

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

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Meeting Date: June 4, 2019
Department: Planning, Zoning & Building
Submitted By: Zoning Division
Advisory Board Name: Land Development Regulation Advisory Board

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of one alternate member to the Land Development Regulation Advisory Board (LDRAB), for the term June 4, 2019 to February 8, 2022.


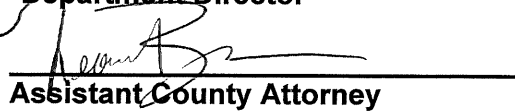
<u>Appoint</u>	<u>Seat #</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Tommy Strowd	17	At-Large	Commissioner Weinroth

SUMMARY: The LDRAB is comprised of 18 members. The term of office for Board members is three years, with a limit of three consecutive three-year terms. Nine of the members shall be appointed by a majority of the Board of County Commissioners (BCC) upon a recommendation by the following organizations: Gold Coast Builders Association, League of Cities, Florida Engineering Society, American Institute of Architects, Environmental Organization, Realtors Association of the Palm Beaches, Florida Surveying and Mapping Society, Associated General Contractors of America and The Palm Beach County Planning Congress. Seven members will be appointed by the BCC; one from each commissioner as a district appointment, with consideration of expertise stated in Article 2. G.3. A.3.b. The BCC shall also appoint two at-large alternate members, by a majority vote of the BCC with consideration of the expertise noted above. The Board consists of 18 members, with 17 seats currently filled and a diversity count of Caucasian: 15 (88%), African-American: 1 (6%), Hispanic-American: 1 (6%). The gender ratio (male: female) is 13:4. Mr. Strowd is a Caucasian male. Staff will continue to address the need to increase diversity on our boards. Unincorporated (LB)

Background and Justification: The LDRAB shall periodically review the provisions to the ULDC that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed; to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and to serve as Land Development Regulation Commission (LDRC) as provided by F.S. § 163.3164(22) and F.S. § 163.3194.

- Attachments:**
1. Boards/Committees Application
 2. Resume of Nominee
 3. Unified Land Development Code, Article 2, Chapter G, Section 3.A

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Recommended By:	 _____ Department Director	<u>5/13/19</u> Date
Legal Sufficiency:	 _____ Assistant County Attorney	<u>5/15/19</u> Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: LDRAB Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
 Term of Appointment: _____ Years. From: _____ To: _____
 Seat Requirement: _____ Seat #: _____
 *Reappointment or New Appointment
 or to complete the term of _____ Due to: resignation other
 Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Strowd Tommy Buford
Last First Middle
 Occupation/Affiliation: Executive Director
 Owner Employee Officer
 Business Name: Lake Worth Drainage District
 Business Address: 13081 S. Military Trail
 City & State: Delray Beach, FL Zip Code: 33484-1105
 Residence Address: 273 Kensington Way
 City & State: Royal Palm Beach, FL Zip Code: 33414
 Home Phone: (561) 722-4551 Business Phone: (661) 819-5561 Ext. _____
 Cell Phone: () " " Fax: (661) 495-9694
 Email Address: tstrowd@lwdl.net
 Mailing Address Preference: Business Residence
 Have you ever been convicted of a felony: Yes _____ No
 If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on April 3 20 19
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Tommy B. Stroud Date: April 3, 2019

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:

Yvonne Wamsley, Senior Secretary (ywamsley@pbcgov.org)
 PZ&B - Zoning Division
 2300 N Jog Road, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 5/15/19

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

TOMMY B. STROWD, JR., P.E.

**273 Kensington Drive
Royal Palm Beach, Florida 33414**

**Home: (772) 342-4536
Business: (561) 722-4551**

E-Mail: tommy.strowd@gmail.com

PERSONAL: Birth Date: February 9, 1954
Married (42 years) - 2 children, 1 grandchild

EDUCATION: **Florida Institute of Technology, Melbourne, Fl.**
Bachelor of Science, Oceanographic Technology, 1976
Associate of Science, Oceanographic Technology, 1974

Curriculum Vitae: Ocean Engineering/Coastal Engineering, Underwater Structures, Fluid Mechanics, Strength of Materials, Thermodynamics, Acoustics, Statics, Differential/Integral Calculus, Differential Equations, Vector Analysis, Surveying, Electronics, Computer Science, Oceanography, Aquatic/Marine Biology, Geology, Technical Writing.

Continuing Education: Professional Engineering Continuing Education, Hurricanes, Sea Level Rise, Florida Building Code, Groundwater Modeling, Pump Station Design, Green Building Technology, Open Channel Hydraulics, Decision Management, Arcview, ARC/INFO Grid, ARC/INFO, Storm Water Management, Survey Marketing, Quality Transformation, Quality Improvement, Wetland Utilization and Management, Highway Noise Abatement, Construction Mathematics, Contract Plans, Atmospheric Sampling, Industrial Stack Sampling,

REGISTRATION: **Professional Engineer:** Civil Engineering,
State of Florida, Reg. No. 33252, 1983
State of Mississippi, Reg. No. 8976, 1983 (inactive)

ORGANIZATIONS: Board Member: Arthur R. Marshall Foundation for the Everglades, 2014 – 2016
Board Member: Palm Beach County Land Reg. Advisory Board, 2015 - 2018
Advisory Committee Member: Florida Earth Foundation 2014- Present
Board Member: Port St. Lucie Planning and Zoning Board, 1991
Board Member: Port St. Lucie Contractors Licensing Board, 1987- 1990
Secretary: Spacecoast Arabian Horse Club, Inc., 1988
Member: American Society of Civil Engineers, 1983 – 2013
Member: Florida Engineering Society, 2005 - 2013
Member: American Water Resources Association, 2005 - 2013
Member: United States Society on Dams, 2007 - 2013

EMPLOYMENT:

**Lake Worth Drainage District
Operations, Maintenance & Right of Way
West Palm Beach, Florida
From 03/13 to Present
Executive Director / District Engineer**

Responsible for implementation of the Lake Worth Drainage District's operations and maintenance and Right-of-Way management programs. Approximately 90 employees monitor and control a complex system of water control structures, pumping stations and canals with associated rights-of-way. The Lake Worth Drainage District covers approximately 200 square miles of east-central Palm Beach County and is supported by an annual non-ad valorem assessment. The District was created in 1915 for the purpose of reclaiming the lands within its boundaries and for the further purpose of providing water control and water supply for settlement and agriculture. A board of five elected Supervisors govern the District. There are approximately 500 miles of drainage canals, 20 major water control structures and numerous minor structures. These water control structures are used to hold water higher than sea level in order to prevent salt water from encroaching and polluting existing fresh water wells. During heavy rainfall these control structures, under authorization from Lake Worth Drainage District personnel, are opened to release water and prevent flooding of property. Serve as the District Engineer and is also responsible for the management, permitting and enforcement related to all District rights-of-way and property interests. Recently completed a \$4 million SCADA – Remote Telemetry Project for the 10 major water control structures within the District. Currently moving forward with the agency's Canal Rehabilitation Project, which is anticipated to be complete in 2021.

**Strowd Engineering, LLC
03/15 to Present
Manger**

Water resources and civil engineering services for a wide range of clients across south Florida. Projects include assessment of wetland mitigation banks in Martin and St. Lucie counties, flood studies associated with south Miami-Dade agriculture and water farming projects on agricultural lands in Hendry County.

**The Carol Group, Inc.
03/13 to Present
Part-Time Employee**

Provide general civil engineering design services on a project-by-project basis. Current projects include regional hydrologic modeling of water storage alternatives associated with Lake Okeechobee, Quality Assurance / Quality Control reviews for the Lainhart / Masten Dams Rehabilitation Project, C-139 Flow Equalization Basin (FEB) and the Mecca FEB Project for South Florida Water Management District.

EMPLOYMENT:

**Lake Worth Drainage District
Operations, Maintenance & Right of Way
West Palm Beach, Florida
From 03/13 to Present
Director / District Engineer**

Responsible for implementation of the Lake Worth Drainage District's operations and maintenance and Right-of-Way management programs. Serve as the District Engineer and is also responsible for the management, permitting and enforcement related to all District rights-of-way and property interests. Recently completed a \$4 million SCADA – Remote Telemetry Project for the 10 major water control structures within the District. Currently moving forward with the agency's Canal Rehabilitation Project, which is anticipated to be complete in 2021.

**South Florida Water Management District
Operations, Maintenance & Construction
West Palm Beach, Florida
From 03/13 to 03/14
Assistant Executive Director**

Responsible for the executive management of water control operations, maintenance, engineering design, construction management, land management and general business practices for the Operations, Maintenance and Construction business group. This position reports directly to the District's Executive Director. With a \$248 million budget, the group is staffed with over 700 full-time employees, who are responsible for all aspects of facilities management for the regional water resource system. Land resources responsibilities involve the real estate acquisition, right-of-way management and conservation land management activities associated with all District land assets, which total approximately 1.5 million acres (including 60,000 acres of Stormwater Treatment Areas). Engineering design and construction management of all new public works, including District led restoration projects such as the proposed \$880 million expansion to the Everglades Agricultural Area STAs. In addition, the engineering and construction group leads the refurbishment of aging existing facilities through a capital refurbishment program, which has a current annual budget of approximately \$50 million. These resources, along with 8 regional field stations combine to support the real-time operations and facility maintenance of over 1662 miles of levees and canals, along with over 200 major water control structures and 70 pump stations to meet operational demands of the 16 county region for flood control, water supply and ecosystem protection. Responsible for all Emergency Management and dam safety issues for the agency. The position coordinates program and project issues with all cooperating agencies, stakeholder groups and the media. Makes frequent public presentations to the District Governing Board, Water Resources Advisory Commission, the Florida Legislature, members of Congress and public entities as needed.

EMPLOYMENT:

**South Florida Water Management District
Operations, Maintenance & Construction
West Palm Beach, Florida
From 06/11 to 03/13
Division Director**

Responsible for the executive management and oversight of the operations, maintenance, engineering design, construction management and general business practices for the Operations, Maintenance and Construction Division. This position reported directly to the District's Executive Director. With a \$193 million budget, the Division was staffed with over 700 full-time employees, and was responsible for all aspects of operations and maintenance for the existing water resource management facilities, the acquisition and management of all District land assets, and for the engineering, design and construction management of all new public works, including refurbishment of aging facilities. (see AED position for additional detail)

**South Florida Water Management District
West Palm Beach, Florida
From 05/11 to 06/11
Interim Executive Director**

Responsible for the executive management and oversight of the largest and oldest of the five regional Water Management Districts in the State of Florida, with an annual budget of \$798 million and staffed with over 1700 full-time employees. Reported to the 9-member Governing Board that was appointed the Governor of the State of Florida. Selected by unanimous vote of the Board to serve as Executive Director for the agency on an interim basis until the position could be permanently filled.

**South Florida Water Management District
Operations & Maintenance Resource Area
West Palm Beach, Florida
From 06/10 to 05/11
Deputy Executive Director**

Responsible for the executive management and oversight of the operations, maintenance and business practices for the Operations & Maintenance Resource Area. With a \$216 million budget, the O&M Resource Area was staffed with 689 full-time employees, and was responsible for the maintenance of levees, canals, water control structures and pump stations to meet operational demands of the 16 county region for flood control, water supply and ecosystem protection. (see AED position description for additional detail)

EMPLOYMENT:

**South Florida Water Management District
Everglades Restoration & Capital Projects Resource Area
West Palm Beach, Florida
From 07/05 to 06/10
Assistant Deputy Executive Director**

Responsible for the executive management and oversight of the general operations and business practices for the organizational resource area tasked with implementing the restoration of the Florida Everglades on behalf of the State of Florida. The organization includes the Research, Planning, Hydrologic and Ecological Systems Modeling, Land Acquisition, Engineering and Construction departments. The Resource Area employs over 400 full-time staff members. The effort is also supported by numerous contractors and consultants whose deliverables and procurement agreements are managed by the Resource Area.

The Fiscal Year 2009 annual budget of the South Florida Water Management District was approximately \$2.97 billion, with the budget of the Everglades Restoration Resource Area being approximately \$2.07 billion. Major water resource projects implemented at that time included the 16,000 acre Phase I Everglades Agricultural Area Reservoir (~\$800 million), the expansion of the 40,000 acre Stormwater Treatment Areas (~\$100 million) and the 1,700 ac C-111 Seepage Management System (~\$70 million). Also served on the executive negotiating team for the \$1.34 billion acquisition of approximately 180,000 acres of agricultural lands located in the Everglades Agricultural Area; the largest land acquisition effort in Florida's history.

Assisted the Executive Director and Deputy Executive Director in the coordination of policy issues with the Governor's Office, the Florida Legislature, USACE headquarters, the Department of Interior and the Department of Justice officials at all levels. Specific issues associated with the federal government included the development and implementation of partnership agreements with the USACE, and coordination of issues associated with design, construction, water quality and endangered and threatened species.

**South Florida Water Management District
Office of Accelerated Projects (Acceler8)
West Palm Beach, Florida
From 02/05 to 07/05
Program Director**

The "Acceler8" program was an ambitious plan initiated by Jeb Bush, the former Governor of the State of Florida, to expedite the engineering design and construction of a critical portion of the \$11 billion state-federal partnership to restore America's Everglades. Eight major water resource facility projects identified by the Comprehensive Everglades Restoration Plan (CERP), totaling approximately \$1.8 billion were included in the Acceler8 program and were funded through District sponsored bonds. Responsibilities include the overall program performance and management of a team of over 60 managers, engineers, environmental scientists, technicians and administrative staff, including finance, contract and engineering management, design, construction management, quality assurance, and project management / control activities.

EMPLOYMENT:

**Greenhorne & O'Mara, Inc.
Water & Environment and General Civil Engineering Groups
West Palm Beach, Florida
From 10/03 to 02/05
Southeast Regional Manager**

Responsible for the overall management of the Southeast Division of the Water & Environment Group, which included 6 offices in Florida, Georgia, and North Carolina. This group consisted of over 25 managers, engineers, GIS/CAD technicians and administrative staff. Major projects included the North Carolina Floodplain Mapping Program for the State of North Carolina, which extensively utilized HEC-RAS and Arc -GIS / Arc-Info to develop the Flood Insurance Rate Maps for the State. Also served as the Senior Project Manager for the planning and engineering design of the Lamb Island Stormwater Treatment Facility in central Okeechobee County, Florida for the South Florida Water Management District utilizing HEC-HMS. Other major projects included the planning and design of the C-43 Reservoir / STA for the SFWMD / Aquacalma, LLP public-private partnership. Also served as the Interim Market Head for the Southeast General Civil Group which included 3 offices in Florida and Georgia. This group consisted of over 10 managers, engineers and technicians. Major projects consisted of Stormwater Master Planning for the City of Tampa, Wastewater transmission expansions for the City of Belle Glade and numerous site development projects for private clients across the region, and management of the C-51 Maintenance Dredging Project. Responsibilities included detailed departmental and individual project reviews. Frequently visited clients and business development contacts throughout the southeast region. Prepared and presented monthly business summaries to executive management of the company.

**South Florida Water Management District
Operations Control, Engineering and Vegetation Management Department
West Palm Beach, Florida
From 11/01 to 10/03
Department Director**

The Operations Control Division was responsible for the administration and management of regional water control operations of the Central and Southern Florida Flood Control Project. This federal and state project was comprised of over 2000 water control structures, 40 stormwater pumping stations and over 1,800 miles of canals and levees. The division maintains 24-hr per day, 365 day per year monitoring and control activities to insure that flood control, water supply and environmental goals of the agency are met over the 16 county service area. The division also served as the unit of first response under the agency's Emergency Management Plan, in the event of emergencies involving District facilities or infrastructure. The staff included a total of 19 Water Resource Engineers, Meteorologists, Computer Analysts, Administrative Staff and Control Technicians. Typical duties included: engineering oversight of regional water resource operations, coordination with Jacksonville District U.S. Army Corps of Engineers regarding operational policies and decisions, preparation of the Division's annual budget, monthly water condition presentations to the District's Governing Board, served as expert witness in legal matters involving water resource operations. Participated in the development and implementation of the WSE Regulation Schedule for Lake Okeechobee.

EMPLOYMENT:

The Maintenance Engineering Division was responsible for the design, coordination, construction management and inspection of all capital maintenance projects for the District. The staff includes a total of 12 civil, structural, electrical and mechanical engineers as well as administrative, GIS and Web specialists. The annual budget for capital maintenance projects managed by the Division is approximately \$15 million. Current budget planning anticipates an annual budget of approximately \$40 million in FY05

The Vegetation Management Division was responsible for the management of the District's aquatic and exotic plant control program with an annual budget of \$10 million, comprised of 8 technical and professional positions. The Division coordinated aquatic and exotic plant eradication efforts with the field staff of the District's eight field stations. The Division also coordinated and supported vegetation management operations with other agencies such as the Florida Department of Environmental Protection, Florida Fish & Wildlife Conservation Commission, etc.

Similar management positions in this previously described capacity included....

**South Florida Water Management District
Operations Control Department
West Palm Beach, Florida
From 11/99 to 11/01
Director**

**South Florida Water Management District
Operations Division
West Palm Beach, Florida
From 7/97 to 11/99
Director**

**South Florida Water Management District
Operations Division
West Palm Beach, Florida
From 7/96 to 4/97
Senior Supervising Engineer**

Supervised the District's Operations Control Center, supporting around the clock real-time control of the U.S. Army Corps of Engineers Central and Southern Florida Flood Control Project. Supervised a coordinated team of 9 computer analysts and operations technicians.

EMPLOYMENT:

**South Florida Water Management District
Lower East Coast Planning Division
West Palm Beach, Florida
From 5/95 to 7/96
Senior Supervising Engineer**

Supervised conceptual engineering layout, design hydrologic modeling and cost estimation for physical facility options identified in the Lower East Coast Regional Water Supply Plan (LECRWSP) and the legislatively mandated Northwest Dade Freshwater Lakes Plan. Served as a Study Manager for the "Comprehensive Restudy of the Central and Southern Flood Control Project for Flood Control and Other Purposes including the Water Preserve Areas", and participated on the Interagency Restudy Coordination Team. Supervised a coordinated team of professional engineers, planners, geographers and computer analysts that participated in the development of the Comprehensive Everglades Restoration Plan. This group included the regional modeling team responsible for the development and application of the South Florida Water Management Model. Made frequent technical presentations to the District Governing Board, the Governor's Commission for a Sustainable South Florida, and the Northwest Dade Lake Belt Committee.

**South Florida Water Management District
Lower East Coast Planning Division
West Palm Beach, Florida
From 4/92 to 5/95
Senior Civil Engineer**

Responsible for conceptual engineering layout, design and cost estimation for physical facility options identified in the Lower East Coast Regional Water Supply Plan (LECRWSP). Participated as one of the principal authors of the LECRWSP Working Document and assisted in the development of the plan. Served as Project Manager for the LECRWSP Backpumping and Conveyance Alternatives contracts which provided various facility options for the LECRWSP modeling effort. Also served as Project Manager for the East Coast Buffer Concept Feasibility Analysis and directed the development of the District's GIS analysis to determine land suitability for the proposed facilities. Made numerous presentations to the District Governing Board and the Governor's Commission for a Sustainable South Florida on the East Coast Buffer Concept the C-51/L-8 and C-18 Basin Analysis and the Everglades Construction Project.

EMPLOYMENT:

G.C.Y., Inc., Civil Engineers & Land Surveyors
Palm City, Florida
From 8/89 to 4/92
Senior Engineer

Responsible for engineering production management, project management, quality control, and business development for engineering and surveying projects in the Palm City and Ft. Pierce offices. Developed scope of services, engineering fee estimates and proposals for contracts pertaining to engineering and surveying services. Served as senior design engineer and engineer-of-record for land development and water management projects. Met and coordinated with regulatory agencies and prospective clients regarding all types of residential, commercial and infrastructure projects. Representative projects included commercial, industrial and residential land developments in the Martin, St. Lucie and Okeechobee County area; water resource and drainage studies; water distribution and wastewater collection and transmission facility design; environmental permitting through the Florida Department of Environmental Protection, U.S. Army Corps of Engineers and the South Florida Water Management District.

Stuart, Florida
From 7/85 to 8/89
Senior Associate, Assistant Regional Manager

Responsible for engineering production management, project management, quality control for the Stuart Regional Office. Supervised all professional and technical staff personnel. Developed scope of services, engineering fee estimates and proposals for contracts for the office. Responsible for project budget tracking and scheduling. Served as senior design engineer and engineer-of-record for all land development and water management projects in the Stuart Regional Office. Developed and implemented quality control measures. Coordinated with regulatory agencies and clients on a regular basis.

The Pickering Firm, Inc.
Greenwood, Mississippi
From 9/81 to 7/85
Project Manager

Responsible for management, planning and design of engineering project assignments. Representative projects included hydraulic/hydrologic basin studies for the Vicksburg District U.S. Army Corps of Engineers; planning, design and administration for E.P.A. wastewater construction grant projects, public housing developments, and privately owned residential and commercial facilities; stormwater management systems; sanitary collection and treatment works; and roadway layout and design. Prepared survey documents such as record plats, plot plans, topographic and boundary surveys, etc. Other experience included cadastral, topographic, boundary and construction surveying. Responsible for inspection and construction management of projects under construction. In charge of computer operations and programming for property ownership mapping and hydraulic/hydrologic projects.

EMPLOYMENT:

**Gee & Jenson Engineers-Architects-Planners, Inc.
West Palm Beach, Florida
From 12/79 to 9/81
Water Resource Engineer**

Work involved planning and design of water management systems in addition to the acquisition of environmental permits for various residential and commercial developments in the state. Representative projects include stormwater improvements for proposed resort hotel additions; Disney World, Orlando Florida; backpumping analysis for the Coral Springs Improvement District in Broward County. Used coastal and riverine hydraulic methods to determine riverine and hurricane generated flood elevations in the coastal counties of Mississippi and Florida for the Federal Emergency Management Agency.

**Florida Department of Environmental Regulation – Engineering Tech, 1978
Florida Department of Transportation – Engineering Tech, 1977
U.S. National Marine Fisheries Service – Biological Aide, 1976**

Section 3 APPOINTED BODIES

A. Land Development Regulation Advisory Board

1. Land Development Regulation Advisory Board

There is hereby established a Land Development Regulation Advisory Board (LDRAB).

2. Powers and Duties

The LDRAB shall have the following powers and duties under the provisions of this Code:

- a. to periodically review the provisions to this Code that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed;
- b. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and
- c. to serve as Land Development Regulation Commission (LDRC) as provided by F.S.§ 163.3164(22) and F.S.§ 163.3194.

3. Board Membership

a. Appointment

- 1) The LDRAB shall be composed of 16 members and two at-large alternate members. **[Ord. 2015-006]**
- 2) Nine of the members shall be appointed by a majority of the BCC upon a recommendation by the organizations listed in Table 2.G.3.A, LDRAB Expertise. **[Ord. 2015-006]**
- 3) Seven members shall be appointed by the BCC. Each PBC Commissioner shall appoint one member with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.
- 4) The BCC shall appoint two at-large alternate members, by a majority vote of the BCC, with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.

b. Qualifications

- 1) The Board shall be composed of members with the expertise recommended for appointment by the corresponding organization as outlined in Table 2.G.3.A, LDRAB Expertise.
- 2) Each BCC appointment shall be with consideration in the following areas of expertise:
 - a) Landscape Architecture.
 - b) Redevelopment Expertise.
 - c) Fiscal Impact Analysis Expertise.
 - d) Land Use/Real Estate Law.
 - e) Natural Sciences.
 - f) Business Development.
- 3) No more than two members of the LDRAB shall represent the same occupation or business. **[Ord. 2010-022]**

Table 2.G.3.A - LDRAB Expertise

Occupations	Organizations
1. Residential Builder	Gold Coast Builders Association
2. Municipal Representative	League of Cities
3. Engineer	Florida Engineering Society
4. Architect	American Institute of Architects
5. Environmentalist	Environmental Organization
6. Realtor	Realtors Association of the Palm Beaches
7. Surveyor	Florida Surveying and Mapping Society.
8. Commercial Builder	Assoc. General Contractors of America
9. AICP Planner	PBC Planning Congress
[Ord. 2010-022] [Ord. 2015-006]	

c. Terms of Office

Members of the LDRAB shall hold office until the first Tuesday after the first Monday in February of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. **[Ord. 2014-001]**

4. Staff

The Zoning Director of PZB shall serve as the Secretary and the professional staff of the LDRAB.

5. Meetings

a. General

General meetings of the LDRAB shall be held as needed to dispense of matters properly before the LDRAB. Special meetings may be called by the Chair or in writing by a majority of the members of the LDRAB. Staff shall provide 24-hour written notice to each LDRAB member before a special meeting is convened.

b. Subcommittees

The LDRAB shall consider recommendations from the Zoning Director and determine by majority vote to create subcommittees with the expertise necessary to make recommendations on specific Code amendments. Subcommittee appointments shall be made at a regular LDRAB meeting. [Ord. 2009-040]

B. Code Enforcement Special Master

1. Creation and Appointment

Code enforcement hearings pursuant to this Code shall be conducted by designated Special Master. Applications for Special Master positions shall be directed to County Administrator pursuant to a notice published in a newspaper of general circulation. The BCC shall select a pool of candidates from the applications filed with County Administrator on the basis of experience and qualifications. County Administrator shall appoint Special Master to conduct hearings from the pool of candidates selected by the BCC as necessary. For a period of two years from the date of termination as holder of office, a former Special Master shall not act as agent or attorney in any proceeding before any decision-making body of PBC on any matter that was the subject of a proceeding which was considered by the former Special Master. [Ord. 2015-006]

2. Qualification

Special Master shall have the following minimum qualifications:

- a. be a graduate of a law school accredited by the American Bar Association;
- b. demonstrate knowledge of administrative laws, land use law, and local government regulation and procedures;
- c. be a current member, in good standing, of the Florida Bar Association;
- d. have such other qualifications that may be established by resolution of the BCC; and
- e. in the event County Administrator does not receive a sufficient number of applications from qualified members of the Florida Bar Association, the BCC may select attorneys who are not members of the Florida Bar Association as candidates for Special Master. Among those attorneys who are not members of the Florida Bar Association, the BCC and County Administrator shall give preference to those attorneys who have prior experience in a judiciary capacity, or as a hearing officer, mediator or special master. No attorney, who has been disciplined by the Florida Bar Association or a bar association of any other jurisdiction, shall be appointed as a Special Master.

3. Rules of Procedure

The BCC shall have the authority prescribe rules of procedure for the conduct of hearings before the Special Master by resolution

4. Term

Special Master shall serve a term of one year from the date of appointment by County Administrator. Special Master may be reappointed at the discretion of County Administrator. There shall be no limit on the number of terms a person may serve as a Special Master.

5. Removal

At any time during the appointment, County Administrator shall have the authority to remove a Special Master with or without cause upon ten days written notice.

6. Vacancy

If any Special Master resigns or is removed prior to expiration of his or her term or County Administrator determines that the Special Master should not be reappointed, County Administrator shall appoint a Special Master from the pool of candidates previously selected by the BCC to fill the vacancy within 30 days.

7. Conflicts of Interest

Special Master shall not be considered outside or special counsel and shall not be subject to PPM# CW-O-52 relating to outside counsel conflicts of interest.

8. **Meetings**
 - a. **Scheduling**
The Code Enforcement Division shall be responsible for scheduling meetings of Special Master. In the case of an alleged violation as set forth in Article 10.B.1, Procedure, a hearing may be called as soon as practical.
 - b. **Operating Procedures**
All cases brought before Special Master shall be presented by either the Code Enforcement Division or an attorney representing the Division.
- C. **Development Review Appeals Board**
 1. **Establishment**
There is hereby established a Development Review Appeals Board (DRAB).
 2. **Powers and Duties**
The DRAB shall have the following powers and duties under the provisions of this Code:
 - a. to hear, consider, and decide appeals, decisions of the Zoning Director on applications for Certificates of Concurrency Reservation and Concurrency Exemption Extension;
 - b. to hear, consider and decide appeals from decisions of the Planning Director on applications for Entitlement Density, and WHP; and [Ord. 2007-013]
 - c. to hear and decide appeals from, decisions of, and conditions imposed by the DRO with regard to action taken on an application for a final development permit.
 3. **Board Membership**
The DRAB shall consist of the Executive Director of PZB, County Engineer, and County Attorney or Deputy County Attorney.
 4. **Officers; Staff**
 - a. **Chair and Vice-Chair**
The Executive Director of PZB shall be the Chair of the DRAB.
 - b. **Staff**
PZB staff shall be the professional staff for the DRAB.
 5. **Meetings**
 - a. **General**
General meetings of the DRAB shall be held as needed to dispose of matters properly before the DRAB. Special meetings may be called by the Chair or in writing by two members of the DRAB. Staff shall provide 24-hour written notice to all DRAB members.
- D. **Environmental Appeals Board**
 1. **Establishment**
There is hereby established an Environmental Appeals Board (EAB).
 2. **Powers and Duties**
The EAB has the following powers and duties:
 - a. to hear appeals from certain requirements, interpretations, or determinations of Article 15, Health Regulations, made by the PBCHD or the Environmental Control Officer.
 3. **Board Membership**
 - a. **Qualifications**
The EAB shall be composed of five members appointed by the Environmental Control Board (ECB). The membership of the EAB shall consist of one professional engineer registered by the State of Florida and nominated by the Palm Beach branch of the American Society of Civil Engineers, one water resource professional employed by SFWMD, one drinking water engineer employed by the FDEP, one member of the Gold Coast Builders Association, and one attorney nominated by the PBC Bar Association. [Ord. 2011-016]
 - b. **Terms of Office**
All EAB members shall serve a term of three years. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]
 4. **Officers**
 - a. **Secretary**
PBC Environmental Control Officer shall provide a staff person to the EAB and that staff member shall be designated as Secretary of the EAB.
 - b. **Staff**
The PBCHD shall be the professional staff of the EAB.
 5. **Meetings**
 - a. **General or Special Meetings**

General meetings of the EAB shall be held no less frequently than once every 60 days. Special meetings may be called by the Chair of the EAB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each EAB member for a special meeting.

E. Environmental Control Hearing Board

1. Establishment

There is hereby established an Environmental Control Hearing Board (ECHB).

2. Powers and Duties

The ECHB has the following powers and duties:

- a. to conduct hearings into the merits of alleged violations to Sections promulgated under Chapter 77-616, Special Act, Laws of Florida, and PBC Ord. 78-5, as amended; and
- b. after due public hearing, to reach a decision setting forth such findings of fact and conclusions of law as are required in view of the issues presented. The decision shall contain an order which may be framed in the manner of a writ of injunction requiring the violator to conform to either or both of the following requirements:
 - 1) to refrain from committing, creating, maintaining, or permitting the violations;
 - 2) to take such affirmative action as the ECHB deems necessary and reasonable under the circumstances to correct such violation;
 - 3) to issue orders imposing civil penalties of up to \$500 dollars for each day of violation;
 - 4) to issue subpoenas to command the appearance of any person before a hearing at a specified time and place to be examined as a witness. Such subpoenas may require such person to produce all books, papers and documents in that person's possession or under that person's control, material to such hearings; and
 - 5) to administer oaths to any or all persons who are to testify before the ECHB.

3. Qualifications

The ECHB shall be composed of five members. The membership of the ECHB shall consist of one attorney recommended by the PBC Bar Association; one medical doctor recommended by the PBC Medical Society; one engineer recommended by the PBC chapter of the Florida Engineering Society; and two citizens at large.

4. Officers

a. Secretary

The Environmental Control Officer shall serve as Secretary of the ECHB.

b. Staff

The PBCHD shall be the professional staff of the ECHB.

5. General or Special Meetings

General meetings of the ECHB shall be held no less frequently than every 45 days. The ECHB may set the date of future meetings during any meeting. Special meetings may be called by the Chair of the ECHB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each ECHB member for a special meeting.

6. Term Limits

Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]

F. Groundwater and Natural Resources Protection Board

1. Establishment

There is hereby established a Groundwater and Natural Resource Protection Board (GNRPB).

2. Powers and Duties

The GNRPB shall have the following powers and duties:

- a. to hold hearings as necessary to enforce Article 14, Environmental Standards. ERM may refer alleged violations of Art. 14 Environmental Standards, and applicable Art. 4.B.10, Excavation Uses, Ord. 2003-020, Petroleum Storage Systems, Ord. 2003-021, Petroleum Contamination Clean-up criteria, Ord. 2004-050, Stormwater Pollution and Prevention, Natural Areas, Ord. 1994-014 and Ord. 1993-003, Water and Irrigation Conservation as amended to the GNRPB, if there has been a failure to correct a violation within the time specified by the Code Inspector, if the violation has been repeated, or is of such a nature that it cannot be corrected; [Ord. 2006-004] [Ord. 2010-022] [Ord. 2017-007]
- b. to adopt rules of procedure for the conduct of hearings;
- c. to issue subpoenas compelling the presence of persons at Board hearings. Subpoenas may be served by the PBC Sheriff's Department, or other authorized persons consistent with Florida Law;
- d. to issue subpoenas compelling the provision of evidence at GNRPB hearings;
- e. to take testimony under oath;

- f. to issue orders having the force of law commanding whatever steps are necessary to achieve compliance with the violation of Article 14, Environmental Standards;
- g. to lien property; and
- h. to assess administrative fines and costs pursuant to Article 14, Environmental Standards.

3. Board Membership

a. Qualifications

The GNRPB shall be composed of seven members appointed by the BCC upon a recommendation by the organization listed in Table 2.G.3.F, GNRPB Membership. The membership of the Board shall consist of a professional engineer registered by the State of Florida, an attorney licensed to practice in Florida, a hydrologist or a hydrogeologist, a citizen possessing expertise and experience in managing a business, a biologist or a chemist, concerned citizen and a member of an environmental organization. **[Ord. 2011-001]**

Table 2.G.3.F - GNRPB Membership

Affiliation	Organizations
Professional Engineer	Palm Beach Chapter Florida Engineering Society
Attorney	Palm Beach County Bar Association
Hydrologist or Hydrogeologist	Florida Association of Professional Geologists Society
Citizen with Business management expertise	At Large
Biologist or Chemist	Florida Association of Environmental Professionals
Environmental Organization	Native Plant Society
Concerned Citizen	At Large
[Ord. 2011-001]	

b. Terms of Office

All members shall serve a term of three years. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. **[Ord. 2014-001]**

4. Secretary and Staff

The Director of ERM shall serve as Secretary of the GNRPB. ERM shall be the professional staff of the GNRPB.

5. Meetings

a. General

General meetings of the GNRPB shall be held no more frequently than once every month. Special meetings may be called by the Chair of the GNRPB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each Board member prior to a special meeting.

G. Hearing Officers

1. Creation and Appointment

The County Administrator may, from a pool selected by the BCC, appoint one or more hearing officers to hear and consider such matters as may be required under any provision of this Code or under any provision of any other Palm Beach County Ordinance as may be determined to be appropriate by the BCC from time to time. Such hearing officers shall be selected pursuant to the procedures and minimum qualifications provided for in Article 2.G.3.B, Code Enforcement Special Master, and shall serve at the pleasure of the BCC for such period as is determined by the Board. Code Enforcement Special Masters may serve ex officio as Hearing Officers as set forth in this Section. **[Ord. 2010-022] [Ord. 2015-006]**

2. Duties

A hearing officer shall have the following duties:

- a. to conduct hearings and issue administrative orders on such matters as may be requested by the BCC;
- b. to issue subpoenas to compel the attendance of witnesses and production of documents, and to administer oaths to witnesses appearing at the hearing; and
- c. to perform such other tasks and duties as the BCC may assign.

H. Historic Resources Review Board

1. Establishment

There is hereby established a Historic Resources Review Board (HRRB).

2. Powers and Duties

The HRRB shall have the following powers and duties under the provisions of this Code:

- a. develop, administer and update an accurate inventory of historic resources in unincorporated PBC and on PBC owned property in municipalities. The inventory shall be used to formulate a map of historic district boundaries and historically significant properties meriting protection to be incorporated into the land use element of the Plan.
- b. pursuant to Article 9.B, Historic Preservation Procedures, nominate and accept nominations for public and private properties for designation and regulate and administer such properties, structures, buildings, sites, districts, etc. so designated as historic sites and/or districts. The Department, in conjunction with the HRRB, shall establish a schedule for nominations for public and private properties for designation;
- c. participate in the National Register program in Florida to the greatest possible extent, as defined by the 1981 and subsequent amendments to the Historic Preservation Act of 1966 and regulations and rules drafted pursuant to those amendments by the National Park Service and the Florida State Bureau of Historic Preservation;
- d. act as a regulatory body to approve, deny or modify Certificates of Appropriateness as specified by Article 9, Archaeological and Historic Preservation;
- e. make recommendations concerning amendments to the Plan, this Code, Building and other development related codes as they relate to the preservation of Historic Resources;
- f. make recommendations regarding historic and archeological resources on property owned by PBC;
- g. pursuant to Article 9.B.4.B, Waiver of the Code Provisions, review and comment to the BCC concerning waiver of Code provisions for properties within historic districts and for properties designated as historic or archaeological sites or listed on the PBC Register of Historic Places;
[Ord. 2012-027]
- h. develop, establish, and administer guidelines concerning contemporaneous architectural styles, colors, building materials and so forth for historic sites and historic districts. Such guidelines will be subject to approval by the BCC;
- i. coordinate with other entities to support increased public awareness of the value of historic preservation;
- j. after PBC qualifies as a Certified Local Government, make recommendations to PBC Commission concerning the use of grants from Federal and State agencies, to augment PBC funding in order to promote the preservation and conservation of archaeological sites of historic significance, historic sites and historic districts;
- k. cooperate and coordinate with property owners, public and private organizations, businesses and other individuals to help ensure the conservation and preservation of archaeological sites, contents within said sites, buildings, structures and districts of historic significance, especially those for which demolition or destruction is proposed;
- l. create and approve the design of standardized historic markers and plaques and issue recognition to designated historic sites and historic districts within PBC;
- m. execute any other needed and appropriate historic resource preservation functions which may be approved by the BCC;
- n. develop and administer a Historic Preservation Manual for PBC to help property owners fulfill the regulations and requirements of this ordinance;
- o. hear, consider and approve, approve with conditions or deny applications for Certificate to Dig;
- p. make recommendations to the BCC regarding proposed amendments to the map of known archeological sites;
- q. initial resources shall be dedicated to those functions which shall qualify PBC as a Certified Local Government;
- r. make every effort to be represented at meetings, conferences and workshops pertaining to the functions of the HRRB scheduled by the State Historic Preservation offices or the Florida Conference of Preservation Boards and Commissions;
- s. seek expertise or proposals of matters requiring evaluation by a professional of a discipline not represented on the HRRB; and
- t. the HRRB's responsibilities shall be complementary to the powers of the State Historic Preservation Office.

3. Board Membership

a. Qualifications

There shall be nine members of the HRRB. Members of the HRRB shall be residents of PBC, Florida and demonstrate an interest in local history. One member with professional experience shall be appointed from each of the following five professional disciplines: history, architecture, archeology, architectural history and historic architecture. Other historic preservation related disciplines, such as Urban Planning, American Studies, American Civilization, Cultural Geography or Cultural Anthropology shall be considered when choosing appointments for these five of the nine members of the HRRB. Each of these five positions shall meet the requirements outlined in the Professional Qualifications Standards of the Florida Certified Local Government Guidelines. In addition to the above five positions, there shall be a sixth person with a demonstrated interest, degree or experience in one of the above professional disciplines who is also a resident of the area of PBC West of Twenty Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee. There are no specific requirements for the other three positions as a prerequisite to appointment but consideration shall be given to the following with a demonstrated interest in history, architecture or related disciplines: business person, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by 1990 PBC Historic Sites Survey as containing 25 or more structures with potential for historic preservation. Persons seeking appointment to the HRRB shall be willing to invest time to assist staff in site evaluations, establishing priorities, public education efforts, survey and planning activities of the Certified Local Government Program and the other responsibilities of the HRRB. Board members shall attend pertinent educational conferences and seminars.

b. Appointment

The members of the HRRB shall be appointed at large by the BCC.

c. Terms of Office

Each appointment shall be made for a term of three years. Any member may be reappointed upon approval of the BCC as provided for herein. **[Ord. 2013-001]**

4. Secretary and Staff

a. Secretary

The Planning Director of the PZB shall serve as Secretary to the HRRB.

b. Staff

The Planning Division shall be the professional staff of the HRRB. The Board shall make every effort to minimize demands on staffing in consideration of budgetary constraints.

5. Meetings

a. General

General meetings of the HRRB shall be held at least quarterly. Special meetings may be called by the Chair of the HRRB, or in writing by a majority of the members of the Board. Staff shall provide 24-hours written notice to each Board member prior to a special meeting.

I. Impact Fee Review Committee

1. Establishment

There is hereby created an Impact Fee Review Committee (IFRC).

2. Powers and Duties

The IFRC shall have the following powers and duties under the provisions of this Code:

- a. submit a Report to the BCC whenever PBC conducts a full review or update of the impact fee system relating to:
 - 1) the implementation of Article 13, IMPACT FEES;
 - 2) actual levels of service for the impact fees exacted in Article 13, Impact Fees;
 - 3) the collection, encumbrance, and expenditure of all impact fees collected pursuant to Article 13, Impact Fees;
 - 4) the validity and assumptions in the technical memoranda used to support the impact fee schedules in Article 13, Impact Fees; and
 - 5) any recommended amendment to Article 13, Impact Fees.
- b. review amendments to Article 13, Impact Fees prior to their consideration by the BCC.
- c. perform such other duties as the BCC deems appropriate.

3. Board Membership

a. Qualifications

The IFRC shall be composed of seven members and three alternate members appointed by the BCC. The membership of the IFRC shall include three representatives from municipalities within

PBC, three representatives from the business community, and one member selected at large. The voting membership of the IFRC shall include three representatives from municipalities within PBC three representatives from the business community, and one member selected at large. The alternate members shall include one representative from each of the three categories above. An alternate member shall be authorized to vote in place of an absent voting member appointed from the same category and shall count toward a quorum.

4. Officers

a. Secretary

The Impact Fee Coordinator shall serve as Secretary of the IFRC.

5. Meetings

a. General or Special Meetings

General meetings of the IFRC shall be held as needed consistent with its powers and duties. Special meetings may be called by the Chair of the IFRC, or in writing by a majority of appointed members of the IFRC. 24-hour written notice shall be given to each IFRC member for a special meeting.

6. Term Limits

Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]

J. Planning Commission

1. Establishment

There is hereby established a Planning Commission (PLC). [Ord. 2008-003]

2. Powers and Duties

The PLC shall have the following powers and duties under the provisions of this Code: [Ord. 2008-003]

- a. to serve as the Local Planning Agency (LPA) per F.S.§163.3174, and to provide recommendations on the preparation of the Plan, or any element or portion thereof, and any text amendments thereto to the BCC;
- b. to initiate, review, hear, consider and make recommendations to the BCC to approve, approve with conditions, or deny applications to amend the Plan, including Site Specific (Future Land Use Map) amendments to the Plan;
- c. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments;
- d. to make additional or amended rules of procedure not inconsistent with this Section to govern the PLC's proceedings; [Ord. 2008-003]
- e. to make studies of the resources, possibilities and needs of PBC and to report its findings and recommendations, with reference thereto, from time to time, to the BCC;
- f. to submit an Annual Report to the BCC summarizing its annual activities; and
- g. to review and make recommendations to the BCC on Transportation Concurrency Management Area (TCMA) and Constrained Road at Lower Levels of Service (CRALLS) or a major thoroughfare on which a lower LOS is set pursuant to Article 12, Traffic Performance Standards.

3. Board Membership

a. BCC Appointed Members

The PLC shall be comprised of 16 members; 15 BCC appointed members and one representative of the School District of PBC. [Ord. 2008-003]

1) Qualifications

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

2) Appointment

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

3) Terms of Office

Members of the PLC shall hold office until the first Tuesday after the first Monday in June of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2008-003] [Ord. 2014-001]

c. Vacancy

When a TPSAB member resigns or is removed, the BCC shall fill the vacancy within 20 working days.

4. Officers

a. Staff

The County Engineer's office shall be the professional staff of the TPSAB.

5. Meetings

a. General or Special Meetings

General meetings of the TPSAB shall be held as needed to dispense of matters properly before the TPSAB. Special meetings may be called by the Chair of the TPSAB, or in writing by three members of the Board. Staff shall provide 24-hour written notice to each TPSAB member for a special meeting.

L. Zoning Commission

1. Establishment

There is hereby established a Zoning Commission (ZC)

2. Powers and Duties

The ZC shall have the following powers and duties under the provisions of this Code.

- a. to initiate, review, hear, consider, and make recommendations to the BCC to approve, approve with conditions, or deny applications to amend the Official Zoning Map; [Ord. 2009-040]
- b. to review, hear, consider, and make recommendations to the BCC to approve, approve with conditions, or deny applications for development orders pursuant to Art. 2.A.1.D.1.b, Zoning Commission; [Ord. 2009-040]
- c. to review, hear, consider, and approve, approve with conditions, or deny applications for development permits for Class B conditional uses and Type II variance applications. [Ord. 2006-036]
- d. to make its special knowledge and expertise available upon request of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal government;
- e. to make studies of the resources, possibilities and needs of PBC and to report its findings and recommendations, with reference thereto, from time to time, to the BCC;
- f. to recommend to the BCC additional or amended rules of procedure not inconsistent with this Section to govern the ZC's proceedings; [Ord. 2006-036]
- g. to consider and render a final decision on appeals of Green Architecture application; [Ord. 2009-040] [Ord. 2011-016]
- h. to hear, consider and decide appeals from decisions of the DRO on applications for Type I Waivers, except URAO. [Ord. 2011-016] [Ord. 2012-027]

3. Commission Membership

a. BCC Appointed Members

The ZC shall be composed of nine members, to be appointed by the BCC. Each member of the BCC shall appoint one member to the ZC. The remaining two members shall be appointed by a majority vote of the BCC. [Ord. 2009-040]

1) Qualifications

- a) Consideration shall be given to applicants who have experience or education in planning, law, architecture, landscape architecture, interior design, land planning, natural resource management, real estate, and related fields. [Ord. 2009-040]
- b) The two members appointed by a majority vote of the BCC shall be architects registered in the State of Florida and shall be nominated by the PBC Chapter of the American Institute of Architects. [Ord. 2009-040]

2) Terms of Office

Members of the ZC shall hold office until the first Tuesday after the first Monday in February of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2009-040] [Ord. 2014-001]

4. Officers; Quorum; and Voting

a. Chair and Vice Chair

No member shall serve as Chair for more than two consecutive terms.

b. Quorums and Voting

A simple majority of a quorum shall be necessary in order to forward a formal recommendation of approval, approval with conditions, denial, or other recommendation to the BCC. A simple majority shall be necessary for the ZC to make a final decision approving an application for a

development permit. In the event the ZC fails to make a final decision due to a tie vote, the petition shall be continued to the next meeting. After a second tie, the proposed motion shall be considered to have failed.

5. Meetings

a. General

General meetings of the ZC shall be held as needed to dispense of matters properly before the ZC. Special meetings may be called by the Chair or in writing by a majority of the members of the ZC. Staff shall provide 24-hour written notice to each ZC member before a special meeting is convened.