

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 12, 2019 ☒ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Emergency Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) receive and file the executed Modification #1 to Subgrant Agreement 18-DS-X1-10-60-01-246 (R2018-0318) with the State of Florida, Division of Emergency Management (FDEM) to decrease the amount of funds by \$15,359; and

B) approve a downward budget amendment of \$15,359 in the Emergency Management Fund to adjust the budget to the actual grant award.

Summary: On March 13, 2018, the Board of County Commissioners received and filed an executed Agreement (CFDA 97.067) with FDEM to receive grant funding of \$113,495 from the FY 2017 Homeland Security Grant Program (HSGP) for the period December 11, 2017 through August 31, 2019, to conduct WebEOC administration and training activities for the region. This is an annual federal grant from FDEM for which \$98,136 will be used to conduct WebEOC administration and \$15,359 was scheduled to be used for regional training. This year Miami Dade held the regional training and the State of Florida inadvertently gave the training money (\$15,359) to Palm Beach County. Palm Beach County is now sending \$15,359 back to the State of Florida for distribution to Miami Dade for the training they conducted. R2012-1731 gave the authority to the County Administrator, or designee, to execute these agreements on behalf of the Board of County Commissioners. **No County matching funds are required.** Countywide (LDC)

Background and Justification: The HSGP provides funds to build emergency management capabilities at the State and local levels through planning, training and exercise activities. HSGP also supports the implementation of State Homeland Security strategies and key elements of the national preparedness architecture, including the National Preparedness Goal, the National Incident Management System and the National Response Plan.

Attachments:

- 1) Modification #1 to Sub grant Agreement
- 2) Federally-Funded Subaward and Grant Agreement R2018-0318
- 3) Budget Amendment

Recommended by: Seynoka 2/8/19
Department Director Date

Approved By:  3/1/19
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures					
Operating Costs	(\$15,359)				
External Revenues	\$15,359				
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	\$0				

ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included In Current Budget? Yes No X

Budget Account Exp No: Fund 1427 Department 662 Unit 7292 Object Various
Rev No: Fund 1427 Department 662 Unit 7292 Source 3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:


Grant: State Home Security Grant
Fund: Emergency Management
Unit: State Homeland Security Grant Program
Major Program: SHSGP
Program Period: GY17

The initial award of \$113,495 is being reduced by \$15,359 leaving a remaining balance of \$98,136.

Departmental Fiscal Review:

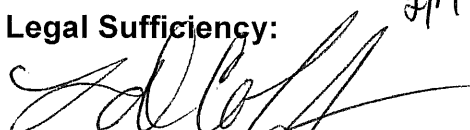
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:




 OFMB

B. Legal Sufficiency:



 Assistant County Attorney



 Contract Administration

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.