Agenda Item #: 3Q-1

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: Aug	ust 20, 2019	[X] [ ]	Consent Ordinance	[]	Regular Public Hearing
Department: Submitted For:	Criminal Justice Criminal Justice				
	<u>I. EX</u>	ECUTIN	/E BRIEF		
Interlocal Agreeme (FAU), to adjust the August 13, 2020 to	nt (R2018-1223) v e scope of work, November 13, 202 analysis of the F	vith Flor paymen 20 to co	rida Atlantic Ur t schedule, an mplete a proce	niversit d exter ess and	First Amendment to by Board of Trustees nd the contract from d outcome evaluation ent Users Systems
scope of work and original agreement pursuant to R2018- the County's Crime	payment schedule was approved by 1223 in the amoun Prevention Trust I	e with no the Boa t of \$12 Fund. Tl	o adjustment to ard of County ( 8,257 and is fu his amendmen	o the a Commi Inded ti t was e	nent and adjusts the agreement price. The ssioners (the Board) hrough revenue from executed by the CJC behalf of the Board.

**Background and Justification:** Palm Beach County was awarded \$2,000,000 from the John D. and Catherine T. MacArthur Foundation (the Foundation) on October 2, 2017 (R2017-1709) to reduce the county's jail population of 2,283 by 16.7% by September 30, 2019, through five strategies identified by the McArthur Core Team of stakeholders. The PalmFUSE strategy is a funding collaborative involving County Crime Prevention Trust Funds, Foundation grant dollars, City of West Palm Beach, and The Lord's Place. The Program seeks to break the cycle of incarceration and homelessness for individuals with behavioral health issues by providing permanent supportive housing with wrap-around services. The grant continued Palm Beach County's participation in the SJC network of eighteen national sites for criminal justice reform work which was initiated in 2015. In accordance with County PPM CW-O-051, all delegated agreement adjustments and signatures must be submitted by the initiating department as a receive and file agenda item.

#### **Attachments:**

1) First Amended Interlocal Agreement with FAU

Recommended b	y: Censtula Human	7-18-19
	Department Director	Date
Approved by:		8-2-19
	Deputy County Administrator	Date

# II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)					
Net Fiscal Impact	*	0	0	0	0
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0_	0	0	0_
Is Item Included in Curr	ent Budaet?	Yes X	No		

Is item included in Current Budget? Yes X No \_\_\_\_\_ Does this item include the use of federal funds? Yes \_\_\_ No X

Budget Account Exp No: Fund 0001 Department 767 Unit 7613 Object 8101 Rev No: Fund 0001 Department 767 Unit 7613 RevSc 8094

**B. Recommended Sources of Funds/Summary of Fiscal Impact:** Fund: 0001 General Fund Unit: 7613 Frequent User System Engagement (FUSE)

\*No additional fiscal impact.

**Departmental Fiscal Review:** 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFMB

14 Contract Administr 131 7 195

Β. Legal Sufficiency: Assistant C ounty Attorne

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

#### FIRST AMENDMENT To Interlocal Agreement

Attachment #\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_

**THIS FIRST AMENDMENT** to Interlocal Agreement between Palm Beach County and <u>Florida Atlantic University Board of Trustees</u>, ("First Amendment") is made as of this <u>29</u><sup>(A)</sup> day of <u>Ma</u>, 2019 by and between Palm Beach County, a political subdivision of the State of Florida, (hereinafter "County") and the Florida Atlantic University Board of Trustees, (hereinafter "FAU"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

#### WITNESSETH:

WHEREAS, on August 14, 2018 the County, through its Criminal Justice Commission, and FAU entered into an Interlocal Agreement (R2018-1223) (the "Interlocal Agreement") for a total contract price not to exceed \$128,257.00; and

WHEREAS, FAU's responsibility under this Agreement is to conduct a process and outcome evaluation of the Palm Beach County Frequent Users System Engagement (PalmFUSE) pilot program, as referenced in Section 5 of the Interlocal Agreement and more fully outlined in the "Scope of Work" attached as Exhibit "A" to the Interlocal Agreement; and

WHEREAS, the Interlocal Agreement expires on August 13, 2020 and the parties have agreed to extend the term of the Interlocal Agreement through November 13, 2020.

**NOW THEREFORE**, the above named parties hereby mutually agree to amend the Interlocal Agreement and enter into this First Amendment as follows:

- I. Section 4 (Effective Date/Term) of the Agreement is amended by extending the expiration date from August 13, 2020 through November 13, 2020. All other references in the Interlocal Agreement to August 13, 2020 are hereby replaced with November 13, 2020.
- II. FAU's schedule of work and the corresponding payment schedule is extended accordingly. Uncompleted work and bill dates shall be modified as set forth in Amended Exhibit "B" (attached). FAU shall have the option to invoice for subtasks as they are completed according to the values assigned in Exhibit B. There is no adjustment to the total Interlocal Agreement price.
- III.. All other provisions of the Interlocal Agreement not in conflict with this First Amendment remain in effect, are ratified, and are to be performed at the same level as specified in the Interlocal Agreement.

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**IN WITNESS WHEREOF**, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this First Amendment on behalf of the County, and FAU has hereunto set its hand the day and year above written.

Florida Atlantic University Board of Trustees

Lancy By:

Nancy Thoman 5/24Associate Director

# APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: ( Asst. County At

PALMBEACHCOUNTY BOARD OF COUNTY COMMISSIONERS BY KRISTINA HENSON, DIRECTOR CRIMINAL JUSTICE COMMISSION

our By: 5/29/19 Kristina Henson, Director

APPROVED AS TO TERMS AND CONDITIONS

By: Department

Department Direc

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# Amended Exhibit "B"- Budget

# **Deliverables**

Deliverables: Year 1 Quarter 1	08/14/18 - 11/13/18	Payment Number 1	Payment Amount
1.1 Conduct site visits to meet with the project	partners		\$15,000.00
1.2 Work with the CJC in identify desired projec	t outcomes/goals	-	
1.3 Work with the CJC to assess the availability	of data needed to		
complete the project goals			
1.4 Develop a process evaluation plan that links	program goals and		. •
activities to outcomes and data elements			
1.5 Establish a baseline data collection process	to support the evaluation		
1.6 Conduct face-to-face interviews with FUSE p			
1.7 Work with the CJC to identify a comparison			· · · · · · · · · · · · · · · · · · ·
situated FUSE-eligible individuals who did not p			_
1.8 Attend and actively participate in required r			
calls, technical assistance events, and trainings			
Deliverables: Year 1 Quarter 2	11/14/18 - 02/13/19	Payment	Payment
· · · · · · · · · · · · · · · · · · ·		Number 2	Amount
2.1. Develop an impact evaluation plan that ass	ess effectiveness of the		\$15,000.00
program by measuring change that has occurre			. ,
program including, but is not limited to, method			
group potential, performance measurement, go			
evaluation	· · · ·		
2.2 Work with project partners to gather inform	nation and data needed		
to track the project's progress towards meeting	-		
2.3 Conduct face-to-face interviews with FUSE			
2.4 Conduct interviews with project staff relating			· · · · · · · · · · · · · · · · · · ·
implementation	<u>0</u> []		
2.5 Continually assess the project's progress an	d direction, provide	<u></u>	
verbal and/or written feedback, as needed			
2.6 Attend and actively participate in required i	meetings, conference		
calls, technical assistance, and trainings as need			
2.7 Provides a semi-annual progress report, sur			
activities	0		
Deliverables: Year 1 Quarter 3	02/14/19 - 05/13/19	Payment	Payment
		Number 3	Amount
			Total \$3,500
3.1 Conduct face-to-face interviews with FUSE	participants		\$2,500
3.2 Continually assess the project's progress an			\$500
verbal and/or written feedback, as needed	<i>*</i> .		-
3.3 Attend and actively participate in required	meetings, conference	1	\$500
calls, technical assistance events, and trainings			
Deliverables: Year 1 Quarter 4	05/14/19 - 08/13/19	Payment	Payment

	Number 4	Amount Total \$6,500
4.1 Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation		\$2,500
4.2 Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		\$1,500
4.3 Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		\$2,500
Deliverables: Year 2 Quarter 1 08/14/19 – 11/13/19	Payment Number 5	Payment Amount Total \$10,000
5.1 Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation		\$1,500
5.2 Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		\$1,500
5.3 Conduct face-to-face interviews with FUSE participants		\$1,500
5.4 Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		\$1,500
5.5 Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		\$500
5.6 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed	· · · · · · · · · · · · · · · · · · ·	\$500
5.7 Provides a semi-annual progress report, summarizing research activities		\$3,000
Deliverables: Year 2 Quarter 2 11/14/19 – 02/13/20	Payment Number 6	Payment Amount Total \$10,000
6.1 Conduct site visits at permanent and supportive housing locations, treatment sites, case management offices, and others as necessary to observe FUSE program operation		\$2,500
6.2 Work with project partners to gather information and data needed to track the project's progress towards meeting the goals of FUSE		\$1,500
6.3 Conduct face-to-face interviews with FUSE participants		\$2,500
6.4 Conduct informal and formal interviews with key stakeholders, including CJC staff, the FUSE program manager, and service providers		\$2,500
6.5 Continually assess the project's progress and direction, provide verbal and/or written feedback, as needed		\$500
6.6 Attend and actively participate in required meetings, conference calls, technical assistance events, and trainings, as needed		\$500
Deliverables: Year 2 Quarter 3 02/14/20 - 05/13/20	Payment Number 7	Payment Amount

			Total \$30,000
7.1 Attend and actively participate in required meetings, conference			\$4,500
calls, technical assistance events, and trainings, as	needed		
7.2 Continually assess the project's progress and c	lirection, provide		\$4,500
verbal and/or written feedback, as needed			
7.3 Provide a draft process and outcome evaluation	on and cost-benefit		\$21,000
analysis report for review and input from the CJC		•	
Deliverables: Year 2 Quarter 4	05/14/20 08/13/20	Payment Number 8	Payment Amount Total \$10,000
8.1 Attend and actively participate in required me calls, technical assistance events, and trainings, as			\$2,500
8.2 Consult with CJC regarding draft process and c and cost-benefit analysis report for review and in			\$3,000
8.3 Make edits to evaluation report			\$4,500
Deliverables: Year 3 Quarter 1	08/14/20 – 11/13/20	Payment Number 9	Payment Amount Total \$28,257
FAU will provide a final report that includes the fo	llowing:		
9.1 Section 1 of the report will document the pilot and use of FUSE.	ting, implementation,		\$7,000
9.2 Section 2 of the report will document the effe pilot program. Findings relating to whether FUSE involvement in the criminal justice system, homel mental health services, emergency room visits will	results in more or less essness, receipt of		\$8,000
			\$5,000
9.3 Section 3 of the report will document the cost Findings relating to the cost per participant of FUS individual services, and public expenditures in PBG	SE, the delivery cost of		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	SE, the delivery cost of C Indations regarding 1) of FUSE, 3) the		\$5,000

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\*The variance in fees for similar tasks in each quarter is due to the fluctuation in number of participants and sites.