

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: July 2, 2019
Department: Planning, Zoning, and Building
Submitted By: Planning Division
Advisory Board: Planning Commission

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to approve: Appointment of one (1) of the following individuals to the Planning Commission for the term July 2, 2019 to June 7, 2022.

<u>Appoint</u>	<u>Seat #</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Reinaldo Diaz	8	At-Large	Commissioner Weiss
OR			
Alan Goodman	8	At-Large	Commissioner Weinroth
OR			
Eric Royal	8	At-Large	Commissioner McKinlay

Summary: The Planning Commission was created by Ordinance 2008-003 which replaced the Land Use Advisory Board established by Resolution No. R-90-1987. The Unified Land Development Code (ULDC) Article 2.G.3.J. provides for the membership of the Planning Commission (PLC) to have 16 members, consisting of 15 members appointed by the Board of County Commissioners (BCC) and 1 non-voting representative of the School District. Each District Commissioner appoints 2 members and 1 member is appointed at-large by a majority vote of the BCC. This at-large position is to fill an existing vacancy. A memorandum for an at-large nomination was sent to the BCC on May 1, 2019. No other nominations were received. The term of office of each member is for three years. The board has 15 voting members with 13 seats currently filled and a diversity count of Caucasian: 8 (61%), African-American: 3 (23%), Hispanic-American: 1 (8%), Native American: 1 (8%). The gender ratio (male: female) is 6:7. Mr. Diaz is a Hispanic-American male and Mr. Goodman and Mr. Royal are Caucasian males. Staff will continue to address the need to increase diversity on our boards. Unincorporated (RPB)

Background and Justification: The PLC serves as the Local Planning Agency (LPA) for Palm Beach County for the purpose of compliance with Chapter 163.3174, Florida Statutes. The PLC has the responsibility of providing recommendations to the BCC on: the preparation of the Comprehensive Plan; amendments to the Comprehensive Plan (including site specific amendments to the Future Land Use Atlas); land use studies; and transportation concurrency management areas and Constrained Roadways at Lower Levels of Service. Although no specific experience requirements are necessary as a prerequisite to appointment, consideration is given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

Attachments:

1. Boards/Committees Applications and Resumes for Mr. Diaz, Mr. Goodman, and Mr. Royal
2. List of Current Planning Commission Members
3. Memo to the BCC requesting nominations dated May 1, 2019
4. Article 2.G.3.J of the ULDC

Recommended By:

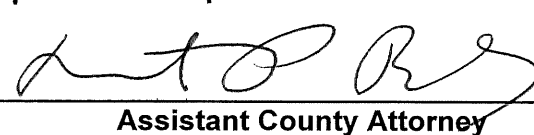


Department Director

Date

6/14/2019

Legal Sufficiency:



Assistant County Attorney

Date

6/17/19

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Attachment 1

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Planning Commission Advisory ☒ Not Advisory ☐

☐ At Large Appointment or ☒ District Appointment /District #: At Large

Term of Appointment: 3 Years. From: June 4, 2019 To: June 4, 2022

Seat Requirement: Palm Beach County Resident Seat #: 8

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: June 4, 2022

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Diaz Reinaldo Daniel

Last First Middle

Occupation/Affiliation: President, Lake Worth Waterkeeper

☐ Owner ☐ Employee ☒ Officer

Business Name: Lake Worth Waterkeeper, Inc.

Business Address: PO Box 1367

City & State Lake Worth, FL Zip Code: 33461

Residence Address: 4035 Ruth Street

City & State Lake Worth, FL Zip Code: 33461

Home Phone: (561) 967-0745 Business Phone: () Ext. _____

Cell Phone: (561) 707-2897 Fax: ()

Email Address: Reinaldo@lakeworthwaterkeeper.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on April 8 2019
☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Reinaldo Diaz Date: May 14, 2019

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Kathleen Chang, PZ&B Planning Division
kchang@pbcgov.org / 2300 N Jog Road, West Palm Beach FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 5/15/19

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 02/01/2016

Reinaldo Daniel Diaz

4035 Ruth Street. Lake Worth, FL 33461

mobile 561.707.2897 email Reinaldo@lakeworthwaterkeeper.org

Profile

As a native Floridian and avid outdoorsman I was raised with an admiration for its lifestyle and natural resources, with that came a great desire to protect the unique community that I call home. My education and experience is broad but has allowed me to develop a profound understanding of effective communication skills across various media with an understanding of Florida's environment and its development. I have been fortunate enough to surround myself with excellent mentors, who have developed the essential skills necessary for effective advocacy.

Work Experience

President, Lake Worth Waterkeeper. Lake Worth, Florida. 2017-present

Founding President of Lake Worth Waterkeeper, a local nonprofit and member of Waterkeeper Alliance dedicated to the protection and restoration of the Lake Worth Lagoon and its watershed.

Executive Director, Calusa Waterkeeper. Fort Myers, Florida. 2017-2018

Develop and implement fundraising strategy.

Clerk, Robert N. Hartsell, P.A. Attorneys at Law. Pompano Beach, Florida. 2014-2015

Research and write various documents for all stages of litigation on various areas of public interest law.

Intern, Law Office of Andrew Dickman, P.A. South Florida. 2013-2014

Planned trial strategies and prepared a variety of documents for cases involving local land development challenges.

Intern, Land Use and Environmental Law Clinic at Nova Southeastern University. Davie, Florida. 2013

Participated in a wide variety of land use and environmental law issues; attended seminars, proposed comprehensive plan amendments, and participated in DOAH hearings. Was involved with all stages from preliminary communication with clients to final preparation of court documents.

Research Assistant, Nova Southeastern University. Davie, Florida. 2013-2014

Researched and edited for Professor Richard Grosso on various Environmental law issues.

Treasurer of Environmental and Land Use Law Society, Nova Southeastern University. Davie, Florida. 2013-2014

Managed member dues and organization funding for events educating fellow students on environmental law issues.

Retail Sales Associate, Divers Direct. Palm Beach Gardens, Florida. 2011-2014

Among regular duties, organized community events such as beach cleanups and informational seminars.

Photographer/Video Editor, Laronge Photographie Couture. Jupiter, Florida. 2007-2013

Collaborated with art director for editing projects as well as coordinating video shoots.

Divemaster, The Scuba Club. West Palm Beach, Florida. 2006-2009

Accompanied clients on scuba diving excursions as a local expert guide while ensuring their safety.

Education

Nova Southeastern University. Davie, Florida. 2014

Juris Doctor

Miami Dade College School of Justice. Miami, Florida. 2010

Basic Law Enforcement Academy

Centro de Investigaciones. Salango, Ecuador. 2005

Ethnography Field School studying the effects of an industrial fishing factory adjacent to a local fishing village.

Florida Atlantic University. Boca Raton, Florida. 2005

Bachelor of Arts in Communication with minor in Anthropology

References

Richard Grosso – 954.801.5662

Robert Hartsell, P.A. – 954.778.1052

Celeste De Palma – 305.343.4468

Kimberly Mitchell – 561.685.7093

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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☐ At Large Appointment or ☒ District Appointment /District #: At Large

Term of Appointment: 3 Years. From: June 4, 2019 To: June 4, 2022

Seat Requirement: Palm Beach County Resident Seat #: 8

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: June 4, 2022

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Goodman Alan L.
Last First Middle

Occupation/Affiliation: Shareholder

Owner ☒ Employee ☐ Officer ☐

Business Name: Nason Yeager, Gerson, Harris & Fumero, P.A.

Business Address: 750 Park of Commerce Blvd., Ste 210

City & State Boca Raton, FL Zip Code: 33487

Residence Address: 16508 Gateway Bridge Drive

City & State Delray Beach, Florida Zip Code: 33446

Home Phone: () Business Phone: (561) 686-3307 Ext. _____

Cell Phone: (561) 350-7009 Fax: ()

Email Address: agoodman@nasonyeager.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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☒ By watching the training program on the Web, DVD or VHS on May 7, 2019
☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Alan Goodman Date: 5/8/19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Kathleen Chang, PZ&B Planning Division
kchang@pbcgov.org / 2300 N Jog Road, West Palm Beach FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: R. Weinert ^{1b} Date: 5/15/19

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

ALAN L. GOODMAN, ESQ.
CURRICULUM VITAE
Nason, Yeager, Gerson, Harris & Fumero, P.A.
750 Park of Commerce Blvd., Ste. 210
Boca Raton, FL 33487
Phone: 561-686-3307
Mobile: 561-350-7009
Email: agoodman@nasonyeager.com

Professional Profile:

Shareholder at Nason Yeager who heads the firm's commercial and employment litigation practice group in its Boca Raton office. For over 25 years, I have practiced in the areas of complex commercial litigation representing individuals, businesses and institutions involved in an array of matters, such as Commercial and Business Litigation, Real Estate Litigation, Fraud and Misrepresentation, Dissolution or Business Breakups, Unfair Business Practices, Trade Secrets, Non-Compete Covenants, Creditors' Rights, including Proceedings Supplementary, Director & Officer Liability, Professional Liability and Employment Litigation.

Education:

- Bachelor of Science in Business Administration (Finance Major, High Honors), University of Florida, 1988
 - Juris Doctor, University of Florida College of Law, 1991
-

Professional Employment

- Shareholder, Nason Yeager, Gerson, Harris & Fumero, P.A., Palm Beach County, October, 2015 to present.
 - Owner/President, Alan L. Goodman, P.A., Boca Raton, FL, August 2012 – October, 2015
 - Partner, Seiden, Alder, McLeod & Goodman, P.A., Boca Raton, FL, 2003-2012
 - Associate Attorney, Rutherford, Mulhall & Wargo, P.A., Boca Raton, 1996-2003
 - Associate Attorney, Lyons & Farrar, P.A., Coral Gables, FL, 1992-1996
-

Admissions:

- Florida, 1992
- Southern, Middle and Northern Federal District Courts of Florida
- U.S. Court of Appeals, Eleventh Circuit

Recognitions and Leadership Positions:

- Rated "AV Preeminent" by Martindale-Hubbell
- Florida Bar Grievance Committee, Past Member
- Florida Bar Grievance Committee, Past Chair
- Palm Beach County Bar Association, Member
- Palm Beach County Bar Association, Past Member - Business Litigation & Circuit Court Civil Practice Committees
- Palm Beach County Bar Association, Past Member - Professionalism & Judicial Relations Committees, Past Member
- University of Florida Moot Court Team (Chairman)

Community Service:

- Past Member of the Board of Directors, Greater Delray Beach Chamber of Commerce
- Past Member, Executive Committee, Greater Delray Beach Chamber of Commerce
- Past Vice Chair, Legal, Greater Delray Beach Chamber of Commerce
- The Bridges Homeowner Association – Former vice president and member of the Board of Directors
- The Bridges HOA Delegate, Alliance of Delray Residential Associations, Inc.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Name: Royal Eric
Last First Middle
Occupation/Affiliation: Vice President of Real Estate
Owner ☒ Employee ☒ Officer ☒
Business Name: Royal Family Businesses
Business Address: 324 SW 16th St.
City & State: Belle Glade, FL Zip Code: 33430
Residence Address: 324 SW 16th St.
City & State: Belle Glade Zip Code: FL
Home Phone: (561) 996-6581 x 105 Business Phone: () Ext. _____
Cell Phone: (561) 261-3362 Fax: ()
Email Address: eric@royalsinc.com
Mailing Address Preference: ☒ Business ☒ Residence
Have you ever been convicted of a felony: Yes _____ No X
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Eric Royal Date: 5/31/19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 355-1915.

Return this FORM to:
Kathleen Chang, PZ&B Planning Division
kchang@phcgov.org / 2300 N Jog Road, West Palm Beach FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McInally Date: 6/3/19

ERIC ROYAL

324 SW 16th St., Belle Glade, FL 33430 · 561-996-6581 x 105
eric@royalsinc.com

EXPERIENCE

APRIL 2019-PRESENT

BROKER ASSOCIATE, RE/MAX PRESTIGE REALTY

Facilitate commercial transactions and provide real estate solutions for customers/clients.

NOVEMBER 2011-PRESENT

VICE PRESIDENT OF REAL ESTATE, ROYAL FAMILY BUSINESSES

Oversee and manage various real estate enterprises:

- commercial retail shopping centers
- Popeyes Louisiana Kitchen
- Captain D's Seafood
- Chicken Salad Chick

NOVEMBER 2015-NOVEMBER 2016

COMMERCIAL SALES ASSOCIATE, FRIEDMAN REAL ESTATE GROUP

Facilitated commercial transactions and provided real estate solutions for customers/clients.

EDUCATION

B.A., BUSINESS ADMINISTRATION, KEISER UNIVERSITY

Marketing Concentration, *Summa Cum Laude*

FLORIDA LICENSED REAL ESTATE BROKER, BOB HOGUE SCHOOL OF REAL ESTATE

PROFESSIONAL ASSOCIATIONS AND VOLUNTEER ACTIVITIES

L.O.R.E. (LAKE OKEECHOBEE REGIONAL ECONOMIC ALLIANCE)

- Current Board Member
- Executive Committee Member
- Tourism Committee Chair

LEADERSHIP GLADES

LEADERSHIP PALM BEACH COUNTY

Current Board of Governors member

ICSC (INTERNATIONAL COUNCIL OF SHOPPING CENTERS)

REALTORS ASSOCIATION OF THE PALM BEACHES AND GREATER FT. LAUDERDALE

Planning Commission Member Information

	Member Name	Term Expires	Title
District 1, Commissioner Valeche			
	David Dinin	6/4/2021	
	Michael Peragine	6/4/2019	Chair
District 2, Commissioner Weiss			
	Cara Capp	6/2/2020	
	Alex Garcia	6/2/2021	
District 3, Vice Mayor Kerner			
	Dagmar Brahs	9/30/2020	
	Barbara Roth	6/4/2020	
District 4, Commissioner Weinroth			
	James Knight	6/2/2020	
	Spencer Siegel	6/4/2022	
District 5, Commissioner Berger			
	Lori Vinikoor	6/5/2021	Vice Chair
	Vacant 5-B	6/2/2020	
District 6, Commissioner McKinlay			
	Marcia Hayden	6/4/2019	
	Kiley Harper-Larsen	6/4/2019	
District 7, Mayor Bernard			
	Edwin Ferguson	6/4/2020	
	Angella Vann	6/4/2019	
At Large, Member			
	Vacant At-Large	6/2/2020	



Palm Beach County Planning Division
2300 North Jog Road
West Palm Beach, FL 33411
561-233-5300



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb



**Palm Beach County
Board of County
Commissioners**

Mack Bernard, Mayor
Dave Kerner, Vice Mayor
Hal R. Valeche
Gregg K. Weiss
Robert S. Weinroth
Mary Lou Berger
Melissa McKinlay

County Administrator

Verdenia C. Baker

MEMORANDUM

TO: The Honorable Mack Bernard, Mayor, and the Board of County Commissioners

FROM: Patricia Behn, Interim Planning Director
Planning Division, PZB

DATE: May 1, 2019

RE: **At-Large Nomination to the Planning Commission**

ITEM: The purpose of this memo is to request nominations for the At-Large position in the Planning Commission (PLC) for the June 4, 2019 to June 7, 2022 term. This position has recently been vacated by Richard Ryles.

BACKGROUND: The primary function of the PLC is to make recommendations to the Board of County Commissioners (BCC) regarding proposed amendments to the Comprehensive Plan. The PLC consists of sixteen members, fifteen of which are voting members that are appointed by the BCC and one non-voting representative of the School District. Each County Commissioner appoints two PLC members and one member is appointed at-large. The term of office of each member is three years and there is a maximum of 3 terms served. Meetings are typically held on the 2nd Friday of each month.

DISPOSITION: If you would like to nominate an individual for this position, please provide the individual's contact information and/or resume to Lisa Amara, Principal Planner, at 561-233-5334 by Friday, May 10th. If you have any questions, please feel free to contact me at 561-233-5332. Thank you.

cc: Patrick W. Rutter, Assistant County Administrator
Ramsay J. Bulkeley, PZB Executive Director
Robert Banks, Chief Land Use Attorney
Cindy Beaudreau, Agenda Coordinator
Lisa Amara, Principal Planner

T:\Planning\PlanningCommission\Appointments\2019 Appointments\8-At Large\2019 PLC - BCC_At_Large_Memo.docx

"An Equal Opportunity
Affirmative Action Employer"



printed on sustainable
and recycled paper

Planning Commission
Unified Land Development Code Rules
Article 2.G. Decision Making Bodies, 3. Appointed Bodies

J. Planning Commission

1. Establishment

There is hereby established a Planning Commission (PLC). [Ord. 2008-003]

2. Powers and Duties

- a. to serve as the Local Planning Agency (LPA) per F.S. §163.3174, and to provide recommendations on the preparation of the Plan, or any element or portion thereof, and any text amendments thereto to the BCC;
- b. to initiate, review, hear, consider and make recommendations to the BCC to approve, approve with conditions, approve with modifications, or deny applications to amend the Plan, including Site Specific (Future Land Use Map) amendments to the Plan; [Ord. 2018-002] [Ord. 2018-002]
- c. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments;
- d. to make additional or amended rules of procedure not inconsistent with this Section to govern the PLC's proceedings; [Ord. 2008-003]
- e. to make studies of the resources, possibilities and needs of PBC and to report its findings and recommendations, with reference thereto, from time to time, to the BCC;
- f. to submit an Annual Report to the BCC summarizing its annual activities; and
- g. to review and make recommendations to the BCC on Transportation Concurrency Management Area (TCMA) and Constrained Road at Lower Levels of Service (CRALLS) or a major thoroughfare on which a lower LOS is set pursuant to Art. 12, Traffic Performance Standards.

3. Board Membership

a. BCC Appointed Members

The PLC shall be comprised of 16 members; 15 BCC appointed members and one representative of the School District of PBC. [Ord. 2008-003]

1) Qualifications

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

2) Appointment

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

3) Terms of Office

Members of the PLC shall hold office until the first Tuesday after the first Monday in June of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2008-003] [Ord. 2014-001]

b. School District Member

The School District of PBC shall appoint a representative to attend those meetings at which the PLC will consider a Plan amendment which would, if approved, increase residential density of the property that is the subject of the application. The school member shall be a non-voting member and shall not count toward quorum. [Ord. 2008-003]

4. Officers; Secretary; Staff a. Chair and Vice-Chair

The Chair and Vice Chair positions shall rotate annually and shall only be held by regular members. No Board member shall serve consecutive terms as Chair or Vice-Chair. [Ord. 2008-003]

b. Secretary

The Planning Director of PZB shall serve as Secretary of the PLC. The Secretary shall keep minutes of all proceedings, which minutes shall be a summary of all proceedings before the PLC, which shall include the vote of all members upon every question, and be attested to by the Secretary. The minutes shall be approved by a majority of the PLC members voting. In addition, the Secretary shall maintain all records of PLC meetings, hearings, proceedings, and the correspondence of the PLC. The records of the PLC shall be stored with the agency serving as Secretary herein, and shall be available for inspection by the public, upon reasonable request, during normal business hours. [Ord. 2008-003]

c. Staff

The Planning Division of PZB shall be the professional staff of the PLC. The Planning Division staff shall be responsible for, providing a recommendation to the PLC on all items scheduled for its consideration. Plan amendments, including amendments to any maps included as part of the Plan. [Ord. 2008-003]

5. Rules Applicable to Local Planning Agency

- a. The agenda of the PLC sitting as the LPA shall be as prepared and presented by the PBC Planning Division and such agenda shall not be deviated from without a two-thirds vote of a quorum of the LPA. [Ord. 2008-003]
- b. Failure of the LPA to make a recommendation on any Plan Amendment to the BCC prior to the final transmittal hearing of the amendments shall constitute the item being sent to the BCC with an LPA recommendation of denial pursuant to F.S. § 163.3174, as may be amended from time to time.

6. Meetings

General meetings of the PLC shall be held as needed to dispense of matters properly before the PLC. Special meetings may be called by the Chair or in writing by a majority of the members of the PLC. Staff shall provide 24-hour written notice to each PLC member before a special meeting is convened. [Ord. 2008-003]