



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**


Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>Net Fiscal Impact</b>	<u>0</u>	_____	_____	_____	_____

# ADDITIONAL FTE POSITIONS (Cumulative)      0                      0                      0                      0                      0

Is Item Included In Current Budget?    Yes \_\_\_ No X  
 Does this item include the use of federal funds?    Yes X    No \_\_\_

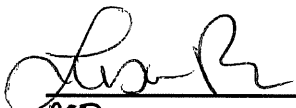
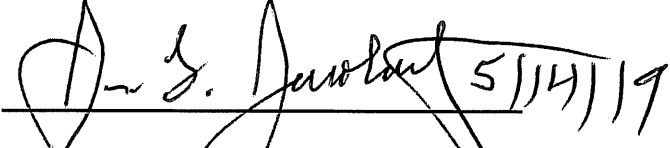
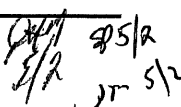
Budget Account Exp No: Fund 1436/1507/1152 Department 662/820/160  
 Unit 5699/7717/2352 Object 8201/9375/9020/9498  
 Rev No: Fund 1436/1152 Department 662/160 Unit 5699/2352  
 RevSc 8249

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Fund: Justice Service Grant Fund (1436) / Criminal Justice Grant Fund (1507)  
 Unit: 5699 Adult Reentry / 7717 JAG State Solicitation 2019 (USDOJ) TBD  
 Grant: 2018-DJ-BX-0606


Departmental Fiscal Review:  4/17/2019

**III. REVIEW COMMENTS**

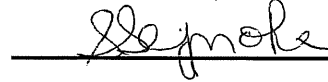

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

 5/13/19       5/14/19  
 ASB      OFMB       5/12      Contract Administration  
 5/10      5/12

**B. Legal Sufficiency:**

 5/15/19  
 Assistant County Attorney

**C. Other Department Review:**

        
 Department Director      Palm Beach County Sheriff

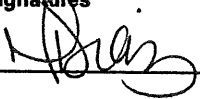
BOARD OF COUNTY COMMISSIONERS  
 PALM BEACH COUNTY, FLORIDA  
 BUDGET Transfer

FUND 1507 - Criminal Justice Grant Fund

BGEX-762-0415190000000001270

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 4/15/2019	REMAINING BALANCE
<u>Expense</u>								
1507-820-7717-9020	Transfer To Sherriff's Grants Fd 1152	0	0	4,429		4,429	0	4,429
1507-820-7717-9375	Transfer To Justice Svc Grants Fd 1436	147,611	147,611		4,429	143,182	0	143,182
				4,429	4,429			

Criminal Justice Commission  
 INITIATING DEPARTMENT/DIVISION  
 Administration/Budget Department Approval  
 OFMB Department - Posted

Signatures \_\_\_\_\_ Date \_\_\_\_\_  
 4/16/19

By Board of County Commissioners  
 At Meeting of \_\_\_\_\_  
 6/4/2019  
 Deputy Clerk to the  
 Board of County Commissioners

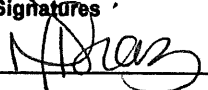
BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

FUND 1436 - Justice Service Grant Fund

BGRV-662-041519\*  
BGEX-662-041519\*

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 4/15/2019	REMAINING BALANCE
<b>Revenue</b>								
1436-662-5699-8249	Tr Fr Criminal Justice Reserve Fund 1507	393,550	553,040		4,429	548,611		
	Total Revenue and Balance	2,040,145	2,268,043	0	4,429	2,263,614		
<b>Expense</b>								
1436-662-5699-8201	Contributions-Non-Govts-Agnc	697,788	819,937		4,429	815,508	653,422	162,086
	Total Appropriation and Expenditures	2,040,145	2,268,043	0	4,429	2,263,614		

**Public Safety/Justice Services**  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures:  Date: 4/16/19

By Board of County Commissioners  
At Meeting of 6/4/2019  
Deputy Clerk to the  
Board of County Commissioners

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19-0693

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

BGRV 050119-477  
BGEX 050119-1318

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>Revenues</b>								
FY18 JAG Grant 160-2354-8249	Tr. Fr. Criminal Justice Fund 1507	0	0	4,429	0	4,429		
<b>TOTAL REVENUES</b>		<b>8,002,075</b>	<b>\$8,705,298</b>	<b>\$4,429</b>	<b>\$0</b>	<b>8,709,727</b>		
<b>Expenditures</b>								
FY18 JAG Grant 160-2354-9498	Transfer to Sheriff's Fund 1902	0	0	4,429	0	4,429		
<b>TOTAL EXPENDITURES</b>		<b>8,002,075</b>	<b>\$8,705,298</b>	<b>\$4,429</b>	<b>\$0</b>	<b>8,709,727</b>		

Palm Beach County Sheriff's Office

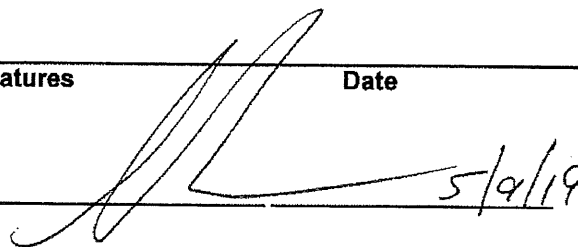
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

 5/9/19

By Board of County Commissioners  
At Meeting of June 4, 2019

Deputy Clerk to the  
Board of County Commissioners

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PROJECT NUMBER 2018-DJ-BX-0606

AWARD DATE

10/01/2018

*SPECIAL CONDITIONS*

57. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2017

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2017), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through a Grant Adjustment Notice, the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds in violation of the recipient's certification (executed by the chief executive of the State or local government) that federal funds will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.

58. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS.

No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA.

Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

59. Three percent set-aside for NIBRS compliance

The recipient must ensure that at least 3 percent of the total amount of this award is dedicated to achieving full compliance with the FBI's National Incident-Based Reporting System (NIBRS), unless the FBI or appropriate State official has certified that the recipient locality is already NIBRS compliant, and evidence of this has been submitted to and approved by BJA. The recipient will be required by BJA to make revisions to budgets that do not clearly indicate what projects will be supported by this 3 percent set-aside, unless evidence of NIBRS compliance has been submitted to and approved by BJA. Recipients serving as fiscal agents for "disparate jurisdictions," (as defined at 34 USC 10156(d)(4)) have to pass this requirement through to in subawards to other localities in the disparate jurisdiction, so that each locality in a disparate jurisdiction group dedicates at least 3 percent of award funds to NIBRS compliance, unless, with respect to each locality in the disparate jurisdiction group, evidence of NIBRS compliance has been submitted to and approved by BJA.

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certification submitted to OJP in support of an application may be the subject of criminal prosecution, and also may result in civil penalties and administrative remedies for false claims or otherwise. Administrative remedies that may be available to OJP with respect to an FY 2018 award include suspension or termination of the award, placement on the DOJ high risk grantee list, disallowance of costs, and suspension or debarment of the recipient.

**National Incident-Based Reporting System (NIBRS) 3 percent set-aside**

In FY 2016, the Federal Bureau of Investigation (FBI) formally announced its intention to sunset the Uniform Crime Reporting (UCR) Program's traditional Summary Reporting System (SRS) and replace it with the UCR Program's National Incident-Based Reporting System (NIBRS). By January 1, 2021, the FBI intends for NIBRS to be the law enforcement crime data reporting standard for the nation.

By statute, JAG Program awards are calculated using summary Part 1 violent crime data from the FBI's UCR Program. See 34 U.S.C. § 10156. Once SRS has been replaced by NIBRS, JAG award amounts will be calculated using NIBRS data. In preparation for the FBI's 2021 NIBRS compliance deadline, beginning in FY 2018, BJA is requiring, through the application of a special condition, that direct JAG award recipients not certified by their state (or, as applicable, the FBI) as NIBRS compliant to dedicate 3 percent of their JAG award toward achieving full compliance with the FBI's NIBRS data submission requirements under the UCR Program. The 3 percent requirement will assist state and local jurisdictions in working toward compliance to ensure they continue to have critical criminal justice funding available through JAG when SRS is replaced by NIBRS in FY 2021.

The requirement for a NIBRS set-aside will be applicable to all jurisdictions in a disparate group, but will not otherwise be applied to subawards. That is, the unit of local government serving as fiscal agent for a disparate group will be required by special condition to require each of the other jurisdictions in the disparate group to set aside 3 percent of FY 2018 JAG funds received by that jurisdiction to be used for NIBRS compliance activities, unless that jurisdiction receives a waiver from the BJA Director, as described below. Units of local government must clearly indicate in their application narratives and budgets what projects will be supported with this 3 percent set-aside.

The following are examples of costs and projects that relate to NIBRS implementation at the state or local level that could be funded under the JAG Program: software, hardware, and labor that directly support or enhance a state or agency's technical capacity for collecting, processing, and analyzing data reported by local law enforcement (LE) agencies and then submitting NIBRS data to the FBI; training personnel responsible for the state's Incident Based Reporting (IBR) program on receiving, processing, analyzing, and validating incident-based data from local LE agencies in their state; training local agencies in how to collect and submit NIBRS data; and technical assistance for LE agency personnel responsible for (1) managing the agency's crime incident data, (2) processing and validating the data, and (3) extracting and submitting IBR data to the state UCR Program, according to the states, and/or directly to the FBI, according to the NIBRS standard.

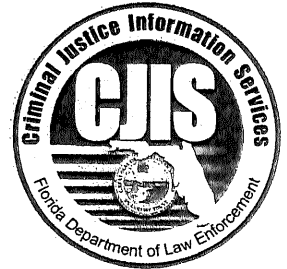
Units of local government that have been certified as NIBRS compliant by their state, or directly by the FBI, may submit a waiver to the BJA Director requesting an exemption from the 3 percent set-aside requirement. The waiver request from an appropriate local official must clearly state that the unit of local government has been certified as NIBRS compliant by their state, or directly by the FBI, and should be submitted with the application, or, as appropriate, through request for a Grant Adjustment Notice after an award is made. In any instance in which a waiver



The Florida Department of Law Enforcement

# Important Update:

## Uniform Crime Reporting Program: Florida Incident Based Reporting System Draft Technical Specifications



Released: April 2019

CJIS Memorandum: 2019-6

### **Executive Summary:**

The Florida Department of Law Enforcement (FDLE) is releasing a draft of the technical specifications for the new Florida Incident Based Reporting System (FIBRS) scheduled for implementation by January 2021.

The Federal Bureau of Investigation's (FBI) Uniform Crime Reporting (UCR) program is sunsetting the Summary Reporting System (SRS) by January 1, 2021. For agencies to continue to participate in the national UCR program, it is necessary for them to transition to incident-based crime reporting. Certain federal grant eligibility is dependent upon an agency's participation in the national UCR program. FDLE will continue to provide the summary crime rate annual report in addition to the incident based crime rate report until 2029 to ensure that incident based reporting does not change the crime rate statistics report.

To accommodate the collection of incident-based data, Florida's UCR Program will implement FIBRS to collect National Incident Based Reporting System (NIBRS) and Florida-specific data. Incident-based reporting collects more data elements than the current UCR summary, both enhancing the amount of statistical data available and improving accuracy. Agencies currently submit separate data sets to FDLE for UCR Summary, Hate Crime, Domestic Violence, Human Trafficking, Cargo Theft, Use-of-Force, and LInX information based on state and national requirements. FIBRS will enable the consolidation of these separate data streams into one submission reducing the burden on state and local agencies.

**Important Information for:**  
State and Local Law Enforcement  
Agencies, Agency Heads,  
Information Technology Personnel,  
UCR Personnel

The draft version of the FIBRS technical specifications outlines necessary elements for local agencies to report compliant data. A FIBRS page (link below) has been added to the UCR CJNet webpage as the host for this documentation.

FDLE requests agencies use the draft information to identify agency readiness to collect FIBRS data and request clarification of elements. FDLE will finalize the National Information Exchange Model (NIEM) Extensible Markup Language (XML) submission standards provided in the IEPD (Information Exchange Package Documentation) based on vendor selection and agency feedback. Examples of work remaining include standardizing schema names and refining conditions for required elements.

After your agency has reviewed the draft technical specifications, please respond to the [survey link](#) by April 30, 2019. The responses to this survey will assist FDLE in identifying potential obstacles or risks for this state-wide transition.

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FIBRS Reporting on CJNet:

- This page has been updated to contain the following links:
- A compressed (zip) file of the draft technical specifications for the FIBRS Information Exchange Package Documentation (IEPD)
- FIBRS IEPD Table of Contents
- Printable copy of FIBRS Readiness Assessment survey questions
- FIBRS Readiness Assessment survey link

Please provide any questions or feedback regarding the IEPD to the FDLE UCR Program at [ucr@fdle.state.fl.us](mailto:ucr@fdle.state.fl.us).