

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

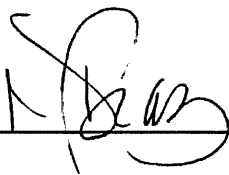
Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	*	0	0	0	0
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes ___ No X

Budget Account Exp No: Fund 0001 Department 767 Unit 7613 Object 8101
 Rev No: Fund 0001 Department 767 Unit 7613 RevSc 8094

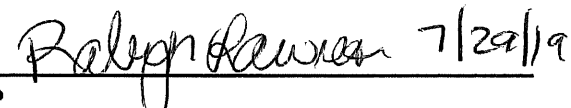
B. Recommended Sources of Funds/Summary of Fiscal Impact:
 Fund: 0001 General Fund
 Unit: 7613 Frequent User System Engagement (FUSE)

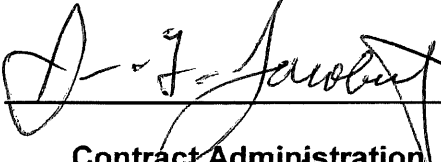

*No additional fiscal impact.

Departmental Fiscal Review: _____
 7/16/19

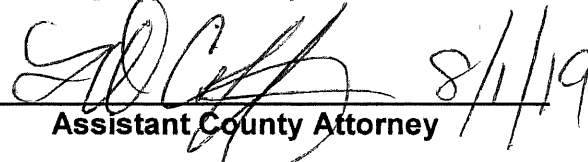
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 7/29/19
 OFMB

 7/31/19
 Contract Administration
 7/31/19 

B. Legal Sufficiency:

 8/1/19
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**FIRST AMENDMENT
To Interlocal Agreement**

Attachment # 1
Page 1 of 5

THIS FIRST AMENDMENT to Interlocal Agreement between Palm Beach County and Florida Atlantic University Board of Trustees, ("First Amendment") is made as of this 27th day of May, 2019 by and between Palm Beach County, a political subdivision of the State of Florida, (hereinafter "County") and the Florida Atlantic University Board of Trustees, (hereinafter "FAU"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH:

WHEREAS, on August 14, 2018 the County, through its Criminal Justice Commission, and FAU entered into an Interlocal Agreement (R2018-1223) (the "Interlocal Agreement ") for a total contract price not to exceed \$128,257.00; and

WHEREAS, FAU's responsibility under this Agreement is to conduct a process and outcome evaluation of the Palm Beach County Frequent Users System Engagement (PalmFUSE) pilot program, as referenced in Section 5 of the Interlocal Agreement and more fully outlined in the "Scope of Work" attached as Exhibit "A" to the Interlocal Agreement; and

WHEREAS, the Interlocal Agreement expires on August 13, 2020 and the parties have agreed to extend the term of the Interlocal Agreement through November 13, 2020.

NOW THEREFORE, the above named parties hereby mutually agree to amend the Interlocal Agreement and enter into this First Amendment as follows:

- I. Section 4 (Effective Date/Term) of the Agreement is amended by extending the expiration date from August 13, 2020 through November 13, 2020. All other references in the Interlocal Agreement to August 13, 2020 are hereby replaced with November 13, 2020.
- II. FAU's schedule of work and the corresponding payment schedule is extended accordingly. Uncompleted work and bill dates shall be modified as set forth in Amended Exhibit "B" (attached). FAU shall have the option to invoice for subtasks as they are completed according to the values assigned in Exhibit B. There is no adjustment to the total Interlocal Agreement price.
- III. All other provisions of the Interlocal Agreement not in conflict with this First Amendment remain in effect, are ratified, and are to be performed at the same level as specified in the Interlocal Agreement.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this First Amendment on behalf of the County, and FAU has hereunto set its hand the day and year above written.

Florida Atlantic University Board of Trustees

PALMBEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BY KRISTINA HENSON, DIRECTOR
CRIMINAL JUSTICE COMMISSION

By: *Nancy Thoman*
Nancy Thoman 5/24/19
Associate Director

By: *Kristina Henson*
Kristina Henson, Director 5/29/19

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS AND
CONDITIONS**

By: *[Signature]*
Asst. County Attorney

By: *Kristina Henson*
Department Director

Amended Exhibit "B"- Budget

Deliverables

Deliverables: Year 1 Quarter 1	08/14/18 - 11/13/18	Payment Number 1	Payment Amount
1.1 Conduct site visits to meet with the project partners			\$15,000.00
1.2 Work with the CJC in identify desired project outcomes/goals			
1.3 Work with the CJC to assess the availability of data needed to complete the project goals			
1.4 Develop a process evaluation plan that links program goals and activities to outcomes and data elements			
1.5 Establish a baseline data collection process to support the evaluation			
1.6 Conduct face-to-face interviews with FUSE participants			
1.7 Work with the CJC to identify a comparison group of similarly situated FUSE-eligible individuals who did not participate in FUSE			
1.8 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings as needed			
Deliverables: Year 1 Quarter 2	11/14/18 - 02/13/19	Payment Number 2	Payment Amount
2.1. Develop an impact evaluation plan that assess effectiveness of the program by measuring change that has occurred as a result of the program including, but is not limited to, method of assignment, control group potential, performance measurement, goal attainment, and evaluation			\$15,000.00
2.2 Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE			
2.3 Conduct face-to-face interviews with FUSE participants			
2.4 Conduct interviews with project staff relating to project implementation			
2.5 Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed			
2.6 Attend and actively participate in required meetings, conference calls, technical assistance, and trainings as needed			
2.7 Provides a semi-annual progress report, summarizing research activities			
Deliverables: Year 1 Quarter 3	02/14/19 - 05/13/19	Payment Number 3	Payment Amount
			Total \$3,500
3.1 Conduct face-to-face interviews with FUSE participants			\$2,500
3.2 Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed			\$500
3.3 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed			\$500
Deliverables: Year 1 Quarter 4	05/14/19 - 08/13/19	Payment	Payment

	Number 4	Amount Total \$6,500
4.1 Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation		\$2,500
4.2 Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		\$1,500
4.3 Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		\$2,500
Deliverables: Year 2 Quarter 1 08/14/19 – 11/13/19	Payment Number 5	Payment Amount Total \$10,000
5.1 Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation		\$1,500
5.2 Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		\$1,500
5.3 Conduct face-to-face interviews with FUSE participants		\$1,500
5.4 Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		\$1,500
5.5 Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		\$500
5.6 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed		\$500
5.7 Provides a semi-annual progress report, summarizing research activities		\$3,000
Deliverables: Year 2 Quarter 2 11/14/19 – 02/13/20	Payment Number 6	Payment Amount Total \$10,000
6.1 Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation		\$2,500
6.2 Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		\$1,500
6.3 Conduct face-to-face interviews with FUSE participants		\$2,500
6.4 Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		\$2,500
6.5 Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		\$500
6.6 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed		\$500
Deliverables: Year 2 Quarter 3 02/14/20 - 05/13/20	Payment Number 7	Payment Amount

		Total	\$30,000
7.1 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed			\$4,500
7.2 Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed			\$4,500
7.3 Provide a draft process and outcome evaluation and cost-benefit analysis report for review and input from the CJC			\$21,000
Deliverables: Year 2 Quarter 4	05/14/20 – 08/13/20	Payment Number 8	Payment Amount Total \$10,000
8.1 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed			\$2,500
8.2 Consult with CJC regarding draft process and outcome evaluation and cost-benefit analysis report for review and input from the CJC			\$3,000
8.3 Make edits to evaluation report			\$4,500
Deliverables: Year 3 Quarter 1	08/14/20 – 11/13/20	Payment Number 9	Payment Amount Total \$28,257
FAU will provide a final report that includes the following:			
9.1 Section 1 of the report will document the piloting, implementation, and use of FUSE.			\$7,000
9.2 Section 2 of the report will document the effectiveness of the FUSE pilot program. Findings relating to whether FUSE results in more or less involvement in the criminal justice system, homelessness, receipt of mental health services, emergency room visits will be reported.			\$8,000
9.3 Section 3 of the report will document the cost-benefit analysis. Findings relating to the cost per participant of FUSE, the delivery cost of individual services, and public expenditures in PBC			\$5,000
9.4 Section 4 of the report will provide recommendations regarding 1) the implementation of FUSE, 2) the effectiveness of FUSE, 3) the allocation of resources, and 3) any other recommendations regarding FUSE			\$5,000
9.5 Present findings to the CJC and other stakeholders, as requested			\$3,257

*The variance in fees for similar tasks in each quarter is due to the fluctuation in number of participants and sites.