

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 7, 2019

Consent       Regular  
 Workshop       Public Hearing

Submitted By: Department of Airports

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to:

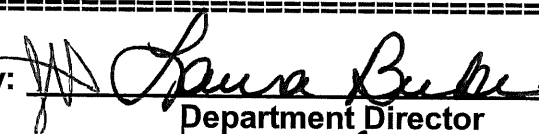
- (A) **Receive and file** an Award Modification (Modification P00009) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement (OTA) HSTS02-16-H-SLR765 with the Transportation Security Administration (TSA) in the amount of \$220,000 for law enforcement services at Palm Beach International Airport (PBI) in support of the passenger screening operations at the security checkpoints in the terminal; and
- (B) **Approve** a Budget Amendment in the Airport's Operating Fund, for the receipt of \$220,000 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$220,000.

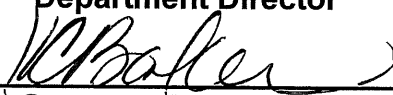
**Summary:** Delegation of authority for execution of the LEO Agreements was approved by the BCC on August 14, 2012 (R-2012-1093). Countywide (AH)

**Background and Justification:** The purpose of this Award Modification (P00009) is to provide for continued funding for the LEO Reimbursement Program at PBI for reimbursement of LEO services/activities from April 1, 2019 through December 31, 2019.

**Attachments:**

- 1. TSA Award Modification No. P00009 dated March 22, 2019
- 2. Budget Amendment

Recommended By:  4-2-19  
Department Director      Date

Approved By:  4/19/19  
County Administrator      Date

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Operating Revenues	_____	_____	_____	_____	_____
External Revenues (Grants)	<u>(\$220,000)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><u>(\$220,000)</u></u>	_____	_____	_____	_____
 # ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
 Does this item include the use of federal funds? Yes X No \_\_\_\_\_

Budget Account No: Fund 4100 Department 120 Unit 1110 Object 3149  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Approval of this item will result in the amendment of the FY 2019 Airport's Operating Budget for the receipt of \$220,000 of funding from the Transportation Security Administration. Also included is an increase to Airport Reserves of \$220,000. This funding is a reimbursement for FY 2019 Expenditures.

C. Departmental Fiscal Review: CM Sumner

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

[Signature]  
 OFMB 4/11/19

[Signature] 4/17/19  
 Contract Dev. and Control  
4/17/19

**B. Legal Sufficiency:**

Anne O'Neil 4-18-19  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

**AWARD MODIFICATION**



<b>1</b>	<b>MODIFICATION NUMBER</b>	<b>2</b>	<b>AWARD NUMBER</b>	<b>3</b>	<b>REQUISITION NUMBER</b>
P00009		HSTS02-16-H-SLR765		2119209SLR551	
<b>4</b>			<b>RECIPIENT</b>		
Name & Address: PBI  Palm Beach County Board of County Commissioners Palm Beach Intl. Airport 1000 James L. Turnage Blvd West Palm Beach, Florida 33406 EIN: 596000785 DUNS: 78470481 Attn: Ms. Laura Beebe Director of Airports Phone: 561-471-7403			<b>5</b>		
			<b>ISSUED BY</b>		
			Name & Address:  Kurt Allen, Contracting Officer Transportation Security Administration, Contracting & Procurement 701 S. 12 <sup>th</sup> Hayes St. Arlington, VA 20598-6025 Email: <a href="mailto:Kurt.Allen@tsa.dhs.gov">Kurt.Allen@tsa.dhs.gov</a> Phone: 571-459-3858		
<b>6</b>					
<b>APPLICATION TITLE</b>					
<p align="center"><b>Transportation Security Administration Law Enforcement Officer Reimbursement Agreement Program</b></p>					
<b>7</b>			<b>AWARD PERIODS</b>		
Total Project Period: 2/1/2016 through 12/31/2019  Funding Period of Performance: 04/01/2019 - 12/31/2019			<b>8</b>		
			<b>FISCAL DATA</b>		
			Appropriation Account String(s):  5OS190A000D2019ADE080GE000031006100616SLR-5903001114020000-4101-TSA DIRECT/DEF. TASK: \$220,000.00  Obligated: \$220,000.00		
<b>9</b>					
<b>DISCRIPTION OF MODIFICATION</b>					
<p>Under the authority of Article XII –Changes and or Modifications, the purpose of this Modification is to provide funding for activities supported by the TSA LEO Reimbursement Program.</p> <p>The purpose of this modification is to fund and extend the period of performance through 31 December 2019 in accordance with the Law Enforcement Officer Reimbursement Program as outlined in the OTA with the Palm Beach International Airport (PBI).</p> <p align="center">Except as modified herein, all other terms and conditions remain unchanged</p> <p align="center"><b>End of Modification P00009</b></p>					
<b>10</b>					
<b>AUTHORIZED SIGNATURES</b>					
<p align="center">NOT REQUIRED</p> <p>_____ Recipient's Signature</p> <p align="center">NOT REQUIRED</p> <p>_____ Typed Name and Title</p>			<p align="center"><i>Kurt Allen</i></p> <p>_____ Contracting Officer Signature</p> <p align="center"><i>03/22/2019</i></p> <p>_____ Date</p> <p align="center">Kurt Allen, Contracting Officer</p> <p>_____ Typed Name and Title</p>		

19- *0627*

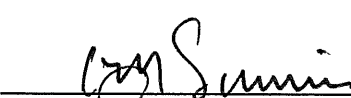
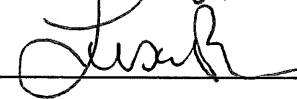
**BUDGET AMENDMENT**  
 BOARD OF COUNTY COMMISSIONERS  
 PALM BEACH COUNTY, FLORIDA

Advantage Document Numbers:  
 BGEX 040219/1208  
 BGRV 04219/458

Fund 4100      Airport Operating Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ADOPTED BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/02/2019	REMAINING BALANCE
<b>Revenues</b>								
120-1110-3149	Federal Grant Other-Transport	0	145,601	220,000	0	365,601		
	<b>Total Receipts and Balances</b>	<u>90,843,729</u>	<u>98,642,870</u>	<u>220,000</u>	<u>0</u>	<u>98,862,870</u>		
<b>Expenditures</b>								
120-9900-9901	Contingency Reserves	11,680,341	19,481,516	220,000	0	19,701,516		19,701,516
	<b>Total Appropriations &amp; Expenditures</b>	<u>90,843,729</u>	<u>98,642,870</u>	<u>220,000</u>	<u>0</u>	<u>98,862,870</u>		

	<b>Signatures</b>	<b>Date</b>	<b>By Board of County Commissioners</b>
<b>OFMB</b>		<u>4/2/19</u>	<b>At Meeting of</b>
<b>INITIATING DEPARTMENT/DIVISION</b>		<u>4/11/19</u>	<u>May 7, 2019</u>
<b>Administration/Budget Department Approval</b>			<b>Deputy Clerk to the Board of County Commissioners</b>
<b>OFMB Department - Posted</b>			