

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:


Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes ___ No X
 Does this item include the use of federal funds? Yes ___ No X


Budget Account No.:
 Fund ___ Dept ___ Unit ___ Object ___ Program Code ___


**B. Recommended Sources of Funds/Summary of Fiscal Impact:
 No County funds are required.**

C. Departmental Fiscal Review: 
 Julie Dowe, Director, Financial & Support Svcs.

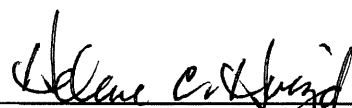
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 6/11/19
 OFMB EB 6/11/19

 6/21/19
 Contract Development and Control

B. Legal Sufficiency:

 6-25-19
 Assistant County Attorney

C. Other Department Review:

 Department Director

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY
AND
CAREERSOURCE PALM BEACH COUNTY, INC.
FOR THE DELIVERY OF SERVICES TO FARMWORKERS
UNDER TITLE I, SECTION 167 OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT**

The following Memorandum of Understanding ("MOU") sets forth the terms of agreement for cooperation and consultation between the Board of County Commissioners of Palm Beach County ("the County") and CareerSource Palm Beach County, Inc. ("CareerSource") with regard to the workforce program services delivered by CareerSource staff in the one-stop system established within Workforce Development Area 21 as part of CareerSource's employment and career development programs.

I. Applicable Workforce Programs

This MOU covers the delivery of the following program services:

- Workforce activities authorized under Title I of the Workforce Innovation and Opportunity Act including counseling, training, and placement.
- Provision of Labor Market Information
- Other workforce program services that may be directly provided by the Program.

II. Governing Law

The Workforce Innovation and Opportunity Act shall be the law that governs the County and CareerSource relative to the delivery of programs services under this MOU. CareerSource and County shall also comply with all applicable federal and state laws and rules that govern Workforce Innovation and Opportunity Act workforce program services.

It is the purpose of this MOU to establish an organizational framework to integrate the delivery of workforce program services into the one-stop delivery system provided by County and CareerSource. This MOU satisfies the requirements contained in the Workforce Innovation and Opportunity Act for a National Farm Worker Jobs Program Memorandum of Understanding for the delivery of services within the local one-stop delivery system. This MOU defines the partnership between the County and CareerSource to provide workforce services in a coordinated, seamless, and customer friendly manner within the locally established one-stop delivery system.

III. Duration of MOU

This MOU shall commence on August 1st, 2019 and shall remain in full force and effect until the July 31, 2021 or until the MOU is cancelled by either party in accordance with the terms set forth herein. The parties agree to review this MOU no less than once every three year period to ensure appropriate funding and delivery of services.

IV. Statement of Work

CareerSource shall retain fiscal responsibility and accountability for the administration of the funds allocated to it under the Workforce Innovation and Opportunity Act, Title I, Section 167 and any other applicable federal and state laws for the workforce program services directly delivered by their programs. It is understood by the parties to this MOU that each should be able to fulfill its responsibilities under the MOU in accordance with the provisions of law and regulation that govern their respective activities. Nothing in this MOU is intended to negate or otherwise render ineffective any such provision or mandated operating procedure.

County and CareerSource agree to share resources in supporting those services common to each of the programs administered by each party. CareerSource will support the County in providing the following services.

1. Direct services including, computerized job bank, career center resources, access to fax machines, telephones for filing a Reemployment Assistance claim and photocopy machine.
2. Access to a CareerSource Career Consultant, on an as needed basis, to assist with job searching, career assessment or training.
3. Referral to the County Farmworker Program.

V. Program Records

Both parties agree to share confidential customer and program information within the limits established by federal and state laws and regulations governing confidentiality. Both parties also agree to provide access and share any forms that may be used in the delivery of workforce services in the local one-step system.


VI. Modification or Cancellation of MOU

The MOU may be modified at any time in writing by mutual consent of the parties. Either party upon written notification of the change to the other party can effect simple and minor changes. Unless requested by the other party, these changes do not require a formal modification of this MOU. The MOU may be cancelled by either party upon twenty-four (24) hours written notice except where the cancellation is for cause due to a material breach of any of the provisions of the MOU in which case it may be cancelled upon delivery of written notice to the other party.


IN WITNESS THEREOF, the parties here to have caused this MOU to be executed by their duly authorized representative respective on the latest day and year noted below.

APPROVED BY: CareerSource
CareerSource Palm Beach County, Inc.

APPROVED BY: County
Board of County Commissioners of Palm Beach County

BY: 
Signature CareerSource President/CEO, Steve Craig

BY: _____
Signature Mayor Mack Bernard
For the Board of County Commissioners
of Palm Beach County


Witness

Witness

1-31-19
Date

Date

Client#: 1096395

CAREEPAL

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER USI Insurance Services, LLC 360 Columbia Drive, Suite 105 West Palm Beach, FL 33409 561 693-0500	CONTACT NAME: Nola Black PHONE (A/C, No, Ext): - E-MAIL ADDRESS: nola.black@usi.com	FAX (A/C, No): 855-420-6662
	INSURER(S) AFFORDING COVERAGE	
INSURED Careersource Palm Beach County, Inc. 3400 Belvedere Road West Palm Beach, FL 33406	INSURER A: Philadelphia Indemnity Insurance Co.	NAIC # 18058
	INSURER B: Continental Casualty Company	20443
	INSURER C: Owners Insurance Company	32700
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		PHPK1921207	12/30/2018	12/30/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		4871432900	02/14/2019	02/14/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		4031235395	12/30/2018	12/30/2019	EACH OCCURRENCE \$7,000,000 AGGREGATE \$7,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Palm Beach County Board of County Commissioners, A political subdivision of the State of Florida, it's officers, employees, and agents are named as an additional insured with respect to general liability policy see form PIGLDHS attached. Coverage is provided on a primary basis. A waiver of subrogation applies for general liability. A 30 day notice of cancellation applies except for 10 days applies for non-payment of premium.

CERTIFICATE HOLDER Palm Beach County Board of County Commissioners 301 N. Olive Avenue West Palm Beach, FL 33401	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Summary of Certificates

This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient.

Tuesday, October 09, 2018

- Simple View
- Certificate Images
- Documents

Insured: CareerSource Palm Beach County, Inc. **Insured ID:** 065DOSS02FY17

Status: Compliant

ITS Account Number: PLC2708

Project(s): Palm Beach County - Community Services - (Active)

Insurance Policy	Required	Provided	Override
<u>General Liability</u>			
Expiration: 12/30/2018			
General Aggregate:	\$500,000	\$2,000,000	
Products - Completed Operations Aggregate:	\$500,000	\$2,000,000	
Personal And Advertising Injury:	\$500,000	\$1,000,000	
Each Occurrence:	\$500,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<u>Automobile Liability</u>	All Owned Autos	not provided	X
Expiration: 2/14/2019	Hired Autos	Hired Autos	
	Non-Owned Autos	Non-Owned Autos	
Combined Single Limit:	\$500,000	\$1,000,000	
<u>Workers Compensation/Employers Liability</u>	WC Stat. Limits	WC Stat. Limits	
Expiration: 10/1/2019			
Each Accident:	\$0	\$1,000,000	
Disease - Policy Limit:	\$0	\$1,000,000	
Disease - Each Employee:	\$0	\$1,000,000	

Notifications (Show All)

The following letters were issued:

Sep 21 2018 - Renewal Letter

Do you have an updated Certificate? Click the button below to submit a Certificate.