

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: April 2, 2019

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department: Department of Public Safety

Submitted By: Department of Public Safety

Submitted For: Division of Emergency Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: approved Florida Department of Health Emergency Medical Services (EMS) Section, Grants Unit Change Request in the amount of \$20,242.78 for EMS Grant ID Code C7050 to improve and expand EMS systems for the period December 21, 2018 through December 31, 2019.

Summary: The County was awarded \$160,789 (CSFA # 64.005) during the FY2018-19 grant cycle from the State of Florida Department of Health, Bureau of EMS, to improve and expand the EMS systems. The unspent balance of \$17,674.78 from the previous FY 2017-18 grant cycle, Grant ID Code C6050, plus interest earned of \$2,568 for a sum total of \$20,242.78 will roll over into the FY2018-19 grant cycle, Grant ID Code C7050 bringing the total to \$181,031.78. The grant funding may be used by the County or municipal agencies to purchase EMS equipment or provide training. On December 4, 2018, R2018-1928 authorized the County Administrator to sign the Grant Budget Change Request form for the EMS County Grant Award funds. **There is no ad valorem funding required.** Countywide (LDC)

Background and Justification: Pursuant to Florida Statutes, Chapter 401, Part II, the State of Florida Department of Health, Bureau of EMS has established an EMS Trust Fund, funded through a portion of every municipal and county moving violation fine including DUI convictions. The licensed EMS providers within Palm Beach County submit a proposal for training or equipment and reimbursement is provided by the County from their EMS Grant Fund. The proposals are reviewed by the staff of the Division of Emergency Management, Office of Emergency Medical Services, and Grant Review Committee of the EMS Advisory Council of Palm Beach County.

Attachments:

1. Florida Department of Health EMS Section, Grants Unit Grant Change Request
2. Resolution #2018-1928
3. Florida EMS County Grant ID Code C7050 Award Letter

Recommended By: _____

Department Director

3/11/19
Date

Approved By: _____

Assistant County Administrator

3/25/19

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures					
Operating Costs	\$20,243				
External Revenues	(\$20,243)				
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	0				

ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included In Current Budget? Yes X No

Does this item include the use of federal funds? Yes ☐ No ☒

Budget Account Exp No: Fund 1425 Department 662 Unit 5230 Object various

Rev No: Fund 1425 Department 662 Unit 5230 RevSrc 3429

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant: EMS Public Safety

Fund: EMS Award-Grant Program

Unit: EMS-Public Safety Grants

Departmental Fiscal Review:


II. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Shiraz 31/5/20

OFMB

SP3/12
3/12


Contract Administration

Contract Administration

B. Legal Sufficiency:

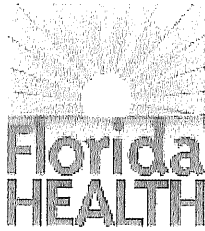
[Signature] 3/19/19
Assistant County Attorney

Assistant County Attorney,

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



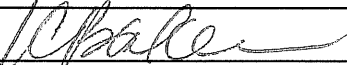
Florida Department of Health
Emergency Medical Services Section, Grants Unit
CHANGE REQUEST FOR GRANT
401.113(2) (a), Florida Statutes

Organization Name: Palm Beach County		Grant ID Code: C7050
BUDGET LINE ITEMS	CHANGE FROM	CHANGE TO
Carry forward to C7050 unspent budget from ID Code C6050	\$0.00	\$17,674.78
Carry forward to C7050 unspent interest from ID Code C6050	\$0.00	\$2,568.00
	\$0.00	\$0.00
TOTAL BUDGET =	\$ 0.00	\$20,242.78

Justification for Change:
This change request when approved provides state authorization to transfer the unencumbered budget of \$17,674.78 and interest of \$2,568 from the county's previous and now ended state EMS grant, ID Code C6050, to the current active county grant ID Code C7050. This retention by the county and transfer of funds is authorized by the state EMS county grant guidelines, which are incorporated by reference in Florida Administrative Code 64J-1.015. The applicable paragraph follows.

“Any unencumbered EMS county grant program funds as of the ending date of the grant, including interest, remaining in the assigned grantee account at the end of a grant period shall be reported to the department. The grantee will retain these funds in the EMS County Grant account and include them in a budget revision request after receipt of approval of their next county grant application.”

After approval by the state, the transferred funds will have state spending authority under state EMS county grant C7050. The funds, which are already in county accounts, should then be made available by the county for expenditure for current line items in the approved budget of C7050, but use of these and any funds for new budget line items or significant changes in allocations must be requested by the county and approved by the state in additional change requests.

 Grantee Authorized Signature	02/01/2019 MMM DD YYYY
---	---------------------------

Below Is for Use Only by State EMS

Approved: Yes <input type="checkbox"/>	No <input type="checkbox"/>	Change No.: 1
State EMS Authorized Signature		MMM DD YYYY

This form is equivalent to DH Form 1684C, Rev. June 2002

RESOLUTION NO. R-2018-1928

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR OR DESIGNEE TO SIGN THE FY 2018-2019 ANNUAL EMS GRANT FUND APPLICATION FOR \$160,789 AND SIGN THE EMS GRANT PROGRAM CHANGE REQUEST FORMS RELATED TO THE GRANT AFTER THE APPROVAL OF THE APPLICATION BY THE FLORIDA DEPARTMENT OF HEALTH, BUREAU OF EMERGENCY MEDICAL SERVICES AND FORWARD SAME TO THE STATE OF FLORIDA DEPARTMENT OF HEALTH, BUREAU OF EMERGENCY MEDICAL SERVICES.

WHEREAS, the State of Florida has established an Emergency Medical Services Trust Fund consisting of a portion of every municipal and county moving violation and driving under the influence conviction in Palm Beach County; and

WHEREAS, the Palm Beach County share of the Emergency Medical Services Trust Fund for FY 2018-2019 is **\$160,789** to be used to improve and expand pre-hospital emergency medical services in the County; and

WHEREAS, the County may reimburse and disburse the funds to licensed emergency medical service providers; and

WHEREAS, various pre-hospital emergency medical service providers have applied to the Palm Beach County Division of Emergency Management for a share of the County award; and

WHEREAS, the Palm Beach County Emergency Medical Services Advisory Council and the Division of Emergency Management have reviewed the grant award proposal and have recommended the appropriate awarding and distribution of funding; and

WHEREAS, the agencies requesting a share of the funding have certified that their requests are improvements and expansions of pre-hospital emergency medical services within the County; and

WHEREAS, prior to any disbursement of funds from the County Grant Award Program, each agency authorized to receive funds from the program will provide documentation to the Department of Public Safety, Division of Emergency Management, affirming that they agree to the reimbursement of funding or distribution of equipment and will permit an audit; and

WHEREAS, the Palm Beach County Emergency Medical Services Grant Award Application is made a part of and attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

The Board of County Commissioners certifies that this Grant Award Application and request is an improvement and expansion of the pre-hospital emergency medical services system in Palm Beach County and that the funding will not be used to supplant existing County EMS budget applications.

1. The County Administrator or designee is authorized to sign the County Grant Award application.
2. The County Administrator or designee is authorized to sign the EMS Grant Fund Distribution Form.
3. The County Administrator or designee is authorized to sign the Grant Budget Change Request form for the EMS County Grant Award funds.

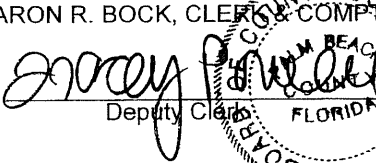
4. The EMS Coordinator of the Division of Emergency Management is designated as the "Authorized Contact Person" pursuant to application requirements.

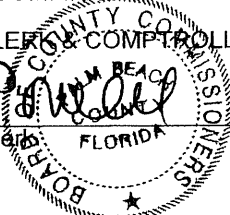
This Resolution shall be effective immediately upon adoption of the Board. The foregoing Resolution was offered by Commissioner Berger who moved its adoption. The motion was seconded by Commissioner Weiss, and upon being put to a vote, the vote was as follows:

District 1:	Hal R. Valeche	—	Aye
District 2:	Gregg Weiss	—	Aye
District 3:	Dave Kerner	—	Aye
District 4:	Robert Weinroth	—	Aye
District 5:	Mary Lou Berger	—	Aye
District 6:	Melissa McKinlay	—	Aye
District 7:	Mack Bernard	—	Aye

The Mayor thereupon declared the Resolution duly passed and adopted this 4th day of December 4, 2018.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS
SHARON R. BOCK, CLERK & COMPTROLLER

By: 
Deputy Clerk



APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Assistant County Attorney

Attachment # 1

Page 2 of 2

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Philip, MD, MPH
Surgeon General and Secretary

Vision: To be the Healthiest State in the Nation

Division of Emergency Management

December 21, 2018

DEC 31 2018

Palm Beach County

Verdenia C. Baker, Administrator
Palm Beach County
301 North Olive Avenue
West Palm Beach, Florida 33401

Dear Ms. Baker:

I am pleased to award the Emergency Medical Services (EMS) County Grant, ID Code C7050 in the amount of \$160,789.00 to Palm Beach County. The purpose of this grant is to improve and expand pre-hospital EMS. Section 401.113(2) (a), Florida Statutes, authorizes and requires this grant program, which is Number 64.005 in the Florida Catalog of State Financial Assistance. The money is state funds from the Department of Health's EMS Trust Fund and there are no federal funds involved.

Your funds for the stated amount will be sent in full, in advance, within approximately 30 days. The grant begins the date of this letter and ends December 31, 2019. Please note that the county must report to the state its grant activities and purchases by the following dates: May 1, 2019, September 6, 2019, and January 17, 2020, the final report. Your signed grant application affirms you have read, understand, and will comply with the conditions and requirements in the "Florida EMS County Grant Program Application Packet, December 2008."

Thank you for your participation in this state EMS grant program. If you need assistance, please contact Mr. Alan Van Lewen, Health Services and Facilities Consultant in the Bureau of Emergency Medical Oversight, EMS Unit at (850) 558-9550.

Sincerely,

Doug Woodlief
Division Director
Emergency Preparedness and Community Support

DHW/avl

cc: Bill Johnson, Director

Attachment # 2

Page 1 of 1

Florida Department of Health
Division of Emergency Preparedness and Community Support
4052 Bald Cypress Way, Bin A-22 • Tallahassee, FL 32399
PHONE: 850/245-4864 • FAX: 850/921-8162
FloridaHealth.gov



Accredited Health Department
Public Health Accreditation Board