

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: March 12, 2019

☒ Consent ☐ Regular
☐ Workshop ☐ Public Hearing

Submitted By: Department of Airports

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: The General Consulting Agreement with AECOM Technical Services, Inc. for a term of two (2) years, with two one (1) year renewal options in the amount of \$828,984.74 for the performance of Airport General Consulting Services related to the approved Palm Beach County Airports' Capital Improvement Program.

Summary: In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires airport general consulting services. In accordance with Florida Statutes 287.055 and the Federal Aviation Administration's Advisory Circular 150/5100-14 (current edition), AECOM Technical Services, Inc. was competitively selected to provide these services. The initial agreement of a potential multi-year contract in the amount of \$828,984.74 will provide the Department of Airports with the necessary continuing professional services to implement the following services: Level 1 Tasks – Palm Beach County Department of Airports (PBCDOA) Airfield Pavement Management System; PBCDOA Miscellaneous Planning and Engineering Services; PBCDOA Disadvantaged Business Enterprise (DBE) Program Outreach Services; Palm Beach International Airport (PBI) Preliminary Scope Definition for the Interior Tenant Development Guidelines, Design Standards and Design Review Process; PBI Airline Agreement Development and Negotiations – Phase 3; Palm Beach County Park Airport (LNA) Southside Redevelopment Program Phases 1 & 2 Supplemental Construction Management and Administration Services; and Level 3 Tasks – Miscellaneous Engineering and Planning Consulting Services. Work to be completed under these Task III Services will be issued per the level of authority contained in PPM CW-F-050, by way of a separate proposal or task authorization. AECOM Technical Services, Inc. is a Los Angeles, California based firm; however, the majority of the work to be completed in this agreement will be completed and/or managed through their West Palm Beach and Tampa, Florida offices in conjunction with several Palm Beach County-based sub-consultants and firms. A Disadvantaged Business Enterprise (DBE) goal of 18% was set for this contract. The initial tasks to be awarded under the agreement contain DBE participation of 8.44%. AECOM has committed to 18% DBE participation for this agreement. **Countywide (AH)**

Background and Justification: In order to procure professional services for planning, design/engineering and construction-phase services for the County's airport system, the Department of Airports initiated three (3) separate Requests for Qualifications based on various disciplines –Airport General Consulting (DOA 18-1), Airport Facilities and Systems (DOA 18-2A), and Airport Civil (DOA 18-2B). This agreement, for Airport General Consulting Services (DOA 18-1), is the first of three agreements that will be brought before the Board for approval. On September 10, 2018, the Countywide Selection Committee selected AECOM Technical Services, Inc. to provide these services for the Department of Airports. The results of the referenced Selection Committee Meeting were sent to the BCC on September 17, 2018; the Department of Airports did not receive any requests to review the results and subsequently entered into negotiations with AECOM.

Attachments:

1. Contract with AECOM Technical Services, Inc. – 3 Originals
2. DBE Goal Information

Recommended By:

Department Director

Date _____

Approved By:

County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$828,984.74				
Operating Costs					
External Revenues (Grants)					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$828,984.74				

ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included in Current Budget?

Yes X No

Does this item include the use of federal funds?

Yes No X

Budget Account No: Fund 4111 Department 121 Unit A107-99 Object 6505
Reporting Category

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funds are available for the above referenced tasks in Account No. 4111 – 121 – A107-99 – 6505.

C. Departmental Fiscal Review:

CM Summer

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 2/26/19
OFMB ASD
2/25
(2/24/15 SP 2/25)

[Signature] 2/28/19
Contract Dev. and Control
2/28/19

B. Legal Sufficiency:

Anne Delgent 3-1-19
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)