contractor Agreements between Palm Beach County and (A) First Amendment with the Gold Coast Gymnastics, Inc, Tiny Tot Tumbling Instructor, West Boynton Recreation Center, for the period December 12, 2017, through September 30, 2018 and (B) Modern Bujutsu Karate, Inc, Martial Arts Instructor, West Boynton Recreation Center, for the period October 3, 2018, through September 30, 2019 and (C) M. Regina Rodrigues, Gentle Yoga TRIP and Community Programs Instructor, CMAA Therapeutic Recreation Complex for the period October 1, 2018, through September 30, 2019 and (D) M. Regina Rodrigues, Gentle Yoga Adults/Seniors Instructor, CMAA Therapeutic Recreation Complex, for the period of October 1, 2018, through September 30, 2019 and (E) Gold Coast Gymnastics, Inc, Tiny Tot Gymnastics Instructor, West Boynton Recreation Center, for the period of October 4, 2018, through September 30, 2019 and (F) Shelly M. Janssen, Youth Dance Instructor, West Boynton Recreation Center, for the period of August 18, 2018, through September 29, 2018 and (G) Shelly M. Janssen, Youth Dance Instructor, West Boynton Recreation Center for the period of October 2, 2018, through September 28, 2019 and (H) Palm Beach County Officials Association, Fall 2018 Youth Basketball Officials, Westgate Recreation Center, for the period September 22, 2018, through September 29, 2018 and (I) Palm Beach County Officials Association, Fall 2018 Youth Basketball Officials, West Boynton Recreation Center, for the period of October 2, 2018, through December 31, 2018 and (J) Palm Beach County Officials Association, Fall 2018 Youth Basketball Officials, Westgate Recreation Center, for the period October 6, 2018 through November 10, 2018 and (K) Palm Beach County Officials Association, Fall 2018 Junior Volleyball Officials, West Boynton Recreation Center for the period November 6, 2018, through December 31, 2018.


Summary: These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168 and 2017-0822. The Department is now submitting these Agreements in accordance with County PPM CW-O-051, which requires all delegated contracts/agreements/grants to be submitted by the initiating Department to the Board as a Receive and File agenda item. Districts 3 and 7 (AH)

Background and Justification: A resolution providing authority to execute Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, and 2017-0822) was adopted by the Board to streamline the hiring process. The Board granted the Director/Assistant Director of Parks and Recreation authority to execute Independent Contractor Agreements and Amendments with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

The Agreements attached have been executed on behalf of the Board by the County Administrator/Director/ Assistant Director of the Parks and Recreation Department in accordance with the authority delegated by the Board, and are now being submitted to the Board to receive and file.

Attachments: Independent Contractor Agreements (11)

Recommended by:  12-18-18
Department Director Date

Approved by:  1/14/19
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>61,649</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>(81,395)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	*<u>(18,746)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Is Item Included in Current Budget?			Yes <u>X</u>	No <u> </u>	
Does this item include the use of federal funds?			Yes <u> </u>	No <u>X</u>	

Budget Account No.: Fund 0001 Department 580 Unit Various
 Object 3422 / Revenue Source 4724 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Item	Contractor	2018		2019	
		Revenue	Expense	Revenue	Expense
A	Gold Coast Gymnastics	\$5,500	\$3,850		
B	Modern Bujutsu Karate Florida, Inc.			\$16,875	\$11,813
C	M. Regina Rodrigues			\$0	700
D	M. Regina Rodrigues			\$4,500	\$7,600
E	Gold Coast Gymnastics			\$7,680	\$5,376
F	Shelly M. Janssen	\$8,340	\$6,200		
G	Shelly M. Janssen			\$41,400	\$32,000
H	Palm Beach County Officials Assoc., Inc.		\$516		
I	Palm Beach County Officials Assoc., Inc.			\$1,340	\$1,344
J	Palm Beach County Officials Assoc., Inc				\$1,368
K	Palm Beach County Officials Assoc., Inc.			\$9,600	\$2,448
	Totals	\$13,840	\$10,566	\$81,395	\$62,649

*Estimated net revenue for these agreements is \$18,746. Actual revenue and operating costs will be determined at the termination of these agreements.

C. Departmental Fiscal Review: *Tril* 12/18/18

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 1/2/19 OFMB *[Signature]* 1/10/19 Contract Development & Control
[Handwritten initials] 1/2 1/2/19 1/10/19 TW

B. Legal Sufficiency:

Anne Delgent 1-11-19
 Assistant County Attorney

C. Other Departmental Review:

 Department Director