Contracts are more than 100 pages and may be viewed in Minutes.

Agenda Item #: 3H-8

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	**June 4, 2019**	**[X] Consent**	**[ ] Regular**
		[ ] Ordinance	**[ ] Public Hearing**

Department: **Facilities Development & Operations**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) Annual contract for Low Voltage with 1st Fire & Security, Inc. through September 12, 2019; and

B) Annual contract for Low Voltage with Peerson Audio, Inc. through September 12, 2019.

Summary: On September 13, 2016, the Board initially approved the annual Low Voltage contract for an initial term of two (2) years, with three (3) renewal options each for a period of one (1) year, at the sole option of the County. The two above noted contractors now join the list of eighteen (18) already prequalified contractors for a total of twenty (20). Firms may become pre-qualified and join the bidding pool at any time during the term or at time of renewal. These are indefinite-quantity contracts with a cumulative maximum value of $2,600,000 across all pre-qualified contractors. The work consists of low voltage services related to refurbishment, renewal, renovations and equipment replacement of fire alarms, intrusion alarms, access control, CCTV, etc to County properties. Work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of twenty (20) pre-qualified contractors. Since the beginning of this annual contract, the County awarded $1,089,891 in work orders. This annual contract was presented to the Goal Setting Committee on January 2, 2019 and a SBE Price Preference API was applied to all bids. 1st Fire & Security, Inc. is a non-local business. Peerson Audio, Inc. is an SBE, as well as a Palm Beach County business. SBE actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative SBE participation for all work orders to-date is 47.10% **(Capital Improvements) Countywide (LDC)**

Background and Justification: Eighteen (18) contractors are currently pre-qualified to provide low voltage services associated with repairs, improvements and renovations to County properties and the County has awarded $1,089,891 in work orders. These two (2) contractors have met the established criteria and now join the list of eighteen (18) contractors already pre-qualified for the contract. Firms may become pre-qualified and join the bidding pool at any time during the term or at time of renewal. Projects are bid among the pre-qualified participants. Work is awarded as work orders on a lump-sum, competitively quoted bases among the pool of pre-qualified low voltage contractors.

Attachments:
1. Contract with 1st Fire & Security, Inc.
2. Contract with Peerson Audio, Inc.
3. Annual Contract – Low Voltage 2018: Control Sheet

Recommended By: Anthony Wolf — **Department Director** — 5/7/19 **Date**

Approved By: [signature] — **County Administrator** — 5/20/19 **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs					
External Revenues					
In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes x No ____
Does this items include use of federal funds? Yes ____ No x

Budget Account No: Fund ____ Dept ____ Unit ____ Object ____ Program ____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* Potential maximum fiscal impact is $2,600,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

5/15/19
OFMB HSD 5/14 LH 5/13 5/15/10

5/21/19
Contract Development and Control 5/21/19 TW

B. Legal Sufficiency:

5/20/19
Assistant County Attorney

C. Other Department Review:

_____
Department Director