

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 20, 2019 Consent Regular

 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

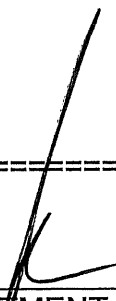
Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office an Amendment I Between the Florida Council Against Sexual Violence (FCASV) and the Palm Beach County Sheriff's Office for a Trauma Informed Sexual Assault Investigations supplemental grant award in the amount of \$100,000 for the period July 1, 2019 through June 30, 2020; and **(B) Approve** a budget amendment of \$100,000 in the Sheriff's Grants Fund.


Summary: On September 18, 2018, the Palm Beach County Board of County Commissioners accepted a grant award from the FCASV on behalf of the Palm Beach County Sheriff's Office in the amount of \$100,000(R-2018-1464). The funds were used to hire one full time detective who was assigned to the Special Investigations Division (SID) to investigate sex crimes against victims ages 11 years of age and older. The grant also provided Trauma Informed Training to SID detectives responsible for responding to crimes of sexual assault. This Amendment I provides an additional \$100,000 for personnel expenses to support continued funding of this position. The PBSO will provide the 25% required match in the amount of \$33,334 through its approved operating budget. An increase in funding from the County may be requested through our annual budget process once the grant ends. Countywide (LDC)

Background and Justification: This agreement shall be performed in accordance with the STOP Violence Against Women Formula Grant Program authorized by the Violence Against Women Act, Title IV of the Violent Crime Control and Law Enforcement Act of 1994 (Public Law No. 103-322), and reauthorized and amended by Public Law No. 106-386 and Public Law No. 109-162, as well as the Council's contract with the Florida Department of Health to administer STOP grant funding. The OAG Catalog of Federal Domestic Assistance (CFDA) Number for this program is 16.588 and FCASV grant number 18STO68.

- Attachments:**
- 1. Budget Amendment
 - 2. Amendment I
 - 3. R-2018-1464

=====

RECOMMENDED BY:  7/18/19
DEPARTMENT DIRECTOR DATE

APPROVED BY:  7/29/19
COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0				
Operating Costs	\$133,334				
External Revenues	(\$100,000)				
Program Income (County)					
In-Kind Match (County)	\$33,334				
<hr/>					
Net Fiscal Impact	\$33,334				

Additional FTE Positions (Cumulative) 1

Is Item Included in Current Budget: YES _____ NO X
 Does this item include the use of federal funds: Yes X No _____

Budget Account No.: Fund 1152 Agency 160 Org 2338 Object 3129

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The Trauma Informed Sexual Violence grant is funded by the Florida Council Against Sexual Violence. The required match is 25%; the PBSO will provide a match in the amount of \$33,334, through its approved operating budget. No additional County funds are required until grant funding expires in 2020.

FCASV Trauma Informed Grant-FY20	\$100,000
25% in-kind match	\$ 33,334
Total Program Budget	\$133,334

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 7/25/19
 OFMB

[Signature] 7/26/19
 Contract Administration

B. Legal Sufficiency:

[Signature] 7/26/19
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
Florida Council Against Sexual Violence FY18 160-2338-3129	Federal Grant - Other Public Safety	0	83,334	100,000	0	183,334		
	TOTAL REVENUES	8,002,075	\$9,841,666	\$100,000	\$0	9,941,666		
Expenditures								
Florida Council Against Sexual Violence FY18 160-2338-9498	Transfer to Sheriff's Fund 1902	0	95,834	100,000	0	195,834		
	TOTAL EXPENDITURES	8,002,075	\$9,841,666	\$100,000	\$0	9,941,666		

Palm Beach County Sheriff's Office

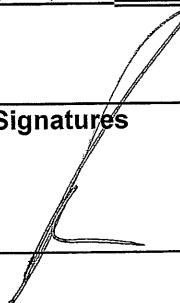
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date



7/18/19

By Board of County Commissioners
At Meeting of August 20, 2019

Deputy Clerk to the
Board of County Commissioners

AMENDMENT 1

This Amendment, entered into between the Florida Council Against Sexual Violence, hereinafter referred to as the "Council" and Palm Beach County Sheriff's Office hereinafter referred to as the "Provider," amends subcontract number 18STO68.

This subcontract is being amended to define tasks and deliverables for the period July 1, 2019 - June 30, 2020. Accordingly, the subcontract is amended as follows:

1. Standard Subcontract, Section II, paragraph A. line 1 is revised to identify the following award amount from the beginning of the contract term through June 30, 2020: \$200,000.00.
2. Attachment I, Section C.1.a. is amended to add the following: The award amount for the period of July 1, 2019 to June 30, 2020 is \$100,000.00. A match in the amount of \$33,334.00 is required.
3. Attachment I, B.1.a. tasks are deleted entirely and replaced with the following:
 - 1) Maintain employment of at least one additional detective who will focus exclusively on investigating sex crimes against victims 11 years of age and older.
 - 2) Participate in a one-day site visit with Council staff to review the Provider's current response to sexual assault and any changes to the response resulting from participating in the Trauma Informed Sexual Assault Investigations Grant.
 - a) The Provider will work with the Council to arrange logistics for the site visit, scheduling representatives from investigations, leadership/command, and the certified sexual assault program to meet with Council staff.
 - 3) Collaborate with the certified sexual assault program to advance the trauma informed response.
 - a) Detectives/investigators funded under this grant or their supervisors will meet at least quarterly with a representative of the certified sexual assault program, designated by the program, to discuss implementation of the trauma informed response to sexual assault survivors, assess effectiveness, and recommend improvements.
4. Attachment II, Exhibit 1 is deleted entirely and replaced as attached hereto.
5. Attachment III (invoice) is deleted entirely and replaced as attached hereto.

This amendment shall begin on July 1, 2019 and shall be retroactive to that date if executed thereafter.

All provisions in the subcontract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the subcontract.

This amendment and all its attachments are hereby made a part of the subcontract.

IN WITNESS THEREOF, the parties hereto have caused this three (3)-page amendment to be executed by their officials thereunto duly authorized.

PALM BEACH COUNTY SHERIFF'S OFFICE

FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE

BY: _____

BY: _____

NAME: Ric L. Bradshaw

NAME: Jennifer L. Dritt, LCSW

TITLE: Sheriff

TITLE: Executive Director

DATE: 6/11/2019

DATE: 6/13/19

Attachment III - Invoice

Provider: Palm Beach County Sheriff's Office	Subcontractor Number: 18STO68																
Address: 3228 Gun Club Road West Palm Beach, FL 33406	Telephone Number:																
<p style="text-align: center;"><u>Service Period</u> (check one)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Jul-19 <input type="checkbox"/></td> <td style="width: 33%;">Nov-19 <input type="checkbox"/></td> <td style="width: 33%;">Mar-20 <input type="checkbox"/></td> </tr> <tr> <td>Aug-19 <input type="checkbox"/></td> <td>Dec-19 <input type="checkbox"/></td> <td>Apr-20 <input type="checkbox"/></td> </tr> <tr> <td>Sept-19 <input type="checkbox"/></td> <td>Jan-20 <input type="checkbox"/></td> <td>May-20 <input type="checkbox"/></td> </tr> <tr> <td>Oct-19 <input type="checkbox"/></td> <td>Feb-20 <input type="checkbox"/></td> <td>June-20 <input type="checkbox"/></td> </tr> </table>	Jul-19 <input type="checkbox"/>	Nov-19 <input type="checkbox"/>	Mar-20 <input type="checkbox"/>	Aug-19 <input type="checkbox"/>	Dec-19 <input type="checkbox"/>	Apr-20 <input type="checkbox"/>	Sept-19 <input type="checkbox"/>	Jan-20 <input type="checkbox"/>	May-20 <input type="checkbox"/>	Oct-19 <input type="checkbox"/>	Feb-20 <input type="checkbox"/>	June-20 <input type="checkbox"/>	<p style="text-align: center;"><u>STOP Monthly Rate</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">July 2019 – May 2020</td> <td style="text-align: right;"><u>\$8,333.00</u></td> </tr> <tr> <td>June 2020</td> <td style="text-align: right;"><u>\$8,337.00</u></td> </tr> </table>	July 2019 – May 2020	<u>\$8,333.00</u>	June 2020	<u>\$8,337.00</u>
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July 2019 – May 2020	<u>\$8,333.00</u>																
June 2020	<u>\$8,337.00</u>																
<p style="text-align: center;"><u>Summary of Payments</u></p> <p>SFY 2019-20 Allocation: <u>\$100,000.00</u></p> <p>Amount of this invoice: \$ <u> </u></p> <p>Estimated Match to Date: \$ <u> </u></p>	<p style="text-align: center;"><u>(FOR FCASV USE ONLY)</u></p> <p style="text-align: center;"><u>Penalties:</u></p> <p><u>Description:</u></p> <table style="width: 100%; border: none;"> <tr><td style="border-top: 1px solid black; width: 80%;"></td><td style="text-align: right; border-top: 1px solid black;">\$ <u> </u></td></tr> <tr><td style="border-top: 1px solid black;"></td><td style="text-align: right; border-top: 1px solid black;">\$ <u> </u></td></tr> <tr><td style="border-top: 1px solid black;"></td><td style="text-align: right; border-top: 1px solid black;">\$ <u> </u></td></tr> <tr><td colspan="2" style="text-align: right; padding-top: 10px;">Total: \$ <u> </u></td></tr> </table> <p style="text-align: center; padding-top: 20px;"><u>Payment Approval</u></p> <p>Total Approved For Payment By The Council: \$ <u> </u></p>		\$ <u> </u>		\$ <u> </u>		\$ <u> </u>	Total: \$ <u> </u>									
	\$ <u> </u>																
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Total: \$ <u> </u>																	
<p style="text-align: center;">NOTE: ALL FUNDS MUST BE ENCUMBERED BY June 30th</p> <p><i>I certify that the above report is a true and correct reflection of this period's activities, as stipulated in this subcontract.</i></p>																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Signature of Provider Agency Official</td> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Date</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Print Name and Title</td> <td style="border-top: 1px solid black; text-align: center;">Phone #</td> </tr> </table>	Signature of Provider Agency Official	Date	Print Name and Title	Phone #	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Signature</td> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Date</td> </tr> </table>	Signature	Date										
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Agenda Item No. **3CC-4**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

SA/MB 7-0

R-2018-1464

Meeting Date: September 18, 2018 Consent Regular

Ordinance

Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office a Contract Between the Florida Council Against Sexual Violence (FCASV) and the Palm Beach County Sheriff's Office for a Trauma Informed Sexual Assault Investigations Grant award in the amount of \$100,000 for the period July 1, 2018 through June 30, 2020; and **(B) Approve** a budget amendment of \$100,000 in the Sheriff's Grants Fund.

Summary: On August 27, 2018, the Palm Beach County Sheriff's Office (PBSO) received a FCASV grant. These funds will be used to hire one full time detective who will be assigned to the Special Investigations Division (SID) to investigate sex crimes against victims ages 11 years of age and older. The grant will also provide Trauma Informed Training to SID detectives responsible for responding to crimes of sexual assault. The PBSO will be reimbursed for personnel expenses totaling \$100,000. The PBSO will provide the 25% required match in the amount of \$33,334 through its approved operating budget. One PBSO position is created with this action. An increase in funding from the County will be requested through our annual budget process once the grant ends. Countywide (LDC)

Background and Justification: This agreement shall be performed in accordance with the STOP Violence Against Women Formula Grant Program authorized by the Violence Against Women Act, Title IV of the Violent Crime Control and Law Enforcement Act of 1994 (Public Law No. 103-322), and reauthorized and amended by Public Law No. 106-386 and Public Law No. 109-162, as well as the Council's contract with the Florida Department of Health to administer STOP grant funding. The OAG Catalog of Federal Domestic Assistance (CFDA) Number for this program is 16.588 and FCASV grant number 18STO68.

Attachments:

1. Budget Amendment
2. Contract with the Florida Council Against Sexual Violence

RECOMMENDED BY:


DEPARTMENT DIRECTOR

9/4/18

DATE

APPROVED BY:


COUNTY ADMINISTRATOR

9/18/18

DATE

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FCASV Trauma Informed Grant	\$100,000
25% in-kind match	<u>\$ 33,334</u>
Total Program Budget	\$133,334

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Beleyn Brewer 9/7/18
 #80 OFMB 9/7/18 89/5
Joyce Miller for *Levin Jankovitz*
 Contract Administration 9/11/18 JLM

B. Legal Sufficiency:

WOC 9/12/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.