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Agenda Item: 3F13

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: August 20, 2019 [X] Consent [ ] Regular
[ ] Workshop [ ] Public Hearing

Submitted By: Department of Airports

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to adopt: a Resolution adopting a new standard form Signatory Cargo Carrier Operating and Lease Agreement; authorizing the County Administrator or designee to execute standard form Signatory Cargo Carrier Operating and Lease Agreements on behalf of the Board of County Commissioners; authorizing the County Administrator or designee to enter into certain amendments to standard form Signatory Cargo Carrier Operating and Lease Agreements; repealing Resolution 2014-1290 and Resolution 2018-0844; providing for severability; and providing for an effective date.

Summary: The current agreements with signatory cargo air carriers at the Palm Beach International Airport (PBI) are scheduled to expire on September 30, 2019. The Resolution adopts a new standard form Signatory Cargo Carrier Operating and Lease Agreement (Agreement), which updates terms to the prior agreement and provides for the use of certain facilities at PBI by cargo air carriers, including the air cargo building #1475, for a term of up to five years with one 2-year renewal option. The Resolution also authorizes the County Administrator or designee to execute the approved standard form Agreement on behalf of the Board; to agree to modifications to a cargo air carrier's leasehold premises; and to agree to non-material changes to the standard form Agreement. **Countywide (AH)**

Background and Justification: On September 9, 2014, the Board approved a standard form Signatory Cargo Carrier Operating and Lease Agreement (R-2014-1290) which was amended by Resolution 2018-0844.

Attachments:

Resolution (1)

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Recommended By: RW Laura Beebe 7-23-19
Department Director **Date**

Approved By: 8-6-19
County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs					
Operating Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	* see below				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes _____ No _____
Does this item include the use of federal funds? Yes ___ No X

Budget Account No: Fund _____ Department _____ Unit ____ Rsource _____
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact associated with approval of the standard form Agreement. The Agreement provides for the use of the air cargo facilities at PBI. Air cargo carriers revenues from building rents and other charges, including landing fees, are estimated to be approximately $900,000 annually over the five-year period of the Agreement.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

7/30/19
OFMB 7/29

8/12/19
Contract Dev. and Control
8/12/19

B. Legal Sufficiency:

8-5-19
Assistant County Attorney

C. Other Department Review:

_____
Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)