

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

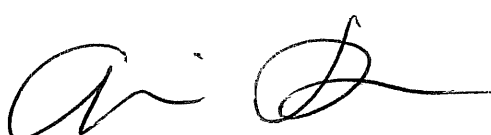
Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

No. ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes _____ No X
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No.:
 Fund _____ Dept _____ Unit _____ Object _____ Program Code _____ Program Period _____

**B. Recommended Sources of Funds/Summary of Fiscal Impact:
 No Fiscal Impact**

C. Departmental Fiscal Review: 
 Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 OFMB  Contract Development and Control
 6/20/19

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

MEMORANDUM OF UNDERSTANDING BETWEEN
NURSE ASSISTANT TRAINING SCHOOL, INC.,
D/B/A/: ACADEMY FOR NURSING AND HEALTH OCCUPATIONS
AND PALM BEACH COUNTY

This Memorandum of Understanding (MOU or Memorandum) is made as of the _____ day of _____, 2019, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and the Nurse Assistant Training School, Inc., D/B/A/: Academy for Nursing and Health Occupations, a not for profit corporation authorized to do business in the State of Florida, hereinafter referred to as THE SCHOOL, whose Federal I.D. is 59-2757346.

ARTICLE 1 - SERVICES

The COUNTY'S representative/liasion during the performance of this Memorandum shall be Faith R. Manfra, telephone no. (561) 355-4753.

The SCHOOL'S representative/liasion during the performance of this Memorandum shall be Renee Werner, telephone no. (561) 683-1400, ext. 107.

In consideration of the mutual promises contained herein, both THE SCHOOL and the COUNTY agree to the following:

The purpose of this Memorandum is to delineate the roles and responsibilities of both parties relating to providing an educational experience for THE SCHOOL'S Students in the specified field of work.

The purpose of an educational experience is for the COUNTY's Community Services Department to provide students with hands-on, real-world experience in a work setting. Ideally, an educational experience will enable students to: (a) integrate and use their knowledge and skills from the classroom, (b) discover where further competence is needed, (c) take steps to gain competence under educational supervision, and (d) become better acquainted with the types of work settings in which competence can be applied.

ARTICLE 2 - THE SCHOOL WILL

- A. Request assignment of Students approximately thirty (30) days prior to the beginning date of each period of fieldwork placement. The COUNTY reserves the right to determine the number of students accepted each semester for fieldwork placement, and will notify THE SCHOOL of the maximum number of allowable students no later than 60 days prior to the start of the relevant semester.
- B. Provide the COUNTY with the following required information in writing prior to the assignment of each student:

- Student name
- Dates Student will be at COUNTY
- Educational experience expectations
- Hours per week
- Name of faculty and contact information of instructor serving as advisor to the Student

- C. Designate a faculty member to serve as advisor to the Students for the duration of the Students' field placement.
- D. Provide adequate time for Student and Faculty orientation to the COUNTY.
- E. Provide the COUNTY access to THE SCHOOL's Field Education Manual.
- F. Require that Students assigned to COUNTY wear, when applicable, regulation uniforms, shoes, and an identification badge identifying the name of THE SCHOOL.
- G. Instruct Students to adhere to the policies and regulations of the COUNTY while assigned to the Community Services Department.
- H. Keep the COUNTY informed of the level of preparation each Student has received outside the COUNTY.
- I. Limit the number of Students receiving assignments at the COUNTY as applicable to School policy, State Regulation or COUNTY requirements.
- J. At its sole expense, agree to maintain in full force and effect at all times during the life of the MOU, insurance coverages and limits (including endorsements), as described herein. THE SCHOOL shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverage. The requirements contained herein, as well as COUNTY'S review or acceptance of insurance maintained by THE SCHOOL are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by THE SCHOOL under the Memorandum.
- K. INSURANCE - THE SCHOOL shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Memorandum, insurance coverages and limits (including endorsements), as described herein. THE SCHOOL shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as COUNTY'S review or acceptance of insurance maintained by THE SCHOOL are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by THE SCHOOL under the MOU.

Commercial General Liability THE SCHOOL shall maintain Commercial General Liability at a limit of liability not less than **\$500,000** Each Occurrence. Coverage shall not contain any endorsement excluding Memorandum Liability or Cross Liability unless granted in writing by County's Risk Management Department. THE SCHOOL shall provide this coverage on a primary basis.

Business Automobile Liability THE SCHOOL shall maintain Business Automobile Liability at a limit of liability not less than **\$500,000** Each Accident for all owned, non-owned and hired automobiles. In the event THE SCHOOL does not own any automobiles, the Business Auto Liability requirement shall be amended allowing THE SCHOOL to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto coverage form. THE SCHOOL shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employers Liability THE SCHOOL shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statute Chapter 440. THE SCHOOL shall provide this coverage on a primary basis.

Professional Liability THE SCHOOL shall maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than **\$1,000,000** Each Claim. When a self-insured retention (SIR) or deductible exceeds **\$10,000**, COUNTY reserves the right, but not the obligation, to review and request a copy of THE SCHOOL'S most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, THE SCHOOL shall maintain a Retroactive Date prior to or equal to the effective date of this Memorandum. The Certificate of Insurance providing evidence of the purchase of this coverage shall clearly indicate whether coverage is provided on an "occurrence" or "claims - made" form. If coverage is provided on a "claims - made" form the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event triggering the right to purchase a Supplement Extended Reporting Period (SERP) during the life of this Memorandum, THE SCHOOL shall purchase a SERP with a minimum reporting period not less than 3 years. THE SCHOOL shall provide this coverage on a primary basis.

Additional Insured THE SCHOOL shall endorse the COUNTY as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." THE SCHOOL shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation THE SCHOOL hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement to the policy, then THE SCHOOL shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of rights of Recovery Against Others, or its equivalent. The Waiver of Subrogation requirement shall not apply to any policy, which specifically prohibits such an endorsement, or which voids coverage should THE SCHOOL enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance Prior to execution of this Memorandum, THE SCHOOL shall deliver to the COUNTY'S representative as identified in Article 26, a Certificate(s) of Insurance evidencing that all types and amounts of insurance coverages required by this Memorandum have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. The certificate of insurance shall be issued to:

Palm Beach COUNTY
c/o: Community Services Department
810 Datura Street
West Palm Beach, FL 33401

Umbrella or Excess Liability If necessary, THE SCHOOL may satisfy the minimum limits

required above for Commercial General Liability, Business Auto Liability, and Employer's Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for either Commercial General Liability, Business Auto Liability, or Employer's Liability. The COUNTY shall be specifically endorsed as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance notes the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Right to Review COUNTY, by and through its Risk Management Department, in cooperation with the MOU/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Memorandum. COUNTY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

- L. INDEMNIFICATION - THE SCHOOL shall protect, defend, reimburse, indemnify and hold COUNTY, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of their performance of the terms of this Memorandum or due to the acts or omissions of THE SCHOOL.
- M. ACCESS AND AUDITS - THE SCHOOL shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least four (4) years after completion or termination of this Memorandum. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at THE SCHOOL place of business.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of THE SCHOOL, its officers, agents, employees, and lobbyists in order to ensure compliance with MOU requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second-degree misdemeanor.

- N. The COUNTY is committed to assuring equal opportunity in the award of MOU and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, THE SCHOOL warrants and represents that throughout the term of the Memorandum, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Memorandum.

ARTICLE 3 - THE COUNTY WILL

- A. Inform students of the Community Services Department policies, standards, rules and regulations and provide an Orientation.
- B. Retain responsibility for the care of clients. The Student(s) will not replace COUNTY staff, nor give service to clients apart from activities that are performed as part of their educational value. The COUNTY will be responsible for the supervision of students while they are on-site at the COUNTY facility.
- C. Not charge THE SCHOOL for use of the COUNTY, its staff or patient experience.
- D. Not give any financial remuneration to the Student(s). THE SCHOOL further understands that the COUNTY'S performance hereunder is contingent upon annual appropriations for overall staffing of the Community Services Department. Give input to the Designated Instructor about quality of Student performance.
- E. Schedule or otherwise advise the Student on obtaining a mandatory criminal background check in accordance with County policy, as well as obtain a COUNTY ID Badge prior to commencing the start date at the field placement location.

ARTICLE 4 - THE SCHOOL AND COUNTY WILL

- A. Establish the number of students who shall have an educational experience at the COUNTY at any one time and any additional requirements for Students participating in the educational experience.
- B. Mutually develop acceptable schedules and work assignments and not interfere with the primary mission of the COUNTY.
- C. Conduct an annual review of programs and policies to ensure the continued mutual benefit for the COUNTY and THE SCHOOL as it relates to the learning opportunities available to students.
- D. Both parties to the Memorandum reserve the right to withhold placement of Students during the planned period of field placement depending upon changes within THE SCHOOL or COUNTY, which would appear to present inadequate learning opportunities.
- E. The COUNTY reserves the right to refuse or discontinue the availability of its facilities and services to any Student or faculty member who does not meet the professional or other requirements, qualifications, policies and standards, or the regulations of the COUNTY or any appropriate authority controlling and directing the COUNTY (hereinafter "Governing Authority"). In such instances the COUNTY will contact THE SCHOOL faculty advisor in order to determine if a mutually agreeable resolution can be promptly achieved; however, if: (i) the violation involves a breach of any of COUNTY'S established policies or standards and/or any Governing Authority's rules or regulations, or (ii) if the parties are unable to find a mutually agreeable resolution regarding a student or faculty member whose presence is deemed by the COUNTY to be detrimental to the interests of the COUNTY or who does not otherwise meet the COUNTY'S professional requirements or standards as

indicated above, then COUNTY nevertheless reserves the right, in its sole discretion, to require THE SCHOOL to immediately withdraw any such student or faculty member without further delay.

- F. This Memorandum is not assignable, but is binding on the corporate successors or affiliates of the parties. It is understood and agreed that the parties to this Memorandum may revise or modify this Memorandum by written amendment when both parties agree to such amendment.
- G. It is understood that while assigned to the COUNTY, Students will not be considered employees of the COUNTY and will not be covered by any social security, workers' compensation or malpractice insurance policy of the COUNTY.
- H. The invalidity or unenforceability of any provision of this Memorandum will not affect the validity or enforceability of any other provision. This Memorandum contains the entire understanding between the parties and supersedes all prior and contemporaneous Memorandums and understanding, express or implied, oral or written. This Memorandum may be modified or altered only by written Memorandum between the parties
- I. Both parties agree to abide by data security and privacy/confidentiality standards outlined in the Health Insurance Portability and Accountability Act (HIPAA), only where applicable.
- J. This Memorandum contains all of the terms and conditions agreed upon by the parties. There are no provisions, terms, conditions, or obligations other than those contained herein, and the Memorandum shall supersede all previous communications, representations, or Memorandums, either verbal or written between the parties. If any term or provision of the Memorandum is found to be illegal or unenforceable, the remainder of the Memorandum shall remain in full force and in effect and such term or provision shall be stricken. This Memorandum is to be governed by the laws of the State of Florida. In the event of litigation, venue will lie in a court of competent jurisdiction in Palm Beach County, Florida.
- K. SCHEDULE - This Memorandum shall be in effect for a period of three (3) years, commencing on June 4, 2019, and expiring no later than June 3, 2022, notwithstanding the date the MOU is executed by the Board of Commissioners for the County. All students accepted into the learning experience pursuant to this agreement will be in a manner that allows full completion of their individual learning plan prior to the expiration of this agreement. If this agreement is terminated by either party, Students will be permitted to conclude the rotation for the period of training they are participating in when the termination occurs. The term of this Memorandum may only be modified by mutual written consent of the parties, signed by the duly authorized representative of each of the parties. This Memorandum supersedes any and all Memorandums for clinical education between THE SCHOOL and the COUNTY.
- L. This Memorandum may be terminated by either party upon thirty-(30) days written notice without cause. After receipt of a Termination Notice, except as otherwise directed, in writing, both parties shall:

Stop work on the date and to the extent specified.

Terminate and settle all orders relating to the performance of the terminated work.
Transfer all work in process, completed work, and other materials related to the terminated work.
Continue and complete all parts of the work that have not been terminated.

ARTICLE 5 - CONFLICT OF INTEREST

THE SCHOOL represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes, and the Palm Beach County Code of Ethics.

THE SCHOOL further represents that no person having any such conflict of interest shall be employed for said performance of services.

THE SCHOOL shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other circumstance, which may influence or appear to influence THE SCHOOL'S judgement or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that THE SCHOOL may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by THE SCHOOL. The COUNTY agrees to notify THE SCHOOL of its opinion by certified mail within thirty (30) days of receipt of notification by THE SCHOOL. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by THE SCHOOL, the COUNTY shall so state in the notification and THE SCHOOL shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by THE SCHOOL under the terms of this Memorandum.

ARTICLE 6 - AUTHORITY TO PRACTICE

THE SCHOOL hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

ARTICLE 7 - NOTICE

All notices required in this Memorandum shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Palm Beach County, Community Services Department
810 Datura Street, Suite 300
West Palm Beach, FL 33401
(561) 355-4750

With copy to:

Palm Beach County Attorney's Office
301 North Olive Ave.
West Palm Beach, Florida 33401

If sent to THE SCHOOL, notices shall be addressed to:

Nurse Assistant Training School, Inc.,
D/B/A/: Academy for Nursing and Health Occupations
5154 Okeechobee Blvd. #201
West Palm Beach, FL 33417
(561) 683-1400

ARTICLE 8 - CRIMINAL HISTORY RECORDS CHECK

THE SCHOOL, THE SCHOOL'S employees, subcontractors of THE SCHOOL and employees of subcontractors shall comply with Palm Beach County Code, Section 2-371 - 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), for unescorted access to critical facilities ("Critical Facilities") or criminal justice information facilities ("CJI Facilities") as identified in Resolution R-2003-1274, as amended. THE SCHOOL is solely responsible for the financial, schedule, and/or staffing implications of this Ordinance. Further, THE SCHOOL acknowledges that its Memorandum price includes any and all direct or indirect costs associated with compliance with this Ordinance, except for the applicable FDLE/FBI fees that shall be paid by the COUNTY.

This Memorandum may include sites and/or buildings, which have been designated as either "critical facilities" or "criminal justice information facilities" pursuant to the Ordinance and Resolution R2003-1274, as amended. COUNTY staff representing the COUNTY department will contact THE SCHOOL(S) and provide specific instructions for meeting the requirements of this Ordinance.

Individuals passing the background check will be issued a badge. THE SCHOOL shall make every effort to collect the badges of its employees and its subcontractors' employees upon conclusion of the Memorandum and return them to the COUNTY. If THE SCHOOL or its subcontractor(s) terminates an employee who has been issued a badge, THE SCHOOL must notify the COUNTY within two (2) hours. At the time of termination, THE SCHOOL shall retrieve the badge and shall return it to the COUNTY in a timely manner.

The COUNTY reserves the right to suspend THE SCHOOL if THE SCHOOL 1) does not comply with the requirements of County Code Section 2-371 - 2-377, as amended; 2) does not contact the COUNTY regarding a terminated THE SCHOOL employee or subcontractor employee within the stated time; or 3) fails to make a good faith effort in attempting to comply with the badge retrieval policy.

ARTICLE 9 - PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if THE SCHOOL: (i) provides a service; and (ii) acts on behalf of the County as provided under Section 119.011(2) F.S., THE SCHOOL shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time THE SCHOOL is specifically required to:

- A. Keep and maintain public records required by the County to perform services as provided under this Memorandum.
- B. Upon request from the County's Custodian of Public Records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. THE SCHOOL further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the MOU term and following completion of the Memorandum, if THE SCHOOL does not transfer the records to the public agency.
- D. Upon completion of the Memorandum THE SCHOOL shall transfer, at no cost to the County, all public records in possession of THE SCHOOL unless notified by County's representative/liaison, on behalf of the County's Custodian of Public Records, to keep and maintain public records required by the County to perform the service. If THE SCHOOL transfers all public records to the County upon completion of the Memorandum, THE SCHOOL shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If THE SCHOOL keeps and maintains public records upon completion of the Memorandum, THE SCHOOL shall meet all applicable requirements for retaining public records. All records stored electronically by THE SCHOOL must be provided to County, upon request of the County's Custodian of Public Records, in a format that is compatible with the information technology systems of County, at no cost to County. Failure of THE SCHOOL to comply with the requirements of this article shall be a material breach of this Memorandum. County shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. THE SCHOOL acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

Remainder of page intentionally left blank.

IF THE SCHOOL HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SCHOOL DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS MEMORANDUM, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT RECORDSREQUEST@PBCGOV.ORG OR BY TELEPHONE AT 561-355-6680.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Memorandum on behalf of the COUNTY and THE SCHOOL has hereunto set its hand the day and year above written.

ATTEST:
SHARON R. BOCK
CLERK AND COMPROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:

By: _____
Deputy Clerk

By: _____
Mack Bernard, Mayor

WITNESS:

THE SCHOOL:

[Signature]
Signature

Academy For Nursing + Health Occupations
Company Name

HUGO MONTENEGRO
Name (type or print)

[Signature]
Signature

Anderson Phibe
Signature

Lois M. Backenheimer
Typed Name

Anderson Phibe
Name (type or print)

Executive Director/President
Title

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

(corp. seal)

By _____
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By [Signature]
Department Director



NURSE-6

OP ID: SA

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
04/03/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc 1661 Worthington Rd, Suite 175 West Palm Beach, FL 33409 Mike Vega, CRIS	561-686-2266		CONTACT NAME: Mike Vega, CRIS
			PHONE (A/C, No, Ext): 561-686-2266 FAX (A/C, No): 561-686-2313
			E-MAIL ADDRESS: mvega@bb-wpb.com
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Philadelphia Indemnity Ins Co	NAIC # 18058
		INSURER B: Technology Ins Co, Inc	42376
		INSURER C: RSUI Indemnity Co	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED **Nurse Assistant Training School, Inc, d/b/a Academy for Nursing and Health Occupations (Sch)**
5154 Okeechobee Blvd #201
West Palm Beach, FL 33417

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		PHPK1965338	04/01/2019	04/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK1965338	04/01/2019	04/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP \$ 10,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A			TWC3783661	04/01/2019	04/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Educator Legal Lia			PHPK1965338	04/01/2019	04/01/2020	3,000,000 1,000,000
C	Directors/Officers			PP680990	04/01/2019	04/01/2020	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and agents, are named Additional insured with respects to General Liability as required by written contract.

CERTIFICATE HOLDER PALMBE1 Palm Beach County Board of County Commissioners 301 N. Olive Avenue West Palm Beach, FL 33401	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Dy?eat</i>
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