

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: May 7, 2019

Consent Regular
 Workshop Public Hearing

Submitted By: Department of Airports

I. EXECUTIVE BRIEF

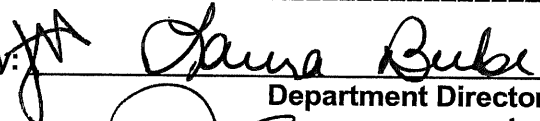
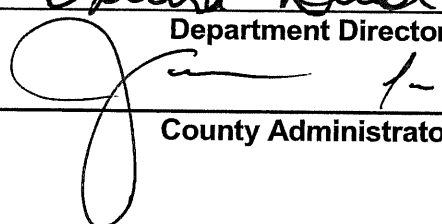
Motion and Title: Staff recommends motion to approve: Amendment No. 5 to the General Consulting Agreement with CH2M Hill, Inc. for Consulting/Professional Services in the amount of \$715,828.32, and to exercise the second one (1) year renewal option for the continued performance of professional planning and design services related to the approved Palm Beach County Airports Capital Improvement Program.

Summary: The Consulting Agreement (R-2016-0700) with CH2M Hill, Inc. for general airport planning and design was approved on June 7, 2016 in the amount of \$1,877,401.43 in order to carry out the approved Capital Improvement Programs for the County's Airports. Amendment No. 1 was approved by the Board on June 20, 2017 (R-2017-0795) increasing the amount of the contract by \$2,308,452.97. Amendment No. 2 was approved by the Board on April 10, 2018 (R-2018-0381) for \$2,065,542.89 and exercising the first one (1) year renewal option, bringing the total contract value to \$6,251,397.29. Amendment No. 3 was approved by the Board on June 19, 2018 (R-2018-0898) for \$633,859.76, bringing the total contract value to \$6,885,257.05. Amendment No. 4 was approved by the Board on December 4, 2018 for \$255,351.01, bringing the total contract value to \$7,140,608.06. Approval of Amendment No. 5 will provide an additional \$715,828.32 to complete the following tasks: Task I Services – North Palm Beach County General Aviation Airport (F45) Air Traffic Control Tower Siting Study and Project Justification; Palm Beach County Park Airport (LNA) Fuel Farm & Wash Rack and West Apron Reconstruction Construction Administration (CA), Quality Assurance (QA) Materials Testing, and Full-Time Construction Engineering Inspection (CEI) Services; LNA West Apron Reconstruction Construction Administration (CA), Quality Assurance (QA) Materials Testing, and Part-Time Construction Engineering Inspection (CEI) Services; LNA Southside Redevelopment Program Phase 1 and 2 Supplemental Construction Administration and Re-Design Services; Palm Beach International Airport (PBI) Parcel I Site Access Roadway and Utilities Supplemental Construction Administration (CA) Services; and Task III Services - Miscellaneous Planning and Engineering Services. Work to be completed under these Task III Services will be issued in accordance with PPM CW-F-050, by way of a separate proposal or task authorization. CH2M Hill, Inc. is an Englewood, Colorado based firm, however, the majority of the work will be completed and/or managed through their West Palm Beach, Florida office in conjunction with Palm Beach County-based sub-consultant firms. A Disadvantaged Business Enterprise (DBE) goal of 15% was set for this agreement. CH2M Hill, Inc. committed to 21% in their proposal. The anticipated DBE participation based upon the approved tasks is approximately 18%, which will increase as the County assigns additional tasks. The current paid to date DBE participation is approximately 12%. The DBE participation for this Amendment is approximately 15.7%. **Countywide (AH)**

Background and Justification: In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires professional planning and design engineering services. This agreement is for 2 years with 2 one (1) year renewal options. This amendment allows for the continuation of services necessary for the development and operation of the County's airport system.

Attachments:

- 1. Amendment No. 5 with CH2M Hill, Inc. – 3 Originals

Recommended By:  Department Director 4-19-19 Date
Approved By:  County Administrator 5-1-19 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$ 715,828	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	(\$286,558)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$ 429,270	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No: Fund 4111 Department 121 Unit A107 Object 6505
 Reporting Category _____ A344 6504
 A364 6504

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funds are available in the above referenced accounts. Grant funding from the FDOT of \$286,558 and Airport Local funding of \$429,270 is available.

C. Departmental Fiscal Review: Chris Sumner

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa R 4/23/19
 OFMB (11) 4/22/19 4/22

Dr. J. Jacobson
 Contract Dev. and Control (4) 30/19

B. Legal Sufficiency:

Anne Delgent 5-1-19
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)