

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: June 18, 2019

Department: Department of Public Safety
Advisory Board: Emergency Medical Services Advisory Council

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to approve: one "At Large" Appointment to the Emergency Medical Services Advisory Council (EMS Council) for the term from June 18, 2019 through September 30, 2020.

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated by</u>
Pamela Tahan	18	PBC Independent Hospital CEO	Self

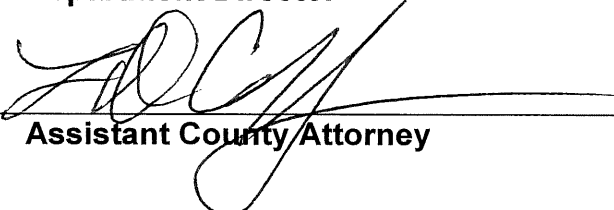
Summary: Per Resolution R2014-0100, the Board of County Commissioners approved a representative make-up of the EMS Council to include 20 members. Thirteen members are representatives of the various components of the EMS system with specific requirements and seven (7) members are Commission District Consumer appointments. The previous occupant of this seat has resigned and letters were sent to the Palm Beach County Independent Hospitals for a new nominee. The one (1) nominee is a Caucasian female who will complete the former member's Council term. With the appointment to this seat, the EMS Council will have 19 seats filled. The EMS Council will have a diversity count as follows: Caucasian: 16 (84%) and African American: 3 (16%). The gender ratio (male: female) will be 11:8. Countywide (LDC)

Background and Justification: The purpose of the EMS Council is to provide recommendations for improving EMS in Palm Beach County.

Attachments:

1. Board/Committee Application with Ethics Acknowledgement & Resume
2. Letter sent to Independent Hospital CEOs
3. List of current members
4. Resolutions R2014-0100 & R2016-1824

Recommended by:  5-21-19
Department Director Date

Legal Sufficiency:  5-21-19
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**.
Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: EMS Advisory Council Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: _____ Years. From: _____ To: 9/30/20

Seat Requirement: Palm Beach County Independent Hospital CEO Seat #: 18

☐ *Reappointment or ☐ New Appointment

or ☒ to complete the term of Robbin Lee Due to: ☒ resignation ☐ other

Completion of term to expire on: 9/30/20

When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Tahan Pam
Last First Middle

Occupation/Affiliation: Chief Executive Officer
Owner ☐ Employee ☐ Officer ☒

Business Name: Wellington Regional Medical Center

Business Address: 10101 Forest Hill Blvd.

City & State Wellington, FL Zip Code: 33414

Residence Address: 3436 Collonade Drive

City & State Wellington, FL Zip Code: 33449

Home Phone: () Business Phone: (561) 798-8501 Ext. _____

Cell Phone: (561) 609-5005 Fax: (561) 798-8569

Email Address: _____

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE ☒

NOT APPLICABLE/
(Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyetethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (In the manner checked below):


☒ X

By watching the training program on the Web, DVD or VHS on 3/11/2019

By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: 

Printed Name: Pamela Tabor

Date: 3/11/19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyetethics.com or contact us via email at ethics@palmbeachcountyetethics.com or (561) 355-1915.

Return this FORM to:
Lynette Schurter, Palm Beach County Emergency Management
20 S. Military Trail, WPB, FL 33415

Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____

Date: _____

PAMELA TAHAN
3436 Collonade Drive
Wellington, FL 33449
(561) 609-5005
pamelakapp@aol.com

PROFESSIONAL EXPERIENCE

Universal Health Services (UHS)	04/15 – Present
Wellington Regional Medical Center	
Wellington, FL (233 beds)	
<i>Chief Executive Officer</i>	<i>03/19 - Present</i>
<i>Chief Operating Officer</i>	<i>04/15- 02/19</i>

Wellington Regional Medical Center is a progressive acute-care medical center that has been serving Palm Beach County since 1986. As a community hospital accredited by The Joint Commission, WRMC prides itself on its continued commitment to remain on the forefront of advanced technologies and expand programs and services to meet the growing needs of the community it serves.

Key Accomplishments:

- Developed new service lines by leading multi-disciplinary teams such as Hepatobiliary Surgery, Cardio-Thoracic Surgery, Comprehensive Breast Program, Comprehensive Lung Program, Maternal-Fetal Surgery, transitioning from a Primary Stroke Program to a Comprehensive Stroke Program and Pediatrics (coming 2019).
- Recruited and worked with key physicians to oversee the development and growth of the Advanced Interventional Service Line that has expanded over 20% year over year.
- Achieved Chest Pain with Primary PCI and Resuscitation Accreditation, Comprehensive Stroke Accreditation, Center of Excellence for Bariatrics, The Joint Commission Orthopedic Hip and Knee Accreditation, Triennial Joint Commission Survey with Zero conditional findings, and Wound Care Center of Distinction.
- Utilized Lean Six Sigma principles for process improvement projects including streamlining to one telemetry system and reducing ED Admit Decision to Room Time from over 240 minutes to less than 120 minutes.
- Led growth of Minimally Invasive Team and reduced surgical patient complications and DVTs.
- Built community relationships by connecting with the Village of Wellington council members and young professionals to obtain support over competitors.
- Facilitated contract negotiations and operational plan to establish an OB Hospitalist program to provide 24 hour coverage. Other contract negotiations include Dialysis, G4S security, and SOC Tele-neurology.
- Managed all construction projects, including a new Neuro-Interventional Suite, Surgical Intensive Care Unit, 2 New Minimally Invasive Operating Rooms, Cardiac Catheterization Laboratory and the renovation of a 27-bed Mother Baby Unit with all private suites.
- Mentored Assistant Administrator who was later promoted to sister hospital (George Washington University).
- Expanded ambulatory services through opening and operating a new urgent care center and developing a free-standing emergency department in Westlake, FL.

Community Health Systems (CHS)

10/11 – 04/15

Wilkes-Barre General Hospital

Wilkes-Barre, PA (412 beds)

Chief Operating Officer

10/11- 04/15

Wilkes-Barre General Hospital is Northeastern Pennsylvania's largest community hospital with revenues over \$350M and a medical staff of more than 400 physicians representing nearly 50 medical and surgical specialties. Recognized for excellence in heart and vascular care, Wilkes-Barre General Hospital is the only regional hospital designated as both a Primary Stroke Center and Certified Chest Pain Center. With an emergency department that treats approximately 60,000 patients a year, the hospital's advanced and wide-ranging specialties include orthopedic surgery, neurosurgery and minimally invasive robotic-assisted procedures.

Key Accomplishments:

- Managed multiple construction projects, including a new Heart and Vascular Institute, Emergency Department, 20-bed Behavioral Health unit, Medical Office Building (over 45,000 square feet), and Outpatient Registration Department.
- Implemented cost-savings initiatives including relocating a cardiac rehabilitation program to the hospital (\$150K), re-negotiated blood contracts for eight local hospitals (\$250K), developed new dialysis agreements (\$200K), and consolidated biomedical services (\$100K).
- Coordinated a “Mammoth” event between eight hospitals, raising thousands of dollars for Susan G Komen and signing up over 700 individuals for a mammography.
- Developed a COO Council for local Commonwealth Health hospitals to share resources and ideas. COO Council has responsibility over Patient Portal Implementation.
- Designed a manager orientation program for new directors and managers.

Health Management Associates (HMA)

07/01 –10/11

Summit Medical Center

Van Buren, AR (103 Beds)

Chief Executive Officer

08/07 – 10/11

Hospital is a full service acute care facility with net revenues of \$33M. Given the hospital had been up for sale for over a year, there were issues with out-migration, quality, an overall lack of focus combined with poor perceptions on behalf of associates and doctors in combination with the fact that the facility had been without executive leadership for several months. At the same time, the company was also concerned about the hospital prospect given its negative EBITDA of \$3.5M.

Key Accomplishments:

- Managed 250 associates to turn a struggling hospital (negative \$3.5M EBITDA) to financial security.
- Established a JV with the physicians for a percent of hospital ownership to further enhance physician interest in the facility and operations.
- Redesigned Emergency Department using LEAN to improve operations and patient flow.
- Reduced operational spending on contracted services, including joint implant savings in a facility with high orthopedic volume, which accounted for \$500,000 annual savings.
- Developed synergies with recent acquisition (Sparks Health System) including Pharmacy, Physician Recruitment, Physician Sales Director, and Business Office.

- Increased surgical volume with addition of bariatric gastric sleeve program and physician relations management.
- Received HMA President's Award during the first quarter of 2008 for strong financial results.

Heart of Florida Regional Medical Center

Haines City, FL (194 Beds)

Chief Operating Officer

11/04-08/07

A JCAHO accredited hospital offering a full spectrum of services supported by over 170 physicians representing various medical specialties. Given the location of the hospital between Orlando and Tampa, 15 miles from Disney World, we constantly had capacity issues and often dealt with managing admitted patients in our ER or other creative areas throughout the hospital with the hospital in a constant state of construction. Responsibilities included all operational duties of the hospital during a period of exponential growth (from 142 to 194 licensed beds).

Key Accomplishments:

- Developed an occupational medicine clinic with decreased workers' compensation claims and costs by approximately 75%.
- Managed \$4.2M Cardiac Catheterization Lab expansion project allowing the hospital to successfully apply for a license to provide non-emergent percutaneous coronary intervention.
- Assigned to oversee all contracts, including physician relations and medical office space.
- Served as Chair of Communications Team allowing associates to voice concerns over information or issues within the hospital.
- Designed a Junior Volunteer Summer Program, allowing students interested in healthcare to promote our hospital.
- Developed a Joint Camp program with in-market orthopedic surgeons to bring patients to our community.
- Led Operations side of Joint Commission preparation team – developed FMEA on construction projects and new orthopedic growth.

Lower Keys Medical Center

Key West, FL (169 beds)

Associate Administrator

10/02-10/04

An acute care facility offering general surgery, ophthalmologic and orthopedic surgery, gynecological surgery, ear, nose and throat surgery, out-patient and ambulatory care, a full-service clinical laboratory, rehabilitative therapy, respiratory services, pharmacy, 24-hour emergency medicine, critical care, pathology, pediatrics, obstetrics and family birthing suites, continuing education classrooms, nutrition services, diagnostic radiology and radiology oncology, psychiatric in or out-patient care, and a chemical dependency program.

Key Accomplishments:

- Managed operational departments including Nutritional Services, Plant Operations, Environmental Services, Physical Therapy, Cardiopulmonary, Construction/Renovation Projects and Physician Recruitment.
- Recruited two Internal Medicine physicians, two Orthopedic Surgeons, a Pediatrician, and an Anesthesiologist.
- Served as Chair of the Environment of Care Committee, where a new EOC program was developed including the organization of new policies and procedures, EOC newsletter and PI overhaul.

- Managed \$7M Surgical Department Renovation Project which comprised of renovating 30-year old surgical suites to meet regulatory agency standards and building codes, including new transfer switches, chiller, boiler, fire alarm system, generator, cooling tower and air handlers.
- Created orientation programs for new managers, physicians, and board members.

Heart of Florida Regional Medical Center

Haines City, FL (75 Beds)

Assistant Administrator

07/01-10/02

Key Accomplishments:

- Designed and implemented JCAHO preparation as the co-chair of the entire facility, which resulted in successfully guiding the leadership team through June 2002 survey.
- Assisted with fiscal year 2003 Budget presentation and Business Plan development.
- Prepared the Budget and was assigned to oversee all equipment purchases for Emergency Department expansion and 2nd and 3rd Floor construction projects, with \$2.2M and \$1.3M budgets, respectively.
- Developed Capital Expenditure Requests for all capital purchases.

EDUCATION & CERTIFICATIONS

Cornell University

Ithaca, NY

Master of Professional Services (MHA) - 05/01

Bachelor of Science – Policy Analysis and Management - 05/00

Lean Six Sigma Yellow Belt – 2/18

COMMUNITY & CIVIC ORGANIZATIONS

Member of ACHE

Woman of Worth Award: Corporate Category Central Palm Beach Chamber of Commerce (2018)

Young Professionals of Wellington – President (2017) & Partnership Chair (2016 & 2017)

March of Dimes (Palm Beach County) – Executive Leadership Board

Central Palm Beach County Chamber of Commerce – Trustee

Temple Beth Torah Congregation – Member & Co-Chair of Annual Gala

Cornell University – Sloan Program in Health Administration – Board

King's College School of Business – MHA Program - Board

Healthy Northeast Pennsylvania Initiative – Board VP

Junior League of Wilkes-Barre – VP Membership



**Department of Public Safety
Division of Emergency Management**

20 South Military Trail
West Palm Beach, FL 33415
(561) 712-6400
FAX: (561) 712-6464
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Mack Bernard, Mayor
Dave Kerner, Vice Mayor

Hal R. Valeche
Gregg K. Weiss

Robert S. Weinroth
Mary Lou Berger
Melissa McKinlay

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

March 1, 2019

Pam Tahan, Interim CEO
Wellington Regional Medical Center
10101 Forest Hill Blvd.
Wellington, FL 33414

RE: Palm Beach County Emergency Medical Services (EMS) Advisory
Council – Independent Hospital Chief Executive Officer (CEO).

Ms. Tahan,

The Independent Hospital CEO seat on the Palm Beach County EMS Advisory Council has become vacant due to the former CEO's resignation as of January 11, 2019. The term for this seat is three (3) years, however, the former CEO resigned before the term end date of September 30, 2020.

The CEO who takes this seat will finish out the current term until September 30, 2020, at that time they will need to submit paperwork for re-election for the next three (3) year term of October 1, 2020 to September 30, 2023.

A letter is being sent to each of the six (6) Independent Hospital CEO's and they will each have the opportunity to decide if they want to be considered for nomination.

Please contact me at 561-712-6696 or email lschurter@pbegov.org as to whether you wish to be considered for appointment and to request the paperwork needed for your nomination. A resume is required.

The requirements for the Independent Hospital CEO seat are as follows:

- ❖ Palm Beach County Independent Hospital CEO
- ❖ Palm Beach County resident
- ❖ Must possess a favorable reputation within Palm Beach County for experience and expertise in the profession of Hospital CEO
- ❖ Able to attend EMS Advisory Council meetings (6 meetings per year) held at the Emergency Operations Center, 20 S. Military Trail, WPB
- ❖ Able to serve a three (3) year term

The Board of County Commissioners ultimately makes the final determination for all EMS Advisory Council seats. All nominations must be submitted to me no later than March 29, 2019

Respectfully,

Lynette Schurter, EMS Specialist
Division of Emergency Management

PALM BEACH COUNTY
EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL MEMBER INFORMATION

SEAT#	NAME	TITLE/POSITION	REQUIREMENT	APPT DATE	EXP DATE
1	John Treanor	EMS Division Chief Boca Raton	Fire Chiefs Assoc	10/1/2016	9/30/2019
2	Collette Cattafi	Assoc. Director of Emergency Svc	ER Nurse's Forum	11/20/2018	9/30/2021
3	Brooke Liddle	Asst. Operations Manager	Private Ambulance	5/1/2018	9/30/2021
4	Dr. Belma Andric	Medical Director/Physician	PBC Health District	5/2/2017	9/30/2020
5	Brian Fuller	Asst. Chief Greenacres	EMS Provider	12/5/2017	9/30/2020
6	Open Seat		Economic Council		
7	Dr. Richard Paley	ER Physican St. Mary's Medical	ER Physician	12/5/2017	9/30/2020
8	Jamie Smith	EMS Program Director - PBSC	EMS Educator	5/3/2016	9/30/2019
9	William Quinn	Dir Southeast FL Funerals	Consumer Dist 1	10/1/2018	9/30/2021
10	Ruth Berman	Retired	Consumer Dist 2	2/5/2019	9/30/2022
11	Dr. Craig Kushnir	Physician	Consumer Dist 3	1/23/2018	9/30/2020
12	Dr. Ronald Giddens	Optometrist	Consumer Dist 4	11/21/2017	9/30/2020
13	Lance Berkowitz	Retired	Consumer Dist 5	11/21/2017	9/30/2020
14	Mary Evans	Public Relations Coord - Belle Gld	Consumer Dist 6	1/23/2018	9/30/2020
15	Latosha Clemons	Deputy Chief Boynton Beach	Consumer Dist 7	3/14/2017	9/30/2019
16	Dr. Ken Scheppke	Medical Director/Physician	PBC EMS Medical Dir	10/1/2016	9/30/2019
17	Drew Reyburn	Firefighter/Paramedic	Professional FF/Pmd	8/14/2018	9/30/2019
18	Pamela Tahan	CEO Wellington Regional	Independent Hosp. CEO	Pending	9/30/2020
19	Gina Melby	CEO JFK Medical Center	HCA Hospital CEO	12/5/2017	9/30/2020
20	Gabrielle Finlay-Hazle	CEO St. Mary's Medical Center	Tenet Hospital CEO	12/5/2017	9/30/2020

RESOLUTION NO. 201 4 - 0100

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION R73-162; AMENDED BY RESOLUTIONS R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93- 448 R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; ESTABLISHING AND UPDATING THE UNIFORM POLICIES AND PROCEDURES FOR PALM BEACH COUNTY ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS; PROVIDING FOR CREATION OF THE PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

WHEREAS it is desirable to repeal Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; and reestablish up-to-date policies into one all encompassing document which includes specific procedures to ensure compliance with the Board of County Commissioners directives; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established the Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council") on March 27, 1973; and

WHEREAS, on February 5, 2013, the Board of County Commissioners ("Board") adopted Resolution 2013-0193, establishing uniform policies and procedures for Palm Beach County advisory boards, committees and commissions; and

WHEREAS, there is a need to bring Resolution R73-162, as amended into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R2013-0193, as may be amended; and

WHEREAS, repealing and replacing Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216, pertaining to the

Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council"), will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Repeal and Replacement of Prior Resolutions. Resolutions R73-162, R73-341, R75-814, R77-1093, R77-1133, R85-1073, R89 1086, R90-549, R93-448, R93-876, R94-154, R99-1396, R2009-0248, and R2012-0216 are repealed and replaced in their entirety.

Section 2. Creation of the Palm Beach County Emergency Medical Services Advisory Council. There is hereby re-established the Palm Beach County Emergency Medical Services Advisory Council, an Advisory Board, to be known as the "EMS Advisory Council" herein referred to as the "Advisory Council."

Section 3. Advisory Board Membership. The Advisory Council shall be composed of twenty (20) members, seven (7) of whom shall be termed "District" members, thirteen (13) of whom shall be termed "At-Large" members. All members must be residents of Palm Beach County at the time of appointment and while serving on the Advisory Council and shall have such qualifications for office as are hereinafter enumerated. At-Large members shall be appointed by the Board, as a whole, from nominations provided by individual agencies that the members are associated with as well as the County Commissioners. At-Large members shall also possess qualifications for office as hereinafter enumerated. All District members shall serve at the pleasure of the District Commissioner appointing them and may be removed without cause. Similarly, all At-Large members shall serve at the pleasure of the Board and may be removed without cause.

Section 4. Qualifications of Members. Each person nominated for and appointed to the Advisory Council shall possess a favorable reputation within Palm Beach County for experience and expertise in at least one of the following professions or fields:

1. Fire Chief's Association of PBC-FL Inc.,

2. ER Nurse's Forum
3. Private Ambulance Provider, nominated by County Private Ambulance Services Providers.
4. PBC Health Care District - Trauma District
5. PBC Medical Society Inc.- Physician, Emergency Room experience
6. Economic Council of PBC Inc., not to include a hospital representative
7. Emergency Room Physician, open to all County Hospitals
8. EMS Educator from County EMS Training Facilities
9. Palm Beach County Medical Directors
10. Palm Beach County Council of Firefighters
11. Hospital CEO, to be selected by each Independent Hospital Representative and nominated by the BCC.
12. Hospital CEO, to be selected by HCA Hospitals Administrators
13. Hospital CEO, to be selected by TENET Hospitals Administrators
14. Seven (7) "District" members who receive direct services from the EMS Community.

Section 5. Term of Office. Terms of office for Advisory Council members shall be three (3) years. Terms shall begin on October 1st and end on September 30th. Existing member's terms shall end on September 30th of the year in which their term expires. Beginning on or after March 1, 2013, no member shall be appointed or reappointed to the Advisory Council for more than three (3) consecutive three (3) year terms.

Section 6. Removal for lack of Attendance. Members of boards shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as failure to attend a meeting. Members removed

pursuant to this paragraph shall not continue to serve on the board and such removal shall create a vacancy, unless otherwise provided by statute or other binding rule.

Section 7. Vacancies. Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.

Section 8. Conduct of Meeting. A quorum must be present for the conduct of all Advisory Council meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

Section 9. Officers. Officers of the Advisory Council shall consist of a Chair and a Vice Chair who shall be elected by a majority vote of the membership and shall serve for terms of one (1) year. No officer shall serve for more than two (2) consecutive terms and any officer may be removed before the expiration of his term by a two-thirds (2/3) vote of the Advisory Council. The Chair shall preside over the meetings and the Vice Chair shall preside in the absence of the Chair.

Section 10. Meetings. The Advisory Council may meet in regular session once every two (2) months, with the annual meeting for the selection of officers to be in the month of May, or as required, at times and places set by the Advisory Council or as determined by the Chair. Regular meetings shall be set by the Advisory Council at least one (1) calendar month in advance of each meeting. Special meetings of the Advisory Council may be held at the call of the Chair or the Director of Public Safety, provided, however, that forty-eight (48) hours advance notice is given to both the members of the Advisory Council and the public in accordance with Florida Statutes, so that reasonable public notice is provided for all meetings, with same being open to the public at all times.

Section 11. Duties and Responsibilities. It shall be the duty of the Advisory Council to review and make recommendations to the Board or the Director of the Department of Public Safety. Such review and recommendations shall be performed

in a timely manner. Moreover, the Advisory Council may review and make recommendations to the Board on any and all emergency medical services matters coming within the authority and purview of the Board.

Section 12. Staff Cooperation and Support. The staff of the County, including but not limited to, the County Administrator or his designee, the County Attorney or his designee, and the Director of Public Safety, are hereby charged with the responsibility to furnish to the Advisory Council; such records, documents, plans, reports and financial data on emergency services matters which, in the opinion of the Advisory Council, may fulfill the duties required of it hereunder. Secretarial and recording support for the Advisory Council shall be made available by the Department of Public Safety.

Section 13. Appointment of Advisors. The Advisory Council is authorized to seek and secure advice from those who might be of assistance to the Advisory Council; provided, however, that such advice must be obtained without compensation to the advisor.

Section 14. Travel Expenses, Reimbursement and Approval Authority. Members of the Advisory Council shall serve without compensation but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Advisory Council member responsibilities provided sufficient funds have been budgeted and are available as set forth in PPM CW-0-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for pre-authorized Council member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with Countywide Policy and Procedures memoranda (PPM) CW-F-009.

Section 15. Maximum Number of Boards. The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one time shall be three (3), except that no individual may serve on more than one (1) board, including if doing so would violate Article II, Section 5 (a) of the Florida Constitution which prohibits dual office holding.

Section 16. Qualification as a Candidate. Advisory Council members shall not be prohibited from qualifying as a candidate for elected office.

Section 17. Sunshine Law and State Code of Ethics. The Advisory Council shall comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Council meetings shall be provided. All meetings of the Advisory Council shall be open to the public at all times and minutes shall be taken at each meeting.

Section 18. Palm Beach County Code of Ethics. Advisory Council members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

Section 19. Annual Narrative Report. The Advisory Council, and each board listed in PPM CW-O-60, may be amended from time to time and shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060. An Annual Narrative Report does not have to be submitted if the board is required to submit a report at least quarterly through ordinance, law, or some other legal document.

Section 20. Compliance with Uniform Policy for Advisory Boards and Commissions. This Resolution and the Advisory Council are expressly subject to all uniform policies for advisory boards and commissions as established by the Board pursuant to Resolution 2013-0193, as may be amended. In the event of any conflicts

between this Resolution and any amendments hereto, and the aforesaid Resolution 2013-0193, as may be amended, the latter shall prevail over the former.

Section 21. Effective Date. The provisions of this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Abrams, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Priscilla A. Taylor, Mayor	-	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Stephen A. Abrams	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 14th day of January 2014.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By: [Signature]
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney

RESOLUTION NO. R 2016- 1824

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION 2014-0100: ESTABLISHING A SEAT ON THE CHANGING A SEAT ON THE EMS ADVISORY COUNCIL FROM PALM BEACH COUNTY MEDICAL SOCIETY, INC. TO PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES PROVIDERS ASSOCIATION.

WHEREAS, the Emergency Medical Services (EMS) Advisory Council was created in 1973 by the Board of County Commissioners to provide recommendations for improving emergency medical services in Palm Beach County; and

WHEREAS, over the years the EMS Advisory Council membership has been modified and today exists as a twenty (20) member body; and

WHEREAS, the EMS Advisory Council recommends that "At Large" Seat #5 Palm Beach County Medical Society, Inc be changed to Palm Beach County Emergency Medical Services Providers Association.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

1. The Membership Section of R-2014-0100 is amended to read:

MEMBERSHIP

- | | | |
|---|---|--|
| 1 | - | Fire Chief's Association of PBC-FL Inc. |
| 1 | - | Emergency Room Nurses Forum |
| 1 | - | Private Ambulance Provider |
| 1 | - | PBC Health Care District - Trauma District |
| 1 | - | PBC Emergency Medical Services Providers ✓ |
| 1 | - | Economic Council of PBC Inc. |
| 1 | - | Emergency Room Physician |
| 1 | - | EMS Educator |
| 7 | - | Consumers – District |
| 1 | - | PBC EMS Medical Directors Association |
| 1 | - | Palm Beach County Council of Firefighters/Paramedics |
| 3 | - | Hospital CEO |

2. All Appointments are "at large" with the exception of the seven (7) District "consumer" positions. The seven (7) District consumer appointments are defined as individuals who have received or may potentially receive the services from an Emergency Medical Services Provider and who are not associated with an Emergency Medical Services Provider and who do not receive any form of compensation or remuneration from an Emergency Medical Services Provider or agency associated with or a part of an Emergency Medical Services Provider.

3. Terms of Office for Advisory Council members shall be three (3) years. Terms shall begin on October 1st and end on September 30th. No member shall be appointed or reappointed to the Advisory Council for more than three (3) consecutive three (3) year terms. All members serve at the pleasure of the Commission and may be removed by the Commission at any time and without cause.

4. All members must be residents of Palm Beach County at the time of appointment and while serving on the Council. Ex-officio or alternatives may be appointed to the Council by the Commission.

The foregoing resolution was offered by Commissioner ^{McKinlay} ~~Kerner~~ who moved its adoption. The motion was seconded by Commissioner _____ and upon being put a vote. The vote was as follows:

District 1:	Hal Valeche	<u>Aye</u>
District 2:	Paulette Burdick	<u>Aye</u>
District 3:	Dave Kerner	<u>Aye</u>
District 4:	Steven L. Abrams	<u>Aye</u>
District 5:	Mary lou Berger	<u>Aye</u>
District 6:	Melissa McKinlay	<u>Aye</u>
District 7:	Mack Bernard	<u>Aye</u>

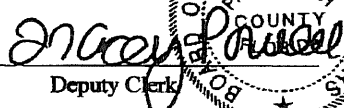
The Mayor thereupon declared the resolution duly passed and adopted this 6th day of Dec 2016.

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Sharon R. Bock, Clerk & County Attorney

By 
County Attorney

By 
Deputy Clerk

