

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: February 5, 2019 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department
Submitted By: Community Services
Submitted For: Ryan White Program

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file a Notice of Award Grant No. H89HA00034-25-04 from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), for the budget period March 1, 2018, through February 28, 2019, to increase funding by \$233,474 for a new not to exceed amount of \$7,658,923, for new and existing programs to continue improving health outcomes for clients with HIV/AIDS;

B) approve a Budget Amendment in the amount of \$233,474 in the Ryan White Care Program fund to align the budget to the actual grant award; and

C) approve Amendments to Contracts for Provision of Ryan White Part A HIV Health Support Services with the agencies listed below, for the period of March 1, 2018, through February 28, 2021:

1. Amendment No. 1 with AIDS Healthcare Foundation, Inc. (R2018-0370), to increase funding in Grant Year (GY) 2018 by \$13,000 for a new GY 2018 total of \$189,517, for an overall new contract total amount of \$564,217, and include Exhibit D, Subaward Notice for compliance with 2 CFR 200.33, to improve health outcome services for persons living with HIV Spectrum Disease;
2. Amendment No. 1 with Compass, Inc. (R2018-0223), to increase funding in GY 2018 by \$4,400, for a new GY 2018 total of \$803,597 for an overall new contract total amount of \$2,491,189, and include Exhibit D, Subaward Notice for compliance with 2 CFR 200.33, to improve health outcome services for persons living with HIV Spectrum Disease;
3. Amendment No. 1 with FoundCare, Inc. (R2018-0224), to increase funding in GY 2018 by \$212,073, for a new GY 2018 total of \$3,753,742 for an overall new total contract amount of \$11,370,874, and include Exhibit D, Subaward Notice for compliance with 2 CFR 200.33, to improve health outcome services for persons living with HIV Spectrum Disease;
4. Amendment No. 2 with Treasure Coast Health Council, Inc. d/b/a Health Council of Southeast Florida (R2018-0222), to increase funding in GY 2018 by \$96,348, for a new GY 2018 total of \$798,865 for a new overall contract amount of \$1,830,753, and include Exhibit D, Subaward Notice for compliance with 2 CFR 200.33, to improve health outcome services for persons living with HIV Spectrum Disease; and
5. Amendment No. 1 with Legal Aid Society of Palm Beach County, Inc. (R2018-0221), to include Exhibit D, Subaward Notice for compliance with 2 CFR 200.33, with no changes to the original contract, for a total amount of \$985,158, to improve health outcome services for persons living with HIV Spectrum Disease.

Summary: A revised notice of award was received on October 24, 2018 from the U.S. Department of Health and Human Services, Health Resources and Service Administration (HRSA), issuing carryover funding for the prior grant year to the current grant year in the amount of \$233,474. The total grant award for GY 2018, including this notice of award is \$7,658,923. This is a carryover amount; it is not a new annual award. Carryover amounts will vary from year to year based on funds that were leftover from prior grant year. On December 5, 2017, the Board of County Commissioners ratified the Mayor's signature on the Ryan White Part A HIV Emergency Relief Grant Program application (R2017-1776). The grant will allow the Community Services Department to continue providing needed medical and support services to Palm Beach County residents living with HIV/AIDS. The contract amendments are necessary to allocate the carryover funding and re-allocate a portion of administrative funding for services and for compliance with 2 CFR 200.33, which requires certain language for subaward agreements. Kimberly Rommel-Enright and Kristina Rowe, employees of Legal Aid Society of Palm Beach County, Inc., Lilia Perez and Quinton Dames, employees of FoundCare, Inc., Ashnika Ali, employee of Treasure Coast Health Council, Inc., Kristen Harrington, employee of AIDS Healthcare Foundation, Inc. and Alejandro Rodriguez, employee of Compass, Inc., are members of the HIV CARE Council. Marcia Hayden, employee of Treasure Coast Health Council, Inc. is a member of the Planning Commission. These boards provide no regulation, oversight, management, or policy-setting recommendations regarding the agencies listed above. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, of the Palm Beach County Code of Ethics. **No County match is required.** (Ryan White Program) Countywide (HH)

Background and Justification: On page 3

Attachments:

1. Notice of Award Grant No. H89HA00034-25-04
2. Budget Amendment
3. Contract Amendments (5)

Recommended By: James E. Dur Department Director Date _____

Approved By: [Signature] Assistant County Administrator Date 2/11/19

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	233,474				
External Revenue	(233,474)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No
 Does this item include the use of federal funds? Yes X No

Budget Account No.:
 Fund 1010_Dept 142_Unit _Var__ Object _Var__ Program Code _Var__ Program Period
GY18

B. Recommended Sources of Funds/Summary of Fiscal Impact:
 Funding source is the U.S. Department of Health and Human Services.

C. Departmental Fiscal Review: 
 Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 1/28/19
 OFMB 1/25
 1/29/19
 Contract Development and Control 1/29/19

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Continued from Page 1

Background and Justification: Palm Beach County Board of County commissioners has been receiving this grant since 1994, and has assisted thousands of persons living with HIV/AIDS with medical and support services.

1. DATE ISSUED: 10/24/2018		2. PROGRAM CFDA: 93.914		 <p>HRSA Health Resources and Services Administration</p> <p>NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Title XXVI, Section 2603b Public Health Service Act Section 2603(b), 42 U.S.C 300ff-13(b) FY 2007 Title XXVI of the PHS Act, 42 U.S.C. section 300-ff-11 et seq (as amended), Part A Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87) Public Health Service Act, Sections 2601-2610 Public Health Service Act, Sections 2601-2610 (42 USC 300ff-11 – 300ff-20), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87) Public Health Service Act, Sections 2601-2610, and 2693(b)(2)(A) (42 USC 300ff-11 – 300ff-20, and 300ff-121(b)(2)(A)), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87)</p>																																																					
3. SUPERSEDES AWARD NOTICE dated: 07/31/2018 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.																																																									
4a. AWARD NO.: 6 H89HA00034-25-04		4b. GRANT NO.: H89HA00034	5. FORMER GRANT NO.: BRH890034																																																						
6. PROJECT PERIOD: FROM: 04/04/1994 THROUGH: 02/28/2019																																																									
7. BUDGET PERIOD: FROM: 03/01/2018 THROUGH: 02/28/2019																																																									
8. TITLE OF PROJECT (OR PROGRAM): HIV EMERGENCY RELIEF PROJECT GRANTS																																																									
9. GRANTEE NAME AND ADDRESS: PALM BEACH COUNTY BOARD OF COMMISSIONERS PO BOX 4036 West Palm Bch, FL 33402-4036 DUNS NUMBER: 078470481			10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) Taruna Malhotra PALM BEACH COUNTY BOARD OF COMMISSIONERS 810 Datura St West Palm Beach, FL 33401																																																						
11. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation			12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:																																																						
<table border="0"> <tr> <td>a. Salaries and Wages :</td> <td>\$0.00</td> </tr> <tr> <td>b. Fringe Benefits :</td> <td>\$0.00</td> </tr> <tr> <td>c. Total Personnel Costs :</td> <td>\$0.00</td> </tr> <tr> <td>d. Consultant Costs :</td> <td>\$0.00</td> </tr> <tr> <td>e. Equipment :</td> <td>\$0.00</td> </tr> <tr> <td>f. Supplies :</td> <td>\$0.00</td> </tr> <tr> <td>g. Travel :</td> <td>\$0.00</td> </tr> <tr> <td>h. Construction/Alteration and Renovation :</td> <td>\$0.00</td> </tr> <tr> <td>i. Other :</td> <td>\$0.00</td> </tr> <tr> <td>j. Consortium/Contractual Costs :</td> <td>\$0.00</td> </tr> <tr> <td>k. Trainee Related Expenses :</td> <td>\$0.00</td> </tr> <tr> <td>l. Trainee Stipends :</td> <td>\$0.00</td> </tr> <tr> <td>m. Trainee Tuition and Fees :</td> <td>\$0.00</td> </tr> <tr> <td>n. Trainee Travel :</td> <td>\$0.00</td> </tr> <tr> <td>o. TOTAL DIRECT COSTS :</td> <td>\$7,658,923.00</td> </tr> <tr> <td>p. INDIRECT COSTS (Rate: % of S&W/TADC) :</td> <td>\$0.00</td> </tr> <tr> <td>q. TOTAL APPROVED BUDGET :</td> <td>\$7,658,923.00</td> </tr> <tr> <td> i. Less Non-Federal Share:</td> <td>\$0.00</td> </tr> <tr> <td> ii. Federal Share:</td> <td>\$7,658,923.00</td> </tr> </table>			a. Salaries and Wages :	\$0.00	b. Fringe Benefits :	\$0.00	c. Total Personnel Costs :	\$0.00	d. Consultant Costs :	\$0.00	e. Equipment :	\$0.00	f. Supplies :	\$0.00	g. Travel :	\$0.00	h. Construction/Alteration and Renovation :	\$0.00	i. Other :	\$0.00	j. Consortium/Contractual Costs :	\$0.00	k. Trainee Related Expenses :	\$0.00	l. Trainee Stipends :	\$0.00	m. Trainee Tuition and Fees :	\$0.00	n. Trainee Travel :	\$0.00	o. TOTAL DIRECT COSTS :	\$7,658,923.00	p. INDIRECT COSTS (Rate: % of S&W/TADC) :	\$0.00	q. TOTAL APPROVED BUDGET :	\$7,658,923.00	i. Less Non-Federal Share:	\$0.00	ii. Federal Share:	\$7,658,923.00	<table border="0"> <tr> <td>a. Authorized Financial Assistance This Period</td> <td>\$7,658,923.00</td> </tr> <tr> <td>b. Less Unobligated Balance from Prior Budget Periods</td> <td></td> </tr> <tr> <td> i. Additional Authority</td> <td>\$0.00</td> </tr> <tr> <td> ii. Offset</td> <td>\$0.00</td> </tr> <tr> <td>c. Unawarded Balance of Current Year's Funds</td> <td>\$0.00</td> </tr> <tr> <td>d. Less Cumulative Prior Awards(s) This Budget Period</td> <td>\$7,425,449.00</td> </tr> <tr> <td>e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION</td> <td>\$233,474.00</td> </tr> </table>			a. Authorized Financial Assistance This Period	\$7,658,923.00	b. Less Unobligated Balance from Prior Budget Periods		i. Additional Authority	\$0.00	ii. Offset	\$0.00	c. Unawarded Balance of Current Year's Funds	\$0.00	d. Less Cumulative Prior Awards(s) This Budget Period	\$7,425,449.00	e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	\$233,474.00
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			13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)																																																						
			<table border="1"> <thead> <tr> <th>YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">Not applicable</td> </tr> </tbody> </table>			YEAR	TOTAL COSTS	Not applicable																																																	
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15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other [A] Estimated Program Income: \$0.00																																																									
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.																																																									
REMARKS: (Other Terms and Conditions Attached <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No) Prior Approval Request Tracking Number PA-00074286. Prior Approval Request Type: Carryover																																																									
<i>Electronically signed by Karen Mayo, Grants Management Officer on : 10/24/2018</i>																																																									
17. OBJ. CLASS: 41.15		18. CRS-EIN: 1596000785A1		19. FUTURE RECOMMENDED FUNDING: \$0.00																																																					

FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
17 - 3778239	93.914	18H89HA00034	\$220,267.00	\$0.00	FRML	HIV1-18
17 - 3778238	93.914	18H89HA00034	\$13,207.00	\$0.00	MAI	HIV1-18

19-0264

Attachment 2

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

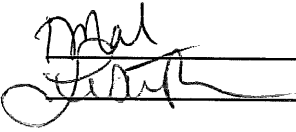
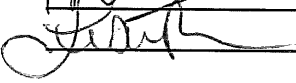
BGRV- 142 - 1205180000000000095
BGEX - 142 - 1205180000000000431

FUND (1010) - Ryan White Care Program

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED AS OF 11/30/18	REMAINING BALANCE
REVENUE								
142 1475	3169 Federal Grant Other -Human Services	4,322,661	4,322,661	195,267		4,517,928		
142 1477	3169 Federal Grant Other -Human Services	641,583	641,853	38,207		680,060		
Total Revenue		7,398,042	7,398,042	233,474	0	7,631,516		
EXPENDITURE								
142 1475	8201 Contributions-Non Govtl Agencies	2,756,400	2,756,400	195,267		2,951,667	1,302,638.59	1,649,028
142 1477	8201 Contributions-Non Govtl Agencies	436,335	436,335	38,207		474,542	164,282	310,260
Total Expenditures		7,398,042	7,398,042	233,474	0	7,631,516		

COMMUNITY SERVICES
INITIATING DEPARTMENT/DIVISION James Green
Administration/Budget Department Approval
OFMB Department - Posted

Signature _____ Date _____
 _____
 _____
 1/22/19
 1/28/19

By Board of County Commissioners
At Meeting of February 5, 2019

Deputy Clerk to the
Board of County Commissioners