

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)	_____				
Net Fiscal Impact					
# Additional FTE Positions (Cumulative)					

Is Item Included in Current Budget: YES NO _____

Budget Account No.: Fund 1152 Agency 160 Org 2302 Object 3129

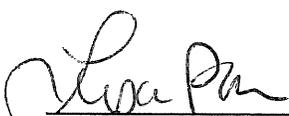
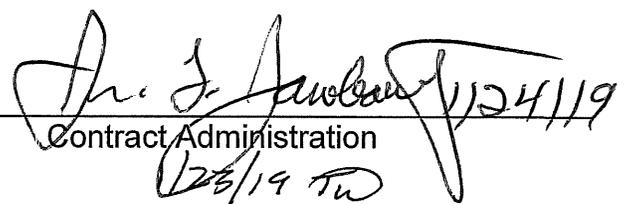
Reporting Category _____

Does this item include the use of federal funds: Yes _____ X _____ No _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:
*No Additional Fiscal Impact

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<p> _____ ASD 1/18</p>	<p>1/18/19 OFMB</p>	<p> _____ 1/18 9/1/18</p>	<p> _____ Contract Administration 12/5/19 TW</p>
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B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Agenda Item No. **3CC-1**
MBI HV 7-0
R-2016-1736

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: November 22, 2016 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: (A) Accept on behalf of the Palm Beach County Sheriff's Office a National Institute of Justice Award Letter for a FY 2016 DNA Capacity Enhancement and Backlog Reduction Program Grant in the amount of \$389,757 for the period January 1, 2017, through December 31, 2018; and (B) Approve a budget amendment of \$389,757 in the Sheriff's Grants Fund.

Summary: On August 26, 2016, the Palm Beach County Sheriff's Office (PBSO) received an award for the DNA Capacity Enhancement and Backlog Reduction Program. The Forensic Biology Unit in the Crime Laboratory of PBSO services over 28 municipalities, the school systems and assists state and local federal agencies as needed. These funds will be used to fund the salary and benefits of two full time Forensic Scientists, training, travel, and contractual services that will increase the efficiency of the crime lab. There is no match requirement associated with this award. Countywide (LDC)

Background and Justification: The U.S. Department of Justice, Office of Justice Programs (OJP), National Institute of Justice (NIJ) FY 2016 Forensic DNA Capacity Enhancement and Backlog Reduction Program furthers the U.S. Department of Justice's mission by offering an opportunity for states and units of local government with existing crime laboratories that conduct DNA analysis to handle, screen, and analyze backlogged forensic DNA casework samples, as well as to improve DNA laboratory infrastructure and analysis capacity, so that forensic DNA samples can be processed efficiently and cost effectively. These improvements are critical to preventing future DNA backlogs and to helping the criminal justice system use the full potential of DNA technology. The Catalog of Federal Domestic Assistance (CFDA) number is 16.741 and the grant number is 2016-DN-BX-0070.

Attachments:

- 1. Budget Amendment
- 2. Award Letter

RECOMMENDED BY: _____ DATE 10-28-16
DEPARTMENT DIRECTOR

APPROVED BY: pd _____ DATE 11/16/16
COUNTY ADMINISTRATOR

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	0				
Operating Costs	389,757				
External Revenues	(389,757)				
Program Income (County)					
In-Kind Match (County)	0				
<hr/>					
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2302 Object 3129

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY16 DNA Capacity Enhancement and Backlog Reduction Grant is funded through the National Institute of Justice (NIJ). There is no match requirement associated with this award.

FY16 DNA Capacity Enhancement & Backlog Reduction Program	\$389,757
Total	\$389,757

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Susan Pover 11/3/16
OFMB JET 11/3/16

Di S. Jacobson 11/9/16
Contract Administration
11/8/16

B. Legal Sufficiency:

[Signature] 11/10/16
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



RSC - Programmatic Req. Withholding Funds GAN



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County Sheriff's Office	Project Period:	01/01/2017 - 12/31/2019
Grantee Address:	3228 Gun Club Road West Palm Beach, 33406	Program Office:	NIJ
Grantee DUNS Number:	18-280-9921	Grant Manager:	Monte E Evans
Grantee EIN:	59-6000786	Application Number(s):	2016-90871-FL-DN
Vendor #:	596000786	Award Number:	2016-DN-BX-0070
Project Title:	FY 2016 DNA Capacity Enhancement and Backlog Reduction Program - Palm Beach County Sheriff's Office	Award Amount:	\$389,757.00

RSC - Programmatic Req. Withholding Funds

Supplement 00			
	Special Condition Number	Special Condition Title	Status
<input checked="" type="checkbox"/>	Special Condition 44	<u>Withholding of funds - NEPA</u>	Inactive
<input checked="" type="checkbox"/>	Special Condition 47	<u>Withholding of funds (NIJ programmatic) - pending submission of revised proposal</u>	Inactive

***Required Justification for Removal**

Signed NEPA checklist attached. As requested, the grantee revised (attached) the budget detail worksheet removing conference registration fees from travel and put it under the "Other" category.

Attachments:

None

Print

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	OC - Accounting Supervisor	HinesA	03/01/2017 3:30 PM
Submitted	PO - GAN 1st Line Supervisor	evansm	02/13/2017 12:40 PM
Draft	PO - Grant Manager	evansm	02/13/2017 12:40 PM
Submitted	PO - GAN 1st Line Supervisor	SYSTEM_USER	02/10/2017 12:22 PM
Submitted	PO - GAN 1st Line Supervisor	evansm	01/27/2017 9:52 AM
Draft	PO - Grant Manager	evansm	01/27/2017 9:52 AM
Draft	PO - Grant Manager	evansm	01/27/2017 9:50 AM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information									
Grantee Name:	Palm Beach County Sheriff Office	Date:	01/25/2018						
Grantee Address:	3228 Gun Club Road West Palm Beach, 33406	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Award Number</th> <th style="width: 50%;">GAN Number</th> </tr> </thead> <tbody> <tr> <td>2016-DN-BX-0070</td> <td>002</td> </tr> <tr> <td>2017-DN-BX-0095</td> <td>001</td> </tr> </tbody> </table>		Award Number	GAN Number	2016-DN-BX-0070	002	2017-DN-BX-0095	001
Award Number	GAN Number								
2016-DN-BX-0070	002								
2017-DN-BX-0095	001								
Grantee DUNS Number:	18-280-9921								
Grantee EIN:	59-6000786								
Vendor #:	596000786								
Update Contact									
Contact									
Either New Point of Contact Information or New Alternate Point of Contact Information is required.									
Current Point of Contact Information		New Point of Contact Information							
Prefix	Mrs.	*Prefix	Mrs.						
Prefix (Other)		Prefix (Other)							
First Name	Catherine	*First Name	Julie						
Middle Initial		Middle Initial							
Last Name	Nigra	*Last Name	Sikorsky						
Suffix		Suffix							
Suffix (Other)		Suffix (Other)							
Title	Forensic QA Manager	*Title	Forensic Biology Supervisor						
Address Line 1	3228 Gun Club Road	*Address Line 1	3228 Gun Club Road						
Address Line 2		Address Line 2							
City	West Palm Beach	*City	West Palm Beach						
State	Florida	*State	Florida						
Zip	33406 - 3001	*Zip	33406 - 3001						
Phone	(561) 688-4227 Ext	*Phone	(561) 688-4237 Ext						
Fax	(561) 688-4228	Fax	(561) 688-4228						
Email	nigrac@pbso.org	*Email	SikorskyJ@pbso.org						
Alternate Contact/Principal Investigator									
Current Alternate Point of Contact Information		New Alternate Point of Contact Information							
Prefix	Chairman	*Prefix	Chairman						
Prefix (Other)		Prefix (Other)							
First Name									

Middle Initial		*First Name	
Last Name		Middle Initial	
Suffix		*Last Name	
Suffix (Other)		Suffix	
Title		Suffix (Other)	
Address Line 1		*Title	
Address Line 2		*Address Line 1	
City		Address Line 2	
State	Alabama	*City	
Zip	-	*State	Alabama
Phone	Ext	*Zip	-
Fax		*Phone	Ext
Email		Fax	
		*Email	

Comments/Additional Information

Julie Sikorsky, supervisor of the DNA section, will be replacing Catherine Nigra as the point of contact for the DNA CEBR Grants.

Attachments:

None

Print

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - Grant Manager	evansm	01/25/2018 9:05 AM
Submitted	PO - Grant Manager	nigrac	01/16/2018 11:25 AM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County Sheriff's Office	Project Period:	01/01/2017 - 12/31/2019	GAN Number:	003
Grantee Address:	3228 Gun Club Road West Palm Beach, 33406	Program Office:	NIJ	Date:	11/29/2018
Grantee DUNS Number:	18-280-9921	Grant Manager:	Monte E Evans		
Grantee EIN:	59-6000786	Application Number(s):	2016-90871-FL-DN		
Vendor #:	596000786	Award Number:	2016-DN-BX-0070		
Project Title:	FY 2016 DNA Capacity Enhancement and Backlog Reduction Program - Palm Beach County Sheriff's Office	Award Amount:	\$389,757.00		
Change Project Period					
Current Grant Period:	Month: 23 Day: 30	New Grant Period:	Month: 35 Day: 30		
Project Start Date:	01/01/2017	*New Project Start Date:	01/01/2017		
Project End Date:	12/31/2018	*New Project End Date:	12/31/2019		
*Required Justification for Change Project Period:					
Goal One, objective A of this grant was to increase the capacity of the Forensic Biology Unit by hiring two grant funded entry-level Forensic Scientists whose primary responsibility is to screen evidentiary material in preparation					
Attachments:					
Filename:		User:	Timestamp:		
Project Timeline Revised 2016-DN-BX-0070.xlsx		nigrac	09/21/2018 1:08 PM		
Print					
Audit Trail:					
Description:	Role:	User:	Timestamp:		
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	11/29/2018 12:00 PM		
Submitted	PO - Grant Manager	nigrac	09/21/2018 1:08 PM		
Change Requested	PO - Grant Manager	evansm	09/21/2018 11:15 AM		
Please attached a revised timeline which documents the task and objectives for the 12-month extension.					
Change Requested	EXTERNAL - External User	evansm	09/21/2018 11:15 AM		

Please attached a revised timeline which documents the task and objectives for the 12-month extension.			
Submitted	PO - Grant Manager	nigrac	09/19/2018 4:32 PM