

Agenda Item #: 34-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 4, 2019

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A. Standard License Agreement for Use of County-Owned Property for the period of March 5, 2019 through March 19, 2020 with Nancy Hober (North County Senior Center) for art classes;
- B. Standard License Agreement for Use of County-Owned Property for the period of February 1, 2019 through February 28, 2020 with Gloria Raya (Mid County Senior Center) for Yoga, Tai Chi and Chair Yoga classes;
- C. Standard License Agreement for Use of County-Owned Property for the period of February 25, 2019 through February 7, 2020 with AARP, Inc. (Mid and North County Senior Centers) for driver safety classes;
- D. Standard License Agreement for Use of County-Owned Property for the period of March 5, 2019 to March 5, 2020 with TDM Technologies International LLC. (Mid and North County Senior Centers) for mobile device use classes;
- E. Standard License Agreement for Use of County-Owned Property for the period of May 2 through May 5, 2019 with SunFest of Palm Beach County, Inc. (Judicial Center Parking Garage and surface lot, Governmental Center parking garage and 4th Street parking lot) for parking;
- F. Standard License Agreement for Use of County-Owned Property for the period of March 19, 2019 to March 19, 2020 with Elizabeth L. Dennis (North County Senior Center) for bridge classes;
- G. Standard License Agreement for Use of County-Owned Property for the period of April 10 through April 15, 2019 with South Florida Fair and Palm Beach County Expositions, Inc. (Weisman Way Wheel Lot) for parking;
- H. Standard License Agreement for Use of County-Owned Property for the period of June 7 through June 16, 2019 with USNSCC Region 6-5, Inc. (Eagle Academy) for Cadet training;
- I. Standard License Agreement for Use of County-Owned Property for the period of May 17, 2019 through May 17, 2020 with Wanda Serbia (North County Senior Center) for fitness classes; and
- J. Standard License Agreement for Use of County-Owned Property for the period of April 29, 2019 through April 28, 2020 with Eileen B. Sousa (Mid County Senior Center) for Wellness classes.

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. (FDO Admin) Countywide (LDC)

Continued on page 3

Recommended By: MB Annemay Wolf 5/9/19
Department Director **Date**

Approved By: VPBaker 5/21/19
County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	(\$28,700.00)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>(\$28,700.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No X
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No:

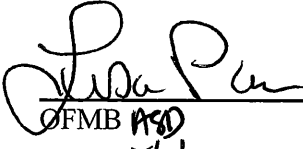
Fund	<u>0001</u>	Dept	<u>410</u>	Unit	<u>5290</u>	Revenue Source	<u>6999</u>	<u>\$1,700.00</u>
Fund	<u>0001</u>	Dept	<u>410</u>	Unit	<u>5250</u>	Revenue Source	<u>6999</u>	<u>\$27,000.00</u>


B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: 

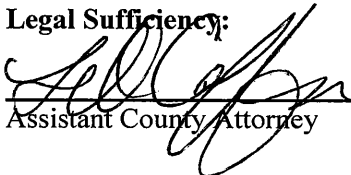
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 5/15/19
 OFMB ASD 5/14
 5/13 5/5/10

 5/16/19
 Contract Development and Control

B. Legal Sufficiency:

 5/17/19
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Background & Justification (Cont'd)

Background & Justification: The delegation of authority which provided authority for the County Administrator or designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

Attachments:

1. Standard License Agreement for Use of County-Owned Property dated February 20, 2019, with Nancy Hober (North County Senior Center) for art classes and;
2. Standard License Agreement for Use of County-Owned Property dated February 20, 2019 with Gloria Raya (Mid County Senior Center) for Yoga, Tai Chi and Chair Yoga classes and;
3. Standard License Agreement for Use of County-Owned Property dated February 20, 2019 with AARP, Inc. (Mid and North County Senior Centers) for driver safety classes and;
4. Standard License Agreement for Use of County-Owned Property dated March 8, 2019 with TDM Technologies International LLC. (Mid and North County Senior Centers) for mobile device use classes and;
5. Standard License Agreement for Use of County-Owned Property dated March 8, 2019 with SunFest of Palm Beach County, Inc. (Judicial Center Parking Garage and surface lot, Governmental Center parking garage and 4th Street parking lot) for parking and;
6. Standard License Agreement for Use of County-Owned Property dated March 12, 2019 with Elizabeth L. Dennis (North County Senior Center) for bridge classes and;
7. Standard License Agreement for Use of County-Owned Property dated April 3, 2019 with South Florida Fair and Palm Beach County Expositions, Inc. (Weisman Way Wheel Lot) for parking and;
8. Standard License Agreement for Use of County-Owned Property dated April 29, 2019 with USNSCC Region 6-5, Inc. (Eagle Academy) for Cadet training.
9. Standard License Agreement for Use of County-Owned Property dated April 30 with Wanda Serbia (North County Senior Center) for fitness classes.
10. Standard License Agreement for Use of County-Owned Property dated April 29 with Eileen B. Sousa (Mid County Senior Center) for Wellness classes.