

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: May 7, 2019

Consent Regular
 Workshop Public Hearing

Submitted By: Department of Airports

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: The Professional Services Agreement with RS&H, Inc. for a term of two (2) years, with two one (1) year renewal options in the amount of \$2,004,570.58 for the performance of Airport Facilities and Systems Consulting Services related to the approved Palm Beach County Airports' Capital Improvement Program.

Summary: In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires airport consulting services related to the various facilities and systems at the County's airports. In accordance with Florida Statutes 287.055 and the Federal Aviation Administration's Advisory Circular 150/5100-14 (current edition), RS&H, Inc. was competitively selected to provide these services. The initial agreement of a potential multi-year contract in the amount of \$2,004,570.58 will provide the Department of Airports with the necessary continuing professional services to implement the following services: Level 1 Tasks – Palm Beach International Airport (PBI) Terminal Escalator Replacement; PBI 400Hz & Switchgear Replacement; PBI New Parking Revenue Center; PBI Aircraft Rescue and Fire Fighting (ARFF) Improvements; PBI Federal Inspection Services Facility Improvements; PBI Airline Ticket Counter Replacement; PBI Concourse B Expansion Planning & Programming; North Palm Beach County General Aviation Airport (F45) Hangar Design; Palm Beach County Glades Airport (PHK) Hangar Design; and Level 3 Tasks – Miscellaneous Engineering and Planning Consulting Services. Work to be completed under these Task III Services will be issued per the level of authority contained in PPM CW-F-050, by way of a separate proposal or task authorization. RS&H, Inc. is a Jacksonville, Florida based firm; however, the majority of the work will be managed through their Fort Lauderdale, Florida office in conjunction with several Palm Beach County-based and South Florida-based sub-consultants and firms. A Disadvantaged Business Enterprise (DBE) goal of 18% was set for this agreement. The initial tasks to be awarded under the agreement contain DBE participation of 22.3%. RS&H has committed to 23% DBE participation for this agreement.
Countywide (AH)

Background and Justification: In order to procure professional services for planning, design/ engineering and construction-phase services for the County's airport system, the Department of Airports initiated three (3) separate Requests for Qualifications based on various disciplines –Airport General Consulting (DOA 18-1), Airport Facilities and Systems (DOA 18-2A), and Airport Civil (DOA 18-2B). This agreement, for Airport Facilities & Systems Consulting Services (DOA 18-2A), is the second of three agreements that will be brought before the Board for approval. On September 24, 2018, the Countywide Selection Committee selected RS&H, Inc. to provide these services for the Department of Airports. The results of the referenced Selection Committee Meeting were sent to the BCC on September 27, 2018; the Department of Airports did not receive any requests to review the results and subsequently entered into negotiations with RS&H.

Attachments:

1. Contract with RS&H, Inc. – 3 Originals
2. DBE Goal Information

Recommended By: *J.A. Laura Beebe* 4-19-19
Department Director Date
Approved By: *[Signature]* 5-1-19
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	\$2,004,571	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	\$(663,869)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$1,340,702	_____	_____	_____	_____

ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No: Fund 4111 Department 121 Unit * Object **
 Reporting Category _____

	<u>*A107</u>	<u>**6505</u>
	<u>A183</u>	<u>6211</u>
	<u>A306</u>	<u>6211</u>
	<u>A342</u>	<u>6504</u>
	<u>A346</u>	<u>6211</u>
	<u>A348</u>	<u>6504</u>
	<u>A359</u>	<u>6504</u>
	<u>A362</u>	<u>6504</u>

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding is available in the above referenced accounts; FDOT grant fund of \$663,869 and Airport Local revenue of \$1,340,702.

C. Departmental Fiscal Review: CM Sumner

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa R 4/23/19
 OFMB (2/10) 4/23

Eric S. [Signature]
 Contract Dev. and Control 4/30/19
 4/30/19

B. Legal Sufficiency:

Anne Delgado 5-1-19
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)