

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: July 2, 2019       Consent       Regular  
     Ordinance       Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Human and Veteran Services

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to:

**A) ratify** the signature of the Mayor on the Department of Children and Families (DCF) 2019 Homeless Challenge and Temporary Assistance for Needy Families (TANF) Grant application, for the period July 1, 2019, through June 30, 2022, for a contract amount not to exceed \$370,000, for homeless prevention assistance to families;

**B) delegate** signature authority to the County Administrator, or designee, to sign any additional amendments or required contract forms for the DCF Challenge and TANF Homeless Grant; and

**C) delegate** signature authority to the County Administrator, or designee, to sign subcontracts, any additional amendments, or required contract forms with the Catholic Charities of the Diocese of Palm Beach, Inc. (Catholic Charities) for an amount to be determined by the grantor.

**Summary:** In 2013, the Florida Legislature created the Homeless Prevention Grant program to provide emergency financial assistance to families facing the loss of their housing due to a financial crisis. The 2019 Homeless Challenge and TANF Grant, which is also referred to as the Unified Homeless Grant, will provide funding for the coordination of services related to homeless prevention for at-risk families. DCF will allocate funds based on the applicants' score and upon receipt of the grant award, the County will subcontract with Catholic Charities, for an amount to be determined by the grantor. Catholic Charities will provide homeless prevention services through case management, financial assistance with rent/mortgage and utility payments. These services will assist at-risk families from becoming homeless and remain stably housed. During FY 2016-2018, financial assistance was provided to 307 households, which remain stably housed, by assisting with rent, mortgage and utility payments. The Division of Human and Veterans Services (DHVS) received a FY 2019-2022 DCF Unified Homeless Grant Contract to provide homeless prevention services. The grant will provide financial assistance to homeless and at-risk homeless households to assist with their rent/mortgage and utilities. Households will receive monthly case management to avoid homelessness and maintain stable housing. This will serve approximately 72 households annually with financial assistance to pay their rent/mortgage and/or utilities that is past due. All funds must be expended no later than June 30<sup>th</sup> of each state fiscal year. In-kind match funds will be provided annually by Catholic Charities in an amount to be determined by the grantor. The emergency signature process was utilized because there was insufficient time to submit this agreement through the regular agenda process. The budget will be aligned upon receipt of grant award. **No County funds are required.** (Division of Human and Veteran Services) Countywide (HH)

**Background and Justification:** In January 2006, DHVS began serving as the Lead Entity for the Palm Beach County Homeless Continuum of Care (CoC). The CoC is the planning and evaluation body for the homeless service delivery system in Palm Beach County and is a requirement of the Housing and Urban Development Agency (HUD). The State Department of Children and Families Office on Homelessness works in conjunction with HUD to provide funding opportunities to assist persons who are homeless or are at risk of homelessness.

**Attachment:** 2019 DCF Homeless Challenge and TANF Grant application Walkthrough Memo

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Recommended By: *Jane E. [Signature]*      6/17/19  
    Department Director      Date

Approved By: *Nancy J. Bolton*      6/24/19  
    Assistant County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**


Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	\$30,833	\$123,333	\$123,333	\$92,501	
External Revenue	(\$30,833)	(\$123,333)	(\$123,333)	(\$92,501)	
Program Income					
In-Kind Match					
<b>NET FISCAL IMPACT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget: Yes X No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes x No \_\_\_\_\_

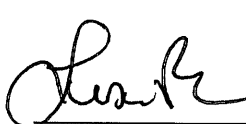
Budget Account No.:  
 Fund 0001 Dept. 148 Unit 1351 Obj. 3401 Program Code Var. Program Period GY20

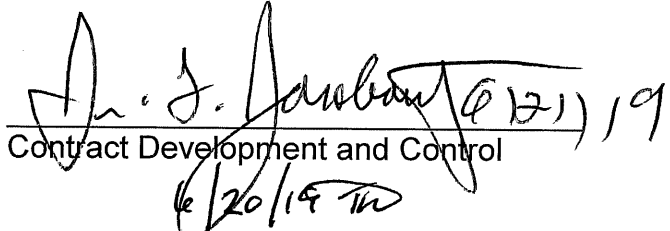
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Funding source is DCF. Catholic Charities of the Diocese of Palm Beach, Inc. will provide in-kind match of \$124,000 annually for three year grant period. No County funds are required.

**C. Departmental Fiscal Review:**   
 Julie Dowe, Director, Financial & Support Svcs.

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 6/19/19  
 OFMB <sup>EB</sup> 6/19

 (6/21/19)  
 Contract Development and Control  
 6/20/19 TW

**B. Legal Sufficiency:**

 6-21-19  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

**This summary is not to be used as a basis for payment.**