

36-4

Agenda Item # \_\_\_\_\_

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

**Meeting Date:** 08/20/19

**Consent**       **Regular**  
 **Workshop**     **Public**

**Department:**

**Submitted By:**                      **Office of Financial Management & Budget**

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve:

- A) Budget Transfer from School Impact Fee Zone 1 reserve account to School Impact Fee Zone 1 appropriation account for \$983,020.
- B) Budget Transfer from School Impact Fee Zone 2 reserve account to School Impact Fee Zone 2 appropriation account for \$2,897,426.
- C) Budget Transfer from School Impact Fee Zone 3 reserve account to School Impact Fee Zone 3 appropriation account for \$1,227,867.
- D) Budget Transfer from School Impact Fee Zone 4 reserve account to School Impact Fee Zone 4 appropriation account for \$1,339,034.

**Summary:** Impact fees budgeted in reserve accounts cannot be appropriated until funds have been collected. These budget transfers recognize school impact fee revenues as of August 7, 2019 and allow for their appropriation so that the County may remit funds to the School District in accordance with Article 13 of the Unified Land Development Code (ULDC). Countywide (LB)

**Background and Justification:** Article 13 of the ULDC provides for a school impact fee which requires new development to pay its fair share for growth. The Impact Fee Office is responsible for the collection, accounting and disbursement of funds to the School District. School impact fee revenues can only be used for capacity related capital needs within the school zone the revenues were collected.

**Attachments:**

- 1. Budget Transfers

**Recommended by:**

  
Department Director

8/7/19  
Date

**Approved By:**

  
County Administrator

8/9/19  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income(County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	0	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes \_\_\_ No X  
 Does this item include the use of Federal Funds? Yes \_\_\_ No x  
 Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
 Object \_\_\_\_\_ Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

School impact fees that have been collected in funds 1263, 1264, 1265, and 1266 are being remitted to the School District in accordance with Article 13 of the ULDC. There is no fiscal impact.

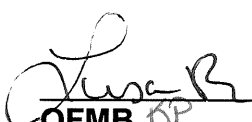
**C. Department Fiscal Review:**

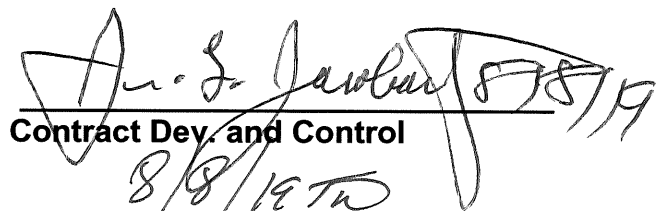
  
 Impact Fee Manager



**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

  
 OFMB 8/7/19

  
 Contract Dev. and Control  
 8/8/19 TW

**B. Legal Sufficiency:**

  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

2019 0903

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA

BUDGET TRANSFER  
FUND 1263 School Impact Fee Zone 1

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 08/01/2019	REMAINING BALANCE
<b><u>EXPENDITURES</u></b>							
743-7500-8101 Contributions to Other Gov Agencies	0	0	983,020	0	983,020	0	983,020
743-9901-9902 Operating Reserves	1,177,581	1,642,977	0	983,020	659,957	0	659,957
<b>TOTALS</b>	1,177,581	1,642,977	983,020	983,020	1,642,977		

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF 08/20/2019

Impact Fee Office  
\_\_\_\_\_  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

\_\_\_\_\_  
*[Signature]* 8/21/19  
\_\_\_\_\_

\_\_\_\_\_  
Deputy Clerk to the  
Board of County Commissioners

2019 0904

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA

BUDGET TRANSFER  
FUND 1264 School Impact Fee Zone 2

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/01/2019	REMAINING BALANCE
<b><u>EXPENDITURES</u></b>							
743-7500-8101 Contributions to Other Gov Agencies	0	0	2,897,426	0	2,897,426	0	2,897,426
743-9902-9902 Operating Reserves	2,786,129	3,196,840	0	2,897,426	299,414	0	299,414
<b>TOTALS</b>	2,786,129	3,196,840	2,897,426	2,897,426	3,196,840		

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF 08/20/2019

Impact Fee Office  
\_\_\_\_\_  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

\_\_\_\_\_  
*Jose R* 8/17/19  
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\_\_\_\_\_  
Deputy Clerk to the  
Board of County Commissioners

2019 0905

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA

BUDGET TRANSFER  
FUND 1265 School Impact Fee Zone 3

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 08/01/2019	REMAINING BALANCE
<b><u>EXPENDITURES</u></b>							
743-7500-8101 Contributions to Other Gov Agencies	0	0	1,227,867	0	1,227,867	0	1,227,867
743-9903-9902 Reserves Restricted Projects	1,366,771	1,227,867	0	1,227,867	0	0	0
<b>TOTALS</b>	1,366,771	1,227,867	1,227,867	1,227,867	1,227,867		

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF 08/20/2019

Impact Fee Office  
\_\_\_\_\_  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

\_\_\_\_\_  
*John R* 8/21/19  
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\_\_\_\_\_  
Deputy Clerk to the  
Board of County Commissioners

2019 **0906**

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA

**BUDGET TRANSFER**  
**FUND 1266 School Impact Fee Zone 4**

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/01/2019	REMAINING BALANCE
<b><u>EXPENDITURES</u></b>							
743-7500-8101 Contributions to Other Gov Agencies	0	0	1,339,034	0	1,339,034	0	1,339,034
743-9904-9902 Operating Reserves	527,230	1,339,034	0	1,339,034	0	0	0
<b>TOTALS</b>	527,230	1,339,034	1,339,034	1,339,034	1,339,034		

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF 08/20/2019

Impact Fee Office  
\_\_\_\_\_  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

\_\_\_\_\_  
*[Signature]*  
\_\_\_\_\_  
8/21/19

\_\_\_\_\_  
Deputy Clerk to the  
Board of County Commissioners