

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	<u>\$190,463</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$190,463</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget?	Yes	X	No
Does this item include the use of federal funds?	Yes		No X

Budget Account No:
Fund 3502 Dept 361 Unit 1871 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:


Road Impact Fee Zone 2 Fund
Okeechobee Blvd/Haverhill Rd Intersection Imp.


Basic Services	\$150,210.10
Reimbursable Services	\$ 5,840.00
Optional Services	<u>\$ 2,657.05</u>
Total New Task Authorization	\$158,707.15
Staff Charges	
Roadway Engineering	\$ 15,875.00
Right of Way	\$ 3,970.00
Survey	\$ 3,970.00
Traffic	<u>\$ 7,940.00</u>
Fiscal Impact	<u>\$190,462.15</u>

C. Departmental Fiscal Review: Alicia Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 Linda R. Miller
 NSD 7/1/16
 OFMB 9/7/16

 J. J. [unclear]
 Contract Dev. and Control 7/23/19
 7/23/19 TW

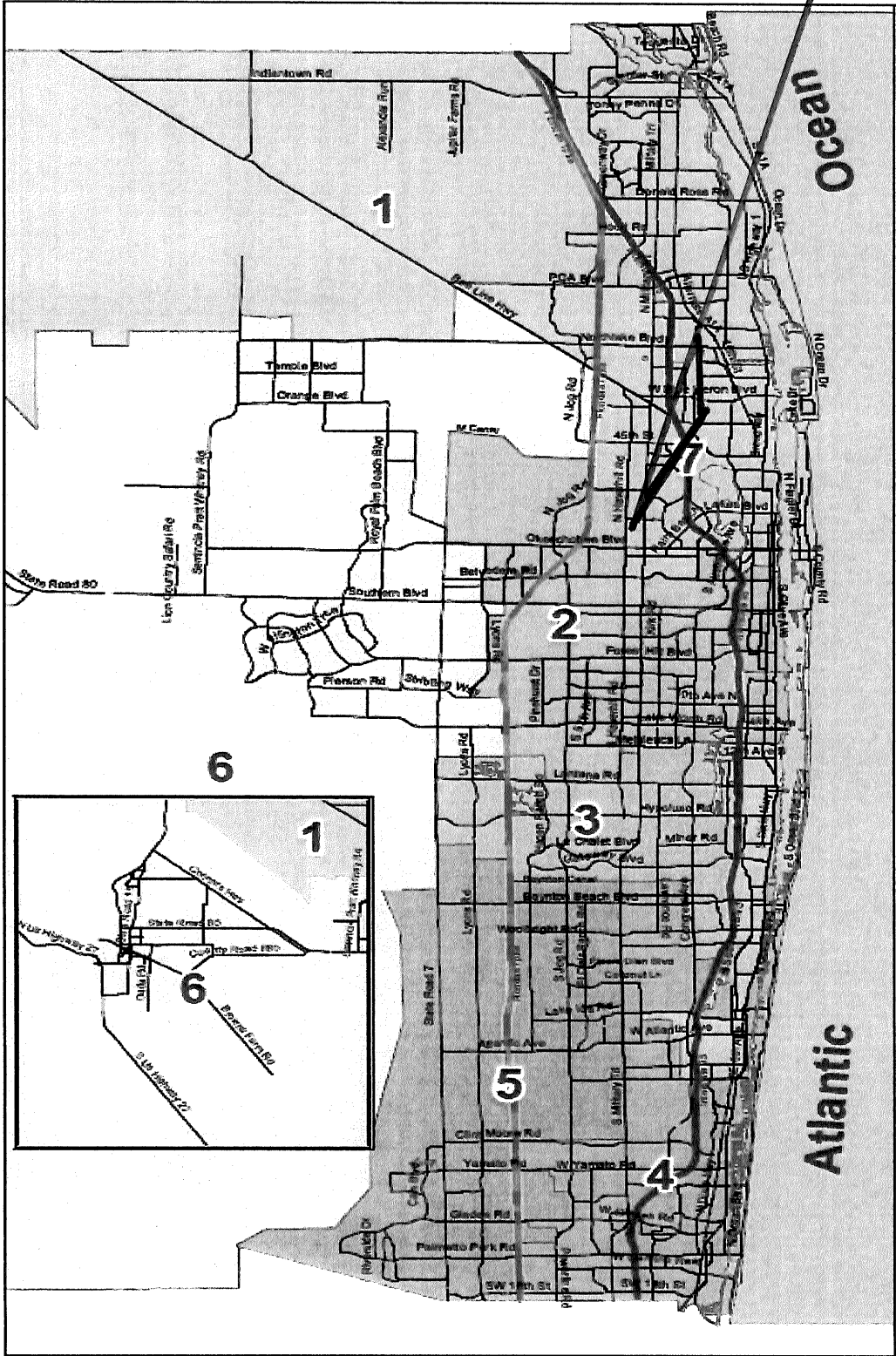
B. Approved as to Form and Legal Sufficiency:

481 M. B. Herman 7/25/19.
Assistant County Attorney

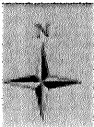
C. Other Department Review:

Department Director

Okeechobee Boulevard and Haverhill Road
Intersection Improvements
Palm Beach County Project No. 2018104



LOCATION MAP



Attachment 2

**WORK TASK ORDER TO ANNUAL CONTRACT BETWEEN
PALM BEACH COUNTY AND
HSQ GROUP, INC.
FOR PROFESSIONAL ENGINEERING SERVICES ON
OKEECHOBEE BOULEVARD AND HAVERHILL ROAD
INTERSECTION IMPROVEMENTS
PROJECT NO.: 2018104
PALM BEACH COUNTY, FLORIDA**

This Work Task Order to the Intersection Improvements Annual Contract (R2017-0779), herein after referred to as the ANNUAL CONTRACT, is made and entered into the _____ day of _____, 2019, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and HSQ Group, Inc., a Florida Profit Corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 20-2052928. The COUNTY intends to construct intersection improvements on **Okeechobee Boulevard and Haverhill Road Intersection Improvements**, Project No. **2018104**, hereinafter referred to as the PROJECT.

WITNESSETH

WHEREAS, the COUNTY and CONSULTANT entered into the ANNUAL CONTRACT on a work task order basis on June 20, 2017 (R2017-0779); and

WHEREAS, the First Amendment dated May 1, 2018 (R2018-0635) extended the expiration date of the CONTRACT from June 19, 2018 to June 19, 2019, modified the fee schedule and added Section 22 – Additional Reporting. The Second Amendment dated April 2, 2019 (R2019-0412) amended Section 7.1 – Termination, Section 9 – Criminal History Records Check, Section 12 – Commercial Non-Discrimination, and Section 20 – Scrutinized Companies. The Third Amendment dated June 4, 2019 (R2019-0712) extended the expiration date of the CONTRACT from June 19, 2019 to June 19, 2020, modified the fee schedule, replaced Section 7.8 - Subcontracting, Section 7.13 – Access and Audits, Section 12 – Commercial Non-Discrimination and added Section 23 – VSS Registration Required; and

WHEREAS, the COUNTY desires the CONSULTANT to perform services for the PROJECT; and

WHEREAS, the CONSULTANT agrees to prepare the design plans and construction bid documents, including related documents required for the PROJECT; and

WHEREAS, the following fee has been negotiated and found to be reasonable compensation for these professional services to be performed by the CONSULTANT:

Basic Services in a lump sum fee of \$150,210.10
Reimbursable Expenses capped at \$5,840.00
Optional Services capped at \$2,657.05
Totaling **\$158,707.15**

NOW, THEREFORE, THIS INDENTURE WITNESSETH: That for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree as follows:

The above recitals are true and correct and are incorporated herein.

The following Exhibits are attached to and made a part of this Work Task Order.

Exhibit A - Scope of Work including Work Schedule

Exhibit B - Fee Schedule

Exhibit C – EBO Schedules 1 and 2

The COUNTY agrees to pay the CONSULTANT a fee of One Hundred Fifty-Eight Thousand Seven Hundred Seven Dollars and Fifteen Cents (\$158,707.15).

This Work Task Order is subject to the ANNUAL CONTRACT, as amended, which shall remain in full force and effect.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Work Task Order for **Okeechobee Boulevard and Haverhill Road Intersection Improvements** Project Number **2018104** on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

OWNER:

Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners:

BY: _____
Mack Bernard, Mayor

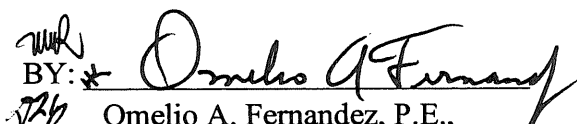
S E A L

ATTEST:


Sharon R. Bock, Clerk & Comptroller
Circuit Court

BY: _____
(Deputy Clerk)

**APPROVED AS TO TERMS
AND CONDITIONS:**

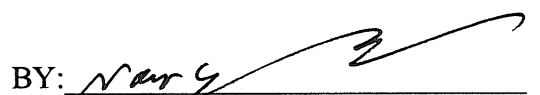
BY:  _____
Omelio A. Fernandez, P.E.,
Director of Roadway Production

**APPROVED AS TO FORM &
LEGAL SUFFICIENCY:**

BY:  _____
Yelizaveta B. Herman,
Assistant County Attorney

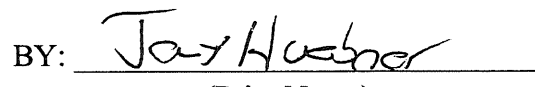
CONSULTANT:

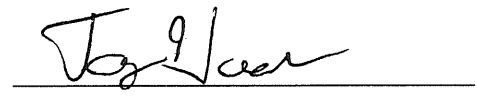
HSQ Group, Inc.

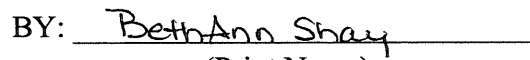
BY:  _____
Nour Shehadeh, P.E., Vice President

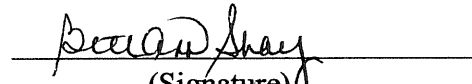
CORPORATE SEAL

ATTEST WITNESS:

BY:  _____
(Print Name)

 _____
(Signature)

BY:  _____
(Print Name)

 _____
(Signature)



HSQ GROUP, INC.

Engineers • Planners • Surveyors

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okay to proceed
5/29/19 MK

Exhibit A - Page 1 of 4

DY

March 28, 2019

SCOPE OF SERVICES

Okeechobee Boulevard and Haverhill Road Intersection Improvements Palm Beach County Project No. 2018104

PROJECT LIMITS

HSQ Group, Inc., will provide engineering and surveying services required in connection with the proposed improvements. The limits of the project will be as shown under the survey scope of services.

PROJECT DESCRIPTION

Services shall include preparation of complete roadway construction plans. Also, services will include drainage, curb and gutter, sidewalk, and signing and pavement marking. The scope consists of the following improvements:

- 1- Add an exclusive northbound right turn at Okeechobee Blvd. Length of turn lane to be provided by Palm Beach County Traffic Division. A 5' bike lane will be provided.
- 2- Remove the southbound left turn lane to Pineaire Lane and extend the existing dual northbound left turn lanes at Okeechobee Blvd.
- 3- Design for a directional island at the intersection of Pineaire Lane and Haverhill Road.
- 4- Provide a southbound U-Turn at Pine Cone Lane.
- 5- Evaluate three alternatives for the roadway layout and present to the county prior to proceeding with the design plans. No realignment of Haverhill will be done north of Okeechobee Blvd.
- 6- Signal modifications as explained under signal design.

Plans will be prepared in accordance with the following standards:

- Palm Beach County, Thoroughfare Roadway Design Procedures (February 2006), and T-P-17
- FDOT Design Standard dated 2017-2018
- AASHTO "Geometrics Design of Highway and Streets", dated 2011
- Florida Greenbook, May 2016.
- FDOT Drainage Manual 2018

BASIC SERVICES

1 Plans Preparation.

Roadway plans with aerial background will be prepared in accordance with the approved Typical Section, and the approved master plan.

Construction plans will be prepared on 11" x 17" at 1"=40' scale for the horizontal and 1"=4' for the vertical. Separate plan and profile sheets will be prepared.

The following plan sheets are anticipated:

- 1- Cover Sheet
- 2- General notes
- 3- Typical sections
- 4- Miscellaneous details
- 5- Summary of pay item



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- 6- Reference points.
- 7- Project Network Control sheets
- 8- Roadway Plans
- 9- Roadway Profiles.
- 10- Drainage Structures
- 11- Cross sections

Plan submittals will be at (master plan, 35%, 65%, 96%, 100% and final). Plan submittal shall also be made in hard copies and electronically.

2 Permitting

HSQ will prepare and process needed documents for permitting from the following agencies:

- LWDD- drainage permit
- FDOT- signal and roadway plans.
- SFWMD-ERP

3 Utilities coordination

HSQ Group, Inc. will assist Palm Beach County in the utility coordination effort as follows:

- 1- Attend four utility coordination meetings, prepare meeting minutes and follow up on action items.
- 2- Plot utility information on plans for inclusion in the construction plan package.
- 3- Prepare utility conflict matrix and coordinate with utility owners.

4 Drainage Design

The drainage design will be to add and/or modify existing drainage inlets and or pipes, and evaluation of the impact of the additional impervious areas on the existing interconnected underground pipes and prepare needed construction plans.

Extend the existing culvert located at the LWDD canal just south of Okeechobee Road.

The design and preparation of drainage plans will be accomplished in substantial conformance with SFWMD. A drainage report will be prepared to document the design.

5 Pavement Marking and Signing Plans

Pavement marking and Signing Plans will be prepared to conform to the proposed roadway improvements in accordance with Palm Beach County Standards. These plans will be prepared as a separate set of documents as follows:

- 1- Cover sheet.
- 2- General notes
- 3- Summary of quantity sheets
- 4- Plan sheets

6 Survey.

See attached scope of surveying services



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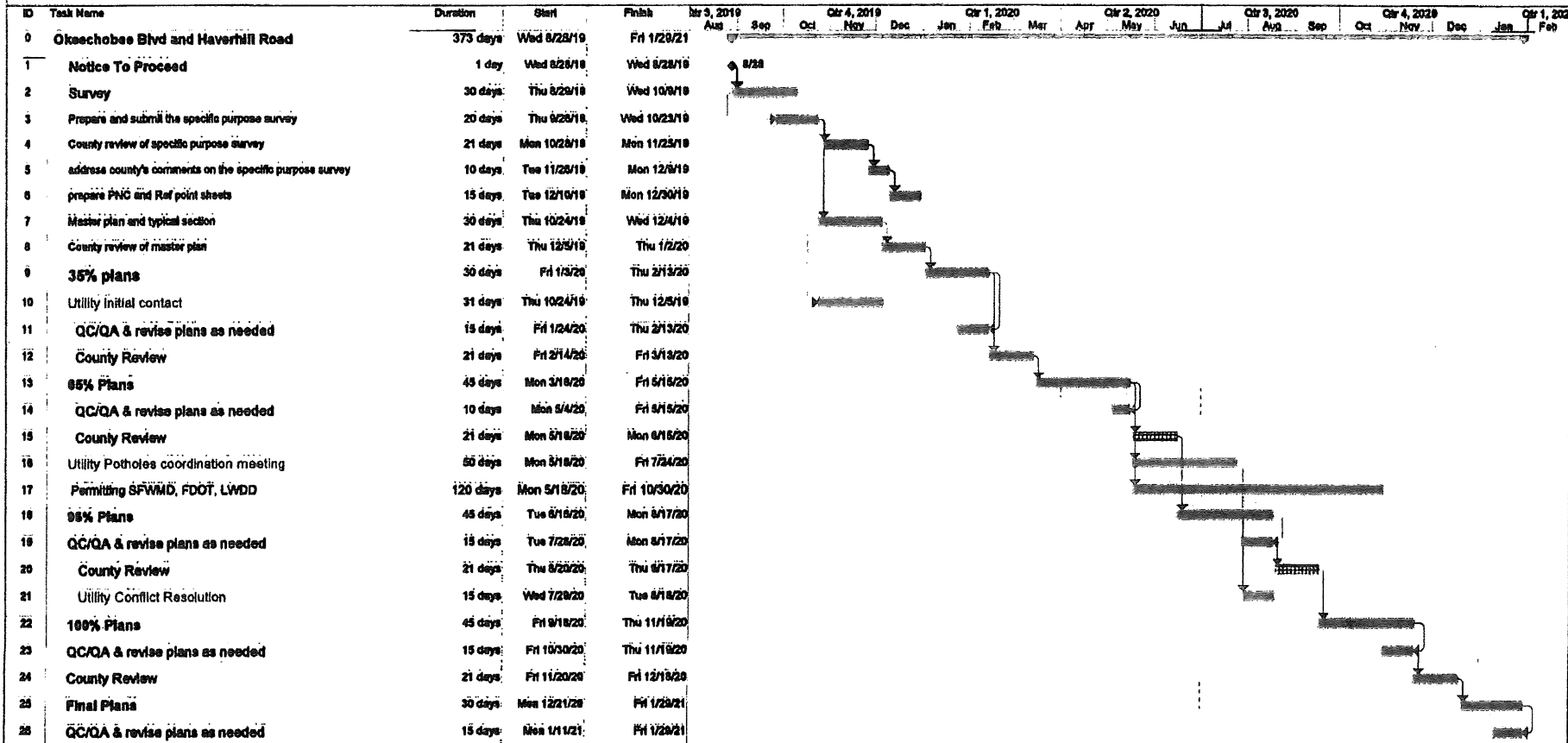
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- 7 **Signal Design**
Traffic Division believe that signal modification is not needed. It will be determined after coordinating with FDOT.

* **Optional Services**

- 1- Post design Services. HSQ will provide post design services as needed during the construction phase.

Okeechobee Boulevard and Haverhill Road Intersection Improvements
Proj # 2018104



Project: Okeechobee Blvd and Haverhill
Date: Mon 5/20/19

Task

Split

Milestones

Summary

Project Summary

External Tasks

External Milestones

Inactive Task

Inactive Task

Inactive Milestones

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

Progress

Deadline

3

HSQ Group, Inc.

Engineers Planners Surveyors

Mon 5/20/19

Exhibit A - Page 4 of 4



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Okeechobee Boulevard and Haverhill Road Intersection Improvements
Summary of fee proposal

ACTIVITY	SENIOR ENGINEER		PROJECT MANAGER		ENGINEER INTERN		Project Engineer		Total	Total
	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HRS. ACTIVITY	COST BY ACTIVITY
1 - MASTER PLAN / GEOMETRY	16.80	\$ 58.35	100.80	\$ 51.50	50.40	\$ 32.18	0.00	\$ 42.23	✓ 168.00	\$ 7,793.35
2 - ROADWAY ANALYSIS/ GENERAL TASKS	8.30	\$ 58.35	33.20	\$ 51.50	124.50	\$ 32.18	0.00	\$ 42.23	✓ 168.00	\$ 6,200.52
3 - DRAINAGE ANALYSIS	12.20	\$ 58.35	79.30	\$ 51.50	30.50	\$ 32.18	0.00	\$ 42.23	✓ 122.00	\$ 5,777.31
4 - ROADWAY PLANS	8.75	\$ 58.35	43.75	\$ 51.50	122.50	\$ 32.18	0.00	\$ 42.23	✓ 175.00	\$ 6,705.74
5 - DRAINAGE PLANS	7.80	\$ 58.35	31.20	\$ 51.50	39.00	\$ 32.18	0.00	\$ 42.23	✓ 78.00	\$ 3,316.95
6 - UTILITIES COORDINATION	0.00	\$ 58.35	38.25	\$ 51.50	48.75	\$ 32.18	0.00	\$ 42.23	✓ 85.00	\$ 3,474.29
7 - PERMITTING	0.00	\$ 58.35	121.50	\$ 51.50	13.50	\$ 32.18	0.00	\$ 42.23	✓ 135.00	\$ 6,891.88
8 - SIGNING & PAVEMENT MARKING	0.00	\$ 58.35	15.25	\$ 51.50	45.75	\$ 32.18	0.00	\$ 42.23	✓ 61.00	\$ 2,257.61
TOTAL Basic Services	✓ 63.85	✓ 3142.15	✓ 463.25	✓ 23857.38	✓ 472.90	15217.92	✓ 0.00	✓ 0.00	✓ 990.00	✓ 42,217.45
9 - OPTIONAL SERVICES	2.00	\$ 58.35	14.00	\$ 51.50	4.00	\$ 32.18	✓ 0.00	\$ 42.23	✓ 20.00	✓ 966.42

HSQ FEE CALCULATIONS							
Type of services	Cost by activity	Overhead multiplier	Overhead cost	Subtotal (cost by activity + overhead cost)	Profit (%)	subtotal profit	TOTAL
Basic ROADWAY services (HSQ)	\$ 42,217.45	✓ 145.48%	✓ \$ 61,417.95	✓ \$ 103,635.40	✓ 12.00%	✓ \$ 12,436.25	✓ \$ 116,071.65
Optional ROADWAY services (HSQ)	\$ 966.42	✓ 145.48%	✓ \$ 1,405.95	✓ \$ 2,372.37	✓ 12.00%	✓ \$ 284.68	✓ \$ 2,657.05
Basic SURVEY services (HSQ)							✓ \$ 34,138.45
Optional SURVEY services (HSQ)							\$ -
Reimbursables Reproduction and permit fees (HSQ)							✓ \$ 5,840.00

PROJECT TOTAL FEES SUMMARY			
Total Basic Services	\$	✓ 150,210.10	
Total Optional Services	\$	✓ 2,657.05	
REIMBURSABLES	\$	✓ 5,840.00	
GRAND TOTAL	\$	✓ 158,707.15	HSQ plus all Subs

Exhibit B - Page 1 of 15

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1 - MASTER PLAN / GEOMETRY

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1.1 Typical sections	EA	2	6	1	✓ 12	
1.2 Prepare road layout / submit master plan	LS	1	140	1	✓ 140	layout, including U-turn / autoTURN , directional median at Pineaire Ln and three alternatives for the roadway layout.
1.3 Meeting with the county	EA	2	4	0	✓ 8	including meeting minutes
1.4 evaluate the need for extending the existing culvert at the canal south of Oksechobee Rd	LS	1	8	0	✓ 8	
TOTAL				✓ 2	✓ 168	

2 - ROADWAY ANALYSIS/ GENERAL TASKS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
2.1 Establish existing PGL	LS	1	20		20	Exist PGL will be established from Geopack and manually revised to match highs / lows
2.2 Progress review meeting with the county	EA	3	4		12	35%+65%+100%
2.3 Establish proposed EOP profile	LS	1	55		55	widening area can have a cross slope varying from 1.5% to 3% to establish the min. longitudinal EOP profile.
2.4 Design report and design documentations	LS	1	20		20	
2.5 Quantity computation book	LS	1	36		36	to be prepared at 96% and revised at final plans ONLY
2.6 Construction cost estimates	EA	3	5		15	65% , 96% and final
2.7 Field reviews	EA	2	4		8	for the purpose of constructability reviews. 2 people
TOTAL					166	

3 - DRAINAGE ANALYSIS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
3.1 Design of storm sewer PIPE SIZING	EA	18	3		✓ 54	It is assumed that the existing drainage system discharges at the LWDD canal just south of Okeechobee Rd and at the canal located along Pine Grove Drive. Therefore the north 1/2 of the drainage system will be analyzed due to the addition of impervious area (from Elmhurst Rd to the canal south of Okee Blvd, total number of structures 14), the second drainage system is between Okee Blvd and the canal south of Okee Blvd total structures 4
3.2 Review existing permits	EA	1	10		✓ 10	obtain existing ERP FOR drainage obligations
3.3 Design of exfiltration system	EA	2	8		✓ 16	
3.4 Design of control structures	EA	2	4		✓ 8	
3.5 Pavement spread analyses	EA	10	1		✓ 10	10 STRUCTURES
3.6 Drainage design report	LS	1	24		✓ 24	
TOTAL					✓ 122	

4 - ROADWAY PLANS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Key sheet	Sheet	1	4	1	✓ 4	
2 General notes	Sheet	1	6	1	✓ 6	
3 Typical sections	sheet	1	8	1	✓ 8	
4 Misc details	Sheet	1	12	1	✓ 12	
5 Summary of quantities	Sheet	1	15	1	✓ 15	
6 Ref points/ PNC sheets	Sheet	1	6	2	✓ 6	
7 Road plans	Sheet	2	18	2	✓ 36	
8 Road profiles	Sheet	2	18	2	✓ 36	
9 driveway profile	EA	7	2	1	✓ 14	
10 Roadway cross sections	EA	12	3	4	✓ 36	
11 soil data sheet	EA	1	2	1	✓ 2	
12 Plateau intersection	EA	0	0		0	
TOTAL				✓ 17	✓ 175	

8 - SIGNING & PAVEMENT MARKING

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1- Key Sheet	Sheet	1	4	1	✓ 4	
2 General Notes	Sheet	1	4	1	✓ 4	
3 Tabulation of Quantities	Sheet	1	8	1	✓ 8	
4 Plan Sheets (single panel)	sheet	3	15	5	✓ 45	
TOTAL				✓ 8	✓ 61	

* 9 - OPTIONAL SERVICES

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1- Post design services	LS	1	20		✓ 20	
TOTAL				0	✓ 20	



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Okeechobee Boulevard and Haverhill Road Intersection Improvements
Summary of Reimbursable charges
County project number 2018104

Reproduction and printing

Item	Description	Quantity	Unit	Unit price	Total	Notes
11" x 17" papers	Misc. copies	1000	page	\$ 0.25	\$ ✓ 250.00	During the life of the project
Overnight Delivery	FedEx	1	L.S.	\$ 200.00	\$ ✓ 200.00	During the life of the project, to county and subs
CD's	Each	4	Each	\$ 10.00	\$ ✓ 40.00	
	Subtotal				\$ ✓ 490.00	

Permitting

Agency	Amount	Notes
SFWMD	\$ ✓ 1,200.00	80% of fee for Project < 10ac.
LWDD (Roadway)	\$ ✓ 3,000.00	One discharge control structure
LWDD (50' Culvert)	\$ ✓ 450.00	\$8/LF
LWDD (50' Culvert)	\$ ✓ 700.00	\$14/LF
	\$ -	
subtotal	\$ ✓ 5,350.00	
	\$ ✓ 5,840.00	

Chapter 40E-1

Environmental Resource Permits

Effective: Aug 7, 2016

Greater than 300 mgm.	
Noticed General Water Use Permit.	\$3,200
Applications filed electronically at www.sfwmd.gov/ePermitting .	
Application filed by other means.	\$100
Aquifer Storage and Recovery: cost added to the applicable use type listed above.	\$350
Permit Transfer to Another Entity Pursuant to Rules 40E-0.107 and 40E-2.351, F.A.C.	\$1,000
Letter Modification.	\$300
General Permit by Rule.	no fee
	no fee

(2) Water Well Construction Permit Application processing fees are in the following table:

TABLE 40E-1.607(2)
PERMIT APPLICATION PROCESSING FEES FOR
WATER WELL CONSTRUCTION PERMIT APPLICATIONS
REVIEWED PURSUANT TO CHAPTER 40E-3, F.A.C.

Category	Amount
Water Well Construction.	\$100
Water Well Abandonment.	no fee

(3)(a) Environmental Resource Permit Application processing fees are in the following table:

TABLE 40E-1.607(3)(a)
PERMIT APPLICATION PROCESSING FEES FOR
ENVIRONMENTAL RESOURCE PERMIT APPLICATIONS
REVIEWED PURSUANT TO CHAPTER 62-330, F.A.C.

For the purposes of determining the applicable processing fee, "project area" means the total area wherein works occur as part of an activity requiring a permit under Chapter 373, Part IV, F.S., including all portions of the stormwater management system serving the project area.

1. Use of the reviewing agency's electronic self-certification system.	\$0
2. Verification of exemption under Section 373.406 or 403.813(1), F.S. or under Rules 62-330.050 through 62-33.051, F.A.C.	
3. Verification of qualification to use a General Permit.	\$100
4. Individual or Conceptual Approval Permits, excluding Permits for a Mitigation Bank.	\$250
a. New applications – the processing fee for a new permit application shall be as determined from the categories below:	
(I) Total project area of less than 10 acres and no activities in, on or over wetlands or other surface waters, except where exempt under paragraphs 62-330.051(9)(a) through (c), F.A.C.	\$2,000
(II) Project exceeds any of the thresholds in sub-sub-paragraphs (3)(a)4.a.(I), above involves a total project area of less than 10 acres, less than 1 acre of works (i.e. dredging, filling, construction, or alteration) in, on or over wetlands and other surface waters, AND less than 10 new boat slips.	\$3,500
(III) Project exceeds any of the thresholds in sub-sub-paragraph (3)(a)4.a.(II), above, but involves a total project area of less than 40 acres, less than 3 acres of works in, on or over wetlands and other surface waters, AND less than 30 new boat slips.	\$5,500
(IV) Project exceeds any of the thresholds in sub-sub-paragraph (3)(a)4.a.(III), above, but involves a total project area of less than 100 acres, less than 10 acres of works in, on or over wetlands and other surface waters, AND less than 50 new boat slips.	\$7,500
(V) Project exceeds any of the thresholds in sub-sub-paragraph (3)(a)4.a.(IV), above, but involves a total project area of less than 640 acres, AND less than 50 acres of works in, on or over wetlands and other surface waters.	\$13,125
(VI) Project exceeds any of the thresholds sub-sub-paragraph (3)(a)4.a.(V), above.	\$25,000

Chapter 40B-1

Environmental Resource Permits

Effective: Aug 7, 2016

(VII) Projects that are exclusively for agriculture or silviculture, and that involve a total project area of less than 10 acres AND less than 1 acre of wetlands (i.e. dredging, filling, construction, or alteration) in, on or over wetlands and other surface waters.		\$859
(VIII) Projects that are exclusively for agriculture or silviculture, and that exceed any of the thresholds in sub-sub-paragraph (3)(e)4.a.(VII), above, but involves a total project area of less than 40 acres AND less than 3 acres of wetlands in, on or over wetlands and other surface waters.		\$2,444
(IX) Projects that are exclusively for agriculture or silviculture, and that exceed any of the thresholds in sub-sub-paragraph (3)(e)4.a.(VIII), above, but involve a total project area of less than 100 acres AND less than 10 acres of wetlands in, on or over wetlands and other surface waters.		\$4,029
(X) Projects that are exclusively for agriculture or silviculture, and that exceed any of the thresholds in sub-sub-paragraph (3)(e)4.a.(IX), above, but involve a total project area of less than 640 acres AND less than 50 acres of wetlands in, on or over wetlands and other surface waters.		\$5,284
(XI) Projects that are exclusively for agriculture or silviculture, and that exceed any of the thresholds in sub-sub-paragraph (3)(e)4.a.(X), above.		\$6,605
(XII) Individual or Conceptual Permits solely for environmental restoration or enhancement activities, provided such activities are not associated with a mitigation bank and are not being implemented as this provision, the term "environmental restoration or enhancement" means an action or actions designed and implemented solely to convert degraded or altered uplands, wetlands, or other surface waters to intact communities typical of those historically present, or to improve the quality and condition of currently degraded wetlands or other surface waters to the more healthy, functional, and sustaining condition for fish, wildlife, and listed species.		\$250
(XIII) Individual or Conceptual Permit solely to retrofit an existing stormwater management system or systems to add treatment to and reduce stormwater pollutant loadings from the system or systems.		\$250
(XIV) An Individual Permit for a phase of construction that is consistent with an existing Conceptual Approval Permit.		\$1,500
b. Major Modifications that exceed any of the thresholds in subsection 62-330.315(3), F.A.C.		
(I) Major Modification to an Individual or Conceptual Approval Permit that increase the project area.		60% of the fee for new permit for the same activity
(II) All other Major Modification.		50% of fee for new permit for the same activity
c. Minor Modifications that do not exceed any of the thresholds in subsection 62-330.315(2), F.A.C.		
(I) Time Extensions of Permits, where not exempt from fees under Florida Statutes.		\$500
(II) Minor Modifications to correct minor errors that do not involve technical review, to transfer ownership of a permit, or to transfer a permit from the construction to the operation phase.		\$0
(III) All other Minor Modifications.		\$250
5. Individual or Conceptual Permits for a Mitigation Bank		
a. New applications:		
(I) For a Mitigation Bank with a permit area less than 100 acres.		\$7,500
(II) For a Mitigation Bank with a permit area greater than 100 acres but less than 640 acres.		\$13,125
(III) For a Mitigation Bank with a permit area of 640 acres or more.		
b. Major Modifications involving changes to one or more of the following components: service area; credit assessment; success or release criteria; hydrologic structures or alterations; constructions or mitigation design that does not increase the project area; elimination of lands; or monitoring or management plans:		\$25,000
(I) Affecting one of the above components.		20% of the fee under 5.a.
(II) Affecting two of the above components.		40% of the fee under 5.a.
(III) Affecting three of the above components.		60% of the fee under 5.a.

LAKE WORTH DRAINAGE DISTRICT
OPERATING POLICIES

Chapter 2: Fees

2.2 STORMWATER MANAGEMENT PERMIT FEE SCHEDULE

All required permit fees for a project seeking a Stormwater Management Permit are to be submitted with the permit application package. The permit application will not be processed, distributed or reviewed until the required permit fees are received by LWDD. A Stormwater Management Permit will not be issued by LWDD until all permit application requirements, including all review comments, are addressed to LWDD's satisfaction.

The LWDD may record a Notice of Permit with the Palm Beach County Clerk of Court for certain types of permits. In addition to application and usage fees, recording fees based upon current fees charged by the Palm Beach County Clerk of Court will be assessed and collected prior to permit issuance.

Permit fees will be doubled if improvements are constructed or installed without a permit or backfilled without inspection.

<u>Stormwater Management Permit Types</u>	<u>Permit Fee</u>
Drainage Permits	
Projects 10 acres or less	\$1,200.00 each
Projects above 10 acres and less than 40 acres	\$3,000.00 each
Projects 40 acres and above	\$4,200.00 each
Each subsequent phase of a previously approved master drainage plan (each subsequent phase of a previously approved master drainage plan is considered a minor modification to the previously approved master drainage plan)	\$ 300.00 each
[REF: CHAPTER 3, SECTION 3.5]	
Roadway Projects	
Designs with zero (0) or one (1) proposed discharge control structure	\$3,000.00 each
Each additional proposed discharge control structure	\$1,800.00 each
[REF: CHAPTER 3, SECTIONS 3.4 & 3.5]	

Existing culverts for side streets and driveways that are being replaced or modified within LWDD Canal(s) for required canal relocation, as part of a roadway project, are included in roadway fees.

LAKE WORTH DRAINAGE DISTRICT
OPERATING POLICIES

Chapter 2: Fees

2.3 RIGHT-OF-WAY PERMIT FEE SCHEDULE (CONTINUED)

<u>Right-of-Way Permit Types</u>	<u>Permit Application Fee</u>	<u>One-Time Right-of-Way Usage or Occupancy Fee</u>
Bridges [REF: CHAPTER 3, SECTION 3.1]	\$ 0.25 per S.F. of bridge surface (min. \$ 300.00)	\$ 0.40 per S.F. of bridge surface (min. \$ 450.00)

Bridge surface includes the entire length of the bridge (including the length of approach slabs) multiplied by the entire bridge width.

Bulkheads [RE: CHAPTER 3, SECTION 3.6]	\$ 10.00 per L.F. of bulkhead within canal right-of-way (min. \$ 500.00)	\$ 15.00 per L.F. of bulkhead within canal right-of-way (min. \$ 750.00)
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Culvert Crossings [REF: CHAPTER 3, SECTION 3.4]	\$ 9.00 per L.F. of culvert within canal right-of-way (min. \$ 300.00)	\$ 14.00 per L.F. of culvert within canal right-of-way (min. \$ 450.00)
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Culverts 200 feet or longer (as measured along the channel) are considered to be piping of a LWDD canal and will require Board approval (see Section 3.9).
[REF: CHAPTER 3, SECTION 3.4]



HSQ GROUP, INC.

Engineers • Planners • Surveyors

OKEECHOBEE BOULEVARD AND HAVERHILL ROAD INTERSECTION IMPROVEMENTS

Summary - Surveying fee proposal

Description	Two-Man Field Crew		Senior Surveyor and Mapper		Surveyor and Mapper		Survey Technician		Total	Total
	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HRS. ACTIVITY	COST BY ACTIVITY
Surveying Services	✓ 122.00	\$ ✓ 62.50	✓ 7.00	✓ 58.35	✓ 37	✓ 47.35	✓ 131	✓ 29.40	✓ 297	✓ 12416.8
		\$6,405.00		\$408.45		\$1,751.95		\$3,851.40		

HSQ FEE CALCULATIONS

Type of services	Cost by activity	Overhead multiplier	Overhead cost	Subtotal (cost by activity + overhead cost)	Profit (%)	Total
Surveying Services	\$ 12,416.80	✓ 145.48%	\$ 18,063.96	\$ 30,480.76 (+ \$3,657.69)	✓ 12.00%	\$ 34,138.45
TOTAL						✓ 34,138.45

OKEECHOBEE BOULEVARD AND HAVERHILL ROAD INTERSECTION IMPROVEMENTS

Land Surveying Services



HSQ GROUP, INC.

Engineers • Planners • Surveyors

Item No.	Work Task	Estimated Work Hours				Notes
		Two-Man Field Crew	Senior Surveyor and Mapper	Surveyor and Mapper	Survey Technician	
1	Review title search, property appraiser data, and FDOT R/W map, create base map of right-of-ways and adjoining parcels.			8	16	
2	Prepare drawing of right-of-way and easement documents provided, submit to county for review.		2	3	16	
3	Collect GPS control data & set control points.	16		2	2	
4	Collect benchmarks, run level loop, set project benchmarks.	16		2	2	
5	Locate subdivision, section, and existing corners.	8		2	2	
6	Locate above ground features with elevations	26		3	16	(Intersection has extremely heavy traffic and many lanes.)
7	Cross section r/w's @ 100' plus detail area @ 50'	24		3	16	(Military Trail is 10 lanes wide, Clint Moore Rd. is 8/10 lanes wide)
8	Cross section LWDD canal	8	1	2	7	Prepare cross section sheets for LWDD
9	Locate traffic signal poles & heads	4		1	2	
10	Locate trees within the right-of-ways	2		1	2	
11	Detail existing drainage within right-of-ways.	8		2	8	(approximately 12 structures)
12	Prepare specific purpose survey.		2	2	14	
13	Prepare DTM.			2	12	
14	Create, monument, & reference 2 baselines	10		1	4	
15	Prepare PNC & Reference Point sheets.		1	2	8	
16	Create deliverable Microstation files.		1	1	4	
TOTAL HOURS		✓ 122	✓ 7	✓ 37	✓ 131	

Exhibit B - Page 12 of 15



HSQ GROUP, INC.
Engineers • Planners • Surveyors
1489 West Palmetto Park Road, Suite 340
Boca Raton, Florida 33486
(561) 392-0221 Phone • (561) 392-6458 Fax

March 28, 2019

OKEECHOBEE BOULEVARD AND HAVERHILL ROAD INTERSECTION IMPROVEMENTS

Land Survey Scope of Services

PROJECT LIMITS

Haverhill Road: full r/w width from 900' south of centerline of Okeechobee Blvd. to 300' north of centerline of Okeechobee Blvd. (1,290 l.f.)

Okeechobee Blvd.: full r/w width from 300' west to 400' east of Military Road. (700 l.f.)

Total length of survey approximately 1,900 l.f.

See attached sketch of survey limits. (Sketch does not include areas of cross-section shots outside of r/w.)

SCOPE OF SERVICES

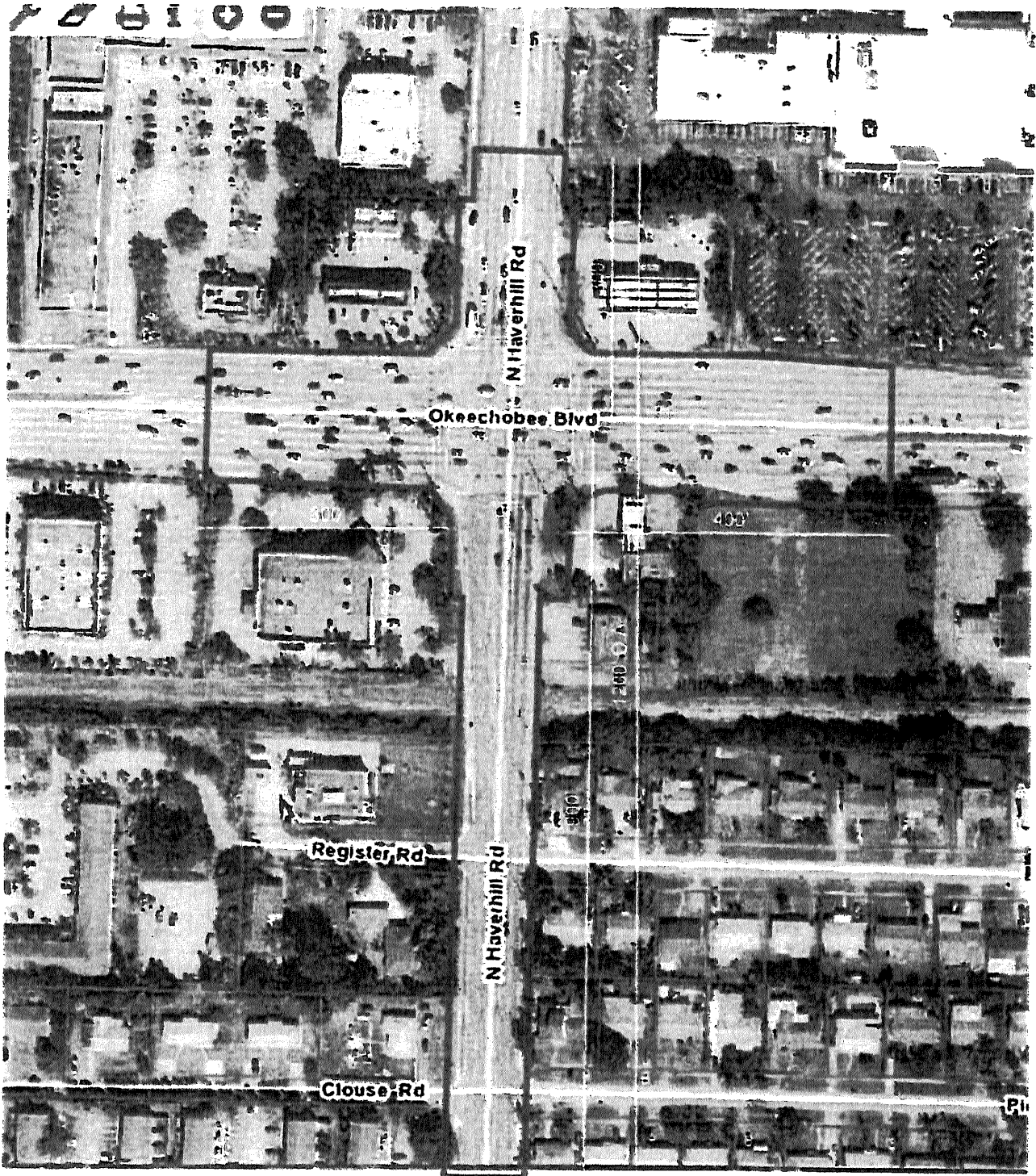
The Specific Purpose/Topographic Survey will be done in accordance with the current State of Florida Standards of Practice and the applicable portions of the Palm Beach County Thoroughfare Road Design Procedures (Feb. 2006) except as otherwise designated herein (i.e.: NAVD88 vertical datum).

1. Review a title search provided by Palm Beach County. Research and obtain plats and deeds from the Palm Beach County Property Appraiser's website, Lake Worth Drainage District, and the FDOT Right-of-Way Map for Okeechobee Blvd. (S.R. 704) to establish the existing right-of-way, and compile the data into a base map. Consultant will advise the County of any apparent missing right-of-way documentation or of any apparent gaps or overlaps in the right-of-way per the documents provided.
2. Prepare a drawing showing the linework, width, and recording information of the right-of-way and easement documents provided, and submit the drawing to the county for review and confirmation of the existing right-of-ways.
3. Collect horizontal global positioning control monumentation and set control points every 600'± tied to Florida East Zone State Plane Coordinates (NAD 83, 1990 adjustment).
4. Collect published vertical benchmarks, run a closed level loop, and set benchmarks outside the limits of construction (NAVD 1988 datum) every 600'±.
5. Locate subdivision corners, section corners, and other existing control monuments that will assist in the determination of the location of the right-of-way lines and platted centerlines. Identify the existing control recovered and provide ties to the project baseline.
6. Locate above ground features (including walks, utilities, signage, striping, etc) within the right of ways with elevations. Trees and all above ground features/improvements will be located up to 25' outside the right-of-way
7. Cross-section the right-of-ways at 100' intervals extending 25'± outside the right of way (but stopping at any walls). (Okeechobee Blvd. at this intersection is 11 lanes wide with a median and Haverhill Road at this location is 6-8 lanes wide with a median. This intersection has extremely heavy traffic.)
8. Obtain cross sections of the LWDD canal extending 100' east and west of the existing bridge barriers (6 sections). Prepare cross section sheets for LWDD showing location map, canal baseline (not monumented), and cross-sections.
9. Locate the existing traffic signal poles and heads.
10. Locate trees within the right-of-way having a DBH of 4" or greater with size and type.
11. Obtain inverts and bottom of drainage structures within the right of way with pipe sizes and materials. Locate any drainage outfall and/or connection culverts.
12. Prepare a DTM (digital terrain model) of the site.
13. Establish baselines along Haverhill Road and Okeechobee Blvd. Set baseline horizontal control points at begin, PC, PT, and end points. Set reference points to the baseline points (3 reference points each).
14. The historical baseline/centerline control will be located and physically tied to the existing project control.
15. Prepare a Specific Purpose Survey consisting of:
 - labeled right-of-ways, easements, and adjacent parcels,

- the existing features mentioned above with spot elevations,
 - on 11"x17" sheets at a scale of 1"=40',
 - PBCO published section corners and/or control monuments tied to baseline begin and end,
 - the found subdivision corners and/or other existing control monuments identified and tied to the baseline,
 - the control points (horizontal and vertical) set every 600'± outside of the baseline,
 - the drainage structure rim and invert data and apparent connections,
 - the monumentation set at the baseline points and the references to same,
 - map of survey to be included in the plan set and signed and sealed by the surveyor.
16. Prepare Project Network Control Sheet (to include baseline data, PBCo control monuments, baseline monumentation, control points/benchmarks, notes, legend, etc.), and Reference Point Sheet to be included in plan set.
17. Create deliverable Microstation files and points file.

SURVEY DELIVERABLES

- 1- Map of right-of-way and easement documents (11"x17" sheets, 1"=40' scale).
- 2- Specific Purpose Survey (11"x17" sheets, 1"=40' scale).
- 3- Project Network Control Sheet(s) and Reference Point Sheet(s).
- 4- The SURVRD01 file in a Microstation cad format.
- 5- An ASCII file of points in terms of x,y,z, description.
- 6- A DTM in XML format for Microstation.
- 7- Cross section sheets for LWDD right-of-way (in dwg and pdf).



OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Okeechobee Boulevard and Haverhill Road Intersection Improvements
NAME OF PRIME RESPONDENT/BIDDER: HSQ Group, Inc.
CONTACT PERSON: Nour Shehadeh
SOLICITATION OPENING/SUBMITTAL DATE: _____

SOLICITATION/PROJECT/BID No.: 2018104
ADDRESS: 1001 Yamato Road, Suite 105, Boca Raton, FL 33431
PHONE NO.: 561-392-0221 E-MAIL: nour@hsqgroup.net
DEPARTMENT: Engineering

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT.
PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE Minority/Women Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. HSQ Group, Inc. 1001 Yamato Rd., Ste. 105 Boca Raton, FL 33431 561-392-0221	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	100%
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
(Please use additional sheets if necessary)								100%
Total				_____	_____	_____	_____	100%
Total Bid Price \$				158,707.15				Total SBE - M/WBE Participation 100%

I hereby certify that the above information is accurate to the best of my knowledge: _____
Signature Title Vice President

Note: 1. The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
2. Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
3. Modification of this form is not permitted and will be rejected upon submittal.

Exhibit C
Page 1 of 2

OEBO LETTER OF INTENT – SCHEDULE 2

Exhibit C
Page 2 of 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 2018104

SOLICITATION/PROJECT NAME: Okeechobee Boulevard and Haverhill Road Intersection Improvements

Name of Prime: HSQ Group, Inc.

(Check box(s) that apply)

☒SBE ☐WBE ☒MBE ☐M/WBE ☐Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 3/13/18-3/12/21

The undersigned affirms they are the following (select one from each column):

Column 1

☒Male ☐Female

Column 2

☐African-American/Black ☐Asian American ☐Caucasian American
☒Hispanic American ☐Native American

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Basic Roadway Services				116,071.65
2	Optional Roadway Services				2,657.05
3	Basic Survey Services				34,138.45
4	Reimbursables				5,840.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: 157,707.15

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

HSQ Group, Inc.

Print Name of Prime

By:

Nour Shehadeh

Print Name

Vice President

Title

Date: 5/30/2019

Print Name of Subcontractor/subconsultant

By:

Authorized Signature

Print Name

Title

Date:



HSQGROU-01

LRANDOLPH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/13/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Collinsworth, Alter, Fowler & French, LLC 8000 Governors Square Blvd Suite 301 Miami Lakes, FL 33016	CONTACT NAME: Lourdes Bonet Randolph PHONE (A/C, No, Ext): (305) 822-7800 FAX (A/C, No): (305) 362-2443 E-MAIL ADDRESS: lrandolph@caffilc.com
INSURED HSQ Group, Inc. 1001 Yamato Road, Suite 105 Boca Raton, FL 33431	INSURER(S) AFFORDING COVERAGE INSURER A : Hartford Casualty INSURER B : Underwriters At Lloyds London INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 29424

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	21SBAIG1445	10/17/2018	10/17/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 HIRED NONOWNED \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		21SBAIG1445	10/17/2018	10/17/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		21SBAIG1445	10/17/2018	10/17/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Prof Liab Claim Made		FEIAEP11320	06/03/2019	06/03/2020	@ Claim/Aggregate 5,000,000
B	Retro Date 1/18/2005		FEIAEP11320	06/03/2019	06/03/2020	Self-Insd Retention 20,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees & Agents are named additional Insured, if required by written contract, as respects Commercial General Liability, for all projects Insured is working on for Palm Beach County.

CERTIFICATE HOLDER	CANCELLATION
Palm Beach County c/o JDI Data Corporation 100 W Cypress Creek Rd., Suite 1052 Fort Lauderdale, FL 33309	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/10/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm  Marion Fazio Insurance Agency Inc. 805 George Bush Blvd Delray Beach FL 33483	CONTACT NAME: Marion Fazio PHONE (A/C, No, Ext): 5612760330 FAX (A/C, No): 5612760960 E-MAIL ADDRESS: Marion@marionfazio.com INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Mutual Automobile Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 25178
INSURED HSQ GROUP 1001 Yamato Road Suite 105 BOCA RATON FL 33431		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD LTR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ \$
	AUTOMOBILE LIABILITY ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		C80 8364-E12-59D 994 2729-C06-59C 961 7635-C14-59D 439 6946-e02-59I	05/12/2019 03/06/2019 03/14/2019 05/02/2019	11/12/2019 09/06/2019 09/14/2019 11/02/2019	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE (OFFICER/ MEMBER EXCLUDED?) (Mandatory in NH) (If yes, describe under DESCRIPTION OF OPERATIONS below)	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

06 FORD F150 VIN: 1FTRX14W66NB0474 14 TOYOTA TACOMA VIN: 5TFTX4CN1EX038231
11 JEEP COMPASS VIN: 1J4NT1FB1BD260022 18 TOYOTA TACOMA VIN: 5TFSX5ENXJX063623
15 TOYOTA TACOMA VIN: 5TFUX4EN8FX035295 03/23/2019-09/23/2019
18 Ford Escape VIN: 1FMCU0GDXXJA65583- 12/05/2018-06/05/2019

CERTIFICATE HOLDER

CANCELLATION

Palm Beach County
C/O JDI Data Corporation
100 W CYPRESS CREEK RD., SUITE 1052
FT. LAUDERDALE, FL 33309

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/12/19

PRODUCER
Aon Risk Services, Inc of Florida
1001 Brickell Bay Drive, Suite #1100
Miami, FL 33131-4937

CONTACT NAME: Aon Risk Services, Inc of Florida
PHONE (A/C, No, Ext): 800-743-8130
FAX (A/C, No): 800-522-7514
EMAIL ADDRESS: ADP.COI.Center@Aon.com

INSURER(S) AFFORDING COVERAGE

INSURER A : Illinois National Insurance Co	NAIC # 23817
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
ADP TotalSource CO XXI, Inc.
10200 Sunset Drive
Miami, FL 33173
ALTERNATE EMPLOYER
HSQ Group Inc
1001 Yamato Road, Suite 105
Boca Raton, FL 33431

COVERAGES

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	DEC <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WC 080371933 FL	7/1/2019	7/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
All worksite employees working for HSQ GROUP INC, paid under ADP TOTALSOURCE, INC.'s payroll, are covered under the above stated policy. HSQ GROUP INC is an alternate employer under this policy.

CERTIFICATE HOLDER

Palm Beach County
c/o JDi Data Corporation
100 W Cypress Creek Rd. Suite 1052
Ft. Lauderdale, FL 33309

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Juan E. Balthan