

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 5, 2019 Consent [X] Regular [ ] Public Hearing [ ] Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Continuing Construction Contract (Contract) for Wastewater Gravity Lines & Manhole Rehabilitation with Hinterland Group, Inc., for a 24-month term in the amount of \$5,993,256 with the option of one (1) 12-month renewal.

Summary: On October 17, 2018, one (1) bid was received for the Water Utilities Department (WUD) Continuing Construction Contract for Wastewater Gravity Lines & Manhole Rehabilitation. Hinterland Group, Inc., was determined to be a responsible and responsive bidder. The Contract will be used to expedite utility capital improvement projects and any emergency projects for repairs and rehabilitation of manholes and wastewater gravity lines where timing is critical. The Contract award is for the unit bid prices received and the overall bid dollar amount of \$5,993,256, which was utilized to establish the unit prices for work to be undertaken under the Contract. The Contract does not guarantee nor authorize Hinterland Group, Inc., to perform any work. Work will be assigned during the 24-month Contract period by Work Authorizations drawn against the Contract, subject to approval pursuant to the requirements of PPM CW-F-050. The unit prices contained in the Contract will be used to determine the amount of each Work Authorization. Any supplements to Work Authorizations for changes that occur during construction will be subject to the change order limits for construction contracts as established under PPM CW-F-050. The Small Business Enterprise (SBE) participation goal established by the 2002 SBE Ordinance under which this Contract was procured is 15% overall. The Contract with Hinterland Group, Inc., provides for 95% SBE participation. Hinterland Group, Inc., is a Palm Beach County company. The new EBO Ordinance will be added at the time of renewal. (WUD Project 18-069) Countywide (MJ)

Background and Justification: There is a need to reduce inflow and infiltration to WUD's wastewater gravity system and rehabilitate existing aging collection system infrastructure. The Contract will reduce the time needed to undertake the rehabilitation of infrastructure necessary to complete required utility repairs and improvements. This rehabilitation of existing collection system infrastructure will improve the service level and extend system reliability.

Attachments:

- 1. Four (4) Original Contracts for Hinterland Group, Inc.
2. Location Map
3. Bid Tabulation Sheet
4. SBE Compliance Review from OSBA
5. Certificate of Liability Insurance

Recommended By: Jim Stiles Department Director 1-14-19 Date

Approved By: [Signature] Assistant County Administrator 1/30/19 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Capital Expenditures	<u>\$2,000,000</u>	<u>\$2,000,000</u>	<u>\$1,993,256</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<b><u>\$2,000,000</u></b>	<b><u>\$2,000,000</u></b>	<b><u>\$1,993,256</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>Budget Account No.:</b>	<b>Fund <u>4011</u></b>	<b>Dept <u>721</u></b>	<b>Unit <u>W031</u></b>	<b>Object <u>6547</u></b>	

Is Item Included in Current Budget? Yes X(\*) No     

(\*) Amounts are not encumbered until work authorizations are issued.

Does this item include the use of federal funds? Yes      No X

Reporting Category N/A

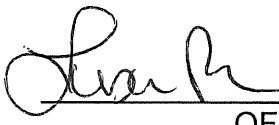
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

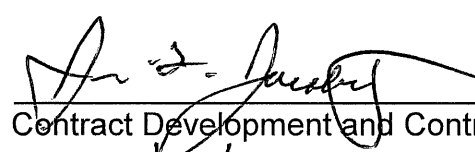
The source of funds will depend on the nature of each specific Work Authorization. Work Authorizations specific to WUD will be funded by WUD user fees, connection fees and balances brought forward.

**C. Department Fiscal Review:** \_\_\_\_\_

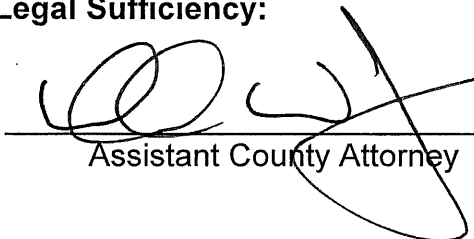
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 \_\_\_\_\_ 1/16/19  
 OFMB

 \_\_\_\_\_ 1/23/19  
 Contract Development and Control

**B. Legal Sufficiency:**

 \_\_\_\_\_ 1/29/19  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director



Palm Beach County  
Water Utilities  
Department  
Service Area (SA) and  
Major Facilities

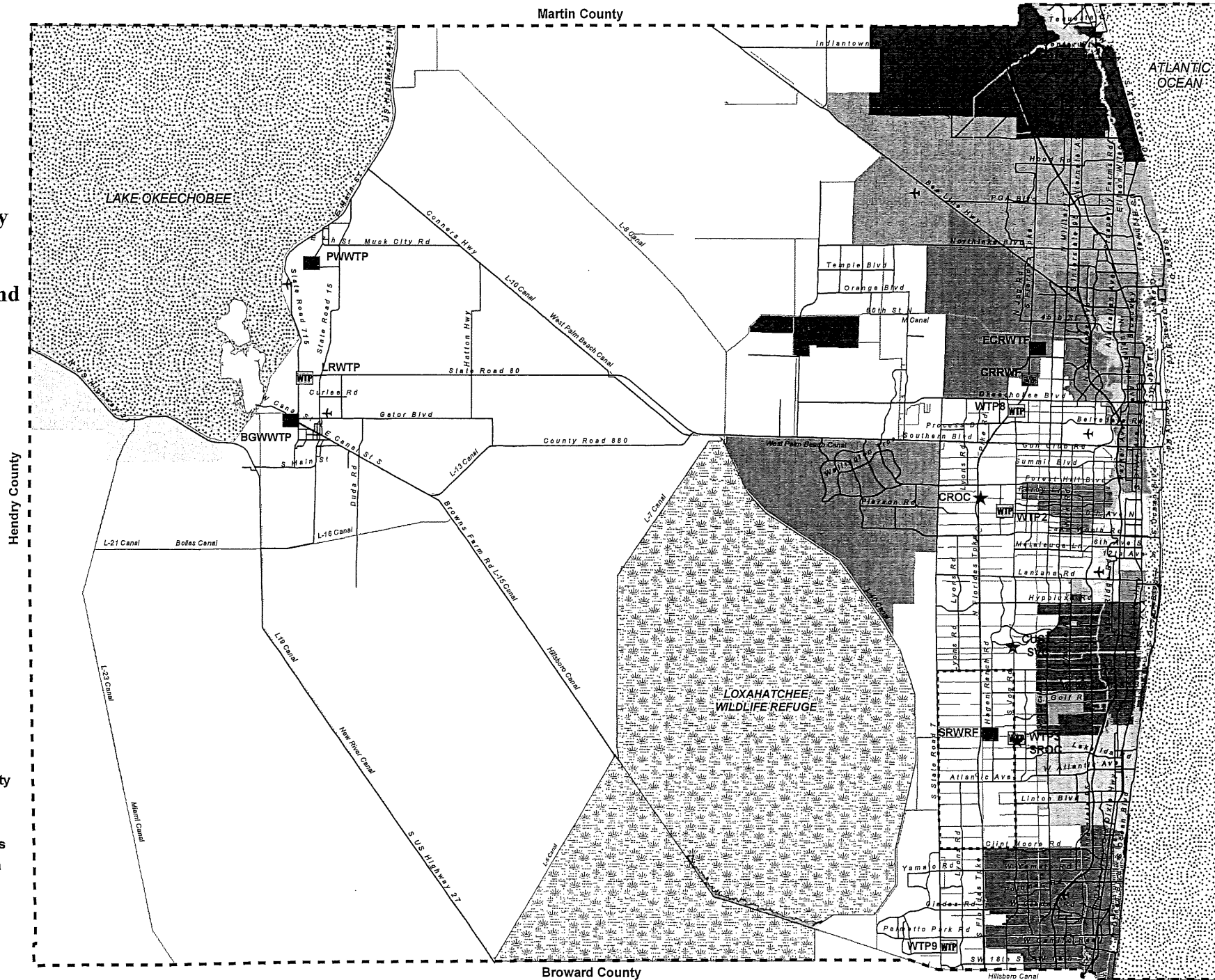
ATTACHMENT 2

Legend

- ★ Administration
- WTP Water Treatment Facility
- Water Reclamation Facility
- Reclamation Facility
- Mandatory Reclaimed SA
- Palm Beach County Limits
- P.B.C.W.U.D. Service Area



NOT TO SCALE



BID TABULATION SHEET

TITLE

Continuing Contract for Wastewater Gravity Lines and Manhole Rehab

BID# 18-069

PAGE 1 OF 1

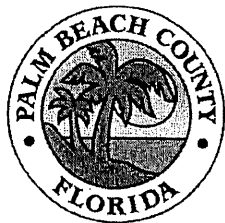
	Hinterland Group Inc.									
<b>BASE BID</b>	\$5,993,256.00		\$	\$	\$	\$	\$	\$	\$	
Addendum #0	Y	N	Y	N	Y	N	Y	N	Y	N
<b>Attachment #1 BID BOND</b>	Y	N	Y	N	Y	N	Y	N	Y	N
Attachment #2 SBE-M/WBE Schedules	Y	N	Y	N	Y	N	Y	N	Y	N
Attachment #3 Certification of Business Location	Y	N	Y	N	Y	N	Y	N	Y	N
Attachment #3a Certification of Business Location - Glades Subcontractor	Y	N	Y	N	Y	N	Y	N	Y	N
Attachment #4 List of Subcontractors	Y	N	Y	N	Y	N	Y	N	Y	N
Attachment #5 Trench Safety	Y	N	Y	N	Y	N	Y	N	Y	N
Attachment #6 Minimum Experience Requirements for CIPP Liner Contractors	Y	N	Y	N	Y	N	Y	N	Y	N

ATTACHMENT 3

BIDS PICKED UP BY Timper Prottel ENGINEER

DATE 10/17/18

ATTACHMENT 4



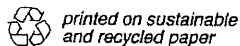
Office of Small Business Assistance  
50 South Military Trail, Suite 202  
West Palm Beach, FL 33415  
(561) 616-6840  
Fax: (561) 616-6850  
www.pbcgov.com/osba



Palm Beach County Board of County Commissioners  
Melissa McKinlay, Mayor  
Mack Bernard, Vice Mayor  
Hal R. Valeche  
Paulette Burdick  
Dave Kerner  
Steven L. Abrams  
Mary Lou Berger

County Administrator  
Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"



Date: October 26, 2018  
TO: Jennifer Prettel, P.E.,  
WUD, Engineering Division  
Through: Allen Gray, Manager, OSBA *A. Gray*  
FROM: Angie Whitaker, Small Bus. Dev. Specialist II  
SUBJECT: Compliance Review on Project No. WUD #18-069  
Continuing Contract for Wastewater Gravity Lines  
& Manhole Rehabilitation

*AW*

The following is a Compliance Review of SBE participation on the above-mentioned project.

**Low Bidder:** Hinterland Group, Inc.  
2051 W. Blue Heron Blvd  
Riviera Beach, FL 33404  
Phone: (561) 640-3503  
Bid Opening: **October 17, 2018**  
Bid Amount: **\$ 5,993,256.00**  
Goal: **15% Overall**  
Goal Achieved: **91.845%**

**SBE Participation:**  
Hinterland Group, Inc. \$ 5,504,506.00 91.845%

EVALUATION

The low bidder, Hinterland Group, Inc., has met the SBE goal for this project.

cc: Dawn Wynn, Senior Assistant County Attorney  
File

ATTACHMENT 5



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/17/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

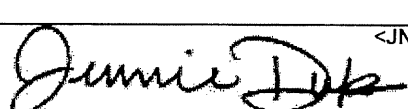
PRODUCER South Shore Insurance Inc. 955 SE Central Parkway Stuart, FL 34994	CONTACT NAME: Jennie Duke	
	PHONE (A/C, No, Ext): (772) 426-9973 FAX (A/C, No): (772) 221-1960 E-MAIL ADDRESS: jennie@southshore-insurance.com	
INSURED  Hinterland Group Inc. 2051 W Blue Heron Blvd Riviera Beach, FL 33404	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Hartford Casualty Insurance Company	29424
	INSURER B : Property & Casualty Ins Comp of The Hartford	34690
	INSURER C : The Hartford Insurance Co of the Southeast	38261
	INSURER D : Hartford Fire Insurance Company	19682
	INSURER E : The North River Insurance Company	21105
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU Coverage Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	21 UEA HF5360	01/31/2018	01/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	21 UEA HF5507	01/31/2018	01/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
E	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			582-109804-8	01/31/2018	01/31/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	21 WBA AB0MTJ	01/31/2018	01/31/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Inland Marine	Y		21UUMHF5845	01/31/2018	01/31/2019	Transit Coverage \$2,000,000 Rented/Leased Equi \$300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 The Board of County Commissioners, Palm Beach County, Florida (a political subdivision of the State of Florida) is hereby named as additional insured under the terms of the policy on blanket form when required by contract. Palm Beach County Water Utilities Department, its officers, directors, agents and employees are hereby named as additional insured under the terms of this policy on blanket form when required by written contract. The engineer, its officers, agents, and employees are hereby named as additional insured under the terms of this policy on blanket form when required by written contract. A Waiver of subrogation is also provided if required by written contract.  
 (Continuing Contract for wastewater gravity lines & manhole Rehabilitation WUD 18-069)

CERTIFICATE HOLDER  Palm Beach County C/O Insurance Tracking Services, Inc ITS PO Box 20270 Long Beach, CA 90801	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <JND>
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