

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Community Action Advisory Board Advisory ☒ Not Advisory ☐

☒ At-Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 2.6 Years From: 3/12/19 To: 9/30/19

Seat Requirement: Private Sector Seat #: 6

☐ *Reappointment or ☒ New Appointment

or ☒ to complete the term of Dina Hill Due to: ☒ resignation ☐ other
Completion of term to expire on: 09/30/2019

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Cushon Norman W.
Last First Middle

Occupation/Affiliation: Vice President of Operations

Owner ☐ Employee ☒ Officer ☐

Business Name: CareerSource of Palm Beach County

Business Address: 3400 Belvedere Road

City & State: West Palm Beach, Florida Zip Code: 33406

Residence Address: 7019 Aliso Ave.

City & State: West Palm Beach, FL Zip Code: 33413

Home Phone: () Business Phone: (561) 340-1060 Ext. 2204

Cell Phone: (850) 450-6885 Fax: ()

Email Address: NCushon@CareerSourcePBC.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2018-1748</u>	<u>Community Services</u>	<u>Job Training</u>	<u>11/20/18 – 6/30/2019</u>
<u>Grant # 25621301</u>	<u>Community Services</u>	<u>Healthcare Training</u>	<u>6-1-2016 for 36 mos.</u>

(Attach Additional Sheet(s), if necessary)

OR

NONE ☐ NOT APPLICABLE/ (Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below, I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on Jan. 22, 2019

☐ By attending a live presentation given on _____, 20____

AND

By signing below, I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Norman W. Cushon Printed Name: Norman W. Cushon Date: 1-22-2019

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Press Release

Contacts:

Tom Veenstra; Senior Director, Support Services
Madison Ciklin; Manager of Website and Communications, Support Services

561.340.1061, ext. 2229
561.340.1060, ext. 2224

Norman Cushon Appointed Vice President of Operations at CareerSource Palm Beach County

(West Palm Beach, Fla., July 18, 2018)– Norman Cushon has been appointed Vice President of Operations at CareerSource Palm Beach County, the nonprofit organization chartered by the state of Florida to lead workforce development in Palm Beach County.

“Norm’s accomplishments at CareerSource Palm Beach County combined with his previous experience in business and government make him uniquely qualified for this position,” said Steve Craig, president and chief executive officer for CareerSource Palm Beach County.

Prior to his appointment as Vice President of Operations, Mr. Cushon served as Sr. Director of Strategic Operations for requirements for the implementation of federal Workforce Innovation and Opportunity Act (WIOA) programs for CareerSource Palm Beach County. In this role, he was responsible for the strategic planning of upgrading the knowledge and skills of staff on WIOA law and training on workforce development requirements and operations company-wide.

Mr. Cushon has also been instrumental in bringing the online Virtual Career System (VCS) to completion and will be launching it statewide to Florida’s 24 regional workforce boards. This new tool is available 24/7 on CareerSource Palm Beach County’s website, www.careersourcepbc.com, and will help job seekers find new career opportunities, employers find qualified candidates, and will aid students in career exploration.

“Norm’s knowledge of workforce systems and programs as a state and national expert on the laws governing our work make him highly sought after for advice on various workforce issues by the Florida Department of Economic Opportunity and CareerSource Florida’s top management,” Mr. Craig said. “We are proud to have such an expert working at our agency.”

Prior to joining CareerSource Palm Beach County in 2012, Mr. Cushon was a Quality Assurance and Training Director for ResCare, formerly known as Arbor E & T, a nationally recognized workforce service provider. He was also a key participant in writing Florida’s Temporary Assistance for Needy Families (TANF) plan, the state’s employment and training program that assists needy families with children.

About CareerSource Palm Beach County:

CareerSource Palm Beach County is the non-profit organization chartered by the state to lead workforce development in Palm Beach County. During the past five program years, CareerSource assisted more than 118,000 residents find employment ranging from entry level to executive suite, with salaries from these jobs creating \$2.2 billion in annual average wages. More information is available at: www.careersourcepbc.com.

www.careersourcepbc.com

Communications Dept.
CareerSource Palm Beach County, Inc.

3400 Belvedere Road
West Palm Beach, Florida 33406



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
COMMUNITY ACTION ADVISORY BOARD**

I. AUTHORITY :

Resolution R2014-0588, adopted May 6, 2014, repealing and replacing R2009-1549.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

The Advisory Board shall be comprised of fifteen members, as follows: One-Third shall be elected public officials holding office on the date of selection, or their representatives; not fewer than One-Third shall be person chosen in accordance with democratic selection procedures to assure that they are representatives of low-income individuals and families in the target neighborhood served; and the remainder shall be persons who can bring pertinent and significant resources from the private sector. Members must be Palm Beach County residents at the time of appointment and while serving. Members shall serve three year terms. An individual may serve three consecutive full terms. Terms shall begin on October 1 and end on September 30. A vacancy occurring during a term shall be filled for the unexpired term.

EXTENDED COMPOSITION :

IV. MEETINGS :

Third Tuesday of each month at 6:00 p.m. in the Community Services Basement Conference Room, 810 Datura Street, West Palm Beach, FL.

V. FUNCTIONS :

Conduct regular assessments of the circumstances of low-income individuals and families and of the resources available in needed in the community to support greater self-sufficiency; create a forum for citizen participation; participate in the development and implementation of programs/projects designed to serve the low-income citizens; review and recommend programs/projects for use of the Community Services Block Grant funds; foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and businesses; submit annual report to the BCC.

VI. LIAISON INFORMATION :

<u>LIAISON DEPARTMENT</u>	<u>CONTACT PERSON</u>	<u>ADDRESS</u>
Community Services	Natalie Diaz Rodriguez	810 Datura St West Palm Beach FL 33401 Phone # 561-355-4208

* indicates a member having an action pending



COMMUNITY ACTION ADVISORY BOARD

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	Christina Lambert City of West Palm Beach 401 Clematis St West Palm Beach FL 33401	Member	HA	F	--	Public Sector Representative	01/15/2019		09/30/2021
NOMINATED BY :									
2	Kevin L. Jones kjonestmbc@yahoo.com City of West Palm Beach 401 Clematis St West Palm Beach FL 33401	Member	AA	M	561-832-8338 X3	Public Sector Representative	12/06/2016	10/01/2017	09/30/2020
NOMINATED BY :									
3	Michael A. Coleman coleman@mydelraybeach.com City of Delray Beach 100 NW 1st Ave Delray Beach FL 33444	Member	AA	M	561-243-7203	Public Sector Representative	12/06/2016	10/01/2017	09/30/2020
NOMINATED BY :									
4	Anne Lynch annelynch46@yahoo.com 349 Bayberry Dr Lake Park FL 33403	Member	CA	F	561-951-5676	Public Sector Representative	04/10/2018		09/30/2019
NOMINATED BY :									

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5	Mary R. Wilkerson zeta97@att.net	Member	AA	F	561-996-4145	Public Sector Representative	03/15/2011	02/05/2018	09/30/2020
	617 NW 14th St Belle Glade FL 33430								

NOMINATED BY :

6	Dina Hill dhill@careersourcepbc.com CareerSource Palm Beach County - WPB Office 3400 Belvedere Rd West Palm Beach FL 33406 1525	Member	AA	F	561-340-1060	Private Sector Representative	06/07/2016	10/01/2016	09/30/2019
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NOMINATED BY :

7	* Martina Walker omnipotent1948@yahoo.com Omnipotent Outreach Ministry 2636 Westgate Ave West Palm Beach FL 33409	Member	AA	F	561-379-4782	Private Sector Representative	06/03/2014	06/07/2016	09/30/2018
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NOMINATED BY :

8	Elvin D. Lanier elvinlanier@firschoicecu.org	Member	AA	M	561-371-2284	Private Sector Representative	06/07/2016		09/30/2019
	13046 49th St N Royal Palm Beach FL 33411								

NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

9	Paula J. Yastremski pjby12@gmail.com	Member	CA	F	561-246-6607	Private Sector Representative	02/05/2013	06/21/2016	09/30/2019
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7496 154th Ct N
Palm Beach Gardens FL 33418

NOMINATED BY :

10	Florenzia W. Davis, Ph.D. drdavisfw@aol.com Holistic Wellness Integrations, Inc. 2772 Ravella Way Palm Beach Gardens FL 33410	Member	AA	F	410-624-6670	Private Sector Representative	06/07/2016	10/01/2016	09/30/2019
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NOMINATED BY :

11	Allie H. Biggs ahbiggs@aol.com 1547 Rev. Jesse Biggs Blvd Pahokee FL 33476	Member	AA	F	561-285-9051	Representative of the Low-Income	10/01/2018		09/30/2021
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NOMINATED BY :

12	Valerie M. Mays valerie.mays@live.com 1461 Cross Way West Palm Beach FL 33401	Member	AA	F	561-659-4995	Representative of the Low-Income	11/16/2010	10/01/2016	09/30/2019
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NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

13	Michelle Davis dmichelle16@yahoo.com	Member	AA	F	561-275-0379	Representative of the Low-Income	10/01/2018	09/30/2021
	10119 Boynton Place Cir Boynton Beach FL 33437							

NOMINATED BY :

14	Retha Lowe loweretha@yahoo.com	Member	AA	F	561-586-7276	Representative of the Low-Income	10/01/2018	09/30/2021
	1301 12th Ave S Lake Worth FL 33460							

NOMINATED BY :

15	Alma Atkins-Robinson almarobinson512@gmail.com	Member	AA	F	561-848-2488	Representative of the Low-Income	10/01/2018	09/30/2021
	411 W 31st St Riviera Beach FL 33404							

NOMINATED BY :

* indicates a member having an action pending

RESOLUTION NO. R-2018-0372**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING R-2014-0588, PROVIDING FOR QUARTERLY MEETINGS OF THE COMMUNITY ACTION ADVISORY BOARD, PROVIDING FOR AMENDED ATTENDANCE POLICY, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Palm Beach County Board of County Commissioners established the Community Action Council Advisory Board (Board) in 1974 to qualify Palm Beach County to receive Community Service Block Grant Funds; and

WHEREAS, the Board's membership was reconstituted pursuant to Ordinance No. 04-042; and on September 15, 2009, Ordinance No. 04-042 was replaced by Resolution 2009-1549, which established the Community Action Advisory Board (CAAB) and reduced CAAB's membership from 23 to 15; and

WHEREAS, on May 6, 2014, Resolution 2009-1549 was repealed and replaced with Resolution 2014-0588, which clarified the process for nominating and selecting members to serve on the CAAB, and updated various standard provisions to comply with County advisory board policy; and

WHEREAS, Resolution 2014-0588 provides that the CAAB shall meet "a minimum of ten (10) times a year"; and

WHEREAS, other Counties within Florida have adopted a model of quarterly meetings for Community Action Program advisory boards such as CAAB, which has proven effective to allow greater focus on board members' responsibilities to participate in implementation of programs designed to serve the poor or low income citizens of the County, while still allowing an opportunity to make recommendations concerning program plans, priorities, and budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
2. Section 12: Meetings, paragraph A., of R-2014-0588 is amended to read in its entirety: The Advisory Board shall meet a minimum of four (4) times per program year; however, members may be required to

attend additional meetings.

- a. The second sentence of Section 14: Removal for Lack of Attendance, of R-2014-0588 is amended to read:

Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend one-half of the meetings scheduled during a program year.

3. This resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner Burdick, who moved its adoption. The motion was seconded by Commissioner Bernard, and upon being put to a vote, the vote was as follows:

Commissioner Melissa McKinlay, Mayor -	Aye
Commissioner Mack Bernard, Vice Mayor-	Aye
Commissioner Hal R. Valeche -	Aye
Commissioner Paulette Burdick -	Aye
Commissioner Dave Kerner -	Aye
Commissioner Steven L. Abrams -	Aye
Commissioner Mary Lou Berger -	Aye

The Mayor thereupon declared the Resolution duly passed and adopted this

10th day of April, 2018.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: *Sharon R. Bock*

Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: *Helene Colvard*

County Attorney