PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	April 16, 2019	[X]	Consent Workshop	[]	Regular Public Hearing	
Department: Submitted By: Submitted For:	County Administration County Administration Office of Community Rev	italizati	on .		Ç	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) approve an Agreement with Friends of Foster Children of Palm Beach County, Inc. (Agreement) in an amount not to exceed \$100,000 for the purchase of school supplies for the 2019 Palm Beach County Back to School Bash (Bash) for the period beginning April 22, 2019 through October 31, 2019; and
- **B) authorize** advance payments to the Friends of Foster Children of Palm Beach County, Inc. (Friends) up to \$50,000 towards the purchase of school supplies.

Summary: This Agreement provides a not to exceed amount of One Hundred Thousand Dollars (\$100,000) to the Friends to implement the 2019 Bash. The Bash provides school supplies to Palm Beach County students from Pre-K through 12th grade enrolled in the public or charter school system. Participating students will also receive school physicals, immunizations and haircuts. The Bash is an annual event planned, funded and implemented through a collaboration of several nonprofit organizations, community and church based organizations and the County through the Office of Community Revitalization (OCR). The Bash was originally approved by the BCC in 2006. In order to participate in the Bash, students must be referred by one of the agencies of the Bash collaborative, be registered prior to June 28, 2019 and given a personal invitation to the event. All participating referral agencies, municipalities, community groups and/or religious organizations are required to sign an agency agreement with the Friends and pay a nominal fee for every student referral-registration. Last year's fee was \$7.50 per student and the 2019 fee has not been set. The Bash has been tentatively scheduled for Saturday, July 27, 2019 prior to the start of the 2019/20 school year. In accordance with the Agreement, up to \$50,000 of the \$100,000 from the County may be provided as an advance payment to the Friends to use as upfront capital toward the purchase of the school supplies. Countywide (HH)

Background and Justification: The Bash is implemented by a collaborative which is now comprised of more than 80 nonprofits and other agencies that serve disadvantaged students in Pre-K through 12th grade from low or no-income families. The OCR has assisted with its implementation in coordination with the Palm Beach County Sheriff's Office since inception of the event. Through the collaborative partnership, the Bash has grown from serving approximately 3,000 students to a coordinated program, serving an average of 13,000 students every year. It is held in six different areas of the County including: South County; Central County; North County, Pahokee, South Bay and Belle Glade. The specific locations will be decided at a later date. Students at each of the sites will be provided backpacks, school supplies, free school physicals, immunizations and other available services to ensure they are ready for the first day of school. In addition, the Bash provides families with exposure to other community resources to help them on their road to self-sufficiency and improve their children's success in school.

The Agreement and Scope of Work define the roles and responsibilities of the Friends and the OCR. The Friends will be responsible for overall implementation of the Bash including, but not limited to, purchasing and arranging the delivery of the school supplies, coordinating the student registration and invitations, securing distribution sites and overseeing the logistics and recruiting volunteers. The OCR is responsible for coordinating with the Friends on the overall planning and implementation of the Bash which includes, but is not limited to, assisting with student registration from CCRT communities only, handling invitations for OCR registered students, recruiting volunteers and securing community resources.

The total cost of the Bash exceeds the \$100,000 from the County and the remaining funds are contributed from several other entities. For the 2018 Bash, the estimated total cost of the event was \$173,762.57. The BCC allocated \$100,000 and the remaining \$73,762.57 came from a number of entities. The largest sponsors included: the Spirit of Giving Network, the Lost Tree Village Charitable Foundation, Inc., the Children's Services Council of Palm Beach County, and the United Parcel Service.

Attachments:

1. Agreement			
2. 2018 Palm Beach	County Back to School Bash – List of Particip	pating Agencies and Sponsors	
Recommended by:	Department Director	3/19/2019	
	Department Director	10ate 1	
Approved By:	Assistant County Administrator	Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital					
Expenditures					
Operating Costs	100,000				
External					
Revenues					
Program					
Income(County)					
In-Kind					
Match(County					
NET FISCAL	100,000				
IMPACT					
#ADDITIONAL					
FTE					
POSITIONS					
(CUMULATIVE					

Progra	am e(County)								
In-Kin									
Match	(County								
NET F	ISCAL CT	100,000							
#ADDI FTE	TIONAL			1					
POSIT (CUM	IONS JLATIVE								
Does th	is item includ	urrent Budge le the use of		funds?		es <u>X</u> es	No No <u>_X</u>		
	Account No 1401 Age	ncy <u>610</u>	Organi	zation	X164	Object	8201		
		rces of Fund 2019 proces							
C. Departr	nental Fisca	Il Review:							
		III	I. <u>REVI</u>	EW COI	<u>MMENT</u>	<u>rs</u>			
A. OFMB F	iscal and/o	r Contract D	ev. and	Contro	l Comn	nents:			
Ade	OFMB	wb_3/2	.1\19 	Contrac	$v \in C$	and Co	arbus ontrol	4/1/	19
B. Legal S	ufficiency:				•	•			
Assista	re Colfur	**************************************	-						

C. Other Department Review:

Department Director

REVISED 9/03 ADM FORM 01 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

AGREEMENT FOR THE IMPLEMENTATION OF THE PALM BEACH COUNTY BACK TO SCHOOL BASH

THIS AGREEMENT is made and entered into on ______, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and Friends of Foster Children of Palm Beach County, Inc. a Florida not-for-profit corporation authorized to do business in the State of Florida, whole Federal Tax I.D. is 59-2487590 hereinafter referred to as the FRIENDS.

WITNESSETH

WHEREAS, the FRIENDS implements the annual Palm Beach County Back to School Bash, hereinafter referred to as the "Bash", which serves approximately 13,000 children at 6 locations throughout Palm Beach County; and

WHEREAS, the COUNTY has been partnering with the FRIENDS and the Bash collaborative, in its implementation since 2006 to provide school supplies to students from Pre-K through 12th grade who are in need; and

WHEREAS, the Bash assists families that are in need to help empower children to begin the school year with confidence; and

WHEREAS, the COUNTY desires to provide the FRIENDS an amount not to exceed One Hundred Thousand Dollars (\$100,000) to purchase school supplies for the Bash; and

WHEREAS, the FRIENDS has expertise and a system in place to purchase all the needed supplies, and has demonstrated it by the successful implementation of the Bash; and

WHEREAS, the implementation of the Bash serves a public purpose; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the mutual promises contained herein, the COUNTY and the FRIENDS hereby agree to the following terms and conditions:

ARTICLE 1 - SERVICES

The FRIENDS shall purchase school supplies for the Bash and perform the Scope of Work as more particularly described in Exhibit "A", attached hereto and incorporated herein by reference, which shall be open to residents of Palm Beach County, including all Countywide Community Revitalization Team (CCRT) communities. The FRIENDS shall abide by any written instructions or conditions placed on the Bash by the COUNTY.

ARTICLE 2 - SCHEDULE

The FRIENDS shall commence services on April 22, 2019 and complete all services by October 31, 2019.

Purchase of supplies and services shall be delivered or completed in accordance with the Scope of Work set forth in Exhibit "A".

ARTICLE 3 - PAYMENTS

COUNTY shall fund an amount not to exceed One Hundred Thousand Dollars (\$100,000.00) to the FRIENDS for the purchase of school supplies for the Bash in accordance with Exhibit "A". COUNTY shall make payment to the FRIENDS as follows:

- a. The FRIENDS hereby authorize COUNTY to make payments directly to registered County vendors on behalf of the FRIENDS, for expenses incurred pursuant to this Agreement. COUNTY will use its best efforts to pay registered County vendors within forty-five (45) days of receipt of invoices indicating services or materials have been rendered in furtherance of the Scope of Work.
 - These invoices must be approved in writing by the FRIENDS and/or registered County vendors indicating that the supplies and services were delivered to the FRIENDS' satisfaction. COUNTY may make payments directly to the vendor issuing the invoice, or may purchase items on behalf of the FRIENDS from registered County vendors.
- b. The FRIENDS may request up to \$50,000 as an advance payment to purchase school supplies. Upon purchase of said supplies, the FRIENDS must submit all invoices and receipts to COUNTY to verify purchases made.

All requests for payments pursuant to this Agreement shall include an original cover memo on FRIENDS letterhead signed by the Chief Executive Officer.

Documentation that verifies that advance payments and direct payments to COUNTY approved vendors have been utilized for their intended purposes shall be submitted by the FRIENDS to COUNTY no later than 30 days after payment. This is in addition to the final close out report as required in the attached Scope of Work to be submitted by the FRIENDS to COUNTY.

In no event shall payments made by COUNTY exceed One Hundred Thousand Dollars (\$100,000.00) to the FRIENDS for the Bash, and advance payments to the FRIENDS shall not exceed Fifty Thousand Dollars (\$50,000). The advance payment of \$50,000 is included in the not to exceed Agreement amount of \$100,000. The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will not reimburse FRIENDS for payment of any sales tax. FRIENDS is not authorized to use the County's Tax Exemption Number in securing such materials.

The COUNTY shall be promptly reimbursed for any funds which are misused, misspent or unspent, or are for any reason deemed to have been spent on ineligible expenses.

ARTICLE 4 - AVAILABILITY OF FUNDS

The obligations of the COUNTY under this Agreement for the current or any subsequent fiscal year are subject to the availability of funds lawfully appropriated for its purpose by the Board of County Commissioners of Palm Beach County.

ARTICLE 5 - INSURANCE

Prior to execution of this Contract, the FRIENDS shall provide evidence of the following minimum required insurance coverage and limits (such as through a Certificate of Insurance) to COUNTY through COUNTY's designated representative, JDi Data Corporation, 100 W Cypress Creek Rd, Suite 1052, Ft Lauderdale, FL 33309, using the CTrax Portal unless otherwise directed by COUNTY.

The FRIENDS shall maintain, at its sole expense, in full force and effect, at all times during the term of this Agreement, insurance coverage and limits (including endorsements) as described herein:

- a. Workers' Compensation and Employer's Liability in accordance with Florida Statute Chapter 440, and;
- b. Commercial General Liability at a limit of liability not less than Five Hundred Thousand Dollars (\$500,000.00) Each Occurrence. Coverage shall not contain any endorsement(s) excluding Contractual Liability or Cross Liability.

Failure to maintain the required insurance shall be considered default of the Agreement. The requirements contained herein, as well as COUNTY's review or acceptance of insurance maintained by FRIENDS are not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by FRIENDS under this Agreement. The FRIENDS agrees to notify the COUNTY at least ten (10) days prior to cancellation, non-renewal or material change to the required insurance coverage. Where applicable, coverage shall apply on a primary basis.

Additional Insured Clause: The Commercial General Liability shall be endorsed to include, "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and agents." A copy of the endorsement shall be provided to COUNTY upon request.

Waiver of Subrogation: CONSULTANT hereby waives any and all rights of Subrogation against the COUNTY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a preloss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy specifically prohibiting such an endorsement or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.

Certificates of Insurance: Prior to each subsequent renewal of this Contract, within forty-eight (48) hours of a request by COUNTY, and subsequently, prior to expiration of any of the required coverages throughout the term of this Agreement, the CONSULTANT shall deliver to the COUNTY through COUNTY's designated representative, JDi Data Corporation, using the CTrax Portal, unless otherwise directed by COUNTY, a signed Certificate(s) of Insurance evidencing that all types and amounts of insurance coverage required by this Contract have been obtained

and are in full force and effect. Said Certificate(s) of Insurance shall, to the extent allowable by the insurer, include a minimum thirty (30) days' endeavor to notify due to cancellation (10 days' for nonpayment of premium) or non-renewal of coverage. The Certificate Holder shall read:

Palm Beach County Board of County Commissioners c/o JDi Data Corporation 100 W Cypress Creek Rd, Suite 1052, Ft Lauderdale, FL 33309.

Right to Revise or Reject: COUNTY, by and through its Risk Management Department in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject, or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Contract. COUNTY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

ARTICLE 6 - INDEMNIFICATION

The FRIENDS shall protect, defend, reimburse, indemnify and hold harmless the COUNTY, its agents, employees and elected officers from and against all claims, liability, expense, loss, cost, damages and/or causes of action, including attorneys' fees and costs, arising during and as a result of performance of the terms of this Agreement or due to the acts or omissions of the FRIENDS.

ARTICLE 7 - SUCCESSORS AND ASSIGNS

The COUNTY and the FRIENDS each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Except as above, neither the COUNTY nor the FRIENDS shall assign, sublet, convey or transfer its interest in this Agreement without the prior written consent of the other.

ARTICLE 8 - WARRANTIES

The FRIENDS represents and warrants that it has and will continue to maintain all registrations and approvals required to conduct its business, and that it will at all times conduct its activities in a reputable manner. Proof of such registrations and approvals shall be submitted to the COUNTY's representative upon request.

The FRIENDS shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The FRIENDS is presumed to be familiar with all federal, state, and local laws, ordinances, codes and regulations that may in any way affect the services offered.

The FRIENDS further represents that it has, or will secure at its own expenses, all necessary personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the COUNTY.

ARTICLE 9 - NONDISCRIMINATION

The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R-2017-1770, as may be amended, the FRIENDS warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Contract.

ARTICLE 10 - REMEDIES

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce this Agreement will be held in a court of competent jurisdiction located in Palm Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the COUNTY and/or FRIENDS.

ARTICLE 11 - ACCESS AND AUDIT REQUIREMENTS

The FRIENDS shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least four (4) years after completion or termination of this Agreement. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the FRIENDS' place of business.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code 2-421 through 2-440, as may be amended, which is authorized and empowered to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General has the power to subpoena witnesses, administer oaths and require the production of records, and audit, investigate, monitor, and inspect the activities of the FRIENDS, its officers, agents, employees, and lobbyists in order to ensure compliance with this Agreement and to detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering or impeding any investigation shall be in violation of Palm Beach County Code 2-421 through 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

ARTICLE 12 - CONFLICT OF INTEREST

The FRIENDS represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes and Palm Beach County Code of Ethics. The FRIENDS further represents that no person having any such conflict of interest shall be employed for said performance of services.

The FRIENDS shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any agency, prospective business, interest or other circumstance which may influence or appear to influence the FRIENDS' judgment or quality of services being provided hereunder. Such written notification shall identify the agency, prospective business, interest or circumstance, the nature of work that the FRIENDS may undertake and request an opinion of the COUNTY as to whether the agency, business, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by the FRIENDS. The COUNTY agrees to notify the FRIENDS of its opinion by certified mail within thirty (30) days of receipt of notification by the FRIENDS. If, in the opinion of the COUNTY, the prospective business, interest or circumstance would not constitute a conflict of interest by the FRIENDS, the COUNTY shall so state in the notification, and the FRIENDS shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the FRIENDS under the terms of this Agreement.

ARTICLE 13 - TERMINATION

This Agreement may be terminated by the FRIENDS upon sixty (60) days prior written notice to the COUNTY's representative in the event of substantial failure by the COUNTY to perform in accordance with the terms of this Agreement through no fault of the FRIENDS. It may also be terminated, in whole or part, by the COUNTY, with or without cause, immediately upon written notice to the FRIENDS. Unless the FRIENDS is in breach of this Agreement, the FRIENDS shall be paid for services rendered to the COUNTY's satisfaction through the date of termination.

ARTICLE 14 - SEVERABILITY

If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 15 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the FRIENDS agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

ARTICLE 16 - NOTICES

Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the COUNTY:

Palm Beach County Office of Community Revitalization Houston L. Tate, OCR Director 2300 North Jog Road West Palm Beach, Florida 33411

As to the FRIENDS:

Maria Bond, Executive Director Friends of Foster Children of Palm Beach County, Inc. 4100 Okeechobee Blvd. West Palm Beach, FL 33409

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Agreement on behalf of the COUNTY and FRIENDS has hereunto set his/her hand the day and year above written.

ATTEST: SHARON R. BOCK, Clerk & Comptroller	PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS
Ву:	By
Deputy Clerk	Mack Bernard, Mayor
	Friends of Foster Children of Palm Beach County, Inc.
	By: Maria Bond (printed name) Executive Director
	Maria Bond (Signature)
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	APPROVED AS TO TERMS AND CONDITIONS
By:County Attorney	By: Houston L. Tate, Director Office of Community Revitalization

SCOPE OF WORK

Overview: The Bash is an annual event undertaken to provide school supplies, backpacks, a health fair and access to community resources to approximately 13,000 disadvantaged students from Pre-K through 12th grade at six locations throughout Palm Beach County.

The Bash is planned, funded, and implemented through a collaborative of several nonprofit organizations, community and church based organizations, and Palm Beach County Office of Community Revitalization (OCR), to provide children with the tools they need to start the school year with confidence and succeed academically.

Upon arriving at the Bash, each child is paired with a "personal shopper" who guides the child through a "store" of new school supplies. The children select their own supplies and enjoy healthy snacks and refreshments. Some of the locations offer blood tests, biometric health screenings, vision screening, hearing testing and other health related resources. Children and families have access to more than 50 local resource agencies, which are on hand with information, and one-on-one help. There are also activities that promote awareness to health and fitness, craft stations for younger kids, bounce houses, music, clowns, a free meal for all who attend, and much more. Different foundations and organizations donate items to make this event even more joyous for children.

To be eligible to participate in the Bash, students must reside in Palm Beach County, including all Countywide Community Revitalization Team (CCRT) communities, and either be entering Pre-K in August of 2019 or be enrolled in Kindergarten to 12th grade in the Palm Beach County public school system or a charter school in Palm Beach County for the 2019/2020 school year. Individuals to be served by the Bash must be referred for participation by one of the agencies of the Bash collaborative, be registered prior to June 28, 2019, and given a personalized invitation to attend the Bash.

Services:

The FRIENDS will:

- a. Be responsible for coordinating the purchase and delivery of all school supplies. Consideration should be given to price, quality, availability, and delivery capacity of said supplies.
- b. Set aside \$10,000 worth of school supplies and coordinate with vendors and COUNTY the delivery of said supplies to County Storage at Purchasing Warehouse, 2455 Vista Parkway, West Palm Beach, FL 33411 by no later than the day prior to the actual Bash.
- c. Provide for a Staff person to serve as the liaison with COUNTY to coordinate the planning and implementation of the Bash.

- d. Provide the COUNTY, by April 22, 2019 all the documentation needed to seek eligible participants for the Bash. This documentation shall include: the Bash spreadsheet, the Bash Agency Responsibility Agreement for all agencies that desire to be registered under the OCR and/or Palm Beach County for participation in the Bash, the implementation schedule, a listing of all agencies that pay for each referred student to the Bash, and any other pertinent information.
- e. Ensure that all students from CCRT communities referred by COUNTY and/or Bash collaborative qualified agencies are allowed to participate in the Bash if registered by June 28, 2019.
- f. Ensure that any organization or community groups that serve students from CCRT communities can participate in the Bash as an OCR and/or Palm Beach County Agency, if they have approval from the COUNTY before June 28, 2019.
- g. Accept name referrals from Bash collaborative qualified churches within CCRT communities provided they pay the minimum fee and students are referred to the program by June 28, 2019.
- h. Ensure that food and refreshments are provided at all locations.
- i. Reach out and accommodate all the necessary agencies that can bring community resources and information at all locations.
- j. Coordinate with the COUNTY on all media and news releases, preparation of Bash logos, and other marketing materials.
- k. Include COUNTY and Office of Community Revitalization (OCR) names and logos in all mailings, print advertising, invitations, brochures, T-shirts, banners/posters, and other marketing materials.
- I. Recognize COUNTY and Office of Community Revitalization (OCR) as a partner on the Bash website, social media, media ads, and during any promotional programming.
- m. Provide the COUNTY with an opportunity to speak at pre-event press conference.
- n. Provide a final close out report no later than 60 days from this Agreement end date which includes: the number of students served at each site and the agencies and/or communities they represent; the final list of participating agencies; the total cost of the Bash along with the funding allocated by different agencies via donations, grants and/or in kind contributions; and the accounting for all funds expended as part of this Agreement. The complete close out report, shall be sent directly to:

Palm Beach County Office of Community Revitalization Houston L. Tate, OCR Director 2300 North Jog Road West Palm Beach, Florida 33411

COUNTY agrees:

- a) To designate an OCR staff liaison to represent the COUNTY at the Bash organizational meetings and to coordinate with FRIENDS' staff for the planning and implementation of the Bash.
- b) That all agencies that desire to register under OCR and/or Palm Beach County must receive approval by the COUNTY, prior to June 28, 2019, to participate in the Bash. COUNTY shall verify eligibility with the FRIENDS before final approval for agency participation. All approved agencies shall sign a Bash Agency Responsibility Agreement that will be provided by FRIENDS no later than April 22, 2019.
- c) To provide to FRIENDS, by June 28, 2019 a list of students from CCRT neighborhoods who will be attending the Bash. Names of students and other information such as address, grade, sex, parents' name, name of referral agency, contact person, and phone number will be submitted to FRIENDS through the use of a spreadsheet provided by the FRIENDS no later than April 22, 2019. COUNTY acknowledges that only completed spreadsheets will be accepted for the submittal of students to be enrolled for attendance at the 2019 Bash.
- d) That participants who have been registered and have been given a personalized invitation will be the only students permitted into the Bash unless approved by FRIENDS and COUNTY prior to completion of the Bash final register. Students not listed on the Bash final register will not be permitted into the event.
- e) To send invitations to participating students registered under OCR and/or Palm Beach County in a timely manner.
- f) To seek volunteers and assist with the setup for the Bash, the actual Bash, and post Bash activities.
- g) To assist with securing resources for the Bash at the different Bash locations including, but not limited to: health care services, hair stylists and barbers, entertainment (bounce houses, clowns, dancers, DJ's etc.), and other community resources or services. COUNTY agrees to seek approval from the FRIENDS for any referred resources for the Bash.

2018 Palm Beach County Back to School Bash Participating Agencies and Sponsors

Participating Agencies and Sponsors						
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1.	Achievement Centers for Children and Families Foundation	57.	Leonard Bryant Photography			
2.	Adopt A Family of the Palm Beaches, Inc.	58.	Listen Learn Care Foundation			
3.	All Clean Cuts	59.	Living Hungry			
4,	APD Cares	60.	Lost Tree Village Charitable Foundation, Inc.			
5.	Bagel Boyz	61.	Literacy Coalition of Palm Beach County			
6.	Barron & Kogan, CPA	62.	Lutheran Services of Florida/PEPPI Head Start			
7. 8.	Beauty Schools of America	63.	Main Street Salon			
o. 9.	Best Foot Forward Foundation	64.	Marie Louise Cancer Foundation, Inc.			
	Big Brothers Big Sisters of Palm Beach and Martin Counties, Inc.	65.	Milagro Center			
10. 11.		66.	Pahokee High School			
12.	Boys and Girls Clubs of Palm Beach County	67.	Palm Beach Academy of Health & Beauty			
13.	· · · · · · · · · · · · · · · · · · ·	68.	Palm Beach County Board of County Commissioners			
14.	Brandenburg & Associates	69.	Palm Beach County Community Services Department			
15.	Bridges at Belle Glade	70.	Palm Beach County Fire Rescue			
16.	Bridges at Highland	71.				
17.	Bridges at Lake Worth Bridges at Pahokee	72.	7			
18.		73.	Palm Beach County Parks and Recreation Department			
19.	Bridges West Palm Beach	74.	The second of th			
20.	Catholic Lawyer's Guild Center for Child Counseling	75.	and the second and the second of the second			
21.			Community Policing Units			
22.	Children's Services Council of Palm Beach County	76.	Palm Beach County Public Affairs- Graphic Division			
23.	Cityhouse Delray Beach	77.	Palm Beach County Substance Awareness Coalition			
23. 24.	City of Pahokee City of South Bay	78.	Palm Beach County Youth Services Department			
2 4 . 25.		79.	Palm Beach Haitian Heroes			
26.	Community Partners	80.	Palm Beach School for Autism			
27.	Deerfield Beach Housing Authority DJ Beesting	81.	Palm Beach Philanthropy Tank			
28.		82.	211 Palm Beach Treasure Coast			
29.	Do Right Church of Jesus Christ, God & the Holy Ghost	83.	Parent-Child Home Program			
30.	Drowning Prevention Coalition of Palm Beach County	84.	Paul's Place			
31.	Eda & Cliff Viner Community Scholars Foundation	85.	Place of Hope			
32.	Edna W. Runner Tutorial Center	86.	Primary Care Clinic – C.L. Brumback Clinic			
32. 33.	Educational Opportunity Centers	87.	Ruth & Norman Rales Jewish Family Services			
34.	El Sol Jupiter's Neighborhood Resource Center	88.	School District of Palm Beach County			
35.	Equine Assisted Therapies of South Florida, Inc.	89.	School District of Palm Beach County Police Department			
36.	Eyeglass World	90.	School Food Services			
37.	Families First of Palm Beach County	91.	Seagull Assisted Independent Living (SAIL)			
37. 38.	Farmworker Career Development Program	92.	South University			
39.	Florence Fuller Child Development Centers	93.	Spirit of Giving Network			
40.	Friends of Foster Children of Palm Beach County	94.	Stanley Steemer Lake Worth			
41.	George Snow Scholarship Fund	95.	The Guatemalan-Maya Center			
42.	Good Greek Moving Storage Good Two Sholes Foundation	96.	Take Stock in Children			
43.		97.	The Early Learning Coalition			
44.	Habitat for Children Ministries, Inc.	98.	The Giving Tree			
45.	Habitat for Humanity of South Palm Beach County	99.	The Glades Initiative, Inc.			
46.	Health Care District of Palm Beach County Health Council of Southeast Florida		The Lord's Place			
47.		101.	The School District of Palm Beach County			
48.	Hollywood Institute of Beauty Careers	102.	United Way of Palm Beach County			
40. 49.	Home Safe – Safety Net		United Parcel Service			
50.	Ideal Cutz Barbershop	104.	Velocity Community Credit Union			
50. 51.	Inner City Youth Golfers, Inc.		Velocity Solutions			
51. 52.	Jason Taylor Foundation	106.	Village Academy			
52. 53.	Jupiter Donuts	107.	Vinnie Cuomo Networking group			
54.	Jupiter Website Design		WelCare Health Plans, Inc.			
04,	John I. Leonard High School	109.	West Jupiter Recreation Center			

109. West Jupiter Recreation Center110. World Class Entertainment111. Youth Activity Center

55. Lakryma Inc.56. Legal Aid Society