

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____			No _____	
Budget Account Number: Fund	_____	Department	_____	Unit	_____
		Object	_____	Reporting Category	_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: February 26, 2019

MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Friday, February 22, before 9:00 AM

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
02/11/2019	1	02/15/2019	<i>Susan C. Brown</i>	02-15-19

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT A
SIGNATURE:**

Susan C. Brown  _____
or
Tracy Ramsey _____

February 26, 2019

REGULAR AGENDA

3.A.2. – CONTINUED

A)

Renewal of term contract with Advanced Mulch Inc. for \$401,377 for the purchase and installation of blown mulch from May 1, 2019 through April 30, 2020.

B)

Renewal of term contract with James F. Schnelle Jr. P.E. d/b/a Environmental Management & Engineering for \$838,475 for exotic vegetation control and removal, and native and littoral plant installation from May 1, 2019 through April 30, 2020.

C)

Renewal of term contract with B Ellis Enterprises Inc. for \$264,000 for repair services for irrigation systems from May 1, 2019 through April 30, 2020.

D)

Renewal of term contract with Precision Staffing Inc. d/b/a AP Recruiters & Associates; Cochhbha Enterprises Inc. d/b/a CEI Staffing for \$1,471,030 for clerical temporary personnel from April 25, 2019 through April 24, 2020.

E)

Renewal of term contract with Odums Sod Inc.; Mullings Engineering Services – Landscaping Division Inc. d/b/a M.E.S. Landscaping for \$391,000 for pickup, delivery, furnish and installation, and/or replacement of certified Bermuda sod from March 22, 2019 through March 21, 2020.

F)

Term contract with The Ware Group LLC d/b/a Johnstone Supply; Condo Electric Industrial Supply Inc. for \$456,000 for electric motors and required capacitors, discount off price list(s) from March 1, 2019 through February 29, 2024.

G)

Tourist Development Council category G grant agreement with Match Point Inc. for \$23,000 for the Delray Beach Open.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
02/26/2019

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
Advanced Mulch, Inc.	Renewal of term contract for the purchase and installation of blown mulch for the period 05/01/2019 through 04/30/2020 per Master Agreement #15036D.	\$401,377.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$246,667 (\$27,407/month) during the previous nine (9) months of the current twelve (12) month term contract. Due to an increase in usage of blown in mulch at various County parks, \$401,377 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project. This item was reviewed by the OEBO. Util

EXHIBIT B					
James F. Schnelle, Jr. P.E. d/b/a Environmental Management & Engineering	Renewal of term contract for exotic vegetation control and removal, and native and littoral plant installation for the period 05/01/2019 through 04/30/2020 per Master Agreement #17041B.	\$838,475.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$172,393 (\$19,155/month) during the previous nine (9) months of the current twelve (12) month term contract. A decrease in the amount of the renewal term contract is due to the possibility that not all projects requested by the Facilities Development & Operations Department will be approved for FY20, \$838,475 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project. This item was reviewed by the OEBO.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
02/26/2019

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u>					
B Ellis Enterprises, Inc.	Renewal of term contract for repair services for irrigation systems for the period 05/01/2019 through 04/30/2020 per Master Agreement #17043B.	\$264,000.00 SBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$81,880 (\$9,089/month) during the previous nine (9) months of the current twelve (12) month term contract. Due to unanticipated repairs to an aging irrigation system and maintenance of the same, \$264,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. This item was reviewed by the OEBO.

<u>EXHIBIT D</u>					
Precision Staffing, Inc. d/b/a AP Recruiters & Associates; Cochhbha Enterprises, Inc. d/b/a CEI Staffing	Renewal of term contract for clerical temporary personnel for the period 04/25/2019 through 04/24/2020 per Master Agreement #17014B.	\$1,471,030.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$947,659 (\$102,450/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Due to a shortage of staff, employment vacancies, additional staffing needs due to the high demand for grant program services, and for continued services, \$1,471,030 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. One Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Sunrise, FL. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bid. This item was reviewed by the OEBO.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
02/26/2019

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u>					
Odums Sod, Inc.; Mullings Engineering Services – Landscaping Division, Inc. d/b/a M.E.S. Landscaping	Renewal of term contract for pickup, delivery, furnish and installation, and/or replacement of certified Bermuda sod, (Celebration, Tifway #419 and Latitude #36), for the period 03/22/2019 through 03/21/2020 per Master Agreement #16015RC.	\$391,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$134,758 (\$12,834/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. \$391,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project. This item was reviewed by the OEBO.

<u>EXHIBIT F</u>					
The Ware Group, LLC d/b/a Johnstone Supply; Condo Electric Industrial Supply, Inc.	Term contract for electric motors and required capacitors, discount off price lists(s) for the period 03/01/2019 through 02/29/2024 per Master Agreement #18066RR.	\$456,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$311,916 (\$4,780/month) during the previous sixty-five and one quarter (65.25) months of the current sixty-six (66) month term contract. Due to unanticipated repairs and replacement of aging equipment and maintenance of the same, \$456,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Hialeah, FL. No SBE vendor submitted a bid on this project. This bid was solicited on December 11, 2018, prior to the effective date of the EBO Ordinance and pursuant to the SBE Ordinance requirements.

TOTAL AMOUNT OF ALL AWARDS \$3,821,882.00



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: February 11, 2019

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC 

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Match Point, Inc. for the Delray Beach Open in the amount of \$23,000.
The grant period is from November 5, 2018-May 24, 2019
with the event dates February 15-24, 2019.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Glenn Jergensen, TDC

Tdc/grantagr2019/minutes.sportsMatchPoint

Tourist Development Council of Palm Beach County

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