

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SITTING AS THE
CHILD CARE FACILITIES BOARD**

BOARD APPOINTMENT SUMMARY

=====

Meeting Date: **April 16, 2019**

Department: **Florida Department of Health in Palm Beach County**

Submitted by: **Division of Environmental Public Health**

Advisory Board Name: **Child Care Advisory Council**

=====

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of one (1) member to the Child Care Advisory Council to fill the position of a representative who operates a parochial child care facility. The appointment will expire September 30, 2020.

<u>NOMINEE:</u>	<u>SEAT #:</u>	<u>REQUIREMENT:</u>	<u>NOMINATED BY</u>
Sandra Wilensky	3	Represents and operates a parochial child care facility.	Staff

Summary: The Child Care Advisory Council is comprised of seven members who serve at the pleasure of the Board of County Commissioners. Members must consist of two members who represent and operate private child care facilities in Palm Beach County, one of whom operates a family day care home or large family child care home; one member who represents and operates a parochial child care facility in Palm Beach County; one consumer protection enforcement official; one member for fire protection, engineering or technology; and one member who, at the time of appointment, was the parent of a child attending a child care facility in Palm Beach County; and one representative from the Florida Department of Children and Families.


The applicant for appointment to Seat # 3, Sandra Wilensky, is the operator of a child care facility owned by Temple Beth Torah of Palm Beach County, Inc. With this approval, the Council will consist of seven members: one African-American male (14.3%), one African-American female (14.3%), and five Caucasian females (71.4%). The gender ratio (female: male) is 6:1 Countywide (HH)

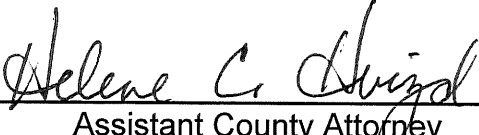
Background and Justification: Chapter 2010-249, Laws of Florida, provides for the organization of the Child Care Advisory Council. This Special Act and Palm Beach County Codes, Appendix D, Chapter 1, Article IV.2, set forth the required composition of the Child Care Advisory Council.

Attachments:

1. Memo including CCAC Member List
2. Board/Committees Application Checklist
3. Board/Committee Application – Sandra Wilensky

=====

Recommended by:  4/1/19
Department Director Date

Legal Sufficiency:  4-8-19
Assistant County Attorney Date

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.




Ron DeSantis
Governor

Vision: To be the Healthiest State in the Nation

MEMORANDUM

TO: Todd Bonlarron
Assistant County Administrator
Palm Beach County

THRU' Alina Alonso, MD
County Health Director
FDOH, Palm Beach County

FROM: Courtney Shippey
Environmental Administrator
FDOH, Palm Beach County 

DATE: March 29, 2019

RE: Recommendation of Candidate for Seat #3 of Child Care Advisory Council

Please find attached an agenda item and supporting documents for the appointment of Sandra Wilensky to the Child Care Advisory Council (Council). Ms. Wilensky is recommended for appointment to the Council to fill Seat #3, which is designated for a candidate who represents and operates a parochial child care facility. Ms. Wilensky is a highly qualified and experienced child care facility operator. She is eligible and very well suited for appointment to this seat because of her professional experience and willingness to serve.

In accordance with Chapter 2010-249, Laws of Florida, the current composition of the Council is as follows:

- Seat 1: One member operating a private child care facility: Represented by Ruta Varnavicius
- Seat 2: One member operating a family child care home: Represented by Mary Morris.
- Seat 3: One member operating a parochial facility: Vacant. Recommended Sandra Wilensky.
- Seat 4: One member who represents a consumer protection enforcement official: Represented by Terry D. Newton.
- Seat 5: One member for Fire Protection, Engineering or Technology: Represented by Elyse Brown.
- Seat 6: One member representing a parent of a child in in a regulated facility: Represented by Kendra Barnes.
- Seat 7: One member representing the Florida Department of Children and Families: Represented by Patty Tilford.

Should you have any questions, please contact me at 561-837-5971 or Courtney.Shippey@flhealth.gov

cc: Andrew Simler, Esq., Senior Attorney, FDOH Palm Beach County

Attachment

- Palm Beach County BCC Board Appointment Summary



Mission:


To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Ron DeSantis
Governor

Vision: To be the Healthiest State in the Nation

MEMORANDUM

DATE: March 29, 2019
TO: The Honorable Mack Bernard, Mayor
Palm Beach County Board of County Commissioners
THRU' Alina Alonso, MD, County Health Director
FDOH, Palm Beach County
FROM: Courtney Shippey, Environmental Administrator 
FDOH, Palm Beach County
RE: Notice of Vacant Seat on the
Child Care Advisory Council

The Child Care Advisory Council (Council) is composed of seven members, and Seat #3 is currently vacant due to the resignation of Louise Mancini. This seat is designated for a candidate who represents and operates a parochial child care facility.

In accordance with Chapter 2010-249, Laws of Florida, the composition of the Council is as follows:

- Seat 1: One member operating a private child care facility. Occupied by Ruta Varnavicius.
- Seat 2: One member operating a family child care home. Occupied by Mary Morris.
- Seat 3: One member operating a parochial facility: Vacant. Recommended: Sandra Wilensky.
- Seat 4: One member who represents a consumer protection enforcement official. Occupied by: Terry D. Newton.
- Seat 5: One member for Fire Protection, Engineering or Technology. Occupied by Elyse Brown.
- Seat 6: One member representing a parent of a child in in a regulated facility. Occupied by Kendra Barnes (Acting Chair).
- Seat 7: One member representing the Florida Department of Children and Families: Occupied by Patty Tilford.

In accordance with Chapter 2010-249, Laws of Florida, and Article IV.A.2. of Palm Beach County Rules and Regulations Governing Child Care Facilities, members of the Child Care Advisory Council serve at the pleasure of the Commissioners. Therefore, staff is notifying the Commissioners of the vacancy and requesting nominations. If you have a candidate who meets the criteria for appointment to this seat, please provide the candidate's contact information to me at (561) 837-5971 or Courtney.Shippey@flhealth.gov

Thank you for your consideration in this matter.

cc: Andrew Simmler, Esq., Senior Attorney, FDOH Palm Beach County

Enclosures

- Palm Beach County BCC Board Appointment Summary
- Board/Committee Application Checklist
- Board/Committee Application

BOARDS/COMMITTEES APPLICATION CHECKLIST

This form must be completed by Staff and accompany the Board Appointment Item

Proposed BCC Date: April 16, 2019 Dept/Division: Florida Department of Health in Palm Beach County

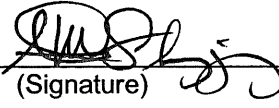
Applicant's Name: Sandra Wilensky

Board/Committee Name: Child Care Advisory Council

Purely Advisory [] Not Purely Advisory []

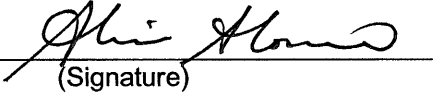
#	Description	Yes	No	N/A																										
1.	Is Part I fully completed and correct?	✓ <input type="checkbox"/>																												
2.	Is Part II fully completed?	✓																												
3.	Biography or resume included?	✓																												
4.	Is Applicant a Palm Beach County resident?	✓																												
a.	If "No", please explain:			✓																										
5.	Did Applicant disclose felony conviction?		✓																											
a.	If "Yes", did staff review information?			✓																										
b.	Based on review, does staff recommend Applicant for consideration?			✓																										
c.	Please explain:			✓																										
6.	Did Applicant disclose contractual relationship(s)? If "Yes" complete Questions "a" through "c" below: If "No" skip to Question 7:		✓																											
a.	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;">List Each Contract(s) Identified in Application</th> <th style="width:20%;">Board/Committee provides regulation, oversight, management or policy setting recommendations regarding the contract identified (Check if "Yes")</th> <th style="width:20%;">Board/Committee provides NO regulation, oversight, management or policy setting recommendations regarding the contract identified (Check if "Yes")</th> <th style="width:10%;">Waiver Required (Y or N)</th> <th style="width:10%;">Disclosure Required (Y or N)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	List Each Contract(s) Identified in Application	Board/Committee provides regulation, oversight, management or policy setting recommendations regarding the contract identified (Check if "Yes")	Board/Committee provides NO regulation, oversight, management or policy setting recommendations regarding the contract identified (Check if "Yes")	Waiver Required (Y or N)	Disclosure Required (Y or N)																								
List Each Contract(s) Identified in Application	Board/Committee provides regulation, oversight, management or policy setting recommendations regarding the contract identified (Check if "Yes")	Board/Committee provides NO regulation, oversight, management or policy setting recommendations regarding the contract identified (Check if "Yes")	Waiver Required (Y or N)	Disclosure Required (Y or N)																										
b.	Does Department Recommend Waiver and/or Disclosure	Yes	No	N/A																										
7.	Is Part III completed?		✓																											

Completed by: Courtney Shippey
(Print Name)


(Signature)

Date: 3/29/19

Department Head: Alina Alonso, MD
(Print Name)


(Signature)

Date: 4/1/19

To be completed by Administration if Staff answered "Yes" to Questions 5 or 6:

Administration (Initials): _____

Date: _____

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department):

Board Name: CHILD CARE ADVISORY COUNCIL Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
Term of Appointment: _____ Years. From: _____ To: September 30, 2020
Seat Requirement: Represents and operates a parochial child care facility Seat #: 3
 *R appointment or New Appointment
or to complete the term of Louise Mancini Due to: resignation other
Completion of term to expire on: September 30, 2020

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: W ILENSKY SANDRA
Last First Middle
Occupation/Affiliation: Director/Operator
Owner Employee Officer
Business Name: Temple Beth Torah of Palm Beach County, Inc
Business Address: 900 Big Blue Trace
City & State Wellington, Florida Zip Code: 33414
Residence Address: 13169 LaMirada Circle
City & State Wellington, FL Zip Code: 33414
Home Phone: 561-793-0463 Business Phone: 561-793-2649
Cell Phone: (561) 371-9935 Fax: 561-792-1072 ()
Email Address: psdirector@templebethtorah.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code. N/A

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

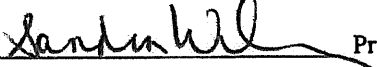
ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on March 25, 2019
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Sandra Wilensky Date: 3/25/2019

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Courtney Shippey,
Florida Department of Health in Palm Beach County
800 Clematis Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

SANDRA J. WILENSKY

13169 LaMirada Circle • Wellington, FL 33414 • (561) 793-2649 • psdirector@templebethtorah.net

EDUCATION

Degree Programs

University of Miami, Miami, FL

Master of Science in Nursing Education, May 1981

University of Florida, Gainesville, FL

Bachelor of Science, Nursing, May 1976

Continuing Education Credits

Palm Beach State College Lake Worth, FL

Childcare Center Management 3 credits, August 2018

Tallahassee Community College, Tallahassee, FL

Early Childhood Education 15 credits, April 2012

Florida Atlantic University, Boca Raton, FL

Graduate credits in Educational Leadership, 1989

CREDENTIALS

Florida Director Credential (VPK endorsed), 2008-present

Staff Credential, State of Florida, 2008

American Heart Association BLS Certified in First Aid Adult & Child CPR, through 3/2020

Registered Nurse, State of Florida, 1976 - present

ServSafe Certification, 2010 - 2020

EXPERIENCE

Temple Beth Torah of Palm Beach County Inc., Wellington, FL

Preschool Director, April 2009 – Present

Responsible for ensuring the health, safety and well-being of each child in school and implementing developmentally appropriate curriculum. Responsible for hiring, staff development, budget, program promotion, development & evaluation. Led staff through two five-year NAEYC (National Association for the Education of Young Children) re-accreditation cycles. Supervises all health needs of children.

Temple Beth Torah of Palm Beach County Inc., Wellington, FL

Assistant Preschool Director, RN, August 2004 – April 2009

Supports the Preschool Director in all aspects of program implementation. Oversees health needs of all children and related staff development. Maintains records to meet licensing and NAEYC requirements. Assists staff to meet educational goals and licensing requirements to include but not limited to background screening and educational preparation.

Temple Beth Torah of Palm Beach County Inc., Wellington, FL

Registered Nurse / Administrative Assistant, August 1994 – August 2004

Supports the Preschool Director in all aspects of program implementation. Oversees health needs of all children and related staff development. Maintains records to meet licensing and NAEYC requirements. Assists staff to meet educational goals and licensing requirements to include but not limited to background screening and educational preparation.

Miami Dade College, Miami, FL

Chairperson, RN Program, Medical Center Campus May 1982 – May 1989

Supervised faculty, staff and nursing students in both classroom and on-site hospital training and education in RN nursing program at the college level

Miami Dade College, Miami, FL

Instructor RN Program, July 1978 – May 1982

Taught nursing students in classroom and on-site hospital training and education in RN nursing program at the college level

REFERENCES ON REQUEST