## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

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Meeting Date: August 20, 2019		[X] [ ]	Consent Ordinance	[ [	]	Regular Public Hearing
Department Submitted By: Submitted For:	Community Services			L		

#### I. EXECUTIVE BRIEF

#### Motion and Title: Staff recommends motion to ratify:

A) the signature of the Mayor on Modification No. 2 to the Florida Department of Economic Opportunity Federal Fiscal Year (FFY) 2017 Community Services Block Grant (CSBG) Program Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period of October 1, 2016 through September 30, 2020, increasing the original grant agreement amount by \$512,000.95 for a new total amount not to exceed \$3,549,891.95, to provide self-sufficiency services to low-income individuals residing in Palm Beach County; and

B) the signature of the Mayor on Modification No. 5 to the Florida Department of Economic Opportunity FFY 2019 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No 17EA-0F-10-60-01-023 (R2017-0996), for the period of April 1, 2017 through September 30, 2020, increasing the original grant agreement amount by \$4,747,029 for a new total amount not to exceed \$12,390,978, to provide energy payment assistance to approximately 7,000 low-income clients residing in Palm Beach County.

Summary: Modification No. 2 to the FFY 2019 CSBG Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-021 will increase the number of clients served with employment skills training, job placement services, resume training, financial management training, rental assistance, utility assistance and case management services. In FFY 2016, 127 program participants completed vocational training that lead to employment. In FFY 2017, 83 program participants completed vocational training that lead to employment. The difference in outcomes between both years is due to reduction in program funding. Modification No. 5 to the FFY 2019 LIHEAP Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 funds will enable the Community Action Program (CAP) to provide assistance to low-income households with energy bills and crisis assistance to prevent service disconnection and to restore utility services. In FFY 2017, energy services were prevented from disconnection or restored, through LIHEAP, to a total of 6,646 households; in FFY 2018, energy services were prevented from disconnection or restored to a total of 7,879 households. The emergency signature process was utilized because there was not sufficient time to submit the application through the regular BCC agenda process. No County funds are required. (Community Action Program) Countywide (HH)

**Background and Justification:** CSBG funds are used to provide various services, such as rental and utilities assistance, and vocation trainings to low income households. LIHEAP has been administered by CAP since 1992. The subgrant agreements will continue to ensure that assistance is provided to low-income families.

#### Attachments:

- **1.** CSBG Modification No.2 Subgrant Agreement No. 17SB-0D-10-60-01-121 with Walkthrough Memo
- **2.** LIHEAP Modification No. 5 Subgrant Agreement No. 17EA-0F-10-60-01-023 with Walkthrough Memo

Recommended By		7/24/19
	Department Director	Date '
Approved By:	Vana L Bolton	1/31/h
	Assistant County Administrator	Ďáte '/'

### **II. FISCAL IMPACT ANALYSIS**

### A. Five Year Summary of Fiscal Impact:

Department Director

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	2,629,515	2,629,515			
External Revenue	(2,629,515)	(2,629,515)			
Program Income (County)			1		
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			
No. ADDITIONAL FTE POSITIONS (Cumulative)					
s Item Included In Current	Budget?	Yes	ΧN	lo	
s Item Included In Current Does this item include the	use of federal	funds? Yes	X N	10	-
Budget Account No.: Fund <u>1003/1009</u> Dept _ Program Period	145 Unit	VAR Objec	et <u>VAR</u>	Progra	am Code
3. Recommended Sour	ces of Funds/	Summary of F	iscal Impa	act:	
Federal funding through vill be aligned upon receipt o		epartment of E	conomic [	Developme	nt. Budget
C. Departmental Fiscal		Dowe, Director	, Financial	& Support	Svcs.
	III REVIEV	V COMMENTS			
A. OFMB Fiscal and/or (			Control Co	omments:	
Pallen Vole OFMB KT 198	WX 7/26/	Contract De	evelopmen	at and Cont	7/ <i>30</i> //
3. Legal Sufficiency:					
3. Legal Sufficiency:    Velue Clock   Assistant County Attor	ud 7-30.	19			



#### **Department of Community Services**

810 Datura Street West Palm Beach, FL 33401 (561) 355-4700 FAX: (561) 355-3863 www.pbcgov.com

#### Palm Beach County **Board of County** Commissioners

Mack Bernard, Mayor

Dave Kerner, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Robert S. Weinroth

Mary Lou Berger

Melissa McKinlay

#### **County Administrator**

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"

#### **MEMORANDUM**

TO:

Mack Bernard, Mayor

Board of County Commissioners

THRU:

Verdenia C. Baker, Cou Board of County Comphishio

THRU:

Nancy L. Bolton, Assistant County Administrator Board of County Commissioners

FROM:

James Green, Director

Community Services Department

DATE:

June 5, 2019

RE:

Modification No. 2 to FFY 2017 Community Services Block Grant Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 and Modification No. 5 to FFY 2019 Low-Income Home Energy Assistance

Program Federally Funded Subgrant Agreement No. 17EA-0F-10-60-

01-023

Pursuant to Section 309 of the Administrative Code, your signature is needed on the approval of Modification No. 2 to the FFY 2017 Community Service Block Grant (CSBG) Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020 and Modification No. 5 to the FFY 2019 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017, through September 30, 2020, with the Florida Department of Economic Opportunity (DEO). No County match is required.

CSBG Modification No. 2 Agreement No. 17SB-0D-10-60-01-121 increases the original grant agreement amount by \$512,000.93, for a new total amount not to exceed \$3,549,891.93. LIHEAP Modification No. 5 Agreement No. 17EA-0F-10-60-01-023 increases the original grant agreement amount by \$4,747,029 for a new total amount not to exceed \$12,390,978. The funds for both CSBG and LIHEAP will be used to provide economic stability services to 9,464 low-income individuals and 3,706 low-income families residing in Palm Beach County by providing employment skills training, job placement services, resume training, financial management training, rental assistance, utility assistance and case management services.

The DEO sent instructions to return the modifications as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline.

Approved by:

Department Director

Helene H Assistant County Attorney

Attachments:

Modification No. 2 CSBG Subgrant Agreement No. 17SB-0D-10-60-01-121 Modification No. 5 LIHEAP Subgrant Agreement No. 17EA-0F-10-60-01-023

# MODIFICATION NUMBER TWO OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FFY 2017 COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM AND PALM BEACH COUNTY, FLORIDA

CFDA Number: 93.569

Agreement Number: 17SB-0D-10-60-01-121

#### FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Two is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17SB-0D-10-60-01-121, in which DEO awarded Subrecipient *Three Million Thirty-Seven Thousand Eight Hundred Ninety-One Dollars and Zero Cents* (\$3,037,891.00) in Community Service Block Grant (CSBG) funds ("the Agreement"); and \_\_\_\_\_

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, CSBG Federal Fiscal Year 2019 funds are available to increase the amount of funding granted to Subrecipient.

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), <u>FUNDING/CONSIDERATION</u>, is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient *Three Million Five Hundred Forty-Nine Thousand Eight Hundred Ninety-One Dollars and Ninety-Three Cents* (\$3,549,891.93), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

#### STATE OF FLORIDA

## DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

PALM BEACH COUNTY, FLORIDA	STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORT	UNITY	
By: Machem Bend (Signature)	Ву:		·
36 1 D 136			•
Mack Bernard, Mayor	Ken Lawson, Executive Director		
(Print/Type Name and Title Here)	Department of Economic Opportunity		
	•		•
Date:	Date:		
<b>♥</b> .			
59-6000785	Approved as to form and legal		
Federal Identification Number	sufficiency, subject only to full and		
	proper execution by the Parties.		•
078470481			
DUNS Number	Office of the General Counsel		
17SB-0D-10-60-0 <u>1</u> -121	Department of Economic Opportunity		
Agrèement Number			
	By:	antiyamini sanasi	
•	····	V 1042 2003	•
APPROVED AS TO TERMS AND CONDITIONS	Approved Date:	<u></u>	
BY Johns			•
DEPARTMENT HEAD		•	
Approved as to Form and Legal			
Sufficiency by:	HH.	_	
Senior Assistant County Attorne	· · · · · · · · · · · · · · · · · · ·		
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# MODIFICATION NUMBER FIVE OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FFY 2019 LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) AND PALM BEACH COUNTY

CFDA Number: 93.568 Agreement Number: 17EA-0F-10-60-01-023

FLAIR Contract Number: E1960

#### FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Five is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17EA-0F-10-60-01-023, in which DEO awarded Subrecipient *Seven Million Six Hundred Forty-Three Thousand Nine Hundred Forty-Nine Dollars and Zero*Cents (\$7,643,949.00) in Low-Income Home Energy Assistance Program (LIHEAP) funds ("the Agreement"); and

WHEREAS, LIHEAP Federal Fiscal Year 2019 funds are available to increase the amount of funding granted to Subrecipient; and

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), <u>FUNDING/CONSIDERATION</u>, is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient *Twelve Million Three Hundred Ninety Thousand Nine Hundred Seventy-Eight Dollars and Zero Cents* (\$12,390,978.00), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

#### STATE OF FLORIDA

## DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT	STATE OF FLORIDA
PALM BEACH COUNTY	DEPARTMENT OF ECONOMIC OPPORTUNITY
By: Machen Se	Ву:
(Signature)	The state of the s
Mack Bernard, Mayor	Ken Lawson
(Print/Type Name and Title Here)	Executive Director
Date:	Date:
59-6000785 Federal Identification Number	Approved as to form and legal sufficiency, subject only to full and
·	proper execution by the Parties.
078470481 DUNS Number 17EA-0F-10-60-01-023	Office of the General Counsel Department of Economic Opportunity
Agreement Number	Ву:
APPROVED AS TO TERMS	Approved Date:
AND CONDITIONS  BY:  DEPARTMENT HEAD	
Approved as to Form And Legal Sufficiency	·
Senior Assistant County Attorney	