

Agenda Item is over 50 pages; may be viewed in the Minutes Department

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: May 7, 2019 [X] Consent [ ] Regular [ ] Workshop [ ] Public Hearing
Department: Engineering and Public Works Department
Submitted By: Engineering and Public Works Department
Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the Second Renewal to the right-of-way acquisition appraisal services agreements with Anderson & Carr, Inc. R-2015-0602 (A&C), Appraisal and Acquisition Consultants, Inc. R-2015-0603 (AAC), Callaway and Price, Inc. R-2015-0604 (C&P), M.R. Ford & Associates, Inc. R-2015-0606 (MRFA), Parrish and Edwards, Inc. R-2015-0607 (P&E), Real Estate Analysts, LLC R-2015-0608 (REA), S.F. Holden, Inc. R-2015-0609 (SFH), and The Spivey Group, Inc. R-2015-0610 (SGI) (Firms) to extend their expiration dates to May 18, 2020.

SUMMARY: Approval of these Second Renewals with the Firms will allow them to remain on Palm Beach County's (County) pre-qualified appraiser list and extend their agreements to May 18, 2020. All the Firms have at least one principal of the firm certified as a State certified general appraiser; meet a minimum of eight years appraisal experience; have the required expert witness experience; and have not been removed from the County list in the past three years. A&C, C&P, MRFA, and P&E are all currently Small Business Enterprise (SBE) certified firms. All the Firms have offices located in the County. The solicitation for real estate appraisal services was advertised in March 2015 according to the SBE Ordinance in place at the time, with Final Selection taking place on May 19, 2015. All of the Firms committed to 15% SBE participation. The Office of Equal Business Opportunity approved the current SBE utilization as satisfactory. This is the second of two allowable renewals under these agreements. After this renewal, the agreements will need to be re-solicited. The Firms have indicated a preference to remain on the County's pre-qualified list through May 18, 2020. Countywide (YBH)

Background and Justification: After a careful review of their qualifications, combined with their record of past performance, the Engineering Department recommends the Board of County Commissioners' approval.

Attachments:

- 1. Second Renewal with Anderson & Carr, Inc. (3)
2. Second Renewal with Appraisal and Acquisition Consultants, Inc. (3)
3. Second Renewal with Callaway and Price, Inc. (3)
4. Second Renewal with M. R. Ford & Associates, Inc. (3)
5. Second Renewal with Parrish and Edwards, Inc. (3)
6. Second Renewal with Real Estate Analysts, LLC (3)
7. Second Renewal with S.F. Holden, Inc. (3)
8. Second Renewal with The Spivey Group, Inc. (3)

Recommended by: David J. Phil 9/23/19
County Engineer Date
Approved by: Joe 5/2/19
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$ **	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No  
 Does this item include the use of federal funds? Yes No X

**Budget Account No:**

Fund Dept Unit Object

**Recommended Sources of Funds/Summary of Fiscal Impact:**

\*\* Fiscal impact is indeterminable at this time. These firms are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review: Alicia Koralaunen

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

Lisa Pan 4/22/19  
 OFMB  
 4/24/19  
 dm 4/18

John J. Anagnost 4/30/19  
 Contract Dev. and Control  
 4/30/19 JAO

**B. Approved as to Form and Legal Sufficiency:**

M. Heinen 5/2/2019  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

**This summary is not to be used as a basis for payment.**