### AGENDA ITEM OVER 50 PAGES CAN BE VIEWED IN MINUTES

#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: August 20, 2019 Department		[X] [ ]	Consent Ordinance	[] []	Regular Public Hearing
Submitted By: Submitted For:	<u>Community Ser</u> Division of Hun		Veteran Servi	ces	
			======================================		

## Motion and Title: Staff recommends motion to:

**A) ratify** the signature of the Mayor on the Department of Children and Families (DCF) 2019 Unified Homeless Grant Contract No. IP004, for the period July 1, 2019 through June 30, 2022, for a contract amount not to exceed \$693,428.55, to provide homeless prevention services to at-risk families;

**B)** approve one (1) full-time equivalent (FTE) grant funded position for a GIS Analyst (Pay Grade 35), for the Human Services Division; and

**C)** approve a budget amendment of \$693,429 in the Human Services Fund to align the budget with the grant award.

Summary: In 2013, the Florida Legislature created the Homeless Prevention Grant program to provide emergency financial assistance to families facing the loss of their housing due to a financial crisis. The 2019 Unified Homeless Grant Contract No. IP004, provides funding for the coordination of services related to homeless prevention for at-risk families and planning and evaluation of the Palm Beach County Homeless and Housing Alliance (HHA). The County will subcontract with Catholic Charities of the Dioceses of Palm Beach, Inc. (Catholic Charities), for a total amount of \$372,000. Catholic Charities will provide homeless prevention services through case management, and financial assistance with rent/mortgage and utility payments. These services will prevent at-risk families from becoming homeless and assist them in remaining stably housed. During FY 2016-2018, financial assistance was provided to 307 households, which remain stably housed, by assisting with rent, mortgage and utility payments. Under the new grant contract IP004, approximately 72 households will be served annually with financial assistance to pay their rent/mortgage and/or utilities that is past due. All funds must be expended no later than June 30th of each state fiscal year. In-kind match funds will be provided by Catholic Charities in an amount of \$124,000 annually. Since 2006, the Division of Human and Veteran Services (DHS) has served as the lead agency for the Palm Beach County Homeless Continuum of Care (CoC) Program. The Housing and Urban Development Agency (HUD) has expanded CoC evaluation requirements for system and project performance monitoring for local, state and federal funding outcomes to ensure accurate reporting and compliance. As a result, this grant will fund one full-time equivalent (FTE) position for a GIS Analyst. The grant-funded position will be approved for the length of the grant and will be eliminated if funding is discontinued. The emergency signature process was utilized because there was insufficient time to submit this grant contract through the regular agenda process. No County funds are required. (Division of Human and Veteran Services) Countywide (HH)

### Background and Justification: (On page 3)

#### Attachment:

DCF 2019 Unified Homeless Grant Contract No. IP004 with Walkthrough Memo
Budget Amendment

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Recommended By:	James E - Thu	-1/29/19
	Department Director	Date
Approved By:	Nanay & Bolton	8/14/19
	Assistant County Administrator	Date

## **II. FISCAL IMPACT ANALYSIS**

## A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	202 3
Capital Expenditures					
Operating Costs	77,047.62	231,142.85	231,142.85	154,095.23	
External Revenue	(77,047.62)	(231,142.85)	(231,142.85)	(154,095.23)	
Program Income					
In-Kind Match					
NET FISCAL IMPACT	0	0	0	0	

# ADDITIONAL	1	1	1	1	
FTE POSITIONS					
(Cumulative)					

## Is Item Included In Current Budget: Does this item include the use of federal funds?

Yes	<u>X</u>	No	
Vac	v	Ma	

Budget Account No.:

Fund 0001 Dept. 148 Unit 1354 Obj. 3401 Program Code Var. Program Period GY18

# B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is DCF. Catholic Charities of the Diocese of Palm Beach, Inc. will provide in-kind match of \$124,000 annually for three year grant period. No County funds are required.

C. Departmental Fiscal Review:

Julie Dowe, Director, Financial & Support Svcs.

## **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Development and Control Comments:

815/1c Contract Deve and Control B

B. Legal Sufficiency:

9-18

C. Other Department Review:

**Department Director** 

### This summary is not to be used as a basis for payment. (Continued from page 1)

**Background and Justification:** In January 2006, DHVS began serving as the Lead Entity for the Palm Beach County Homeless Continuum of Care (CoC). The CoC is the planning and evaluation body for the homeless service delivery system in Palm Beach County and is a requirement of the Housing and Urban Development Agency (HUD). The State Department of Children and Families Office on Homelessness works in conjunction with HUD to provide funding opportunities to assist persons who are homeless or are at risk of homelessness.