

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: March 12, 2019	[ ]	Consent	[ ]	Regular
	[ ]	Ordinance	[XX]	Public Hearing

Department: Palm Tran

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to:

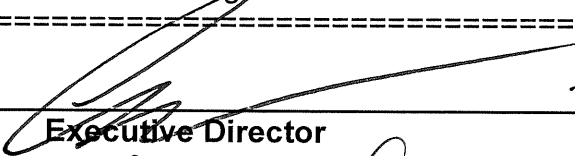

- (A) **Approve** the amendment of the FY2016 Program of Projects for Flex Funds to be used for Fare Technology Interoperability;
- (B) **Approve** the filing of a multi-source funding (Super-Grant) electronic grant application # 1098-2017-2 for Fare Technology Interoperability, with the Federal Transit Administration (FTA), for FY 2017, 2018 Section 5307 and Flex Funds (CFDA 20.507). The Super-Grant is for capital funds allocated to Palm Beach County Board of County Commissioners (BCC) in the amount of \$6,502,681. This is a cost reimbursable agreement that will become effective upon FTA Award and has an anticipated end date of April 10, 2024;
- (C) **Approve** the filing of Standard Form LLL - Disclosure of Lobbying Activities;
- (D) **Authorize** the County Administrator or designee to execute on behalf of the BCC, and to transmit electronically the BCC’s approval of the Grant Application, award, and the resulting grant agreement, in addition to authorize any future modifications/amendments for the above named award after approval of legal sufficiency by the County Attorney’s Office.

**Summary:** Palm Tran is in the process of planning the implementation of its Fare Technology Interoperability (FTI) Project, with the ability to allow regional interoperability. FTA has authorized Palm Beach County to submit a Super-Grant application to consolidate a portion of the funds from two (2) pending Section 5307 allocations for FY2017, FY2018; and Flex funds for the implementation of the FTI project. The FTA option to submit a Super-Grant application provides recipients with the flexibility to include funding from multiple program sources when the funds are being used for the same capital improvement project. The grant application has a match requirement of \$1,625,670 or 20% of the total project cost. The source of the matching funds are Toll Revenue Credits provided by the Florida Department of Transportation (FDOT). The grant also requires execution of the Disclosure of Lobbying Activities, Form LLL. **No County funds are required.** Countywide (DR)

**Background and Policy Issues:** The FTI project is one of Palm Tran’s priority initiatives. The request to change the purpose of the funds has been presented to the Palm Beach Transportation Planning Agency (TPA) Technical Advisory Committee (TAC), and the TPA Board to amend the purpose of the funds in the State Transportation Improvement Program. The Fare Technology Project is the next transit project on the TPA’s Local Initiatives priority project list that needs additional funding. Fare box installation and deployment is anticipated to be completed by December 2019 and regional interoperability to be achieved by first quarter of 2020.  
(Continued on page 3)

- Attachment(s):**
- 1. Flex Funds Program of Projects Amendment
  - 2. Grant Application 1098-2017-2
  - 3. Standard Form LLL – Disclosure of Lobbying Activities
  - 4. Notice of Public Hearing

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Recommended By: _____	 Executive Director	3/8/19 Date
Approved By: _____	 Assistant County Administrator	3/11/19 Date

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$6,502,681				
Operating Costs	\$0				
External Revenues	(\$6,502,681)				
Program Income(County)					
In-Kind Match(County					
NET FISCAL IMPACT	(0)				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE					

<b>Is Item Included in Current Budget?</b>	Yes	<u>No</u>
<b>Does this item include the use of federal funds?</b>	Yes	No

**Budget Account No:**  
Fund 1341 Department 542 Unit Various Object VAR

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

1341-542-5550	FY17-5307	R-2018-0943	\$1,182,681
1341-542-5552	FY18-5307		\$2,000,000
*	Flex	R-2016-1546	\$ 820,000
*	Flex	R-2016-1547	<u>\$2,500,000</u>
<b>Total</b>			<b>\$6,502,681</b>

*\*Budget will be amended when awarded*

C. Departmental Fiscal Review: Carol Richmond 3/4/19  
Carol Richmond, Interim Director Administrative Services

### III. REVIEW COMMENTS:

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

  
 OFMB


rol Comments:

Dr. J. Jacobson 3/17/19

Contract Dev. & Control

3/17/19

## B. Legal Sufficiency

  
Assistant County Attorney

### C. Other Department Review

Paragraph 1) of the Motion and Title indicates that the County Administrator may authorize any future modifications/amendments to the grant award after approval of legal sufficiency by the County Attorney's Office. County Administration has confirmed that future amendments or modifications that are substantive in their scope and not ministerial in nature will be brought to the BCC for approval, prior to execution or acceptance by the County Administrator or her designee. This was integral to the County Attorney's review.

**Department Director**

**(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)**

**(Background and Policy Issues continued from Page 1)**

Execution of the FTA award represents the County's legal affirmation to abide by FTA and other federal requirements as described in The Master Agreement FTA MA (24) dated October 1, 2017, approved by the Board on April 10, 2018 under item 3-AA1. The Master Agreement is incorporated by reference and made part of each FTA grant award, and amendment thereto. The Standard Form LLL is an FTA requirement when lobbying services are procured with non-federal funds.

The Program of Projects (POP) for Flex Funds approved on October 18, 2016 (R-2016-1547) has been amended from Transit Signal Priority to Fare Technology Interoperability (FTI) Project.

In FY 2015, Palm Beach County was allocated \$2,500,000 for the deployment of Transit Signal Priority (TSP) for fixed route service. The BCC approved this project on October 18, 2016 (R-2016-1547). TSP projects add value to transit operations On-Time Performance (OTP). The two corridors that were in consideration were Okeechobee Boulevard (Route 43) and Lake Worth Road (Route 62). However, since the implementation of the Route Performance Maximization Project (RPM) on September 30, 2018, there has been a marked improvement in system-wide OTP of eight percentile points (from 72% before to 80% after). Palm Tran plans to implement TSP as a component of the planned development of premium transit in the future.

In June 2018, Palm Tran completed an assessment of the fare system and developed implementation strategies including regional coordination. The next phase of the project is the development of technical specifications for procurement and development of regional fare rules and policies to be completed by June 2019. Palm Tran selected Intueor Consulting, Inc. as the consultant for the fare interoperability project and the contract with Intueor was approved by the BCC on January 29, 2019. With Intueor's assistance, Palm Tran will select a vendor to begin design, implementation and testing of the new fare system, which is scheduled to be completed by December 2019.

**Palm Tran – FHWA Flex Funds Project Summary**

**Program of Projects (POP) Amendment**

The POP is a summary of the intended use of funding that will be programmed into the grant application and subsequently approved by the Palm Beach County Board of County Commissioners (BCC). Changes to the POP require approval by the BCC and FTA.

Please Note: The following proposed change to the Program of Projects for the application of Flex funds, will be the final application for this program unless amended by the BCC on their Public Hearing Meeting on March 12, 2019.

The POP for Flex Funds approved on October 18, 2016 (R-2016-1547) has been amended from Transit Signal Priority to Fare Technology Interoperability (FTI) Project.

**PROGRAM OF PROJECTS AMENDMENT**

	October 18, 2016 (R-2016-1547)	March 12, 2019
Transit Signal Priority	\$2,500,000	
Fare Technology Interoperability (FTI) Project		\$2,500,000

DOT



FTA

U.S. Department of Transportation

Federal Transit Administration

Application

Recipient ID:	1098
Recipient Name:	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY
Project ID:	1098-2017-2
Budget Number:	1 - Budget Pending Approval
Project Information:	FY17-18 SECTION 5307-FLEX Capital Assistance

Part 1: Recipient Information

Project Number:	1098-2017-2
Recipient ID:	1098
Recipient Name:	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY
Address:	3201 ELECTRONICS WAY , WEST PALM BEACH, FL 33407 4618
Telephone:	(561) 841-4200
Facsimile:	(561) 841-4291

Union Information

Recipient ID:	1098
Union Name:	AMALGAMATED TRANSIT UNION LOCAL 1577
Address 1:	Legal Department
Address 2:	10000 New Hampshire Boulevard
City:	Silver Spring, Maryland 20903
Contact Name:	Robert Molofsky
Telephone:	(301)431 7100
Facsimile:	(301)431 7116
E-mail:	13c@atu.org
Website:	

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$6,502,681
Project Number:	1098-2017-2	Adjustment Amt:	\$0
Project Description:	FY17-18 SECTION 5307-FLEX Capital Assistance	Total Eligible Cost:	\$6,502,681
Recipient Type:	County Agency	Total FTA Amt:	\$6,502,681
FTA Project Mgr:	Robert Sachnin (404) 865-5606	Total State Amt:	\$0
Recipient Contact:	Claudia Salazar (561) 841-4241	Total Local Amt:	\$0
New/Amendment:	New	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
		Special Condition:	None Specified
Fed Dom Asst. #:	20507	S.C. Tgt. Date:	None Specified
Sec. of Statute:	5307-2A	S.C. Eff. Date:	None Specified
State Appl. ID:	None Needed	Est. Oblig Date:	None Specified
Start/End Date:	March 12,2019 - Apr. 10, 2024	Pre-Award Authority?:	Yes
Recvd. By State:		Fed. Debt Authority?:	No
EO 12372 Rev:	NO		

Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	July . 3, 2018		
Program Page:			
Application Type:	Electronic		
Supp. Agreement?:			
Debt. Delinq. Details:			

**Urbanized Areas**

UZA ID	UZA Name
120740	WEST PALM BCH-BOCA RATON-DELRAY BCH, FL

**Congressional Districts**

State ID	District Code	District Official
12	18	Brian Mast
12	20	Alcee L Hastings
12	21	Lois Frankel
12	22	Theodore E Deutch

**Project Details**

This application is for \$6,502,681 in Fiscal Year 2017-2018 Section 5307 and FHWA Flex Funds allocated to Palm Beach County Board of County Commissioners (BCC) as apportioned to the Miami UZA. Uploaded on TrAMS is the letter detailing the distribution of funds among the parties that conform the Miami UZA.

The funds awarded under this grant will be spent as follows:  
- Acquisition of Fare Collection Equipment.

**Part 3: Budget**

**Project Budget**

	Quantity	FTA Amount	Tot. Elig. Cost
SCOPE			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	1	\$6,502,681	\$6,502,681
ACTIVITY			
11.42.10 FARE COLLECTION EQUIPMENT	1	\$6,502,681	\$6,502,681
SCOPE			
Estimated Total Eligible Cost:			\$6,502,681
Federal Share:			\$6,502,681
Local Share:			\$0.00

**No Amendment Funding Source information is available for the selected project**

**Extended Budget Descriptions**

11.42.10	FARE COLLECTION EQUIPMENT	0	\$6,502,681	\$6,502,681
Acquisition of Fare Collection equipment, related hardware and software.				

Changes since the Prior Budget

No information found.

Part 4. Milestones

11.42.10 REHAB/RENOVATE - ADMIN/MAINT FACILITY 1 \$6,502,681 \$6,502,681

	Milestone Description	Est. Comp. Date
1.	RFP/IFB Issued	July. 01, 2019
2.	Contract Award	Sept 1, 2019
3.	Contract Complete	August 1, 2020

Part 5. Environmental Findings

Finding No. 1 - Class II(c)

Categorical Exclusions (C-List)  
Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion

Part 6: Fleet Status

Fixed Route

		Before	Change	After
I.	Active Fleet			
	A. Peak Requirement	116	0	116
	B. Spares	23	0	23
	C. Total (A+B)	139	0	139
	D. Spare Ratio (B/A)	20.00%	0.00%	20.00%
II.	Inactive Fleet			
	A. Other	10	0	10
	B. Pending Disposal	0	0	0
	C. Total (A+B)	10	0	10
III.	Total (I.C and II.C)	149	0	149

Part 8: Results of Reviews

The reviewer did not find any errors

Approved by OMB  
0348-0046**Disclosure of Lobbying Activities**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<b>1. Type of Federal Action:</b> a. contract <b>b. grant</b> c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> <b>a.</b> a. bid/offer/application b. initial award c. post-award	<b>3. Report Type:</b> a. initial filing b. material change <b>a.</b> <b>For material change only:</b> Year _____ quarter _____ Date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if Known: Palm Beach County Board of County Commissioners 301 N. Olive Ave West Palm Beach, FL 33401  Congressional District, if known: 18, 20, 21, 22.		<b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b>  N/A  Congressional District, if known:
<b>6. Federal Department/Agency:</b>  U.S. Department of Transportation Federal Transit Administration	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: <u>20.507</u>	
<b>7. Federal Action Number, if known:</b> 1098-2017-2	<b>8. Award Amount, if known:</b> \$6,502,681	
<b>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</b>  <u>Two Companies. see Attachment A for this information.</u>	<b>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):</b>  <u>See Attachment A</u>	
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty or not more than \$10,000 and not more than \$100,000 for each such failure.</b>	<b>Signature:</b> _____  <b>Print Name:</b> <u>Mack Bernard</u> Authorized Representative  <b>Title:</b> <u>Mayor</u> of Authorized Representative  <b>Telephone No.:</b> _____ <b>Date:</b> <u>3/12/2019</u>	
<b>Federal Use Only</b>	<b>Authorized for Local Reproduction</b> Standard Form - LLL (Rev. 7-97)	





**Palm Tran**

**Administrative Offices**

3201 Electronics Way  
West Palm Beach, FL 33407-4618  
(561) 841-4200  
FAX: (561) 841-4291

**Palm Tran Connection**

50 South Military Trail  
Suite 101  
West Palm Beach, FL 33415-3132  
(561) 649-9838  
FAX: (561) 656-7156  
www.palmtran.org



**Palm Beach County  
Board of County  
Commissioners**

Mack Bernard, Mayor

Dave Kerner, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Robert S. Weinroth

Mary Lou Berger

Melissa McKinlay

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

**Disclosure of Lobbying Activities  
Standard Form - LLL**

**Attachment A**

Palm Beach County Board of County Commissioners  
FTA Recipient ID 1098

Federal Action Number: 1098-2017-2

10.a. Name and Address of Lobbying Registrant:  
(2 Companies have been selected)

1. Becker & Poliakoff, P.A.  
- Omar Franco  
1275 K Street, N.W., Suite 850  
Washington, DC 20005
2. Alcalde & Fay  
- James Davenport  
2111 Wilson Boulevard, 8<sup>th</sup> Floor  
Arlington, VA 22201

NOTICE OF PUBLIC HEARING

RE: APPLICATION FOR FEDERAL CAPITAL ASSISTANCE GRANTS

Notice is hereby given that the Palm Beach County Board of Commissioners (BCC) intends to apply for Federal Flex Funds from the Federal Transit Administration (FTA) as generally described below. A Public Hearing has been scheduled for the purpose of receiving comments regarding the modification of the Program of Projects Flex Funds. The Public Hearing will be held as follows:

DATE: Tuesday, March 12, 2019  
TIME: 9:30 a.m.  
LOCATION: Jane Thompson Memorial Chambers  
6<sup>th</sup> Floor, Robert Weisman Governmental Center  
301 North Olive Avenue  
West Palm Beach, FL 33401

A. DESCRIPTION OF PROPOSED PROJECTS

Please Note: The following Proposed Program of Projects for the application of Flex Funds will be the final application for this program unless amended by the BCC on March 12, 2019.

Fiscal Year 2016 Flex funds Grant Allocation Program of Projects

The POP for Flex Funds approved on October 18, 2016 (R-2016-1547) has been amended from Transit Signal Priority to Fare Technology Interoperability (FTI) Project.

PROGRAM OF PROJECTS AMENDMENT

	October 18, 2016 (R-2016-1547)	March 12, 2019
Transit Signal Priority	\$2,500,000	
Fare Technology Interoperability (FTI) Project		\$2,500,000

B. RELOCATION

No persons, families or businesses will be displaced by the projects.

C. ENVIRONMENT

The projects will allow Palm Tran to continue providing public transportation services within Palm Beach County that will continue to reduce exhaust emissions from automobiles and reduce air pollution traffic congestion and conserve energy.

D. COMPREHENSIVE PLANNING

The projects are in conformance with comprehensive land use and transportation planning in the area. The projects are included in the Five Year Transportation Improvement Program (TIP) adopted by the Palm Beach County Metropolitan Planning Organization (MPO).

E. ELDERLY AND HANDICAPPED

Reduced fares for the elderly and handicapped will continue to be in effect at all times of operation.

At the hearing BCC will afford the opportunity for interested parties or agencies to be heard with respect to the social economic and environmental aspects of the projects including requirements under the Clean Air Act the Federal Water Pollution Control Act and other applicable Federal Environmental Statues and consistency with the goals of

local urban planning. Interested persons may submit orally or in writing evidence and recommendations with respect to said projects.

Written comments will be received at [Palm-Comments@pbcgov.org](mailto:Palm-Comments@pbcgov.org) or at Palm Tran, 3201 Electronics Way, until March 8, 2019. Voice comments will be accepted at 561-841-4360 until 5:00 p.m. Friday, March 8, 2019.

A draft copy of the Project Application will be available for public inspection at the Palm Tran offices located at 3201 Electronics Way, West Palm Beach, FL 33407 and Palm Tran's Website [www.PalmTran.org](http://www.PalmTran.org)

To request information in a language other than English, or to request assistance for individuals with disabilities please contact the comment line at: 561-841-4360.

Para solicitar información en idiomas distintos al inglés, si requiere un intérprete en la audiencia pública, o para solicitar asistencia para una persona con discapacidades, por favor déjenos un mensaje en el (561) 841-4360, o nos puede contactar en [palm-comments@pbcgov.org](mailto:palm-comments@pbcgov.org)

Pou mande enfòmasyon sa a nan yon lang ki pa angle, oswa si ou bezwen akomodasyon espesyal anba Lwa sou Ameriken ak Andikap tanpri kontakte liy kòmantè a nan: 561-841-4360 oswa [palm-comments@pbcgov.org](mailto:palm-comments@pbcgov.org)

(To be published on February 24 and March 3, 2019)