

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: March 12, 2019                      Consent [X]                      Regular [ ]  
Public Hearing [ ]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: a Tower Site License Agreement (Telemetry Agreement) with Crown Castle South LLC for the location of telemetry equipment for a period of five (5) years with four (4) additional automatic renewals, in the amount of \$5,000.

**Summary:** In an effort to ensure greater accuracy and efficiency in metering and the operation and maintenance of Water Utilities Department (WUD) facilities, WUD has undertaken the expansion of the utilization of Advanced Metering Infrastructure (AMI) in several areas throughout the WUD service area. WUD staff identified existing transmission facilities within the Village of Royal Palm Beach (Village) as a potential area for siting additional telemetry equipment. On May 15, 2018, the Board of County Commissioners (BCC) executed an interlocal agreement (ILA) between the County and the Village for the co-location of the telemetry facilities (R2018-0768). The ILA recognizes the County as the water and wastewater service provider to the Village and provides for the County's utilization of the Village's rent free area on an existing communications tower owned by Crown Castle South LLC (Crown Castle). The proposed Telemetry Agreement provides for the co-location of WUD telemetry equipment on the Crown Castle communications tower. The Telemetry Agreement is for an initial five (5) year term and provides for four (4) automatic term renewals. Although the County will not be assessed annual fees, the County is responsible for an initial Structural Analysis Fee, Application Fee, and Inspection Fee in the sum of \$5,000. District 6. (MJ)

**Background and Justification:** AMI provides for the measurement, storage and communication of data to provide for greater efficiency, more reliable billing and capacity management, and compliance with current and anticipated regulations. Pursuant to the provisions of the ILA, WUD is seeking to co-locate telemetry facilities on an existing communications tower owned by Crown Castle within the Village. The proposed Telemetry Agreement will provide WUD the ability to co-locate the facilities rent free for an initial period of five (5) years, with four (4) additional automatic renewals.

**Attachments:**

- 1. Location Map
- 2. Three (3) Original Tower Site License Agreements
- 3. One (1) Interlocal Agreement Between Palm Beach County and the Village of Royal Palm Beach for the Co-Location of Telemetry Facilities

Recommended By: Jim Stille                      2-19-19  
Department Director                      Date

Approved By: Carol Johnson                      3/7/19  
Assistant County Administrator                      Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$5,000	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match County	0	0	0	0	0
NET FISCAL IMPACT	\$5,000	0	0	0	0
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	0

Budget Account No.: Fund 4001 Dept 720 Unit 2322 Object 3120

Is Item Included in Current Budget? Yes X No     

Does this item include the use of federal funds? Yes      No X

Reporting Category N/A

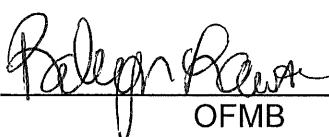
B. Recommended Sources of Funds/Summary of Fiscal Impact:

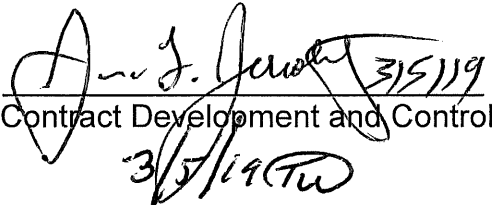
One (1) time expenditure from user fees, connection fees and balance brought forward.

C. Department Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

  
OFMB  
2/22/19  
2/22

  
Contract Development and Control  
3/5/19  
3/5/19(TW)

B. Legal Sufficiency:

  
Assistant County Attorney  
3/6/19

C. Other Department Review:

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Department Director

This summary is not to be used as a basis for payment.