

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY



Meeting Date: August 20, 2019 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: County Library/Administration
Submitted For: County Library/Administration



I. EXECUTIVE BRIEF

Title and Motion: Staff recommends motion to authorize:

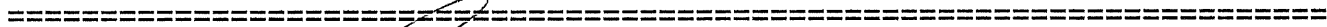
- A)** the Library Director to submit a Public Library Construction Grant application for \$500,000 to the Florida Department of State, Division of Library and Information Services for the Canyon Branch Library; and
- B)** the County Administrator or designee to execute the grant agreements and any other necessary forms and certifications.

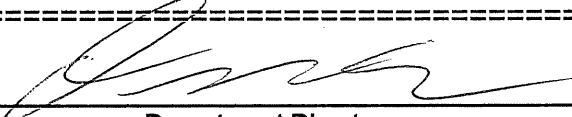
Summary: This grant is being submitted for the States FY 2021 budget. This grant application is for \$500,000 with local matching funds of \$500,000. If awarded, grant funds will be used towards the cost of construction, thus freeing up other funds for furnishing and equipping this library. The estimated cost for construction for the branch library is \$18 million. Construction on this building is scheduled to start in the fall of 2020 and slated for completion in early 2022. The operational costs will be funded through the Library's operating budget. Countywide (AH)

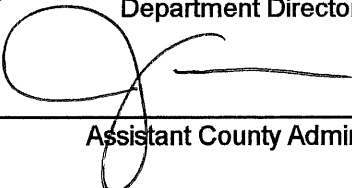
Background and Justification: On January 23, 2018, the BCC approved the addition of the Canyon Branch Library to the Library Capital Improvement Plan and to authorize staff to initiate the process to secure design and construction services for a Palm Beach County Library System branch library in the Canyon Town Center area. (Agenda Item 5B-1). A construction grant application was submitted for the 2020 State Budget year. This project was ranked fourth on the Division of Library and Information Services' list. However only one million dollars was appropriated for the construction grant budget line so this project was not funded. The County is allowed to roll over an updated grant application to the new fiscal year pending Board of County Commissioners approval.

Attachments:

- 1. Certification of Exclusive Use as a Public Library
- 2. Letter from the Division of Library and Information Services – June 25, 2019
- 3. Letter of Intent from the Library Department – July 26, 2019



Recommended By:  (Douglas Crane) 8.7.19
Department Director Date

Approved By:  8/15/19
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Is Item Included in Current Budget?			Yes <u> </u>	No <u>X</u>	
Does this item include the use of Federal Funds?			Yes <u> </u>	No <u>X</u>	
Budget Account No.:	Fund_	Dept_	Unit_	Object	
		Program			

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Source: Library Construction Grant Funds

Impact: The award of grant funds would allow a redistribution of capital funds to cover other project costs.

C. Departmental Fiscal Review:

Alicia Snow
(Director, Library Finance and Facilities)

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. And Control Comments:

Lisa R. Glavin
OFMB
8/13/19

Jan J. Jaworski
Contract Dev. And Control
8/12/19

B. Legal Sufficiency:

Anne Delgado 8-13-19
Assistant County Attorney

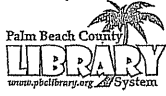
C. Other Department Review:

N/A
Department Director

This summary is not to be used as a basis for payment.



**Palm Beach County
Library System**
3650 Summit Boulevard
West Palm Beach, FL 33406-4198
(561) 233-2600
Toll Free: (888) 780-4962
www.pbcclibrary.org



**Palm Beach County
Board of County
Commissioners**

Melissa McKinlay, Mayor
Mack Bernard, Vice Mayor

Hal R. Valeche
Paulette Burdick
Dave Kerner
Steven L. Abrams
Mary Lou Berger

County Administrator
Verdenia C. Baker

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DATE: June 19, 2018

TO: State Library of Florida
Bureau of Library Development
R. A. Gray Bldg.
500 S. Bronough Street
Tallahassee, FL 32399-0250

FROM: Melissa McKinlay, Mayor
Palm Beach County Board of County Commissioners

RE: Certification of Exclusive Use as a Public
Library for Current Construction Grant
Application

Canyon Branch Library

This will certify that the above facility will be used exclusively for public library purposes for which constructed or altered, and the County will submit any proposed changes in use to the State Library of Florida for approval if within 20 years of the completion of the construction project.

Douglas Crane
Library Director

APPROVED AS TO LEGAL
SUFFICIENCY

R2018 0931
JUN 19 2018

Assistant County Attorney

PALM BEACH COUNTY FLORIDA, a
Political Subdivision of the
State of Florida
BOARD OF COUNTY COMMISSIONERS

ATTEST:

Sharon R. Bock

Melissa McKinlay, Mayor

Clerk of Circuit Court or
Other Appropriate Officer
Deputy Clerk

3N2

June 19, 2018
Attachment 1

August 20, 2019 3N1
Attachment 1



FLORIDA DEPARTMENT OF STATE

RON DESANTIS
Governor

LAUREL M. LEE
Secretary of State

June 25, 2019

James Farrell, Project Manager
Palm Beach County Library System
3650 Summit Boulevard
West Palm Beach, Florida 33406-4198

Subject: Public Library Construction Grant Applications for FY 2019-20
20-PLC-18, Canyon Branch

Dear Mr. Farrell:

I regret to inform you that the above-referenced project(s) did not receive funding. The 2019 Legislature did not provide sufficient funding for all of the Public Library Construction Grant applications submitted.

According to the Public Library Construction Grant guidelines, if an application was not funded during the previous funding cycle, and if the project has not been placed under a contract for construction before July 1, 2019, then the application may be considered for funding by the 2020 Legislature. The applicant has the following options:

1. Update the application already on file.
2. Submit a new application.
3. Withdraw the application on file or take no action (see below).

If an applicant intends to update an application on file or submit a new application, a letter of intent must be submitted to the Division of Library and Information Services by July 29, 2019 (postmark date). Failure to submit a letter of intent by this date shall result in the application receiving no further consideration.



Division of Library and Information Services
R.A. Gray Building • 500 South Bronough Street • Tallahassee, Florida 32399
850.245.6600 • 850.245.6735 (Fax) • info.florida.gov



August 20, 2019 3N1
Attachment 2

Mr. James Farrell
June 25, 2019
Page Two

If the applicant would like the application already on file to be considered for funding, it will not be reevaluated. The point values assigned during the previous review period will not be changed.

In addition, the following updated information must be provided for the existing application and submitted to the division by August 30, 2019 (postmark date):

- Applicant information.
- Ordinance or an adopted and certified resolution from the governing body as required and described in Section V.I.1 of the Public Library Construction Grant Guidelines.

If there are no updates to these two items, please advise the division by this date.


If the updated information is not submitted by this date, the application will receive no further consideration. Once the information has been received and reviewed, the applications will be included in the ranked listing along with new applications.

Please submit the updated information via email or U.S. Postal Service. Division staff will then upload the existing application information and updated information for you into the DOS Grants System.

If the applicant chooses to submit a new application to the division, they must do so by August 30, 2019 (postmark date).

If you have any questions or need assistance, please contact Marian Deeney, Library Program Administrator, at 850.245.6620 or marian.deeney@dos.myflorida.com.

Sincerely,



Amy L. Johnson
Director Division of Library and Information Services

AJ/mad

pc: Doug Crane, Director, Palm Beach County Public Library System
Marian Deeney, Liaison Consultant



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July 26, 2019

Marian Deeney
Library Program Administrator
Division of Library and Information Services
R.A. Gray Building, 2nd Floor North
500 South Bronough Street
Tallahassee, FL 32399-0250

Subject: Letter of Intent for Public Library Construction
Grant Application for FY 2019-20
20-PLC-18, Canyon Branch

Dear Ms. Deeney,

This letter serves to notify the Division of Library and Information Services that the Palm Beach County Library System intends to update our Public Library Construction Grant Application for the Canyon Branch which was previously submitted for FY 2018-19.

The Canyon Branch project was not funded during the previous funding cycle and has not been placed under contract for construction before July 1, 2019. The Palm Beach County Library System would like our application for the Canyon Branch to be considered for funding by the 2020 Legislature.

We intend to submit updated information for our existing application for the Canyon Branch project by the August 30, 2019 deadline.

Sincerely,

Aurora Arthay, Assistant Director, signing for
Douglas Crane, Director
Palm Beach County Library System
3650 Summit Blvd.
West Palm Beach, FL 33406

August 20, 2019 3N1
Attachment 3