PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

Agenda Item #: 3E-8

BOARD APPOINTMENT SUMMARY

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Meeting Date:	August 20, 2019	[X] []	Consent Ordinance]] Regular] Public Hearing	
Department Submitted By: Submitted For =========			/eteran Serv	ice:	<u>s</u>	~ ====================================

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) ratify the signature of the Mayor on the Department of Housing and Urban Development (HUD) FY 2018 Youth Homelessness Demonstration Grant Application in the amount of 247,962, for preventing and ending youth homelessness, for a grant period of two (2) years upon receipt of funding;
 - **B) delegate** to the County Administrator, or designee, signatory authority on additional forms and any other necessary documents related to the FY 2018 Youth Homelessness Demonstration Grant Application; and
 - **C) approve** two (2) full-time equivalent (FTE) grant funded positions including a Program Coordinator (Pay Grade 30) and Information Management System Specialist (Pay Grade 30) for the Division of Human and Veteran Services, to be established upon receipt of grant award.

Summary: Palm Beach County is eligible for federal funding and has applied for this new grant. which was first released by HUD in FY 2018, and funds are still available for eligible communities. The funding will be used in developing and executing a coordinated community approach to preventing and ending youth homelessness over a two-year period. The Division of Human and Veteran Services (DHVS), serving as the Lead Agency, must apply for the funds. The grant application has two phases for submission and award. For Phase I, DHVS is requesting \$247,962 in federal funding to support the development of a Community Youth Plan and two (2) grant funded positions. These positions are contingent upon receipt of the actual grant award and will be eliminated if the grant is discontinued. DHVS is supporting the match requirement with in-kind services totaling \$224,364, which is available in both the current budget and the proposed 2020 budget, and is represented by existing Palm Beach County Continuum of Care (CoC) services already being provided. Phase II funding is contingent upon the approval of Phase I. If Palm Beach County is awarded Phase I funding, an application for Phase II funding will be submitted to HUD to request the fully designated funding allocation as determined by HUD. The start date of Phase I funding will be contingent upon receipt of funding by HUD. The emergency signature process was utilized because there was not sufficient time to submit the application through the regular Board of County Commissioner's agenda process. (Division of Human and Veteran Services) Countywide (HH)

Background and Justification: The CoC has extensive experience in administering federal grants and assembled a community-based project team to assist with the application process. DHVS serves as the Lead Agency and is responsible for grant administration. CoC has identified homeless youth as a target population with limited resources. As a result, the COC is seeking to expand funding for vital services and housing for this population.

Attachments: Grant Application with Walkthrough Memo							
Recommended By:		7/29/19					
	Department Director	/ Date , ´					
Approved By:	Vancy & Bellm	8/5/19					
	Assistant County Administrator	Date					

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs		247,962			
External Revenue	17-1	(247,962)			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT		0			
# ADDITIONAL FTE		2			
POSITIONS (Cumulative)					
Is Item Included in Proposed Buc	dget:		Yes	No <u>X</u>	I
Does this item include the use of federal funds?			Yes_X	No	
B. Recommended Sources Source of funding is U.S. I Beach County In-Kind MatC. Departmental Fiscal Rev	Department ch. Budget view:	of Housing and	d Urban Deve upon receipt Financial & S	elopment and of actual grai	nt award.
. OFMB Fiscal and/or Con	tract Develo	opment and C	ontrol Com	ments:	
DEMBY 20130 91	oz K	Cont	ract Develop	Jawling and Cor	ntrol /
Legal Sufficiency:			0/1//1-1	<i>i</i>	
Assistant County Attorney	-				
. Other Department Review	w:				
Department Director	-				

This summary is not to be used as a basis for payment.