

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: March 12, 2019

☒ Consent ☐ Regular
☐ Workshop ☐ Public Hearing

Department: Facilities Development and Operations


I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contract with Stephen L. Boruff, AIA Architects & Planners, Inc. to provide Architectural/Engineering Design Services associated with Fire Rescue Station No. 40 in the amount of \$281,590 for a period of two years or until the contractor or project achieves final completion.

Summary: This contract provides for the design, permitting and construction administration services for a 2-bay single story prototypical fire station, approximately 5,500 square feet in size located on the south side of White Feather Trail in Boynton Beach. The re-use of the prototypical design includes adaptations needed to accommodate the new site and interior modifications to meet current best practices for fire fighter safety and accommodations. Funding for this project is from Fire Rescue Impact Fees. A re-use is the equivalent of a sole source not requiring a separate Consultant Competitive Negotiation Act (CCNA) solicitation. Sole Source procurements are exempt from the Equal Business Opportunity Ordinance. The consultant offered to provide 78.45% SBE participation and has provided Schedule 1 and 2's supporting that participation. Staff will track and report actual participation achieved. Stephen L. Boruff, AIA Architects & Planners, Inc. is a local business, certified SBE and is utilizing four sub-consultants that are SBE and one sub-consultant that is Minority/Woman Business Enterprise. **(Capital Improvements Division) District 3 (LDC)**

Background and Justification: In order to improve response times, a new Fire Rescue station is deemed needed in the vicinity of Military Trail and Gateway Boulevard. The County has decided to utilize a 1.7 acre civic site located on White Feather Trail off Military Trail (North of Gateway Boulevard) combined with a .96 acre adjacent parcel purchased by the County on September 27, 2017 (which was needed in order to provide sufficient additional land to accommodate water retention requirements). The new site will allow Fire Rescue to improve response times in the developing area.

- Attachments:
- 1. Location Map
 - 2. Budget Availability Statement
 - 3. Contract

Recommended by:  Amy Wolf 3/5/19
Department Director Date

Approved by:  Jane Johnson 3/7/19
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$341,710				
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$341,710	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budget:		Yes	X	No	
Does this item include use of federal funds?		Yes		No	X

Budget Account No: Fund 3704 Dept 441 Unit F107 Object 6505

B. Recommended Sources of Funds/Summary of Fiscal Impact:

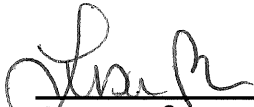
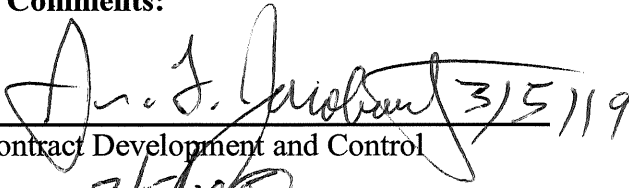
Funding for this project is from Fire Rescue Impact Fees.

Design Services..... \$281,590
Staff Costs \$60,120
Total \$341,710

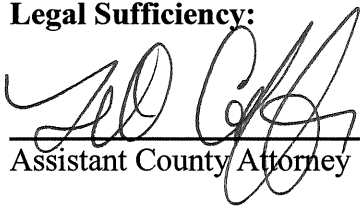
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

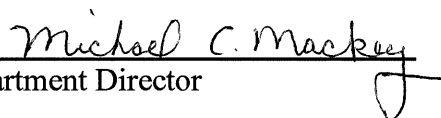
A. OFMB Fiscal and/or Contract Development Comments:

 2/15/19
OFMB 2/15/19 2/2/19
 3/5/19
Contract Development and Control 3/5/19

B. Legal Sufficiency:

 3/5/19
Assistant County Attorney

C. Other Department Review:


Department Director

This summary is not to be used as a basis for payment.