

**Department:** CRIMINAL JUSTICE COMMISSION  
**Submitted For:** CRIMINAL JUSTICE COMMISSION

Recommended by: Justin Hanson 3-7-19  
Department Director Date

Approved By: Mike Johnson 3/25/19  
Assistant County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Personal Services					
Operating Costs	\$163,000				
Capital Outlay	\$12,000				
Grants and Aids	(\$100,000)				
External Revenues	(\$75,000)				
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	0				

### # ADDITIONAL FTE

POSITIONS (Cumulative)                      0                      0                      0                      0                      0

Is Item Included In Current Budget?    Yes \_\_\_\_    No X

Does this item include the use of federal funds?    Yes \_\_\_\_    No X

Budget Account Exp No: Fund 1512 Department 762 Unit 7714 Object \_\_\_\_  
Rev No: Fund 1512 Department 762 Unit 7714 RevSc \_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: 1512 MacArthur Foundation's Safety and Justice Challenge \$2M

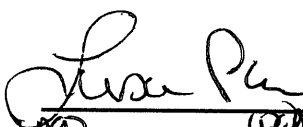
Unit: 7714 MacArthur Foundation \$2M FY18-FY19

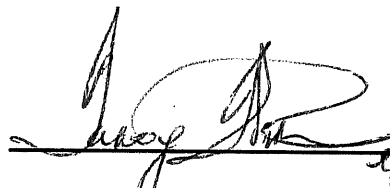
Grant: John D. and Catherine T. MacArthur Foundation's Safety and Justice Challenge Grant 17-1704-151863-CJ

Departmental Fiscal Review:  3/6/19

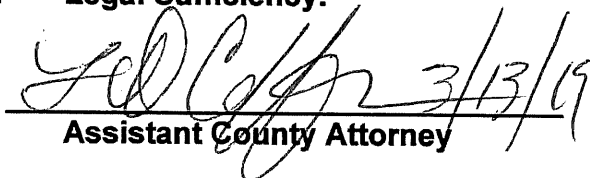
## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 3/12/19  
3/12 OFMB 3/12/19 QMT 3/12 3/11  
Jim 3/11

 for Kevin Jacobowitz  
Contract Administration  
3/13/19 TW

### B. Legal Sufficiency:

 3/13/19  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

MacArthur Foundation  
*Office of the General Counsel*

December 20, 2018

Kristina Henson  
Executive Director  
Palm Beach County, Florida  
301 N. Olive Avenue  
Suite 1001  
West Palm Beach, Florida 33401

Re: MacArthur Grant No. 17-1704-151863-CJ

Dear Ms. Henson:

This will amend the terms of the above-referenced grant agreement dated October 2, 2017 (the "**Agreement**"), between Palm Beach County, Florida (the "**County**") and the John D. and Catherine T. MacArthur Foundation (the "**Foundation**"). Capitalized terms used herein but not otherwise defined shall have the meaning ascribed to such terms in the Agreement.

The original grant amount was \$2,000,000. The Foundation will provide an additional \$75,000 (the "**Additional Funds**") to your organization in support of the Purpose of the referenced grant, as more fully described in Exhibit A hereto, subject to the terms and conditions of the Agreement and as amended herein. The written report on the use of the Additional Funds shall be furnished to the Foundation as part of the final report on the use of all grant funds, and which such final report shall include, but not be limited to, a financial accounting of the final year of the grant.

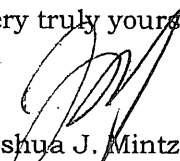
The Additional Funds, which will be recorded in the Foundation's grants management system under the referenced grant number, will be disbursed within ninety (90) days after receipt by the Foundation of a fully-executed copy of this letter.

Except as stated herein, all other terms and conditions of the Agreement shall remain in full force and effect as if stated herein.

John D. and Catherine T. MacArthur Foundation  
140 South Dearborn St., Suite 1200 Chicago, Illinois 60603-5285  
Telephone 312.726.8000 [www.macfound.org](http://www.macfound.org)

Please acknowledge the County's agreement to the terms hereof by having an authorized representative of the County sign below. Please contact us if you have any questions.

Very truly yours,

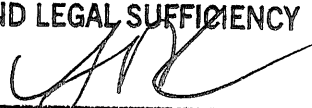
  
Joshua J. Mintz  
Vice President, General Counsel, and Secretary

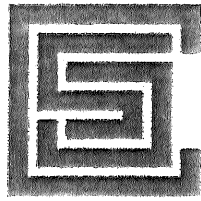
Attachment

**ACKNOWLEDGED AND AGREED:**

**PALM BEACH COUNTY, FLORIDA**

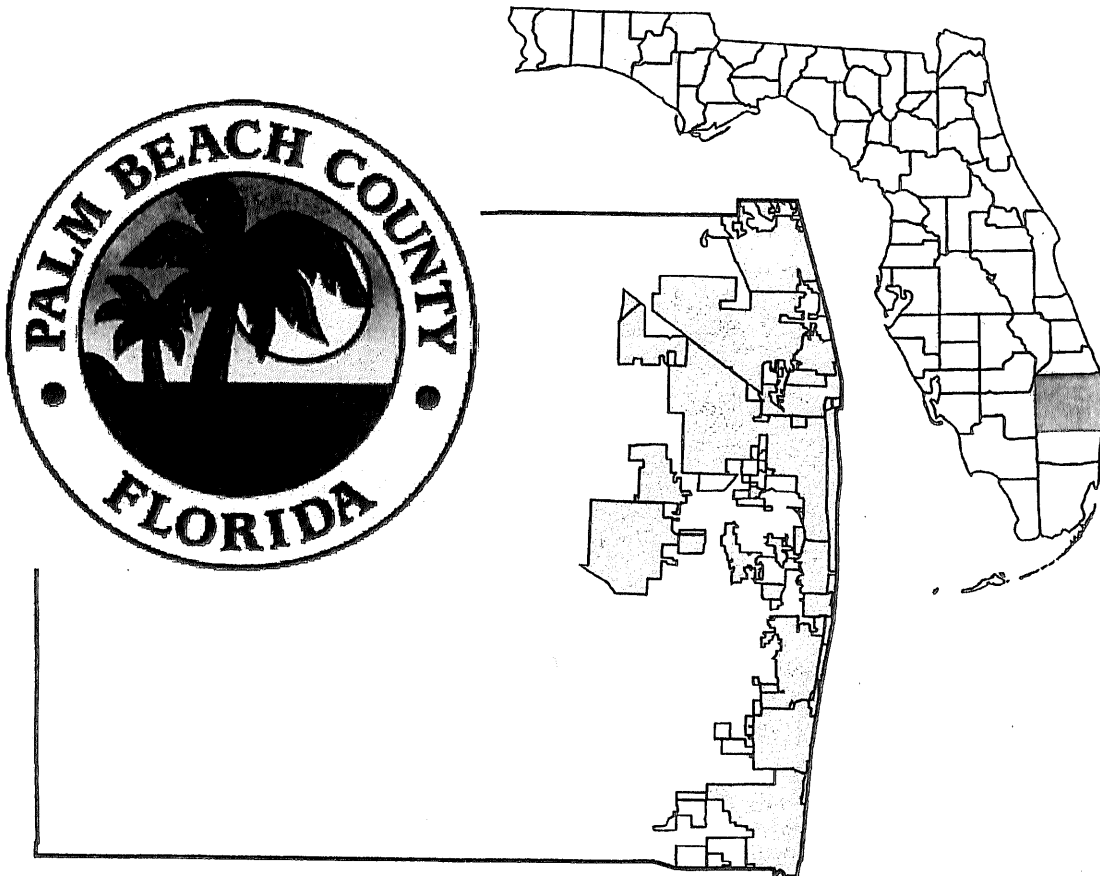
By: Kristula Human  
Title: Executive Director  
Date: 1-7-19

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
  
COUNTY ATTORNEY



# **SAFETY+JUSTICE CHALLENGE**

Supported by the John D. and Catherine T.  
MacArthur Foundation



## **Community Engagement Supplemental Grant Application**

Palm Beach County  
October 3, 2018

**1. Summary of community engagement activities for potential funding:**

We plan to utilize funding to build upon the foundation established by our existing community engagement work and enhance our efforts through technical assistance, community surveys, focus groups, community dialogue and education, encouraging more diversity, and giving a greater voice to those with a significant stake in our local criminal justice system who have been neglected in the decision-making process. We have made a good start through the work teams and activities outlined below and are strongly committed to meaningful community engagement which will inform and enhance our Safety and Justice Challenge (SJC) strategies.

**a. Proposed budget:**

	Year 1	Year 2	Total
Community surveys	\$50,000	\$45,000	\$95,000
Focus groups	\$10,000	\$10,000	\$20,000
Consultant	\$54,000	\$54,000	\$108,000
Materials, meeting space, food	\$10,000	\$10,000	\$20,000
Workshops, conferences, publications	\$10,000	\$10,000	\$20,000
Community and national speakers	\$10,000	\$10,000	\$20,000
Implicit bias and procedural justice education	\$18,000	\$18,000	\$36,000
Translation equipment, translators	\$12,000	\$6,000	\$18,000
<b>Total</b>	<b>\$174,000</b>	<b>\$163,000</b>	<b>\$337,000</b>

Surveys and focus groups would be implemented by the Florida Research Center of the University of Florida. Results will shape our future engagement strategies. A consultant would assist with strategic planning, implementation, facilitating outreach events and identifying appropriate community voices. Implicit bias and procedural justice education would be a shared experience for system stakeholders and community members.

**b. Safety and Justice Challenge Pillars:**

**Authenticity:** We will maintain a diverse and comprehensive group of stakeholders for community engagement discussions and decision-making. We will honor community voices through our "Community Conversations" events in which community members are engaged for discussions on race, policing, incarceration and other criminal justice related topics. We will increase participation by those who were formally incarcerated and have been directly impacted by the criminal justice system.

**Accessibility and Transparency:** We will continue to focus on accessibility through selecting various locations for our "Community Conversations". We have held these in West Palm Beach, Delray Beach, Boynton Beach and Belle Glade, which represent distinct geographical areas of the county. By holding events in different cities, we encourage more diverse participation. Our outreach events are at night to facilitate attendance for those who work. As we move forward with strategic planning, we will examine facilitating attendance through assistance with transportation and childcare. Transparency is achieved through open dialogue and presentation of relevant data. Feedback is a key part of our process so we distribute questionnaires to attendees and conduct follow-up meetings to solicit suggestions.

**Respect for Diversity:** As one of our SJC strategies, we established a Racial and Ethnic Disparity Team (R.E.D. Team), which is presently working with the Burns Institute to identify and address disparities in our system. We are linking our community engagement efforts to the ongoing work of this group. Our Community Engagement Task Force (CETF) is

comprised of a diverse group of stakeholders. In examining our progress to date, we recognize the need for greater involvement from formerly incarcerated individuals.

**Commitment to Ongoing Engagement:** There are three components here. The first is the progress we have already made with the CETF, which began in 2016. The second is our outstanding reentry program for formerly incarcerated individuals, which started in 2010. The third is our work in the SJC. This initiative has ushered in a new era of criminal justice reform in our county, and community engagement has become a major focus.

**c. Support from technical assistance partners:**

We would seek the following from Everyday Democracy: assistance with strategic action planning (including goals and outcome measures), guidance on implementation, assistance with identifying and engaging appropriate "community voices", and training and related resources to implement Everyday Democracy's "Dialogue to Change" or a similar program.

We would suggest the following support: in-person introductory site visit, additional site visits for guidance, and in-person dialogue training.

We would be pleased to work with either of the excellent technical assistance providers offered. We suggest Everyday Democracy as a good fit for us as we have a positive history with them. West Palm Beach Police Chief Sarah Mooney is one of the co-chairs of the CETF. Chief Mooney has previously partnered with Everyday Democracy to create opportunities for productive dialogues between police officers and community residents, using their Dialogue to Change process to address community issues. She was honored as a Civic Change Champion by Everyday Democracy for this work. Our other CETF co-chair, Barbara Cheives, has served as a senior associate with the organization.

**2. a. Existing working groups:**

The CETF was established by the Palm Beach County Criminal Justice Commission (CJC) as a result of the CJC's 2016 annual planning meeting. It is comprised of a diverse group of criminal justice professionals and community leaders. Its primary goal is to empower residents to enhance public safety through transparent partnerships. As referenced above, the CETF has already conducted four "Community Conversations" to provide community members with opportunities to voice their concerns about race, crime and the criminal justice system. Information relating to procedural justice, crime statistics and ongoing efforts to improve the system are shared with attendees. The CETF operates in collaboration with both the SJC Core Team (SJC steering committee) and the R.E.D. Team.

**3. Governance structure:**

The CETF is one of several task forces reporting to the CJC. The CJC was created by county ordinance in 1988 for the purposes of providing overall coordination for county law enforcement and crime prevention efforts, and providing for an efficient, cost effective and timely criminal justice system. The CJC is comprised of 21 representatives of criminal justice and governmental agencies, as well as 11 private sector leaders (10 from the business community and 1 clergy member). The CETF makes decisions as to goals, strategies, events, logistics and measures of success. It reports regularly to both the CJC and the Core Team. Community members are at the table and play a key role in the decision-making structure of these groups.

**4. a. and b. Populations often not part of our criminal justice reform decision-making:**

The key population that needs to be further involved in our criminal justice reform efforts is comprised of those who are or have been incarcerated and their families. We have engaged them to some degree, but we need to do better. We conducted a survey of local formerly incarcerated individuals as to their views on our criminal justice system. A number of the attendees at our "Community Conversations" have been incarcerated. The

CETF has public defenders, private counsel and community residents who voice the concerns of this population.

We will significantly improve our efforts to engage this population by collaborating with our outstanding reentry program, which serves individuals who are released from both local jails and state prisons. This program has achieved national acclaim. We plan to have conversations with numerous reentry clients to learn what is important to them and explore how they can have a greater voice in reform efforts. We need to bring them to the table in a more meaningful way and add them to our work teams.

**5. Prioritizing work and continuing to engage this population:**

By incorporating more formerly incarcerated individuals into our work teams, we will better understand how to address the impacts of over-incarceration and community distrust for the system. Their input will remind us of the "why" behind our work and help set future priorities.

We plan to further engage this population in reform efforts through a more robust collaboration with our reentry program, involving speakers, focus groups and community events focusing on the importance of community.

**6. Experience with dialogue about race and equity:**

In addition to our CETF work for two years, as part of the SJC initiative, we established the R.E.D. Team. The Team is focused on identifying and addressing disparities in our local system through the use of data and dialogue. The Team has held monthly meetings since March 2018 with the Burns Institute as facilitator. We are focused on specific criminal charges that exhibit disparities in jail admissions and will then explore reducing or eliminating these disparities. Our work here is informing our various SJC strategies by increasing awareness of disparities and causing us to look at our strategies through this lens. Openness in engaging in dialogue around these issues is demonstrated by the CJC's creation of the CETF.

**7. Reflection on Self-Assessment:**

The following stakeholders filled out the self-assessment: 1) West Palm Beach (WPB) Police Chief Sarah Mooney (CJC member, CETF co-chair, SJC Core Team); 2) Judge Jeffrey Colbath, (SJC Core Team, former CJC member and chief judge); 3) Barbara Cheives, Converge Associates (CJC member, CETF co-chair, national consultant on community engagement and race relations,); and 4) Reverend Kevin Jones, (private sector CJC clergy member, CETF and R.E.D. Team, Coordinator WPB Mayor's Village Initiative). This is a diverse group in regard to perspectives, roles and race.

Their responses indicated that the areas in which we need the most improvement are planning (including goals and steps), and understanding among the team leading the efforts. These responses will be the catalyst for larger discussions in the CETF.



## Appendix C: Community Engagement Self-Assessment Matrix

### Using the Community Engagement Self-Assessment Matrix

This Matrix is intended to encourage discussion and reflection for SJC sites who are interested in beginning community engagement around jailing change. This tool will help sites assess if they are ready to begin working with communities. The tool can be used in a variety of ways depending on the needs of the site's various stakeholders and dynamics. If sites are wondering how to prepare for community engagement, this tool may provide an assessment of where the criminal justice system and community falls on the spectrum and what steps need to happen before a large-scale community engagement effort. If a site has begun community engagement efforts, this tool can be a conversation starter and reflection for criminal justice leadership, municipal leaders, community partners, community members, and those who have been affected personally by incarceration. You can also use this tool with your site coordinator and program officer to reflect on how they can better support you in community engagement processes.

**Defining Site Leadership:** In this matrix, we use the term "site leadership" to represent a broad cross-section of SJC partners. Site leadership could include individuals from the jails, courts, town or city councils, municipal leaders, attorneys and public defenders, police, health and behavioral health providers, substance treatment and human service providers as well as other relevant partners. Ideally we recommend that site leadership transforms their structure to include community members, particularly those who have experienced or been affected by incarceration, in their leadership group. This assessment supports communities in achieving this goal, as well as authentic, equitable community engagement.

#### To use the matrix:

- 1) Begin by reviewing the "Criteria" column on the left hand side. The criteria revolve around three headings, with sub categories to break the idea down. The three main headings include:
  - SJC site ability and preparedness to initiate and sustain community engagement
  - Foundations within the site network to support community engagement
  - Intention and planning behind community engagement
- 2) Assess your site leadership's current level on the scale of 1 to 4. To determine your preparedness, score each subcategory under the three headings. So for the heading "Intention and planning behind community engagement", first score "Intentional and collaborative partnerships" and then go onto the next sub category "Plan for each phase or process..." You can write your scores in the "score" column on the right hand side. You don't need to add up your scores for each heading since these subcategories stand on their own, but each subcategory score will give you a sense of where you are overall.

Once your discussion group has come to an agreement about where the site leadership's current practices fall along the continuum, you can use the following guiding questions to stimulate discussion:

- In which categories would improvements in our practices make the greatest impact on the success of community engagement and why?
- In areas where we could be stronger, what would need to happen in order for us to improve? Is that realistic, considering where we are? If it is not realistic, are there alternatives?
- Where do we need the most assistance? What kind of assistance do we need, and who could help us?
- What aspects of this are still unclear or challenging?
- What energizes or excites us about this work?

CRITERIA	RATING				score
	1	2	3	4	
<b>SJC SITE ABILITY AND PREPAREDNESS TO INITIATE AND SUSTAIN COMMUNITY ENGAGEMENT</b>					---
Shared responsibility for community engagement among a team of site leaders.	There is no team member or members responsible for engaging the community.	There are a few team members who can contribute minimally to community engagement.	There are team members from different stakeholder groups who can share responsibility for community engagement.	There is a strong team from different stakeholder groups who can share responsibility for deep community engagement.	3.5
Understanding of community engagement among site team leading the efforts.	Site leaders do not understand what constitutes community engagement.	Site leaders are limited or confused in their understanding of what constitutes community engagement.	Site leaders have an understanding of what constitutes community engagement.	Site leaders have a clear understanding of what constitutes authentic community engagement.	3.0
Support and resources from the institutions and organizations site leaders represent (i.e. the jail, the courts, or the hospital).	There is little or no institutional/organizational support for site leaders to conduct community engagement.	There is limited institutional/organizational support for site leaders to conduct community engagement and a need for more time, resources, and/or funding.	There is some institutional/organizational support for site leaders to conduct community engagement and some time, resources and funding.	There is ample institutional/organizational support for site leaders to conduct community engagement, including plenty of time, resources, and funding.	3.5
<b>FOUNDATIONS WITHIN THE SITE NETWORK TO SUPPORT COMMUNITY ENGAGEMENT</b>					---
Site leaders' quality of communication with their broader staff and constituents about community engagement. (I.E. Police chief with officers; Mayor with constituents and staff)	Site leaders have not communicated with their broader staff and constituents about the value of community engagement.	Site leaders communicate with some of their broader staff and constituents about the value of community engagement, but sends mixed or confused messages about its value.	Site leadership adequately communicates with their broader staff and constituents about the value of community engagement.	Site leadership communicate a strong message to their broader staff and constituents about the value of community engagement.	3.5
Engagement with staff and organizations working within the jailing and criminal justice systems about jailing improvement and change.	Within the jailing and criminal justice systems, employees and the organizations serving the incarcerated have not been asked to share their views about how to improve the jailing system.	Within the jailing and criminal justice systems, only select groups or individuals have been asked to share their views about how to improve the jailing system.	Within the jailing and criminal justice systems, some jailing and criminal justice employees, and/or employees of the organizations serving the incarcerated are encouraged to	Within the jailing and criminal justice systems, jailing and criminal justice employees, and/or employees of the organizations serving the incarcerated have been asked	3.5

			share their views about how to improve the jailing system.	their views about how to improve the jailing system.	
<b>CRITERIA</b>		<b>RATING</b>			<b>score</b>
Engagement with those served by jailing systems, including the incarcerated and their friends/family, about jailing improvement and change.	Site leaders have not asked the incarcerated, formerly incarcerated, and their friends/family to share their views about how to improve the jailing system.	Site leaders have made minimal effort to hear from the incarcerated, formerly incarcerated, and their friends/family to share their views about how to improve the jailing system.	Site leaders have made some effort to hear from the incarcerated, formerly incarcerated, and their friends/family to share their views about how to improve the jailing system.	Site leaders have made significant efforts to hear from the incarcerated, formerly incarcerated, and their friends/family to share their views about how to improve the jailing system.	3.25
<b>INTENTION AND PLANNING BEHIND COMMUNITY ENGAGEMENT</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	
Intentional and collaborative partnerships with individuals and organizations in the community (i.e. formerly incarcerated individuals or a neighborhood watch group)	Site leadership has no relationships or challenged relationships with individuals or organizations in the community.	Site leadership has limited relationships with individuals or organizations in the community.	Site leadership has some relationships with individuals or organizations in the community.	Site leadership has worked to create strong relationships with individuals and/or organizations in the community.	3.5
Plan for each phase or process of community engagement, including goals and steps.	Site leadership have no plan or goals for community engagement.	Site leadership have thought about community engagement but do not have an explicit plan with clear goals or steps	Site leadership have a plan for community engagement, which includes some goals and the details of steps.	Site leadership have worked together to create a clear plan for community engagement that will engage a range of voices and includes broad goals as well as details of individual steps.	2.75

19 -

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

Page 1 of 1 pages

BGEX-762-03051900000000001087  
BGRV-762-03051900000000001087

FUND 1512 - MacArthur Foundation Safety and Justice Challenge Fund

Use this form to provide budget for Items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 3/5/2019	REMAINING BALANCE
<b>Revenue</b>								
1512-762-7714-6694	Grant From Oth Non-Govt	0	1,799,408	75,000		1,874,408		
	Total Revenue and Balance	1,712,699	1,799,408	75,000	0	1,874,408		
<b>Expense</b>								
1512-762-7714-3401	Other Contractual Services	595,775	632,000	188,000		820,000	0	820,000
1512-762-7714-4801	Promoti Activities (Ord 86-19)	15,304	17,969	30,000		47,969	0	47,969
1512-762-7714-5121	Data Procssng Sftwre/Accessres	160,109	163,109		55,000	108,109	75	108,034
1512-762-7714-6401	Machinery & Equipment	41,405	4,905	12,000		16,905	0	16,905
1512-762-7714-8101	Contributions Othr Govtl Agency	401,398	450,649		100,000	350,649	270,639	80,010
	Total Appropriation and Expenditures	1,712,699	1,799,408	230,000	155,000	1,874,408		

Criminal Justice Commission  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures

Date

[Signature] 3/6/19

By Board of County Commissioners  
At Meeting of 4/2/2019  
Deputy Clerk to the  
Board of County Commissioners

**From:** The MacArthur Foundation - Online Portal  
**To:** Kristina Henson M.  
**Cc:** fluxx@macfound.org  
**Subject:** No-Cost Extension Approved  
**Date:** Wednesday, February 13, 2019 1:18:45 PM

---

Attachment # 3  
Page 1 of 2

Dear Kristina Henson,

This is to notify you that the no-cost extension for grant G-1704-151863 has been approved. Your revised grant term is now October 1, 2017 to September 30, 2020 and is noted on your grant. We recommend that you review updated report deadlines, which can be found under "Reports to Submit" in the grants portal.

If you have any questions, please contact your Grants Manager at qhanzel@macfound.org.

Sincerely,

John D. & Catherine T. MacArthur Foundation  
140 S. Dearborn Street  
Chicago, IL 60603-5285

---

[fluxx: request\_amendment/107829]

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

  
\_\_\_\_\_  
COUNTY ATTORNEY



Palm Beach County, Florida

GAN 1 Submitted February 4, 2019  
Including NCE to September 30, 2020

Grant # 17-1704-151863-CJ  
Including \$75,000 Supplemental Community Engagement

Cost Category	Year 1	Year 2	GAN 1	Total
<b>I. Personnel</b>	<b>\$ 385,000</b>	<b>\$ 397,000</b>		<b>\$ 782,000</b>
1 Pretrial Services Counselor I for Intake	\$ 62,000	\$ 64,000		\$ 126,000
1 Pretrial Services Counselor I for Supervision	\$ 62,000	\$ 64,000		\$ 126,000
1 Pretrial Services Interviewer	\$ 53,000	\$ 55,000		\$ 108,000
1 Racial and Ethnic Disparity Position - CJC Offices	\$ 80,000	\$ 82,000	\$ (14,000)	\$ 148,000
1 Court Navigator Position - Public Defender's Office	\$ 60,000	\$ 62,000		\$ 122,000
1 Court Navigator Position - State Attorney's Office	\$ 60,000	\$ 62,000		\$ 122,000
1 Temporary Professional Position at CJC (January - May 2019)	\$ -	\$ -	\$ 14,000	\$ 14,000
2 College Student Interns (1 for Fall; 1 for Spring) - CJC Offices	\$ 8,000	\$ 8,000		\$ 16,000
<b>II. Professional Services</b>	<b>\$ 501,000</b>	<b>\$ 489,000</b>		<b>\$ 1,088,000</b>
Frequent Users System Engagement (FUSE) Program	\$ 180,000	\$ 180,000	\$ 100,000	\$ 460,000
Treatment Resources for Inmate Release	\$ 122,000	\$ 110,000		\$ 232,000
Training on Implicit Bias and Racial Equity	\$ 20,000	\$ 20,000	\$ 55,000	\$ 95,000
Bus Passes for Pretrial SOR Clients	\$ 20,000	\$ 20,000		\$ 40,000
Drug Testing for Indigent Pretrial SOR Clients	\$ 29,000	\$ 29,000		\$ 58,000
FSU Validation Study of Risk Assessment Instrument & Research	\$ 80,000	\$ 80,000		\$ 160,000
FAU Evaluation of FUSE Program	\$ 50,000	\$ 50,000	\$ (100,000)	\$ -
CE Supplemental Grant - Speakers for events			\$ 15,000	\$ 15,000
CE Supplemental Grant - Implicit Bias education for the public			\$ 18,000	\$ 18,000
CE Supplemental Grant - Focus Groups			\$ 10,000	\$ 10,000
<b>III. Data Enhancements (e.g., IT system improvements, technology, staff)</b>	<b>\$ 77,000</b>	<b>\$ 92,000</b>		<b>\$ 114,000</b>
Data Dashboard	\$ 6,000	\$ 6,000		\$ 12,000
Court Date Notification System	\$ 45,000	\$ 60,000	\$ (45,000)	\$ 60,000
Criminal History Checks for Outcome Measures	\$ 1,000	\$ 1,000		\$ 2,000
Data Enhancements to Existing Systems (inc., \$5,000 for Pretrial)	\$ 25,000	\$ 25,000	\$ (10,000)	\$ 40,000
<b>IV. Equipment and Hardware</b>	<b>\$ 15,500</b>	<b>\$ -</b>		<b>\$ 27,500</b>
5 Tablets for Pretrial Services Interview Staff	\$ 7,500			\$ 7,500
Computers for 4 staff (Pretrial Intake, RED, 2 Court Navigators)	\$ 8,000			\$ 8,000
CE Supplemental Grant - Translation equipment, translators			\$ 12,000	\$ 12,000
<b>V. Travel (e.g. airfare, hotel accommodations, food and incidentals)</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>		<b>\$ 24,000</b>
All Site Visits	\$ 12,000	\$ 12,000		\$ 24,000
<b>VI. Meeting Expenses (e.g., meeting space, food and supplies)</b>	<b>\$ 9,500</b>	<b>\$ 10,000</b>		<b>\$ 39,500</b>
Food, meeting space, and incidentals for Community Engagement Events	\$ 8,500	\$ 8,500		\$ 17,000
Food for MacArthur Planning Team meetings	\$ 1,000	\$ 1,500		\$ 2,500
CE Supplemental Grant - Food, meeting space, marketing, conferences			\$ 20,000	\$ 20,000
<b>VII. Indirect Costs (not-to-exceed 15%)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
Indirect Costs	\$ -	\$ -		\$ -
<b>Total</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 2,075,000</b>

Attachment # 3  
Page 2 of 2

**SECOND AMENDMENT  
to Interlocal Agreement**

**THIS SECOND AMENDMENT** is dated February 13, 2019, by and between Palm Beach County a Political Subdivision of the State of Florida, hereinafter referred to as the "County" and Florida State University (College of Criminology and Criminal Justice) for and on behalf of its Board of Trustees, hereinafter referred to as "FSU", whose Federal I.D. is 59-1961248.

**WITNESSETH:**

**WHEREAS**, on December 6, 2016 the County, through its Criminal Justice Commission (CJC) and FSU entered into an Interlocal Agreement (R2016-1806) (the "Agreement") for a total not to exceed amount of Thirty Thousand Dollars (\$30,000.00); and

**WHEREAS**, FSU's responsibilities under the Agreement were to provide professional consultation services in the areas of data analysis, research, and evaluation supporting the CJC's MacArthur Foundation Safety and Justice Challenge Grant;

**WHEREAS**, on December 5, 2017, the County, through its CJC and FSU entered into a First Amendment to the Agreement to extend the term and to add the next phase of data analysis, research and evaluation (R2017-1843);

**WHEREAS**, the CJC requires additional research support to complete this project as envisioned in the grant application with budgeted approval for university students to assist the CJC; and

**WHEREAS**, FSU has a doctor of philosophy (PhD) student in criminology available to assist the CJC.

**NOW THEREFORE**, the above named parties hereby mutually agree to amend the First Amendment as follows:

- I. Section 1 (Purpose) of the Agreement is amended by adding Exhibit "A-2" attached hereto and incorporated herein by reference.
- II. Section 7 (Payments/Invoicing and Reimbursement) of the Agreement is amended by increasing the shall not exceed amount from One Hundred Ninety Thousand Dollars (\$190,000) to Two Hundred Five Thousand and Nine Hundred and Sixty One Dollars (\$205,961) reflect additional funding provided in the renewed grant.
- III. Section 7 (Payments/Invoicing and Reimbursement) of the Agreement is amended to reflect dates for new work as follows: Payments for new work will be on a quarterly basis as set out in Exhibit "A-2" to this Agreement.
- IV. All other provisions of the Agreement not in conflict with this Second Amendment remain in effect, are ratified, and are to be performed at the same level as specified in the Agreement.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this Second Amendment on behalf of the County, and FSU has hereunto set its hand the day and year above written.

**FLORIDA STATE UNIVERSITY**

By: Julie V Wammonack for  
Dr. Gary Ostrander, VP of Research

**PALM BEACH COUNTY BOARD OF  
COUNTY COMMISSIONERS  
BY KRISTINA HENSON, DIRECTOR  
CRIMINAL JUSTICE COMMISSION**

By: Kristina Henson  
Kristina Henson, Director

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY**

By: [Signature]  
County Attorney

**APPROVED AS TO TERMS AND  
CONDITIONS**

By: Kristina Henson  
Department Director



EXHIBIT A-2

**Descriptive Statistics of Pretrial Releases from the Palm Beach County Jail for  
the Palm Beach County Criminal Justice Commission**

**Scope of Work**

**I. Data Collection**

The study will focus on the use of administrative data from the Palm Beach County Jail System and the county and circuit judicial systems. The following steps will be taken to acquire the necessary data for the analysis.

- FSU will collaborate with the Palm Beach County Criminal Justice Commission to ensure that the proper data is collected to conduct the analyses.
- FSU will review the available jail, judicial, and any other relevant data systems available that may inform this project and identify the appropriate data fields and records necessary for this study.
- FSU will submit a formal request to the Palm Beach County Criminal Justice Commission for the necessary data.
- Prior to obtaining any data from Palm Beach County, FSU will obtain approval to obtain the data from FSU's Human Subject Committee, i.e., the Institutional Review Board (IRB) and will ensure the data is stored in a secure location and be accessible only to staff approved to work on this project.

**II. Data Analysis**

The empirical data will be analyzed to create descriptive statistics over a period of time as determined in consultation with CJC staff, on various inputs and outcomes of the Palm Beach County jail population including:

1. inmates detained on a pretrial status
2. inmates released pretrial
3. success rates based on failure to appear (FTA) and new criminal activity (NCA) for pretrial releases by type of release, i.e., SOR, ROR, Bond
- 4.
5. judicial decisions regarding pretrial release by race
6. use and amount of monetary bond for pretrial releases,
7. jail admissions for violation of probation (VOP) and FTAs
8. average length of stay (ALOS) for VOPs and FTAs
9. use and impact of indigent services (drug testing and bus passes) among pretrial releases ordered to Supervised Own Release Program
10. Impact on ALOS for those pretrial inmates with contact by the Client Navigator
- 11.

### III. Deliverables

Deliverables: Year 3 Quarter 1		
	Payment Number	Payment Amount
Conduct an initial site visit to meet with the project partners and review data	1	\$5320.33
Work with the PB-CJC in identifying desired project outcomes/goals		
Work with the PB-CJC to assess the availability of data needed to complete the project goals		
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed		
Deliverables: Year 3 Quarter 2		
	Payment Number	Payment Amount
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed	2	\$5320.33
Provide general descriptive statistics of the PBC jail population		
Provide descriptive statistics of those individuals who were released pretrial from the PBC jail		
Provide descriptive statistics on the use and amount of bond for pretrial releases		
Deliverables: Year 3 Quarter 3		
	Payment Number	Payment Amount
Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed	3	\$5320.33
Provide descriptive statistics on the use of the pretrial risk management matrix and judicial decisions regarding pretrial release		
Provide descriptive statistics on jail admissions for violation of probation and failure to appear		
Provide descriptive statistics on jail admissions for violation of probation and failure to appear		
Provide baseline descriptive statistics on the use and impact of drug testing and bus passes among pretrial releases		
Provide descriptive statistics on those individuals who were released pretrial and were not sentenced to incarceration		

### IV. Schedule of Payments

The total compensation for the project is \$205,961. \$15,961 will be paid throughout the contract period based on the time interval outlined in the table below. FSU understands and agrees to submit invoices and required documentation within 30 days following the end of the preceding quarter as outlined below. FSU understands and agrees that the quarterly invoice amount shall not exceed the total cost allocated per quarter amount shown below. Travel in support of the project is included in the total compensation/quarterly billing schedule and amounts. The final payment will not be paid until all deliverables are met.

COUNTY will reimburse FSU at a fixed price each invoice period. FSU will include a written description of activities conducted in support of the project during the invoice period and support documentation. Support documentation for the activities described in the invoice may include copies of work product developed (in draft or final form), meeting attendance, meeting agendas, assessment results, planning instruments, or other similarly related documents.

The Scope of Work to be completed by FSU as defined in Exhibit "A-2" consists of key deliverables and collaboration with project partners. Deliverables shall be verifiable and defined as participation in activities and events as measured by: completion of assigned project tasks, meetings/training attended, and participation in teleconference calls or web-based events.

Invoice #	Invoicing Period	Quarterly (fixed rate)
	YEAR 3	
9	Quarter 1	\$5320.33
10	Quarter 2	\$5320.33
11	Quarter 3	\$5320.33