

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 5, 2019

Consent

Regular

Ordinance

Public Hearing

Department

Submitted By: Community Services

Submitted For: Community Action Program

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Amendments for Consulting/Professional Services with the below listed agencies, for the period October 1, 2018, through March 31, 2019, in an amount totaling \$96,636, to provide a variety of training services to low-income participants:

1. Amendment No. 1 with Nurse Assistant Training School, Inc. d/b/a Academy for Nursing and Health Occupations, (R2018-0733), for an increase of \$84,136, in an amount not to exceed \$142,376, for home health aide and nurse assistant training services; and
2. Amendment No. 1 with Credit Card Management Services, Inc., (R2018-0735), for an increase of \$12,500, in an amount not to exceed \$62,500 for financial literacy training services.

**Summary:** The agencies represented in the amended contracts are qualified to provide various training services for clients of the Community Action Program. The funds are provided by the Community Services Block Grant (CSBG). Qualified clients must be residents of Palm Beach County and meet the federal poverty level guidelines. A portion of CSBG funds will be used to provide training for eligible participants. In Federal Fiscal Year 2017, 83 clients completed vocational training programs. **No County funds are required.** (Community Action Program) Countywide (HH)

**Background and Justification:** CSBG funds are used to provide various services, such as rental and utilities assistance and training to low-income households. A portion of the funds are used to provide employment skills training, job placement services, and financial literacy training to qualified Palm Beach County clients. As a result of all related CSBG funding activities, including vocational training programs, 90 CAP participants obtained jobs, and 44 maintained employment after 90 days. These funds are also used to provide nutritional food resources to meet the needs of economically disadvantaged residents. These funds enable the Community Action Program to serve low-income households.

**Attachments:**

1. Amendment No. 1 for Consulting/Professional Services with Nurse Assistant Training School, Inc.
2. Amendment No. 1 for Consulting/Professional Services with Credit Card Management Services, Inc.

Recommended By: *[Signature]* 1/22/19  
Department Director Date

Approved By: *Nancy L. Bolton* 2/4/19  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

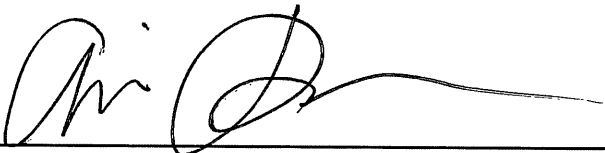
**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Cost	96,636				
External Revenue	(96,636)				
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>0</b>	<b>0</b>			
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No       
 Does this item include the use of federal funds? Yes X No     

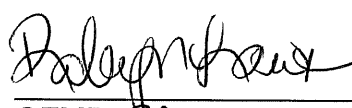

Budget Account No.:  
 Fund 1003 Dept 145 Unit 1455 Object 8301 Program Code \_VAR\_ Program Period GY17

**B. Recommended Sources of Funds/Summary of Fiscal Impact:  
 Funding Source is Federal CSBG Grant**


C. Departmental Fiscal Review:   
 Julie Dowe, Director of Finance and Support Services

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 1/25/19       2/11/19  
 OFMB OB 1/24      9/1/19 Contract Development and Control  
 2/1/19 TW

**B. Legal Sufficiency:**

 2-4-19  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

AMENDMENT TO CONTRACT FOR  
CONSULTING/PROFESSIONAL SERVICES

THIS AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES (R2018-0733) made and entered into at West Palm Beach Florida, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Nurse Assistant Training School, Inc. d/b/a Academy for Nursing and Health Occupations, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is 59-2757346.

In consideration of the mutual promises contained herein, the COUNTY and the Agency agree as follows:

WITNESSETH:

WHEREAS, the need exists to amend the contract to increase funding for the Certified Nursing Assistant / Patient Care Technician Program by EIGHTY FOUR THOUSAND ONE HUNDRED AND THIRTY SIX DOLLARS (\$84,136)

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on March 13, 2018 is hereby amended as follows:

- I. New Scope of Work Exhibit "A1" attached hereto shall replace the Scope of Work Exhibit "A" in its entirety.
- II. New Exhibit "B1" attached hereto shall replace Exhibit "B" in its entirety.
- III. Total amended contract not to exceed amount for ONE HUNDRED FORTY TWO THOUSAND, THREE HUNDRED AND SEVENTY SIX DOLLARS (\$142,376)
- IV. New Article 11 - Nondiscrimination to read as follow:  
The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the AGENCY warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Contract.
- V. New Article 25 – Termination to read as follows:  
This Contract may be terminated by the AGENCY upon sixty (60) days' prior written notice to the COUNTY in the event of substantial failure by the COUNTY to perform in accordance with the terms of this Contract through no fault of the AGENCY. It may also be terminated, in whole or in part, by the COUNTY, with cause upon five (5) business days written notice to the AGENCY or without cause upon ten (10) business days written notice to the AGENCY. Unless the AGENCY is in breach of this Contract, the AGENCY shall be paid for services rendered to the COUNTY'S satisfaction through the date of termination. After receipt of a Termination Notice, except as otherwise directed by the COUNTY, in writing, the AGENCY shall:

Stop work on the date and to the extent specified.

Terminate and settle all orders and subcontracts relating to the performance of the terminated work.

Transfer all work in process, completed work, and other materials related to the terminated work to the COUNTY.

Continue and complete all parts of the work that have not been terminated.

VI. **New ARTICLE 30 - SCRUTINIZED COMPANIES** shall read:

A. As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the Scrutinized Companies that boycott Israel List, or is engaged in a boycott of Israel, pursuant to F.S. 215.4725.

B. **When contract value is greater than \$1 million:** As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in The Iran Petroleum Energy Sector List created pursuant to F.S. 215.473 or is engaged in business operations in Cuba or Syria.

If the County determines, using credible information available to the public, that a false certification has been submitted by AGENCY, this Contract may be terminated and a civil penalty equal to the greater of \$2 million or twice the amount of this Contract shall be imposed, pursuant to F.S. 287.135. Said certification must also be submitted at the time of Contract renewal, if applicable.

VII. **New ARTICLE 33 - CRIMINAL HISTORY RECORDS CHECK shall be added to read:**

The AGENCY, AGENCY'S employees, subcontractors of AGENCY and employees of subcontractors shall comply with Palm Beach County Code, Section 2-371 - 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), for unescorted access to critical facilities ("Critical Facilities") or criminal justice information facilities ("CJI Facilities") as identified in Resolution R-2003-1274, as amended. The AGENCY is solely responsible for the financial, schedule, and/or staffing implications of this Ordinance. Further, the AGENCY acknowledges that its Contract price includes any and all direct or indirect costs associated with compliance with this Ordinance, except for the applicable FDLE/FBI fees that shall be paid by the COUNTY.

This Contract may include sites and/or buildings which have been designated as either "critical facilities" or "criminal justice information facilities" pursuant to the Ordinance and Resolution R2003-1274, as amended. COUNTY staff representing the COUNTY department will contact the AGENCY (IES) and provide specific instructions for meeting the requirements of this Ordinance. Individuals passing the background check will be issued a badge. The AGENCY shall make every effort to collect the badges of its employees and its subcontractors' employees upon conclusion of the contract and return them to the COUNTY. If the AGENCY or its subcontractor(s) terminates an employee who has been issued a badge, the AGENCY must notify the COUNTY within two (2) hours. At the time of termination, the AGENCY shall retrieve the badge and shall return it to the COUNTY in a timely manner.

The COUNTY reserves the right to suspend the AGENCY if the AGENCY 1) does not comply with the requirements of County Code Section 2-371 - 2-377, as amended; 2) does not contact the COUNTY regarding a terminated AGENCY employee or subcontractor employee within the stated time; or 3) fails to make a good faith effort in attempting to comply with the badge retrieval policy.

### **OTHER PROVISIONS**

All provisions in the Contract or exhibits to the Contract in conflict with this Amendment to the Contract shall be and are hereby changed to conform to this Amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Sharon R. Bock  
Clerk and Comptroller

PALM BEACH COUNTY BOARD OF  
COUNTY COMMISSIONERS

BY \_\_\_\_\_  
Deputy Clerk

BY \_\_\_\_\_  
Mack Bernard, Mayor

AGENCY:

Nurse Assistant Training School, Inc. d/b/a  
Academy for Nursing and Health  
Occupations,  
Agency's Name Typed

DocuSigned by:  
*Lois M Gackenheimer*  
\_\_\_\_\_  
Agency's Signatory

Lois M Gackenheimer

\_\_\_\_\_  
Agency's Signatory Typed

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

\_\_\_\_\_  
Assistant County Attorney

APPROVED AS TO TERMS  
AND CONDITIONS

DocuSigned by:  
*James Green*  
\_\_\_\_\_  
James Green, Director  
Department of Community Services

**SCOPE OF WORK & SERVICE UNITS  
2019 COMMUNITY ACTION PROGRAM  
COMMUNITY SERVICES BLOCK GRANT**

**Agency Name:** Nurse Assistant Training School, Inc. d/b/a Academy for Nursing and Health Occupations

**Program Name:** Certified Nursing Assistant / Patient Care Technician Program

Overview: Academy for Nursing and Health Occupations (ANHO) will teach Certified Nursing Assistant / and Patient Care Technicians the required knowledge, skills and competencies required to pass Florida certification exams to become employed in the healthcare field.

A state approved post-secondary occupational skill diploma will be granted upon successful completion of coursework and clinical training. The post-secondary occupational diplomas earned for these programs allow students to be employed by hospitals, nursing homes, surgical centers, trauma centers, outpatient settings, doctor's offices, and home care organizations. All programs are accredited. ANHO will be responsible for all of the classroom, labs, clinical training, job placement assistance, etc.

**Services:**

The Agency will provide a Certified Nursing Assistant/Patient Care Technician Program and will be conducted at campus and a health care facility. This level of occupational skill credential is the required first step in the pathway to moving on to higher level in health care occupation.

All potential participants will meet with a CSD representative to complete the eligibility process, prior to services being delivered. The eligibility process will screen candidates to ensure they meet the income guidelines required to receive services.

The Agency will assess each participant, create individual action plans and assist client through navigational process.

The Agency will prepare students to take the National Certification Exam for Nurse Assistants.

The Agency will perform job placements for each participant.

**Outcomes and Reporting:**

The Agency shall provide quarterly reports to CSD that include the number of clients enrolled in the program, the number of clients who complete the training program, the number of clients who become employed, the client's employment position, and the client's

hourly pay rate.

GGI will report on a quarterly basis on the following outcome indicators (all that apply):

FNPI 2h: The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills: \_\_\_\_\_

FNPI 1b: The number of unemployed adults who obtained employment (up to a living wage): \_\_\_\_\_

FNPI 1c: The number of unemployed adults who obtained and maintained employment for at least 90 days (up to living wage): \_\_\_\_\_

FNPI 1d: The number of unemployed adults who obtained and maintained employment for at least 180 days (up to living wage): \_\_\_\_\_

FNPI 1e: The number of unemployed adults who obtained employment (with a living wage or higher): \_\_\_\_\_

FNPI 1f: The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher): \_\_\_\_\_

FNPI 1g: The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher): \_\_\_\_\_

FNPI 1h: The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits: \_\_\_\_\_

- Number of employed participants who increased income from employment through:
  - Wages or salary: \_\_\_\_\_
  - Hours worked increase: \_\_\_\_\_
- Number of employed participants who increased benefits related to employment: \_\_\_\_\_

Number of Clients to be served:

25 Certified Nursing Assistant  
12 Patient Care Technicians.



**Nurse Assistant Training School, Inc. d/b/a**  
**Agency: Academy for Nursing and Health Occupations**

Program	# Participants	Unit Cost Per Student	Total Cost
ANHO will provide Home Health Aide/Nurse Assistant training to meet certification requirements. ANHO prepares students to take the National Certification Exam for Nurse Assistants and exam fees are paid directly by the college.	<ul style="list-style-type: none"> <li>• Home Health Aide/ Nurse Assistant <b>25</b></li> </ul>	<ul style="list-style-type: none"> <li>• \$2,600</li> </ul>	\$142,376
ANHO will provide training to students to meet the requirements for the training of Patient Care Technicians. ANHO prepares students to take the National Certification Exam for Nurse Assistants and exam fees are paid directly by the college.	<ul style="list-style-type: none"> <li>• Patient Care Technician <b>12</b></li> </ul>	<ul style="list-style-type: none"> <li>• \$6448</li> </ul>	
	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	

**AMENDMENT TO CONTRACT FOR  
CONSULTING/PROFESSIONAL SERVICES**

THIS AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES (R2018-0735) made and entered into at West Palm Beach Florida, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and **Credit Card Management Services, Inc.**, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is **31-1483386**.

In consideration of the mutual promises contained herein, the COUNTY and the Agency agree as follows:

**WITNESSETH:**

**WHEREAS**, the need exists to amend the contract to increase funding.

**NOW THEREFORE**, the above named parties hereby mutually agree that the Contract entered into on March 13, 2018 is hereby amended as follows:

- I. New Work Plan Exhibit "A1" attached hereto shall replace the Scope of Work Exhibit "A" in its entirety.
- II. New Exhibit "B1" attached hereto shall replace Exhibit "B" in its entirety.
- III. Increase funding by **TWELVE THOUSAND AND FIVE HUNDRED DOLLARS (\$12,500)**.
- IV. Total amended contract not to exceed amount for will be **SIXTY TWO THOUSAND AND FIVE HUNDRED DOLLARS (\$62,500)**.
- V. **New Article 11 - Nondiscrimination** to read as follow:  
The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the AGENCY warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Contract.
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### **OTHER PROVISIONS**

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All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

**IN WITNESS WHEREOF**, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

**ATTEST:**

**Sharon R. Bock**  
Clerk and Comptroller

**PALM BEACH COUNTY BOARD OF  
COUNTY COMMISSIONERS**

BY \_\_\_\_\_  
Deputy Clerk

BY \_\_\_\_\_  
Mack Bernard, Mayor

**AGENCY:**

Credit Card Management Services, Inc.  
Agency's Name Typed

DocuSigned by:  
*Paul Donohue*  
01BE4888E09242A...  
\_\_\_\_\_  
Agency's Signatory  
Paul Donohue, President

\_\_\_\_\_  
Agency's Signatory Typed

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

\_\_\_\_\_  
Assistant County Attorney

**APPROVED AS TO TERMS  
AND CONDITIONS**

DocuSigned by:  
*James Green*  
BE34EE22BEDE492...  
\_\_\_\_\_  
James Green, Director  
Department of Community Services

**SCOPE OF WORK & SERVICE UNITS  
2019 COMMUNITY ACTION PROGRAM  
COMMUNITY SERVICES BLOCK GRANT**

**SCOPE OF WORK**

**Agency Name: Credit Card Management Services, Inc.**  
**Program Name: Financial Management Skills Program**

**Overview:** The Financial Management Skills Program will provide individual financial literacy counseling, workshops, seminars, home ownership classes, as well as a variety of services that focus on financial literacy. The training and associated services will be provided to individuals and families who reside within Palm Beach County. Credit Card Management Service, Inc. (CCMS) has been providing Financial Literacy Education in Palm Beach County since 1996. CCMS became a vendor with the City of West Palm Beach over three years ago, for the purpose of providing Financial Management Skills Training and Home Maintenance Counseling. CCMS also partners with CLT of Palm Beach County, EAP of Palm Beach County, Community Worship Centers and more to provide group and individualized financial counseling and education.

**Services:**

The Agency shall ensure that each client is assigned a credit or housing counselor who will assess their current situation and creates an action plan. The Agency shall ensure that each client is assisted in the implementation of their action plan.

The Agency shall provide individual counseling sessions, workshops, seminars and group classes that address basic financial literacy, banking, credit worthiness, predatory lending, budget management, home ownership, and work readiness.

The Agency shall assist each client in understanding bank lending practices, steps to home ownership, managing credit, understanding the benefits of using a budget and ways to obtain; maintain and/or increase their salary through better employment. The target audience includes (at least 51%) Palm Beach County residents of high foreclosure areas, the homeless, high crime areas, and traditional areas where predatory lending may occur, whose total household income is at or below 125% of the Federal Poverty Level Guideline.

The Agency will ensure that each client receives training/education in person, over the phone or in a classroom environment. Progress will be measured by improved financial status such as an active bank account, increased savings, increased credit score, participation in a home ownership program, and/or debt reduction, as appropriate. Clients will be able to demonstrate an increased understanding of financial literacy and an awareness of how to avoid financial pitfalls in the future.

Clients will be provided financial literacy and housing counseling services. Clients will have the opportunity to participate in the following services:

1. Financial Literacy
2. Savings and Budgeting
3. Basic Banking Services

4. Credit Building/Repair
5. Predatory Lending Awareness
6. Home-ownership Education

The Agency shall coordinate with Community Action Program Coordinator to inform prospective clients of services at each of the five orientation locations in Palm Beach County's Community Action Program sites or partner agency locations which cover each region of the county area. During orientation, prospective clients will be triaged to help identify their specific needs and match them with the appropriate service. Client tracking will be ongoing.

The Agency shall assist clients in obtaining certificates of completion which can be a two-hour Financial Management & Credit Report Analysis certificate or a HUD approved 8-hour homebuyer education certificate that can qualify them for First Time Home Buyer programs such as down payment assistance, special grants, subsidies and affordable loan products.

The Agency shall submit reports detailing client participation highlighting client progress.

Components of Financial Skills Training may include:

1. **Credit Building.** Clients will provide CCMS authority to pull their credit. CCMS will perform an analysis of Client Credit, utilize tools to determine how to improve Clients' Credit and provide educational information on how to build and maintain a higher credit rating. If a scoring tool indicates it would be to a client's advantage, and if funds are available, clients may be given a stipend of up to \$200 from the Community Services Block Grant (CSBG) to pay off or pay down collection accounts to improve their credit and/or credit score.
2. **Assistance with Opening Bank Accounts.** Unbanked Clients could benefit by opening a bank account. Such benefits include but are not limited to: elimination of check cashing fees, reduction of the need to purchase money orders to pay bills, earlier availability of funds when enrolling in direct deposit which may reduce the need for payday loans. Clients will be introduced to banks such as Chase, PNC and BB&T who offer second chance and first time bank accounts, credit building products, secured credit cards, micro loans, etc. If available, Clients may be offered a one-time stipend from the CSBG funding to meet minimum deposit requirements of up to \$100. CCMS will help the Clients remove obstacles of becoming banked as well as help clients learn about banking products, as necessary.
3. **Financial Coaching for Homeownership Education.** CCMS will provide Financial Coaching and Mortgage Readiness Assessments to clients who are looking to meet a specific financial goal or become a homeowner. CCMS will provide one-on-one telephonic, in person and classroom education to clients who are looking to become mortgage-ready, learn about First Time Home Owner programs, Down Payment Assistance programs, pay down debts, start a savings plan, or other financial goals. At Orientation, clients will complete an intake document to help determine the client's objective. After successful completion, the client will receive either a two-hour Financial Management & Credit Report Analysis certificate or a HUD approved 8-hour homebuyer education certificate that can qualify them for First Time Home Buyer programs such as down payment assistance, special grants, subsidies and affordable loan products.

**Outcome:**

FNPI 3c: The number of individuals who opened a savings account or IDA: \_\_\_\_\_

FNPI 3d: The number of individuals who increased their savings: \_\_\_\_\_

FNPI 3e: The number of individuals who used their savings to purchase an asset: \_\_\_\_\_  
• Purchased a home: \_\_\_\_\_

FNPI 3f: The number of individuals who improved their credit scores: \_\_\_\_\_

FNPI 3g: The number of individuals who increased their net worth: \_\_\_\_\_

FNPI 3h: The number of individuals engaged with the Community Action Agency who report improved financial well-being: \_\_\_\_\_

**Number of Clients to be served: 262**



UNITS OF SERVICE DEFINITION 2019

Agency: **Credit Card Management Services, Inc.**

Service Name and Definition of Unit of Service	Unit Cost	Total Cost Of Service
--	-----------	-----------------------

**Service: Financial Management Skills Training**  
 The unit cost is one client served under the program. Clients cannot be submitted for reimbursement more than once. Activities for clients can include, but not limited to, provision of individual counseling sessions, workshops, seminars and group classes that address basic financial literacy, banking, credit worthiness, predatory lending, budget management, home ownership, and work readiness.

\$238.10

\$62,500

Tier 1 = 7% - Homeless Assistance Program / Financial Management / Intro to Banking  
 Tier 2 = 80% - Financial Management / Credit Report Analysis  
 Tier 3 = 13% - Financial Management / Credit Report Analysis / Home-Buyer Education

**TOTAL CONTRACT**

**\$62,500**

### Summary of Certificates

This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient.

Thursday, March 29, 2018

- [Simple View](#)
- [Certificate Images](#)
- [Documents](#)
- [Call Log](#)

Insured: Credit Card Management Services, Inc. Insured ID: 058CAP01FY16-PBC

Status: **Compliant**

ITS Account Number: **PLC2212**

Project(s): **Palm Beach County - Community Services**

Insurance Policy	Required	Provided	Override
<u>General Liability</u>			
Expiration: 3/15/2019			
General Aggregate:	\$500,000	\$2,000,000	
Products - Completed Operations Aggregate:	\$500,000	\$2,000,000	
Personal And Advertising Injury:	\$500,000	\$1,000,000	
Each Occurrence:	\$500,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<u>Automobile Liability</u>	All Owned Autos	not provided	X
Expiration: 3/15/2019	Hired Autos	Hired Autos	
	Non-Owned Autos	Non-Owned Autos	
Combined Single Limit:	\$500,000	\$500,000	
<u>Workers Compensation/Employers Liability</u>	WC Stat. Limits	WC Stat. Limits	
Expiration: 1/1/2019			
<u>Professional Liability</u>			
Expiration: 11/14/2018			
Each Occurrence:	\$500,000	\$500,000	
Aggregate Limit:	\$500,000	\$500,000	

Notifications ([Show All](#))

The following letters were issued:

Feb 20 2018 - Renewal Letter

Do you have an updated Certificate? Click the button below to submit a Certificate.

[Certificate Submittal](#)