PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 20, 2019	[X] []	Consent Ordinance	[] Regular [] Public Hearing
Department: Risk Management		oramanoe	
Submitted By: Risk Management			
Submitted For: Occupational Health Clinic			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contract for Consulting/Professional Services for Occupational Health Physician/Medical Director Services with Island Medical Care, LLC, Earl J. Campazzi, M.D. to provide full-time on-site physician services for the County's occupational health clinic for the period of September 1, 2019 through August 31, 2022 (with two annual options to renew at the County's sole discretion) in a not-toexceed all-inclusive amount of \$995,854.16, of which \$27,116.67 is budgeted in FY 2019, with an anticipated allocation of \$325,942.33 in FY2020, \$332,461.18 in FY 2021, and \$310,333.98 in FY 2022, contingent upon a budgetary appropriation by the Board of County Commissioners.

Summary: Staff issued a Request for Proposal (RFP) for the expiring Occupational Health Physician contract which expires August 31, 2019. This new contract calls for physician services to increase from a part-time status of three days per week to a full-time status of five days per week, 8 hours per day. This change will allow the clinic to better serve County departments and employees and to facilitate more physician participation in County occupational health related issues. The RFP Selection Committee chose the services of Earl J. Campazzi, M.D. of Island Medical Care, LLC who has been the contracted physician for approximately 13 years. The contract with Dr. Campazzi provides for on-site physician services, at 2080 hours per year, for a not-to-exceed amount of \$995,854.16 (\$325,400 in year one, with a 2% escalator each year), and allows for two (2) consecutive one (1) year renewals at the County's sole discretion <u>Countywide</u> (HH)

Background and Justification: Since the inception of its on-site occupational health clinic, the County has contracted with various physicians to provide occupational medical services. Those services include pre-employment and periodic physical examinations, evaluation and treatment of work-related injuries or illnesses, and evaluation and interpretation of Occupational Safety and Health Administration (OSHA) screening tests. Dr. Campazzi is a Palm Beach County based occupational health physician and a provider of services that are essential to the continued operation of the occupational health clinic and its efforts to control costs in the County's self-insured workers' compensation program. Dr. Campazzi has served as the contracted physician for the clinic since August 7, 2006. Because properly credentialed occupational health physicians are difficult to place in an onsite role (only two proposals were received in response to the RFP, and one was deemed non-responsive), and because of Dr. Campazzi's extensive experience in occupational medicine and public health, and his board certification in occupational medicine by the American Board of Preventive Medicine, staff recommends approval of the continued partnership with Dr. Campazzi.

Attachments:

1. Contract for Consulting/Professional Services for Occupational Health Physician/Medical Director Services with Island Medical Care, LLC, Earl J. Campazzi, M.D.

	1	7.6.1.0
Recommended By:	Department Director	/29/19
Approved By:	Nana R. Bellen	8/14/19
	Assistant County Administrator	Date

Α.	Five	Year	Summary	of	Fiscal	Impact:
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Fiscal Years	2019	2020	2021	2022	2023
Capital					
Expenditures					
Operating Costs	27,117	325,942	332,461	310,334	
External					
Revenues					
Program Income					
(County)	·				
In-Kind Match					
(County)					
NET FISCAL	27,117	325,942	332,461	310,334	
IMPACT					
#ADDITIONAL					
FTE					
POSITIONS					
(CUMULATIVE					

Is Item Included in Current Budget? Yes X No

Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund	5011	Agency	700	Organization	7245	Object	3103
		J					

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFMB 13

B. Legal Sufficiency

Assistant County Attorney

C. Other Department Review

Department Director

THIS (SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Contract 8 19 700

CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

This Contract is made as of the _____ day of _____, 20__, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Island Medical Care, LLC authorized to do business in the State of Florida, hereinafter referred to as the PHYSICIAN, whose Federal I.D. is 16-1760288.

In consideration of the mutual promises contained herein, the COUNTY and the PHYSICIAN agree as follows:

ARTICLE 1 - SERVICES

The PHYSICIAN'S responsibility under this Contract is to provide professional/consultation services in the area of Occupational Health, as more specifically set forth in the Scope of Work detailed in Exhibit "A".

The COUNTY'S representative/liaison during the performance of this Contract shall be Wendy Summers, Manager of Occupational Health Clinic, telephone no. (561) 233-5450. The PHYSICIAN'S representative/liaison during the performance of this Contract shall be Dr. Earl J. Campazzi, Jr. of Island Medical Care, LLC, telephone number (561) 779-8600.

ARTICLE 2 - SCHEDULE

The PHYSICIAN shall commence services on September 1, 2019, and complete all services by August 31, 2022. The County in its sole discretion shall have the option to extend this agreement for two (2) successive (1) year renewal periods by written agreement of the parties and commencing on September 1, 2022.

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in Exhibit "A".

ARTICLE 3 - PAYMENTS TO PHYSICIAN

- A. The total amount to be paid by the COUNTY under this Contract for all services and materials including, if applicable, "out of pocket" expenses (specified in paragraph C below) shall not exceed a total contract amount of Nine Hundred Ninety-Five Thousand, Eight Hundred Fifty-Four Dollars and Sixteen Cents (\$995,854.16). The PHYSICIAN shall notify COUNTY's representative in writing when 90% of the "not to exceed amount" has been reached. The PHYSICIAN will bill the COUNTY on a monthly basis, or as otherwise provided, at the amounts set forth in Exhibit "B" for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.
- B. Invoices received from the PHYSICIAN pursuant to this Contract will be reviewed and approved by the COUNTY's representative, to verify that services have been rendered in conformity with the Contract. Approved invoices will then be sent to the Finance

Department for payment. Invoices will normally be paid within thirty (30) days following the COUNTY representative's approval.

- C. "Out-of-pocket" expenses are considered in the not-to exceed price submitted and will not be considered for individual billing. It will be the PHYSICIAN'S responsibility to cover any and all "Out of Pocket" expenses up to and including all Continuing Medical Education (CME) fees.
- D. <u>Final Invoice</u>: In order for both parties herein to close their books and records, the PHYSICIAN will clearly state "<u>final invoice</u>" on the PHYSICIAN'S final/last billing to the COUNTY. This shall constitute PHYSICIAN'S certification that all services have been properly performed and all charges and costs have been invoiced to Palm Beach County. Any other charges not properly included on this final invoice are waived by the PHYSICIAN.
- E. In order to do business with Palm Beach County, the PHYSICIAN is required to create a Vendor Registration Account OR activate an existing Vendor Registration Account through the Purchasing Department's Vendor Self Service (VSS) system, which can be accessed at https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService. If PHYSICIAN intends to use sub-PHYSICIANs, PHYSICIAN must also ensure that all sub-PHYSICIANs are registered as PHYSICIANs in VSS. All subcontractor agreements must include a contractual provision requiring that the sub-PHYSICIAN register in VSS. COUNTY will not finalize a contract award until the COUNTY has verified that the PHYSICIAN and all of its sub-PHYSICIANs are registered in VSS.

ARTICLE 4 - TRUTH-IN-NEGOTIATION CERTIFICATE

Signature of this Contract by the PHYSICIAN shall also act as the execution of a truth-in-negotiation certificate certifying that the wage rates, over-head charges, and other costs used to determine the compensation provided for in this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the PHYSICIAN'S most favored customer for the same or substantially similar service.

The said rates and costs shall be adjusted to exclude any significant sums should the COUNTY determine that the rates and costs were increased due to inaccurate, incomplete or noncurrent wage rates or due to inaccurate representations of fees paid to outside PHYSICIANs. The COUNTY shall exercise its rights under this Article 4 within three (3) years following final payment.

ARTICLE 5 - TERMINATION

This Contract may be terminated by the PHYSICIAN upon sixty (60) days' prior written notice to the COUNTY in the event of substantial failure by the COUNTY to perform in accordance with the terms of this Contract through no fault of the PHYSICIAN. It may also be terminated, in whole or in part, by the COUNTY, with cause upon five (5) business days written notice to the PHYSICIAN or without cause upon ten (10) business days written notice to the PHYSICIAN. Unless the PHYSICIAN is in breach of this Contract, the PHYSICIAN shall be paid for services rendered to the COUNTY'S satisfaction through the date of termination. After receipt of a Termination Notice, except as otherwise directed by the COUNTY, in writing, the PHYSICIAN shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other materials related to the terminated work to the COUNTY.
- D. Continue and complete all parts of the work that have not been terminated.

ARTICLE 6 - PERSONNEL

The PHYSICIAN represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the COUNTY.

All of the services required herein under shall be performed by the PHYSICIAN or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the PHYSICIAN'S key personnel, as may be listed in Exhibit "A", must be made known to the COUNTY'S representative and written approval must be granted by the COUNTY's representative before said change or substitution can become effective.

The PHYSICIAN warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field.

All of the PHYSICIAN'S personnel (and all Subcontractors), while on County premises, will comply with all COUNTY requirements governing conduct, safety and security.

ARTICLE 7 - SUBCONTRACTING

The COUNTY reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly under this Contract. The PHYSICIAN is encouraged to seek additional small business enterprises for participation in subcontracting opportunities. If the PHYSICIAN uses any subcontractors on this project the following provisions of this Article shall apply:

If a subcontractor fails to perform or make progress, as required by this Contract, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the PHYSICIAN shall promptly do so, subject to acceptance of the new subcontractor by the COUNTY.

ARTICLE 8 - FEDERAL AND STATE TAX

The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will sign an exemption certificate submitted by the PHYSICIAN. The PHYSICIAN shall <u>not</u> be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the COUNTY, nor is the PHYSICIAN authorized to use the COUNTY'S Tax Exemption Number in securing such materials.

The PHYSICIAN shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this contract.

ARTICLE 9 - AVAILABILITY OF FUNDS

The COUNTY'S performance and obligation to pay under this contract for subsequent fiscal years are contingent upon annual appropriations for its purpose by the Board of County Commissioners.

ARTICLE 10 - INSURANCE

- A. PHYSICIAN shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Contract, insurance coverages and limits (including endorsements), as described herein. PHYSICIAN shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as COUNTY'S review or acceptance of insurance maintained by PHYSICIAN are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by PHYSICIAN under the contract.
- B. <u>Commercial General Liability</u> PHYSICIAN shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. PHYSICIAN shall provide this coverage on a primary basis.
- C. <u>Business Automobile Liability</u> PHYSICIAN shall maintain Business Automobile Liability at a limit of liability not less than **\$500,000** Each Accident for all owned, non-owned and hired automobiles. In the event PHYSICIAN doesn't own any automobiles, the Business Auto Liability requirement shall be amended allowing PHYSICIAN to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto coverage form. PHYSICIAN shall provide this coverage on a primary basis.
- D. <u>Worker's Compensation Insurance & Employers Liability</u> PHYSICIAN shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statute Chapter 440. PHYSICIAN shall provide this coverage on a primary basis.
- E. <u>Professional Liability</u> PHYSICIAN shall maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than \$1,000,000 Each Claim. When a self-insured retention (SIR) or deductible exceeds \$10,000, COUNTY reserves the right, but not the obligation, to review and request a copy of PHYSICIAN'S most recent

annual report or audited financial statement. For policies written on a "Claims-Made" basis, PHYSICIAN shall maintain a Retroactive Date prior to or equal to the effective date of this Contract. The Certificate of Insurance providing evidence of the purchase of this coverage shall clearly indicate whether coverage is provided on an "occurrence" or "claims - made" form. If coverage is provided on a "claims - made" form the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event triggering the right to purchase a Supplement Extended Reporting Period (SERP) during the life of this Contract, PHYSICIAN shall purchase a SERP with a minimum reporting period not less than 3 years, PHYSICIAN shall provide this coverage on a primary basis.

Additional Insured PHYSICIAN shall endorse the COUNTY as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." PHYSICIAN shall provide the Additional Insured endorsements coverage on a primary basis.

- F. <u>Waiver of Subrogation</u> PHYSICIAN hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a preloss agreement to waive subrogation without an endorsement to the policy, then PHYSICIAN shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which specifically prohibits such an endorsement, or which voids coverage should PHYSICIAN enter into such an agreement on a pre-loss basis.
- G. <u>Certificate(s) of Insurance</u> Prior to execution of this Contract, PHYSICIAN shall deliver to the COUNTY'S representative as identified in Article 26, a Certificate(s) of Insurance evidencing that all types and amounts of insurance coverages required by this Contract have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. The certificate of insurance shall be issued to

Palm Beach County <u>C/o Occupational Health Clinic</u> <u>100 Australian Avenue, Suite 100</u> <u>West Palm Beach, FL 33406</u>

H. Umbrella or Excess Liability If necessary, PHYSICIAN may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employer's Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for either Commercial General Liability, Business Auto Liability, or Employer's Liability. The COUNTY shall be specifically endorsed as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance notes the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

I. <u>Right to Review</u> COUNTY, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Contract. COUNTY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

ARTICLE 11 - INDEMNIFICATION

PHYSICIAN shall protect, defend, reimburse, indemnify and hold COUNTY, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of their performance of the terms of this Contract or due to the acts or omissions of PHYSICIAN.

ARTICLE 12 - SUCCESSORS AND ASSIGNS

The COUNTY and the PHYSICIAN each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the COUNTY nor the PHYSICIAN shall assign, sublet, convey or transfer its interest in this Contract without the prior written consent of the other.

ARTICLE 13 - REMEDIES

This Contract shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Contract will be held in a court of competent jurisdiction located in Palm Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Contract is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Contract, including but not limited to any citizen or employees of the COUNTY and/or PHYSICIAN.

ARTICLE 14 - CONFLICT OF INTEREST

The PHYSICIAN represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes, and the Palm Beach County Code of Ethics. The PHYSICIAN further represents that no person having any such conflict of interest shall be employed for said performance of services.

The PHYSICIAN shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other



circumstance which may influence or appear to influence the PHYSICIAN'S judgement or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the PHYSICIAN may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by the PHYSICIAN. The COUNTY agrees to notify the PHYSICIAN of its opinion by certified mail within thirty (30) days of receipt of notification by the PHYSICIAN. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by the PHYSICIAN, the COUNTY shall so state in the notification and the PHYSICIAN shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the PHYSICIAN under the terms of this Contract.

ARTICLE 15 - EXCUSABLE DELAYS

The PHYSICIAN shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the PHYSICIAN or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies, labor disputes, freight embargoes, and abnormally severe and unusual weather conditions.

Upon the PHYSICIAN 'S request, the COUNTY shall consider the facts and extent of any failure to perform the work and, if the PHYSICIAN 'S failure to perform was without it or its subcontractors fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly, subject to the COUNTY'S rights to change, terminate, or stop any or all of the work at any time.

ARTICLE 16 - ARREARS

The PHYSICIAN shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgement, lien, or any form of indebtedness. The PHYSICIAN further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

ARTICLE 17 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

The PHYSICIAN shall deliver to the COUNTY's representative for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the COUNTY under this Contract.

To the extent allowed by Chapter 119, Florida Statutes, all written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the COUNTY or at its expense will be kept confidential by the PHYSICIAN and will not be disclosed to any other party, directly or indirectly, without the COUNTY'S prior written consent unless required by a lawful court order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the COUNTY'S expense shall be and remain the COUNTY'S property and may be reproduced and reused at the discretion of the COUNTY.



All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated hereby.

Notwithstanding any other provision in this Contract, all documents, records, reports and any other materials produced hereunder shall be subject to disclosure, inspection and audit, pursuant to the Palm Beach County Office of the Inspector General, Palm Beach County Code, Sections 2-421 - 2-440, as amended.

ARTICLE 18 - INDEPENDENT CONTRACTOR RELATIONSHIP

The PHYSICIAN is, and shall be, in the performance of all work services and activities under this Contract, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the PHYSICIAN'S sole direction, supervision, and control. The PHYSICIAN shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the PHYSICIAN'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

The PHYSICIAN does not have the power or authority to bind the COUNTY in any promise, agreement or representation.

ARTICLE 19 - CONTINGENT FEES

The PHYSICIAN warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the PHYSICIAN to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the PHYSICIAN'S fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract.

ARTICLE 20 - ACCESS AND AUDITS

The PHYSICIAN shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least four (4) years after completion or termination of this Contract. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the PHYSICIAN'S place of business.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the PHYSICIAN, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation

shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor. <u>ARTICLE 21 - NONDISCRIMINATION</u>

The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the PHYSICIAN warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Contract.

As a condition of entering into this Contract, the PHYSICIAN represents and warrants that it will comply with the COUNTY'S Commercial Nondiscrimination Policy as described in Resolution 2017-1770, as amended. As part of such compliance, the PHYSICIAN shall not discriminate on the basis of race, color, national origin, religion, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity or expression, disability, or genetic information in the solicitation, selection, hiring or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall the PHYSICIAN retaliate against any person for reporting instances of such discrimination. The PHYSICIAN shall provide equal opportunity for subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the County's relevant marketplace in Palm Beach County. The PHYSICIAN understands and agrees that a material violation of this clause shall be considered a material breach of this Contract and may result in termination of this Contract, disqualification or debarment of the company from participating in County contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. PHYSICIAN shall include this language in its subcontracts.

ARTICLE 22 - AUTHORITY TO PRACTICE

The PHYSICIAN hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

ARTICLE 23 - SEVERABILITY

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 24 - PUBLIC ENTITY CRIMES

As provided in F.S. 287.132-133, by entering into this contract or performing any work in furtherance hereof, the PHYSICIAN certifies that it, its affiliates, suppliers, subcontractors and

PHYSICIANs who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

ARTICLE 25 - MODIFICATIONS OF WORK

The COUNTY reserves the right to make changes in Scope of Work, including alterations, reductions therein or additions thereto. Upon receipt by the PHYSICIAN of the COUNTY'S notification of a contemplated change, the PHYSICIAN shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change, (2) notify the COUNTY of any estimated change in the completion date, and (3) advise the COUNTY if the contemplated change shall affect the PHYSICIAN'S ability to meet the completion dates or schedules of this Contract.

If the COUNTY so instructs in writing, the PHYSICIAN shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the COUNTY'S decision to proceed with the change.

If the COUNTY elects to make the change, the COUNTY shall initiate a Contract Amendment and the PHYSICIAN shall not commence work on any such change until such written amendment is signed by the PHYSICIAN and approved and executed on behalf of Palm Beach County.

ARTICLE 26 - NOTICE

All notices required in this Contract shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Director of Risk Management 100 Australian Avenue, Suite 200 West Palm Beach, FL 33406

With copy to:

Palm Beach County Attorney's Office 301 North Olive Ave. West Palm Beach, Florida 33401

If sent to the PHYSICIAN, notices shall be addressed to:

Island Medical Care, LLC C/O Dr. Earl J. Campazzi, Jr. 2309 Cherokee Circle West Palm Beach, FL 33409

ARTICLE 27 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the PHYSICIAN agree that this Contract sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25- Modifications of Work.

ARTICLE 28 - CRIMINAL HISTORY RECORDS CHECK

The PHYSICIAN, PHYSICIAN'S employees, subcontractors of PHYSICIAN and employees of subcontractors shall comply with Palm Beach County Code, Section 2-371 - 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), for unescorted access to critical facilities ("Critical Facilities") or criminal justice information facilities ("CJI Facilities") as identified in Resolution R-2003-1274, as amended. The PHYSICIAN is solely responsible for the financial, schedule, and/or staffing implications of this Ordinance. Further, the PHYSICIAN acknowledges that its Contract price includes any and all direct or indirect costs associated with compliance with this Ordinance, except for the applicable FDLE/FBI fees that shall be paid by the COUNTY.

This Contract may include sites and/or buildings which have been designated as either "critical facilities" or "criminal justice information facilities" pursuant to the Ordinance and Resolution R2003-1274, as amended. COUNTY staff representing the COUNTY department will contact the PHYSICIAN(S) and provide specific instructions for meeting the requirements of this Ordinance. Individuals passing the background check will be issued a badge. The PHYSICIAN shall make every effort to collect the badges of its employees and its subcontractors' employees upon conclusion of the contract and return them to the COUNTY. If the PHYSICIAN or its subcontractor(s) terminates an employee who has been issued a badge, the PHYSICIAN must notify the COUNTY within two (2) hours. At the time of termination, the PHYSICIAN shall retrieve the badge and shall return it to the COUNTY in a timely manner.

The COUNTY reserves the right to suspend the PHYSICIAN if the PHYSICIAN 1) does not comply with the requirements of County Code Section 2-371 - 2-377, as amended; 2) does not contact the COUNTY regarding a terminated PHYSICIAN employee or subcontractor employee within the stated time; or 3) fails to make a good faith effort in attempting to comply with the badge retrieval policy.

ARTICLE 29 - REGULATIONS; LICENSING REQUIREMENTS

The PHYSICIAN shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. PHYSICIAN is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

ARTICLE 30 - SCRUTINIZED COMPANIES

A. As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the PHYSICIAN certifies that it, its affiliates, suppliers,

subcontractors and PHYSICIANs who will perform hereunder, have not been placed on the Scrutinized Companies that boycott Israel List, or is engaged in a boycott of Israel, pursuant to F.S. 215.4725.

B. When contract value is greater than \$1 million: As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the PHYSICIAN certifies that it, its affiliates, suppliers, subcontractors and PHYSICIANs who will perform hereunder, have not been placed on the Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in The Iran Petroleum Energy Sector List created pursuant to F.S. 215.473 or is engaged in business operations in Cuba or Syria.

If the County determines, using credible information available to the public, that a false certification has been submitted by PHYSICIAN, this Contract may be terminated and a civil penalty equal to the greater of \$2 million or twice the amount of this Contract shall be imposed, pursuant to F.S. 287.135. Said certification must also be submitted at the time of Contract renewal, if applicable.

ARTICLE 31 - PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the PHYSICIAN: (i) provides a service; and (ii) acts on behalf of the County as provided under Section 119.011(2) F.S., the PHYSICIAN shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time The PHYSICIAN is specifically required to:

- A. Keep and maintain public records required by the County to perform services as provided under this Contract.
- B. Upon request from the County's Custodian of Public Records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The PHYSICIAN further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Contract, if the PHYSICIAN does not transfer the records to the public agency.
- D. Upon completion of the Contract the PHYSICIAN shall transfer, at no cost to the County, all public records in possession of the PHYSICIAN unless notified by County's representative/liaison, on behalf of the County's Custodian of Public Records, to keep and maintain public records required by the County to perform the service. If the PHYSICIAN transfers all public records to the County upon completion of the Contract, the PHYSICIAN shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the PHYSICIAN keeps and maintains public records upon

completion of the Contract, the PHYSICIAN shall meet all applicable requirements for retaining public records. All records stored electronically by the PHYSICIAN must be provided to County, upon request of the County's Custodian of Public Records, in a format that is compatible with the information technology systems of County, at no cost to County.

Failure of the PHYSICIAN to comply with the requirements of this article shall be a material breach of this Contract. County shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. PHYSICIAN acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE PHYSICIAN HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PHYSICIAN'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT <u>RECORDSREQUEST@PBCGOV.ORG</u> OR BY TELEPHONE AT 561-355-6680.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and PHYSICIAN has hereunto set its hand the day and year above written.

ATTEST: SHARON R. BOCK CLERK AND COMPTROLLER

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS:

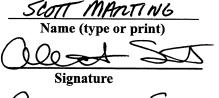
By:_

By_

By

Deputy Clerk

WITNESS: Signature



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APPROVED AS TO FORM AND LEGAL SUFFICIENCY

County Attorney

Department Director

APPROVED AS TO TERMS

AND CONDITIONS

By: ______ Mack Bernard, Mayor

PHYSICIAN:

MEDILAL LARE, LLC SLAND MD. **Company Name** ΛΛι Q/m Signature

Dr. Earl J. Campazzi, Jr.

Typed Name

RESIDENT

Title

(corp. seal)

EXHIBIT "A"

SCOPE OF WORK

The scope of services to be provided by the PHYSICIAN includes, but is not necessarily limited to the following:

- 1. Occupational Injury/Workers' Compensation Case Management
 - a. Case coordination and case management for work-related injured/ill employees of the COUNTY. Services must be requested by the COUNTY. The case management system must be designed so that the injured/ill employee is closely monitored and medical care is coordinated, in conjunction with the COUNTY's Workers' Compensation manager, from the time of injury until the case is closed.
 - b. Evaluate medical records from outside providers, determine major contributing cause and place at maximum medical improvement.
- 2. Post-Offer/Pre-Employment Physical Examination to candidates offered employment
 - a. Evaluation by a medical professional to determine if an individual is physically and/or mentally able to perform the essential functions of their desired position and in accordance with the physical requirements and working conditions, as defined in the job description provided by the COUNTY
 - b. Pre-employment physicals for prospective firefighters in accordance with NFPA Standards.
 - c. Results communicated back to the COUNTY within 3-4 business days (unless otherwise noted)
- 3. Job-related Physical Examinations, Testing and Screening (non-DOT and DOT as applicable)
 - a. Perform physical examinations/tests for certain positions. For example:
 - i. Audiogram
 - ii. Respirator Medical Clearance
 - iii. Vision/distance testing
 - iv. Tuberculin (TB) Skin Testing
 - v. Electrocardiogram (EKG)
 - vi. Chest X-rays
- 4. Vaccinations as indicated for certain jobs. For example:
 - i. Hepatitis B vaccine with testing done as outlined in Center for Disease Control and Prevention (CDC) guidelines
 - ii. Hepatitis A vaccine as outlined in the Center for Disease Control and Prevention (CDC) guidelines.
 - iii. Rabies vaccine
 - iv. Adult Tetanus/Diphtheria

- 5. Return-to-Work (RTW) Physicals
 - a. Evaluation by a medical professional to determine if an employee is physically and/or mentally able to perform the essential functions of their position and in accordance with the physical requirements and working conditions, as defined in the job description as provided by the COUNTY.
 - b. Upon request of the COUNTY, perform return-to-work examinations for non-work related injury or illness
 - c. Results communicated to COUNTY within 24 business hours
- 6. Fitness for Duty Examinations
 - a. Provide thorough and complete medical records review and evaluation, including medical information from external providers and coordination of receiving those records
 - b. Receive and evaluate results for fitness for duty examinations provided by other vendors and provide findings and recommendations to COUNTY
- 7. Medical Leave Verification/Clarification
 - a. Upon request, provide verification and/or clarification of employees' need for medical leave
- 8. Post-exposure testing and examinations to comply with any applicable federal, state, or local provisions. For example, Blood Borne Pathogen or Rabies exposure.
- 9. Legislative updates as they relate to the services covered under an agreement resulting from this RFP
- 10. Medical Subject Matter Expert (SME)
 - a. Acting in the COUNTY's stead as a medical SME, which may involve discussing an employee's medical condition or medications with their medical provider and reporting back to the COUNTY in regard to any safety concerns, treatment options and compliance for recommended treatment
- 11. Consultation on Occupational Medical Issues
- 12. Comply with the Health Insurance Portability and Accountability Act (HIPAA) or other applicable privacy laws in the confidentiality of health care information generated (if applicable)
- 13. Provide adequate staffing to meet the needs of this agreement Monday through Friday 8:30 AM 5:00 PM.
- 14. Participate in meetings as requested (with reasonable notice).

- 15. Agree to provide staff for the County annual health and wellness fair (if requested). Additionally, Physician should attend or provide speakers for County periodic wellness seminars and activities
- 16. Comply and perform all work in accordance with applicable federal, state, and local regulations.
- 17. Perform all other general medical services as needed in accordance with a standard occupational health clinic operation.

17 .

EXHIBIT "B"

SCHEDULE OF PAYMENTS

The Scope of Work to be completed by PHYSICIAN as defined in Exhibit "A" consists of specific completion phases which shall be clearly identified on a phase-by-phase basis upon submission to the COUNTY of certain "deliverables"* as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Schedule of Payments:

Contract Year	Total Hours	Compensation	CME Expenses	Total
Sept 1, 2019 – August 31, 2019	2080	\$322,400	\$3,000	\$325,400
Sept 1, 2020 – August 31, 2019	2080	\$328,848	\$3,060	\$331,908
Sept 1, 2021 – August 31, 2022	2080	\$335,424.96	\$3121.20	\$338,546.16
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© 1988-2014 ACORD CORPORATION. All rights reserved		<u> </u>			Ľ	1						

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So	uthern-O	wners	Page 1				PAGE 20 0F 2
••••		~~~~				Issued	05-14-2019
	ANCE COMPANY NACAPRI BLVD., LAN	ISING, MI 48917-3999		TAILORED PRO	TECTION POL	-ICY DEC	CLARATIONS
AGENCY	TEQUESTA INSURA 12-0518-00 ISLAND MEDICAL C	NCE ADVISORS MMA LI MKT TERR 114 ARE LLC	-C 561-746-4546	POLICY N Company		172382-	06-29-2019 - 72280727-19 2-23 -F L-1706
ADDRESS	2309 CHEROKEE CI	R		Company Bill	Pc 12:01 a.m.	blicy Terr	n 201 a.m.
	WEST PALM BEACH	FL 33409-7410			06-29-2019		-29-2020
		<u>ceui</u>	ION POLICY, NFORI	ATION		5	55039 (11-87)
Busines	ss Description: M	edical Office					
Entity:	Limited Liab Corp)					
		HE FOLLOWING COVERAG	E PART(S):			PI	REMIUM
	MERCIAL GENERAL L IUM PREMIUM ADJU	IABILITY COVERAGE STMENT (GL)					\$357.00 \$82.00
				TOTAL			\$439.00
THIS P	REMIUM MAY BE SUB.	IECT TO ADJUSTMENT.					

ATTACHMENT 1

Forms that apply to all coverage part(s) shown above (except garage liability, dealer's blanket, commercial automobile, if applicable): 55156 (07-12)

A 02% Cumulative Multi-Policy Discount applies. Supporting policies are marked with an (X): Comm Umb(X) Comm Auto() WC() Life() Personal() Farm().

Countersigned By: TEQUESTA INSURANCE ADVISORS MMA LLC

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-

INSURED ISLAND MEDICAL CARE LLC

ATTACHMENT 1

Company POLICY NUMBER 172382-72280727-19 Bill 72-23-FL-1706

Term 06-29-2019 to 06-29-2020

55040 (11-87)

N.S. M and the second COMMERCIAL GENERAL LIABILITY COVERAGE

COVERAGE	LIMITS OF INSURANCE
General Aggregate	\$3,000,000
(Other Than Products-Completed Operations)	
Products-Completed Operations Aggregate	\$3,000,000
Personal Injury and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
OMMERCIAL GENERAL LIABILITY PLUS ENDORSEMENT	
Damage to Premises Rented to You	\$300,000 Any One Premises
(Fire, Lightning, Explosion, Smoke or Water Damage)	
Medical Payments	\$10,000 Any One Person
Hired Auto & Non-Owned Auto	\$1,000,000 Each Occurrence
Expanded Coverage Details See Form:	
Extended Watercraft	
Personal Injury Extension	
Broadened Supplementary Payments	
Broadened Knowledge Of Occurrence	
Additional Products-Completed Operations Aggregate	
Blanket Additional Insured - Lessor of Leased Equipment	
Blanket Additional Insured - Managers or Lessors of Premises	
Newly Formed or Acquired Organizations Extension	
Blanket Waiver of Subrogation	

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55300.

AUDIT TYPE: Non-Audited

Forms that apply to this coverage:

IL0021 IL0017	(01-15) (07-02) (11-85) (12-17)	55296	(06-04) (09-09) (11-11)	55637	(02-14) (09-14) (11-15)	55300	(10-08) (07-05) (11-15)	CG0220	(12-04) (03-12) (12-04)	

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AGENCY TEQUESTA INSURANCE ADVISORS MMA LLC 12-0518-00 MKT TERR 114 INSURED ISLAND MEDICAL CARE LLC
 Issued
 05-14-2019

 Company Bill
 POLICY NUMBER
 172382-72280727-19

 Term
 06-29-2019
 to
 06-29-2020

Location: 251A Royal Palm Way # 100A, Palm Beach, FL 33480-4302

Territory: 002	County:	Palm Beach			
CLASSIFICATION	CODE	SUBLINE	PREMIUM BASIS	RATE	PREMIUM
Commercial General Liability Plus Endorsement Included At 7.5% Of The Premises Operation Premium	00501	Prem/Op	Prem/Op Prem Included	Included	Included
Medical Offices Excluding Professional	66561	Prem/Op Prod/Comp Op	Area 1,020 1,020	Each 1000 288.535 8.727	\$294.00 \$9.00
Additional Interests	49950				
Designated Per/Organization L					
1. Palm Beach County		Prem/Op	Flat Charge		\$25.00
		Prod/Comp Op	Flat Charge		\$25.00
COMMERCIAL GENERAL LIABILITY COVERAGE - LO	CATION 0	001 SUMMARY			PREMIUM
TERRORISM - CERTIFIED ACTS SEE FORM: 59350					\$4.00
			LOCATION 0	001	\$357.00

COMMERCIAL GENERAL LIABILITY 55181 (12-04)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)						
PALM BEACH COUNTY BOARD OF COUNTY A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA ITS OFFICERS EMPLOYEES AND AGENTS						
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.						

- A. SECTION II WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule but only with respect to liability for "bodily injury", "property damage", "personal injury" or "advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
 - In the performance of your ongoing operations; or
- 2. In connection with your premises owned by or rented to you.
- B. The following is added to SECTION III LIMITS OF INSURANCE:

The limits of liability for the additional insured are those specified in the written contract or agreement between the insured and the designated person or organization, not to exceed the limits provided in this policy. These limits are inclusive of and not in addition to the limits of insurance shown in the Declarations.

55181 (12-04)

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Page 1 of 1

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•				PAGE 2	4 OF 24		IS	LAMED-01		CCIAMBO	
				FICATE OF LI					1	E (MM/DD/YYYY) 3/5/2019	
B	IIS CERTIFICATE IS ISSUED AS A RTIFICATE DOES NOT AFFIRMAT LOW. THIS CERTIFICATE OF IN PRESENTATIVE OR PRODUCER, A	IVEL SUR/	ANCE	R NEGATIVELY AMEND E DOES NOT CONSTITU). EXTE	ND OR AL	TER THE CO	OVERAGE AFFORDED	BY TH		
lf	PORTANT: If the certificate holde SUBROGATION IS WAIVED, subje s certificate does not confer rights	ct to	the	terms and conditions of	f the no	licy, certain	nolicies may	NAL INSURED provisio require an endorseme	nsort nt.As	e endorsed. statement on	
	UCER	U uie	cen	incate noticer in neu or s	CONTA NAME:).				
AP Intego Insurance Group, LLC 1601 Trapelo Rd Suite 280 Waltham, MA 02451						PHONE (A/C, No, Ext): E-MAIL ADDRESS: SUPPOrt@apintego.com					
						INSURER A : Amtrust***					
						INSURED					
Island Medical Care, LLC DBA Campazzi Concierge Medical Services 2309 Cherokee Cir Wost Palm Boach, El. 22400					INSURER C :						
West Palm Beach, FL 33409						INSURER E :					
co	ZERAGES CEF	TIFIC	CAT	E NUMBER:	INSURE	KF:		REVISION NUMBER:	en inderfahren er		
CE E>	IS IS TO CERTIFY THAT THE POLICI DICATED. NOTWITHSTANDING ANY F RTIFICATE MAY BE ISSUED OR MAY CLUSIONS AND CONDITIONS OF SUCH	PER	TAIN	ENT, TERM OR CONDITIC , THE INSURANCE AFFOR LIMITS SHOWN MAY HAVE	N OF A	NY CONTRA 7 THE POLIC REDUCED BY	CT OR OTHER IES DESCRIB PAID CLAIMS	R DOCUMENT WITH RESP	FOT TO	WHICH THIS	
NSR LTR	TYPE OF INSURANCE	INSD	WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMI	1		
	CLAIMS-MADE OCCUR							EACH OCCURRENCE DAMAGE TO RENTED	\$		
								PREMISES (Ea occurrence)	\$		
								MED EXP (Any one person)	\$		
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY GENERAL AGGREGATE	\$\$		
	POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$		
	OTHER:							FRODUCTS - COMP/OF AGG	\$		
	AUTOMOBILE LIABILITY		1					COMBINED SINGLE LIMIT (Ea accident)	\$		
	ANY AUTO							BODILY INJURY (Per person)	\$		
	OWNED AUTOS ONLY AUTOS							BODILY INJURY (Per accident	\$		
	HIRED AUTOS ONLY AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$		
	UMBRELLA LIAB OCCUR	1						EACH OCCURRENCE	\$ \$		
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$	·	
	DED RETENTION \$							NOONLOWIE	s		
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							X PER OTH- STATUTE ER	1		
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A		AWC1119107		1/1/2019	1/1/2020	E.L. EACH ACCIDENT	\$	100,00	
	(Mandatory in NH)							E.L. DISEASE - EA EMPLOYE	\$	100,00	
A	DESCRIPTION OF OPERATIONS below Employment Related			WDD1004740.00		4/05/0040	4/05/0000	E.L. DISEASE - POLICY LIMIT	\$	500,00	
~				WPP1624713-02		4/25/2019	4/25/2020	Practices Liability		100,00	
DESC	RIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (A	ACORE	D 101, Additional Remarks Sched	ule, may b	e attached if moi	re space is requir	ed)			
CERTIFICATE HOLDER						CANCELLATION					
PROOF OF COVERAGE					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
							AUTHORIZED REPRESENTATIVE				
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