

**Meeting Date:** March 12, 2019      [ ] Consent    [ ] Regular  
[ ] Ordinance    [XX] Public Hearing

**Department:** Palm Tran

**Attachment(s):**

1. Section FY2018-5339 Program of Projects
2. Grant Application 1098-2018-3
3. Standard Form LLL – Disclosure of Lobbying Activities
4. Notice of Public Hearing
5. Budget Amendments
6. Flex Funds Confirmation

Approved By:  3/11/19  
Assistant County Administrator Date

## II. FISCAL IMPACT ANALYSIS

#### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$12,866,555				
Operating Costs	\$0				
External Revenues	(\$12,866,555)				
Program Income(County)					
In-Kind Match(County					
NET FISCAL IMPACT	(0)				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE					

Is Item Included in Current Budget?	Yes	<u>No</u>
Does this item include the use of federal funds?	Yes	No

**Budget Account No:**

**Fund** 1341    **Department** 542    **Unit** Various    **Object** VAR

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

2017	5339	1341-542-5551	\$1,616,858
2018	5339	1341-542-5553	\$2,188,031
2017	5307	1341-542-5550	\$2,987,897
2018	5307	1341-542-5552	\$4,573,769
	Flex		<u>\$1,500,000</u>
Total			\$12,866,555

Total \$12,866,555  
C. Departmental Fiscal Review: Carol Richmond 3/4/19  
Carol Richmond, Interim Director Administrative Services

### III. REVIEW COMMENTS:

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*Dale G. Lewis* 3/6/19  
OFMB

Contract Dev. & Control

## B. Legal Sufficiency

  
Assistant County Attorney

### C. Other Department Review

Paragraph (f) of the Motion and Title indicates that the County Administrator may authorize any future modifications/amendments to the grant award after approval of legal sufficiency by the County Attorney's Office. County Administration has confirmed that future amendments or modifications that are substantive in their scope and not ministerial in nature will be brought to the BCC for approval, prior to execution or acceptance by the County Administrator or her designee. This was integral to the County Attorney's review.

Department Director

**(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)**

(**Summary:** continued from Page 1)

The FY2018 5339 allocation has a match requirement of \$547,008 or 20% of the total project cost. The source of the matching funds are Toll Revenue Credits provided by the Florida Department of Transportation (FDOT). The grant also requires execution of the Disclosure of Lobbying Activities, Form LLL. **No County funds are required.** Countywide (DR)

**Background and Policy Issues:** Execution of the FTA award represents the County's legal affirmation to abide by FTA and other federal requirements as described in The Master Agreement FTA MA (24) dated October 1, 2017, approved by the Board on April 10, 2018 under item 3-AA1. The Master Agreement is incorporated by reference and made part of each FTA grant award and amendment thereto. The Standard Form LLL is an FTA requirement when lobbying services are procured with non-federal funds. Palm Tran's 2019 budget included this grant in the amount of \$1,616,858. The budget amendment of \$571,173 reconciles the approved budget to the actual grant award.

The funds previous approved by the BCC included in this Super-Grant Application were approved as follows:

FY2017-5307, June 19, 2018 as R-2018-0943  
FY2017-5339, April 10, 2018 as 4.B.1  
FHWA Flex Funds, November 20, 2018 as 4.B.2

**Palm Tran – 5339 FY 2018 Project Summary**

- Grantor: Federal Transit Administration (FTA)
- Amount: \$2,188,031

**Program of Projects (POP)**

The POP is a summary of the intended use of funding that will be programmed into a Super-Grant application as approved by the Palm Beach County Board of County Commissioners (BCC). Changes to the POP require approval by the BCC and FTA.

Please Note: The following Proposed Program of Projects for the application of FY2018 Section 5339 funds, will be the final application for this program unless amended by the BCC on their Public Hearing Meeting on March 12, 2019.

**5339 FY 2018 Grant Allocation Summary of Projects**

1) Palm Tran South County Facility Expansion	\$2,188,031
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DOT



FTA

U.S. Department of Transportation

Federal Transit Administration

Application

Recipient ID:	1098
Recipient Name:	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY
Project ID:	1098-2018-3
Budget Number:	1 - Budget Pending Approval
Project Information:	FY17-18 SECTION 5307-5339-FLEX Capital Assistance

Part 1: Recipient Information

Project Number:	1098-2018-3
Recipient ID:	1098
Recipient Name:	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY
Address:	3201 ELECTRONICS WAY , WEST PALM BEACH, FL 33407 4618
Telephone:	(561) 841-4200
Facsimile:	(561) 841-4291

Union Information

Recipient ID:	1098
Union Name:	AMALGAMATED TRANSIT UNION LOCAL 1577
Address 1:	Legal Department
Address 2:	10000 New Hampshire Boulevard
City:	Silver Spring, Maryland 20903
Contact Name:	Robert Molofsky
Telephone:	(301)431 7100
Facsimile:	(301)431 7116
E-mail:	13c@atu.org
Website:	

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$12,866,555
Project Number:	1098-2018-3	Adjustment Amt:	\$0
Project Description:	FY17-18 SECTION 5307-5339-FLEX Capital Assistance	Total Eligible Cost:	\$12,866,555
Recipient Type:	County Agency	Total FTA Amt:	\$12,866,555
FTA Project Mgr:	Robert Sachnin (404) 865-5606	Total State Amt:	\$0
Recipient Contact:	Claudia Salazar (561) 841-4241	Total Local Amt:	\$0
New/Amendment:	New	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
Fed Dom Asst. #:	20507	Special Condition:	None Specified
Sec. of Statute:	5307-2A	S.C. Tgt. Date:	None Specified
State Appl. ID:	None Needed	S.C. Eff. Date:	None Specified
Start/End Date:	March 12,2019 - Apr. 10, 2024	Est. Oblig Date:	None Specified
Recvd. By State:		Pre-Award Authority?:	Yes
EO 12372 Rev:	YES	Fed. Debt Authority?:	No

Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	July . 3, 2018		
Program Page:			
Application Type:	Electronic		
Supp. Agreement?:			
Debt. Delinq. Details:			

Urbanized Areas

UZA ID	UZA Name
120740	WEST PALM BCH-BOCA RATON-DELRAY BCH, FL

Congressional Districts

State ID	District Code	District Official
12	18	Brian Mast
12	20	Alcee L Hastings
12	21	Lois Frankel
12	22	Theodore E Deutch

Project Details

This application is for \$12,866,555 in Fiscal Year 2017-2018 Section 5307, Fiscal Year 2017-2018 Section 5339 and FHWA Flex Funds allocated to Palm Beach County Board of County Commissioners (BCC) as apportioned to the Miami UZA. Uploaded on TrAMS is the letter detailing the distribution of funds among the parties that conform the Miami UZA.

- The funds awarded under this grant will be spent as follows:
- Administrative facility rehabilitation and renovation, of the Palm Tran South County administrative and maintenance facility.
  - Third Party Contracting (Consultant-Project Administration)

Part 3: Budget

Project Budget

	Quantity	FTA Amount	Tot. Elig. Cost
SCOPE			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	1	\$12,650,213	\$12,650,213
ACTIVITY			
11.44.03 REHAB/RENOVATE - ADMIN/MAINT FACILITY	1	\$12,650,213	\$12,650,213
SCOPE			
117-00 OTHER CAPITAL ITEMS (BUS)	1	\$216,342	\$216,342
ACTIVITY			
11.71.11 THIRD PARTY CONTRACTING	1	\$216,342	\$216,342
Estimated Total Eligible Cost:			\$12,866,555
Federal Share:			\$12,866,555
Local Share:			\$0.00

No Amendment Funding Source information is available for the selected project

Extended Budget Descriptions

11.44.03	REHAB/RENOVATE - ADMIN/MAINT FACILITY	0	\$12,650,213	\$12,650,213
Maintenance facility rehabilitation, renovation, expansion of the Palm Tran South County Maintenance facility.				
11.71.11	THIRD PARTY CONTRACTING	0	\$187,200	\$187,200
Project Management for the South County Expansion project.				

Changes since the Prior Budget

No information found.

Part 4. Milestones

11.44.03 REHAB/RENOVATE - ADMIN/MAINT FACILITY 1 \$12,650,213 \$12,650,213

	Milestone Description	Est. Comp. Date
1.	RFP/IFB Issued	Aug. 01, 2017
2.	Contract Award	March 12, 2019
3.	Contract Complete	Sep. 30, 2023

11.71.11 THIRD PARTY CONTRACTING 1 \$216,342 \$216,342

	Milestone Description	Est. Comp. Date
1.	RFP/IFB Issued	Aug. 01, 2019
	Palm Beach County awards annual contracts and multi-year contracts for different on-going activities/purchases. Vendors are also pre-qualified for contract users to request quotes for the on-going activities/purchases.	
2.	Contract Award	Oct. 01, 2019
	Different County contracts are used for these purchases; County contracts usually start with the beginning of the fiscal year.	
3.	Contract Complete	Sep. 30, 2023

Part 5. Environmental Findings

Finding No. 1 - Class II(c)

C09 - Categorical Exclusions (C-List)

Type 09: Assembly or construction of facilities that is consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus transfer stations or intermodal centers; busways and streetcar lines or other transit investments within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations; and parking facilities.

Part 6: Fleet Status

Fixed Route

		Before	Change	After
I.	Active Fleet			
	A. Peak Requirement	116	0	116
	B. Spares	23	0	23
	C. Total (A+B)	139	0	139
	D. Spare Ratio (B/A)	20.00%	0.00%	20.00%
II.	Inactive Fleet			
	A. Other	10	0	10
	B. Pending Disposal	0	0	0
	C. Total (A+B)	10	0	10
III.	Total (I.C and II.C)	149	0	149

Part 8: Results of Reviews

The reviewer did not find any errors



Approved by OMB  
0348-0046**Disclosure of Lobbying Activities**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<b>1. Type of Federal Action:</b> a. contract <input checked="" type="checkbox"/> <b>b. grant</b> c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> <input checked="" type="checkbox"/> <b>a.</b> a. bid/offer/application b. initial award c. post-award	<b>3. Report Type:</b> <input checked="" type="checkbox"/> <b>a.</b> a. initial filing b. material change  For material change only: Year _____ quarter _____ Date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if Known:  Palm Beach County Board of County Commissioners 301 N. Olive Ave West Palm Beach, FL 33401  Congressional District, if known: 18, 20, 21, 22.		<b>5. If Reporting Entity in No. 4 is Subawardee,</b> Enter Name and Address of Prime:  N/A  Congressional District, if known:
<b>6. Federal Department/Agency:</b>  U.S. Department of Transportation Federal Transit Administration	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: <u>20.526</u> <u>20.507</u>	
<b>7. Federal Action Number, if known:</b>  1098-2018-3	<b>8. Award Amount, if known:</b>  \$12,866,555	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>  <u>Two Companies, see Attachment A for this information.</u>	<b>b. Individuals Performing Services (including address if different from No. 10a)</b> <i>(last name, first name, MI):</i>  <u>See Attachment A</u>	
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty or not more than \$10,000 and not more than \$100,000 for each such failure.</b>	<b>Signature:</b> _____  <b>Print Name:</b> <u>Mack Bernard</u> Authorized Representative  <b>Title:</b> <u>Mayor</u> of Authorized Representative  <b>Telephone No.:</b> _____ <b>Date:</b> <u>3/12/2019</u>	
<b>Federal Use Only</b>	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	



**Palm Tran**

**Administrative Offices**

3201 Electronics Way  
West Palm Beach, FL 33407-4618  
(561) 841-4200  
FAX: (561) 841-4291

**Palm Tran Connection**

50 South Military Trail  
Suite 101  
West Palm Beach, FL 33415-3132  
(561) 649-9838  
FAX: (561) 656-7156  
www.palmtran.org



**Palm Beach County  
Board of County  
Commissioners**

Mack Bernard, Mayor  
Dave Kerner, Vice Mayor  
Hal R. Valeche  
Gregg K. Weiss  
Robert S. Weinroth  
Mary Lou Berger  
Melissa McKinlay

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

## Attachment A

### Palm Beach County Board of County Commissioners FTA Recipient ID 1098

**Federal Action Number: 1098-2018- 3**

#### 10.a. Name and Address of Lobbying Registrant: (2 Companies have been selected)

1. Becker & Poliakoff, P.A.  
- **Omar Franco**  
1275 K Street, N.W., Suite 850  
Washington, DC 20005
2. Alcalde & Fay  
- **James Davenport**  
2111 Wilson Boulevard, 8<sup>th</sup> Floor  
Arlington, VA 22201

## NOTICE OF PUBLIC HEARING

## RE: APPLICATION FOR FEDERAL CAPITAL ASSISTANCE GRANTS

Notice is hereby given that the Palm Beach County Board of Commissioners (BCC) intends to apply for FY2018 Section 5339 Capital Assistance Grant from the Federal Transit Administration (FTA) as generally described below. A Public Hearing has been scheduled for the purpose of receiving comments regarding this project. The Public Hearing will be held as follows:

DATE: Tuesday, March 12, 2019  
 TIME: 9:30 a.m.  
 LOCATION: Jane Thompson Memorial Chambers  
 6<sup>th</sup> Floor, Robert Weisman Governmental Center  
 301 North Olive Avenue  
 West Palm Beach, FL 33401

## A. DESCRIPTION OF PROPOSED PROJECTS

Please Note: The following Proposed Program of Projects for the application of Section 5339 funds for FY2018 will be the final application for this program unless amended by the BCC on March 12, 2019.

CAPITAL ASSISTANCEFEDERAL SHARE**Fiscal Year 2018 Section 5339 Grant Allocation Program of Projects**

1) Palm Tran South County Facility Expansion	\$2,188,031
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<b>Total FY2018 Section 5339</b>	<b>\$2,188,031</b>
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## B. RELOCATION

No persons, families or businesses will be displaced by the projects.

## C. ENVIRONMENT

The projects will allow Palm Tran to continue providing public transportation services within Palm Beach County that will continue to reduce exhaust emissions from automobiles and reduce air pollution traffic congestion and conserve energy.

## D. COMPREHENSIVE PLANNING

The projects are in conformance with comprehensive land use and transportation planning in the area. The projects are included in the Five Year Transportation Improvement Program (TIP) adopted by the Palm Beach County Metropolitan Planning Organization (MPO).

## E. ELDERLY AND HANDICAPPED

Reduced fares for the elderly and handicapped will continue to be in effect at all times of operation.

At the hearing BCC will afford the opportunity for interested parties or agencies to be heard with respect to the social economic and environmental aspects of the projects including requirements under the Clean Air Act the Federal Water Pollution Control Act and other applicable Federal Environmental Statutes and consistency with the goals of local urban planning. Interested persons may submit orally or in writing evidence and recommendations with respect to said projects.

Written comments will be received at [Palm-Comments@pbcgov.org](mailto:Palm-Comments@pbcgov.org) or at Palm Tran, 3201 Electronics Way, until March 8, 2019. Voice comments will be accepted at 561-841-4360 until 5:00 p.m. Friday, March 8, 2019.

A draft copy of the Project Application will be available for public inspection at the Palm

Tran offices located at 3201 Electronics Way, West Palm Beach, FL 33407 and Palm Tran's Website [www.PalmTran.org](http://www.PalmTran.org)

To request information in a language other than English, or to request assistance for individuals with disabilities please contact the comment line at: 561-841-4360.

Para solicitar información en idiomas distintos al inglés, si requiere un intérprete en la audiencia pública, o para solicitar asistencia para una persona con discapacidades, por favor déjenos un mensaje en el (561) 841-4360, o nos puede contactar en [palm-comments@pbcgov.org](mailto:palm-comments@pbcgov.org)

Pou mande enfòmasyon sa a nan yon lang ki pa angle, oswa si ou bezwen akomodasyon espesyal anba Lwa sou Ameriken ak Andikap tanpri kontakte liy kòmantè a nan: 561-841-4360 oswa [palm-comments@pbcgov.org](mailto:palm-comments@pbcgov.org)

(To be published on February 24 and March 3, 2019)

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY  
BUDGET AMENDMENT

BGRV 022019\*416  
BGEX 022019\*1020

FUND 1341 Palm Tran Grants

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPEND/ENC 2/25/2019	REMAINING BALANCE
<b>REVENUE</b>								
542-5556-3142	Federal Transit Admin Assist	0	0	1,500,000	0	1,500,000	0	1,500,000
	<b>Total Receipts &amp; Balances</b>	49,878,045	45,066,711	1,500,000	0	46,566,711	0	46,566,711
<b>EXPENDITURES</b>								
542-5556-6502	Building Construction - CIP	0	0	1,500,000	0	1,500,000	0	1,500,000
	<b>Total Appropriations &amp; Expenditures</b>	49,878,045	45,066,711	1,500,000	0	46,566,711	0	46,566,711

**PALM TRAN**

Initiating Department/Division  
Administration/Budget Department Approval  
OFMB Department - Posted

**Signatures**

**Date**

*Carl Richard* 2/25/19

By Board of County Commissioners  
At Meeting of March 12, 2019

Deputy Clerk to the  
Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY  
BUDGET AMENDMENT

BGRV 022019\*415  
BGEX 022019\*1019

FUND 1341 Palm Tran Grants

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPEND/ENC 2/25/2019	REMAINING BALANCE
<b>REVENUE</b>								
542-5553-3142	Federal Transit Admin Assist	1,616,858	1,616,858	571,173	0	2,188,031	0	2,188,031
	<b>Total Receipts &amp; Balances</b>	<b>49,878,045</b>	<b>45,066,711</b>	<b>571,173</b>	<b>0</b>	<b>45,637,884</b>	<b>0</b>	<b>45,637,884</b>
<b>EXPENDITURES</b>								
542-5553-6502	Building Construction - CIP	1,616,858	1,616,858	571,173	0	2,188,031	0	2,188,031
	<b>Total Appropriations &amp; Expenditures</b>	<b>49,878,045</b>	<b>45,066,711</b>	<b>571,173</b>	<b>0</b>	<b>45,637,884</b>	<b>0</b>	<b>45,637,884</b>

**PALM TRAN**

Initiating Department/Division  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures

*Carl Richard*

Date

*2/25/19*

By Board of County Commissioners  
At Meeting of March 12, 2019

Deputy Clerk to the  
Board of County Commissioners

**Claudia Salazar**

**From:** Williams, Mya <Mya.Williams@dot.state.fl.us>  
**Sent:** Wednesday, September 19, 2018 2:21 PM  
**To:** Haynes, Shandra; Hilaire, Marjorie; Pietrowski, Jayne; Wilson, Newton; Jackson, Kendrick; Olkuch, Birgit; Davis, Arlene; Merritt, Larry; Mousseau, Leila  
**Cc:** Adams, Antonette; Lucero, Michael; Lamey, Cassandra; Craig, Patrick  
**Subject:** RE: 2nd Quarter FTA Transfer Request (2017)

**FYI - 2nd Quarter FTA Transfers Complete and manually approved by FHWA.**

FTA Grant Number	Recipient Name	FIM Number	Amount
1098-2017-1	Palm Beach County Board of Commissioners	434735-2-94-01	\$1,500,000.00
7106-2017-2	Broward MPO	433431-1-94-01	\$800,000.00
7106-2017-1	Broward MPO	433432-1-94-01	\$800,000.00

Thank you!  
 Mya Williams  
 Federal Aid Coordinator  
 District 4 Work Program  
 Email: [mya.williams@dot.state.fl.us](mailto:mya.williams@dot.state.fl.us)  
 Phone: 954-777-4608



**From:** Haynes, Shandra  
**Sent:** Wednesday, September 19, 2018 9:33 AM  
**To:** Hilaire, Marjorie; Pietrowski, Jayne; Wilson, Newton; Jackson, Kendrick; Olkuch, Birgit; Davis, Arlene; Merritt, Larry; Mousseau, Leila  
**Cc:** Adams, Antonette; Lucero, Michael; Lamey, Cassandra; Williams, Mya; Craig, Patrick  
**Subject:** RE: 2nd Quarter FTA Transfer Request (2017)

## 2nd Quarter FTA Transfer Notification

Good morning all,  
 If any direct e-mails were sent to Mya in reference to the below FTA transfers, please resend it to me (Shandra Haynes) and copy Antonette Adams.

Central Offices Deadline for FTA transfers will be given a brief extension to accommodate individuals who forwarded e-mails directly to Mya and have not been completed in her absence.