

Approved by: N/A  
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?    Yes _____    No _____					
Budget Account Number: Fund _____    Department _____    Unit _____					
Object _____    Reporting Category _____					

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

**ROUTING INFORMATION – Tourist Development Council**

**BOARD SERVICES – MINUTES DIVISION**

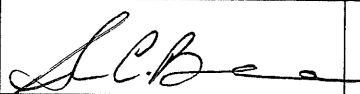
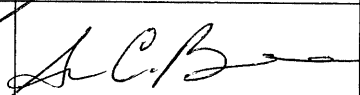
ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

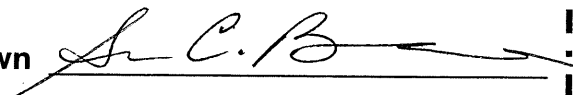
ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: April 2, 2019 MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, March 29, before 9:00 AM

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
03/06/19	2	03/08/19		3/8/19
03/13/19	2	03/15/19		3/18/19

**DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR  
WITHOUT A  
SIGNATURE:**

Susan C. Brown 

or

Tracy Ramsey \_\_\_\_\_

**April 2, 2019**

**CONSENT AGENDA**

**3.B.3. – CONTINUED**

**A)**

One-time purchase from Freedom Bus Source LLC of Ford E450, 2019 Terra Transit, Turtle Top Transit Cutaway vehicles for \$839,862.

**B)**

Renewal of term contract with United Services Inc. for \$4,152,442 for custodial services for the North, South, West and Central County Regions, Governmental Center Complex, and Palm Tran from May 1, 2019 through April 30, 2020.

**C)**

Renewal of term contract with Alzheimer's Community Care Inc.; Faith Lutheran Church of North Palm Beach d/b/a New Day Adult Care Center for \$208,359 for adult day care/in-facility respite from June 7, 2019 through June 6, 2020.

**D)**

New term contract with G.A. Food Service of Pinellas County Inc. d/b/a G.A. Food Service Inc. for \$671,346 for preparation and delivery of congregate meals from May 1, 2019 through April 30, 2020.

**E)**

New term contract with CDW Government LLC for \$18,000,000 for the purchase of technology solutions, services and related products from May 1, 2019 through February 28, 2023.

**F)**

Increase of term contract of \$1,090,900 with Core & Main LP; Utility Supply Associates Inc.; Ferguson Enterprises Inc. d/b/a Ferguson Waterworks for a total of \$2,841,000 for meter boxes and covers from August 15, 2018 through August 14, 2019.

**G)**

**1)**

Increase of *current* term contract of \$500,000 with 22nd Century Technologies Inc.; Howroyd-Wright Employment Agency Inc. d/b/a AppleOne Employment Services; NAZTEC International Group LLC; Q.E.D. Inc. d/b/a QED National; RADISE International L.C.; SRR International Inc.; TEKsystems Inc.; TRG Inc. for a total of \$6,291,500 for pre-qualification of contractors for professional services staffing for Information System Services Department from April 4, 2017 through April 3, 2019.

**2)**

Renewal of term contract with 22nd Century Technologies Inc.; Howroyd-Wright Employment Agency Inc. d/b/a AppleOne Employment Services; NAZTEC International Group LLC; Q.E.D. Inc. d/b/a QED National; RADISE International L.C.; SRR International Inc.; TEKsystems Inc.; TRG Inc. for \$5,700,000 for pre-qualification of contractors for professional services staffing for Information System Services Department from April 4, 2019 through October 3, 2020.

**H)**

Tourist Development Council Category "G" Grant Agreement with United States Baseball Federation Inc. for \$32,500 for the USA Baseball National Team Championships.

**I)**

Tourist Development Council Category "G" Grant Agreement with Palm Beach County Sports Commission Inc. for \$20,000 for the NCAA Division II Women's Golf.

**J)**

Tourist Development Council Category "G" Grant Agreement with The Corrigan Sports Enterprises Inc. for \$140,000 for the IWLCA Annual Meeting & President's Cup.

**K)**

Tourist Development Council Category "G" Grant Agreement with Players International Management Inc., for \$5,000 for the Delray Beach International Tennis Federation (ITF) Championships.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/02/2019**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Freedom Bus Source, LLC	One-time purchase of Ford E450, 2019 Terra Transit, Turtle Top Transit Cutaway vehicles per Purchase Order ZG031319-23.	\$839,862.00 SBE: \$0	Palm Tran 1341-542-5050-6401	Scarlett	

Palm Tran requests a one-time purchase of nine (9) new paratransit buses approved in the FY19 Budget for the State Funded Pilot Program located in the County's Western communities known as the "Go Glades" Project. This purchase is off the FDOT TRIPS-17-CA-FBS Contract. Awardee is located outside Palm Beach County in the City of Bradenton, FL. There are no S/M/WBE(s) currently certified for this commodity or service. This is a State grant funded project that is exempt from the EBO Ordinance.

<b>EXHIBIT B</b>					
	Renewal of term contract for custodial services for the North, South, West and Central County Regions, Governmental Center Complex, and Palm Tran for the period 05/01/2019 through 04/30/2020 per Master Agreement #17061A.	\$4,152,442.00 SBE: \$0	Facilities Development & Operations Department 0001-410-5210-3403 0001-410-5220-3403 0001-410-5240-3403 0001-410-5250-3403 0001-410-5260-3403 0001-410-5270-3403 0001-410-5290-3403	Scarlett	

The County has expended or encumbered \$3,793,158 (\$361,253/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. \$4,152,442, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. Additionally, approval is requested to add/delete locations and services during the term of the contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This contract was awarded to a vendor utilizing an SBE subcontractor; however the SBE subcontractor is no longer participating. The Goal Setting Committee has determined that this contract be rebid with a twenty percent (20%) S/M/WBE subcontracting goal. This contract is being renewed until such time as a new solicitation and award is made and will be terminated for convenience upon award of a new contract.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/02/2019**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT C</b>					
Alzheimer's Community Care, Inc.; Faith Lutheran Church of North Palm Beach d/b/a New Day Adult Care Center	Renewal of term contract for adult day care/in-facility respite for the period 06/07/2019 through 06/06/2020 per Master Agreement #16028C.	\$208,359.00 SBE: \$0	Community Services 1006-144-1443-3401 1006-144-1457-3401 1006-144-1461-3401 1006-144-1472-3401	Scarlett	

The County has expended or encumbered \$67,629 (\$7,311/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. \$208,359, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project. This item was reviewed by the OEBO.

<b>EXHIBIT D</b>					
G.A. Food Service of Pinellas County, Inc. d/b/a G.A. Food Service, Inc.	New term contract for preparation and delivery of congregate meals for the period 05/01/2019 through 04/30/2020 per Master Agreement #F19014R.	\$671,346.00 SBE: \$0	Community Services/ Department of Senior Services 1006-144-1458-3419 1006-144-1479-3419	Scarlett	

The County has expended or encumbered \$557,811 (\$53,125/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. \$671,346 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of St. Petersburg, FL. No SBE vendor submitted a bid on this project. This is a Federal grant funded project that is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/02/2019**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT E</b>					
CDW Government LLC	New term contract for the purchase of technology solutions, services and related products for the period 05/01/2019 through 02/28/2023 per Master Agreement #300569.	\$18,000,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$16,752,133 (\$485,569/month) during the previous thirty-four and one half (34.5) months of the current thirty-six (36) month term contract. Due to increased product pricing for technology resulting from government-imposed tariffs and the increased term of the contract, \$18,000,000 is needed to meet the County's requirements through the expiration of this new forty-six (46) month term contract. This purchase is off the National IPA/City of Mesa, AZ Contract #2018011-01 and has two (2) twelve (12) month renewal options. Awardee is located out of State. There are no S/M/WBE(s) currently certified for this commodity or service.

<b>EXHIBIT F</b>					
Core & Main LP; Utility Supply Associates, Inc.; Ferguson Enterprises, Inc. d/b/a Ferguson Waterworks	Increase of term contract for meter boxes and covers for the period 08/15/2018 through 08/14/2019 per Master Agreement #17046A.	Increased Amount: \$1,090,900.00 Total with Increase: \$2,841,000.00 SBE: Amount dependent upon usage	Water Utilities Department 4001-720-3333-4615	Scarlett	

The County has expended or encumbered \$1,590,692 (\$227,242/month) during the previous seven (7) months of the current twelve (12) month term contract. The Water Utilities Department requests an increase of \$1,090,900 over the previously authorized amount of \$1,750,100, inclusive of the Purchasing Director's ten percent (10%) authority, during the remaining five (5) months of the current term contract. This increase is necessary to purchase additional meter boxes and covers, used in conjunction with the installation/change-out of the Sensus meters project, to ensure the County's compliance with the DEP cross-connection mandate. The original amount of the contract was \$1,591,000. This term contract has three (3) twelve (12) month renewal options remaining. Awardees are located in Palm Beach County.



**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/02/2019**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT G</b>					
22 <sup>nd</sup> Century Technologies, Inc.; Howroyd-Wright Employment Agency, Inc. d/b/a AppleOne Employment Services; NAZTEC International Group, LLC; Q.E.D., Inc. d/b/a QED National; RADISE International, L.C.; SRR International, Inc.; TEKsystems, Inc.; TRG, Inc.	A. Increase of <i>current</i> term contract for pre-qualification of contractors for professional services staffing for Information System Services Department for the period 04/04/2017 through 04/03/2019 per Master Agreement #17011.	Increased Amount: \$ 500,000.00 Total with Increase: \$6,291,500.00 SBE: Amount dependent upon usage	Information Systems Services 0001-490-1302-3404 0001-490-1303-3404 3071-491-1321-3404	Scarlett	
	B. Renewal of term contract for pre-qualification of contractors for professional services staffing for Information System Services Department for the period 04/04/2019 through 10/03/2020 per Master Agreement #17011A.	\$5,700,000.00 SBE: Amount dependent upon usage			

(See next page for Summary)

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/02/2019**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<p>The County has expended or encumbered \$5,758,477 (\$245,042/month) during the previous twenty-three and one half (23.5) months of the current twenty-four (24) month term contract. Information System Services is requesting: A.) An increase of \$500,000, over the current authorized amount of \$5,791,500, inclusive of the Purchasing Director's ten percent (10%) authority, for pre-qualification of contractors for professional services staffing during the remaining one half (0.5) month of the <i>current</i> term contract due to pending invoices B.) The renewal of the term contract in the amount of \$5,700,000, which is needed due to contractors rate increases, an anticipated increase in work assignments, the need to add more support staff, and to meet the County's requirements through the expiration of this new eighteen (18) month renewal term contract. This term contract has one (1) eighteen (18) month renewal option remaining. Five (5) Awardees are located in Palm Beach County, two (2) Awardees are located out of State, and one (1) Awardee is located outside Palm Beach County in the City of Ft. Lauderdale, FL. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Three (3) Awardees are certified SBEs, four (4) Awardees are non SBEs utilizing SBE subcontractors, and one (1) Awardee has no SBE participation. The Goal Setting Committee has determined that a twenty percent (20%) S/M/WBE subcontracting goal shall be applied to this renewal term contract.</p>					
TOTAL AMOUNT OF ALL AWARDS		\$31,162,909.00			



**INTEROFFICE MEMORANDUM**

**DATE:** March 6, 2019

**TO:** Janel Larvin  
Minutes

**FROM:** Carol Meneely  
TDC

**RE:** CATEGORY "G" GRANT AGREEMENTS

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I have attached three (3) originals of the following Category "G" Grant Agreements:

- |  |          |
|--|----------|
| • United States Baseball Federation, Inc., for the USA<br>Baseball National Team Championships | \$32,500 |
| • Palm Beach County Sports Commission, Inc., for the<br>NCAA Division II Women's Golf          | \$20,000 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Patricia Ramirez, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2019/minutes.sports.USBaseballFed.NCAADivIIWomen'sGolf

**Tourist Development Council of Palm Beach County**

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406

TEL: (561) 233-3130 • FAX: (561) 233-3113 • [www.pbcgov.com/touristdevelopment](http://www.pbcgov.com/touristdevelopment)



**INTEROFFICE MEMORANDUM**

**DATE:** March 13, 2019

**TO:** Janel Larvin  
Minutes

**FROM:** Carol Meneely  
TDC

**RE:** CATEGORY "G" GRANT AGREEMENTS

---

I have attached three (3) originals of the following Category "G" Grant Agreements:

- |  |                |
|--|----------------|
| • The Corrigan Sports Enterprises, Inc., for the IWLCA Annual Meeting & President's Cup                            | \$140,000      |
| • Players International Management, Inc., for the Delray Beach International Tennis Federation (ITF) Championships | <u>\$5,000</u> |
| TOTAL AMOUNT   | \$145,000      |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Glenn Jergensen, TDC  
Patricia Rameriz, TDC

Tdc/grantagr2019/minutes.sportsCorriganSportsIWLCA&ITFPlayersInter'l

**Tourist Development Council of Palm Beach County**

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